



CITY OF BAYTOWN

2020-21 CHARTER REVIEW COMMITTEE

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TO THE REGISTERED VOTERS OF THE CITY OF BAYTOWN:

Pursuant to Article XII, Section 138 of the Charter of the City of Baytown, Texas, the 2020-21 Charter Review Committee (the "Committee") has been appointed to by the Baytown City Council to review the charter provisions and determine whether any of its provisions should be revised. The Committee has reviewed the charter and is seeking public input before submitting a final report to the City Council for further consideration.

Citizens are encouraged to submit their comments on the proposed revisions by emailing the secretary to the Charter Review Committee at cityclerk@baytown.org, by submitting your comments via the Charter webpage: <https://www.baytown.org/715/Charter-Review-Committee> or by attending the public comment hearing scheduled for Monday, February 22, 2021, beginning at 5:30 P.M. in the Council Chamber, City Hall, 2401 Market Street, Baytown, Texas 77520. Also, for those members of the public that cannot or do not wish to be physically present at the public comment meeting, they will be able to participate through two-way communications by (1) video conferencing via the use of the following website www.zoom.com, click on "join a meeting" on the top right-hand corner, and input the following Meeting ID: 895 6627 8879 or (2) via telephone conferencing by dialing the following toll-free number: 1-888-788-0099, Meeting ID: 895 6627 8879.

The following are the three specific changes on which the Committee desires to receive input:

PROPOSED REVISION NO. 1

Amending Article II "The Council," Section 12 "Number, selection, term" of the Charter of the City of Baytown, Texas, to read as follows:

ARTICLE II. THE COUNCIL

Sec. 12. Number, selection, term.

No person may serve more than three consecutive full terms of office without a break in service. The Mayor upon completion of a third consecutive full term as mayor, may be eligible to be a candidate for council member office; and each council member, upon completion of a third consecutive full term as councilmember, may be eligible to be a candidate for the office of mayor but shall not be eligible to be a candidate for a council member office without a full break in service. This limitation shall only apply to terms of office that commence on or after November 2, 2021.

Summary of proposed revision: To add three-year term limits for the mayor and council members.

Fiscal impact of proposed revision: None.

PROPOSED REVISION NO. 2

Amending Article II "The Council," Section 22 "Administrative departments" of the Charter of the City of Baytown, Texas, to read as follows:

ARTICLE II. THE COUNCIL

Sec. 22. Administrative departments.

There are hereby created the following administrative departments: Finance, Police, Fire, Law, Public Works and Engineering, Health, City Clerk, Human Resources, Information Technology Services, Library, Planning and Development Services, and Parks and Recreation. The council by ordinance may create and abolish offices, departments, or agencies other than the offices, departments and agencies established by this charter.

Summary of proposed revision: To allow for the City Council to consolidate departments established by Charter.

Fiscal impact of proposed revision: None.

PROPOSED REVISION NO. 3

Amending Article II "The Council," Section 29 "Procedures for passage of ordinances" of the Charter of the City of Baytown, Texas, to read as follows:

ARTICLE II. THE COUNCIL

Sec. 29. Procedures for passage of ordinances.

Every ordinance shall be introduced in written or printed form and, upon passage, shall take effect at the time indicated therein; provided that any ordinance imposing a penalty, fine or forfeiture for a violation of its provisions shall become effective not less than ten days from the date of its passage. The city clerk shall give notice of the passage of every ordinance imposing a penalty, fine or forfeiture for a violation of the provisions thereof, by causing the caption or title, including the penalty, of any such ordinance to be published in the official newspaper in the city of Baytown at least twice within ten days after the passage of said ordinance. He shall note on every ordinance, the caption of which is hereby required to be published, and on the record thereof, the fact that same has been published as required by the charter, and the date of such publication, which shall be prima facie evidence of the legal publication and promulgation of such ordinance; provided, that the provisions of this section shall not apply to the correction, amendment, revision and codification of the ordinances of the city for publication in book or pamphlet form. Except as otherwise provided in sections 9 and 117 of this charter, it shall not be necessary to the validity of any ordinance that it shall be read more than one time or considered at more than one session of the city council. Every ordinance shall be authenticated by the signature of the mayor and city clerk and shall be systematically recorded in an ordinance book in a manner approved by the council. It shall only be necessary to record the caption or title of ordinances in the minutes or journal of council meetings. The city council shall have power to cause the ordinances of the city to be corrected, amended, revised, codified and printed in code form as often as the council deems advisable, and such printed code, when adopted by the council, shall be in full force and effect without the necessity of publishing the same or any part thereof in a newspaper. Such printed code shall be admitted in evidence in all courts and places without further proof.

Summary of proposed revision: To conform this section to other provisions of the charter requiring two readings of annexation ordinances.

Fiscal impact of proposed revision: None.