



# CITY OF BAYTOWN

## HEALTH DEPARTMENT

Community Service, Environmental Health, Mosquito Control,  
Neighborhood Protection, Stormwater, and Animal Services

220 W. Defee  
P.O. Box 424  
Baytown, Texas 77522-0424  
Phone: (281) 420-5384  
Fax: (281) 420-7184

**Application for:**  New Food Establishment  Renewal Year 20\_\_\_\_  
 Plan Review Fee  Change of Ownership

**PLEASE PRINT – DO NOT LEAVE ANY BLANKS. FAILURE TO DO SO MAY RESULT IN APPLICATION BEING REJECTED.**

**Late fee of \$100.00 will be added if renewal payment is not received by January 31<sup>st</sup>**

Name of Business: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City/ State: \_\_\_\_\_ Zip: \_\_\_\_\_ # of Employees: \_\_\_\_\_

Contact E-mail address: \_\_\_\_\_

Manager Name: \_\_\_\_\_ Phone: \_\_\_\_\_

TX Driver's License #: \_\_\_\_\_ DOB: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ DOB: \_\_\_\_\_

City/ State: \_\_\_\_\_ Zip: \_\_\_\_\_ TX Driver's License #: \_\_\_\_\_

Corporate Office(s) if applicable: \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### PAYMENT INFORMATION:

Payment Type:

\_\_\_ Cash \_\_\_ Check

\_\_\_ Credit Card \_\_\_ Money Order

Amount: \$ \_\_\_\_\_ Reference/ Check #: \_\_\_\_\_

Payment Date: \_\_\_\_\_ Received by: \_\_\_\_\_

**FOR OFFICE PERSONNEL ONLY:**

\_\_\_ Plan Review \$25.00

\_\_\_ Late Fee \$100.00 (after January 31)

**Full Food Service (High Risk)**

- \$ 300 (9 or less employees)
- \$ 500 (10 or more employees)

**Exempt from Fees**

- Government
- Public Charity
- Church

**Limited Preparation (Medium Risk)**

- \$ 300

**Processing Plant**

- \$ 500

**Prepackaged Only (Low Risk)**

- \$ 150

**Daycare**

- \$100

**Risk Categories for Food Establishments**

- **High Risk**- An establishment that prepares and sells/serves potentially hazardous food, such as, but not limited to; restaurants, cafeterias, fast-food restaurants, hospitals, schools, daycares, and grocery stores that prepackage potentially hazardous food on site.
- **Medium Risk**- An establishment that sells/serves pre-packaged potentially hazardous food and/or prepares limited types of food such as, but not limited to; grocery stores, convenience stores that heat and serve deli type food (hot dogs, sausage, etc.) and/or package ice.
- **Low Risk**- An establishment that sells/serves only pre-packaged non-potentially hazardous food or whole uncut produce such as, but not limited to; convenience stores, bars, and establishments that serve only pre-packaged, non-potentially hazardous food.

*\*Potentially Hazardous Food* is any food that consists in whole or in part of milk or milk products, eggs, meat, poultry, fish, shellfish, edible crustacean, or other ingredients including synthetic ingredients, in a form capable of supporting rapid and progressive growth of infectious or toxigenic microorganisms. The term does include clean, whole, uncracked, odor-free shell eggs. The term does not include foods, which have a pH level of 4.6 or below, or a water activity (Aw) value of 0.85 or less