



CITY OF BAYTOWN

*Adopted Budget
Fiscal Year Ending
September 30, 2021*

2020
-
2021



BETTER

BAYTOWN

City of Baytown, Texas
2020-2021 Budget
Adopted August 31, 2020

This budget will raise less revenue from property taxes than last year's budget by an amount of \$2,846,798, which is a 7.34 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,891,044.

RECORD VOTE ON BUDGET

The members of the governing body voted on the budget as follows:

FOR:

Mayor Brandon Capetillo

Councilwoman Laura Alvarado

Councilwoman Heather Betancourth

Councilman David Himsel

Councilman Robert C. Hoskins

Councilman Charles Johnson

Councilman Chris Presley

AGAINST:

PRESENT (and not voting):

ABSENT:

PROPERTY TAX RATE COMPARISON

	<u>2020-2021</u>	<u>2019-2020</u>
Property Tax Rate:	\$0.79515/\$100	\$0.80203/\$100
No New Revenue Tax Rate:	\$0.84881/\$100	\$0.76139/\$100
No New Revenue Maintenance & Operations Tax Rate:	\$0.49239/\$100	\$0.42905/\$100
Voter Approval Tax Rate:	\$0.82077/\$100	\$0.80447/\$100
Debt Rate:	\$0.31115/\$100	\$0.34110/\$100

MUNICIPAL DEBT OBLIGATIONS

The total amount of City of Baytown, Texas debt obligations secured by property tax is \$15,712,844.



BETTER
BAYTOWN

**CITY OF BAYTOWN, TEXAS
ANNUAL PROGRAM OF SERVICES
FISCAL YEAR 2020-21**

ADOPTED BUDGET



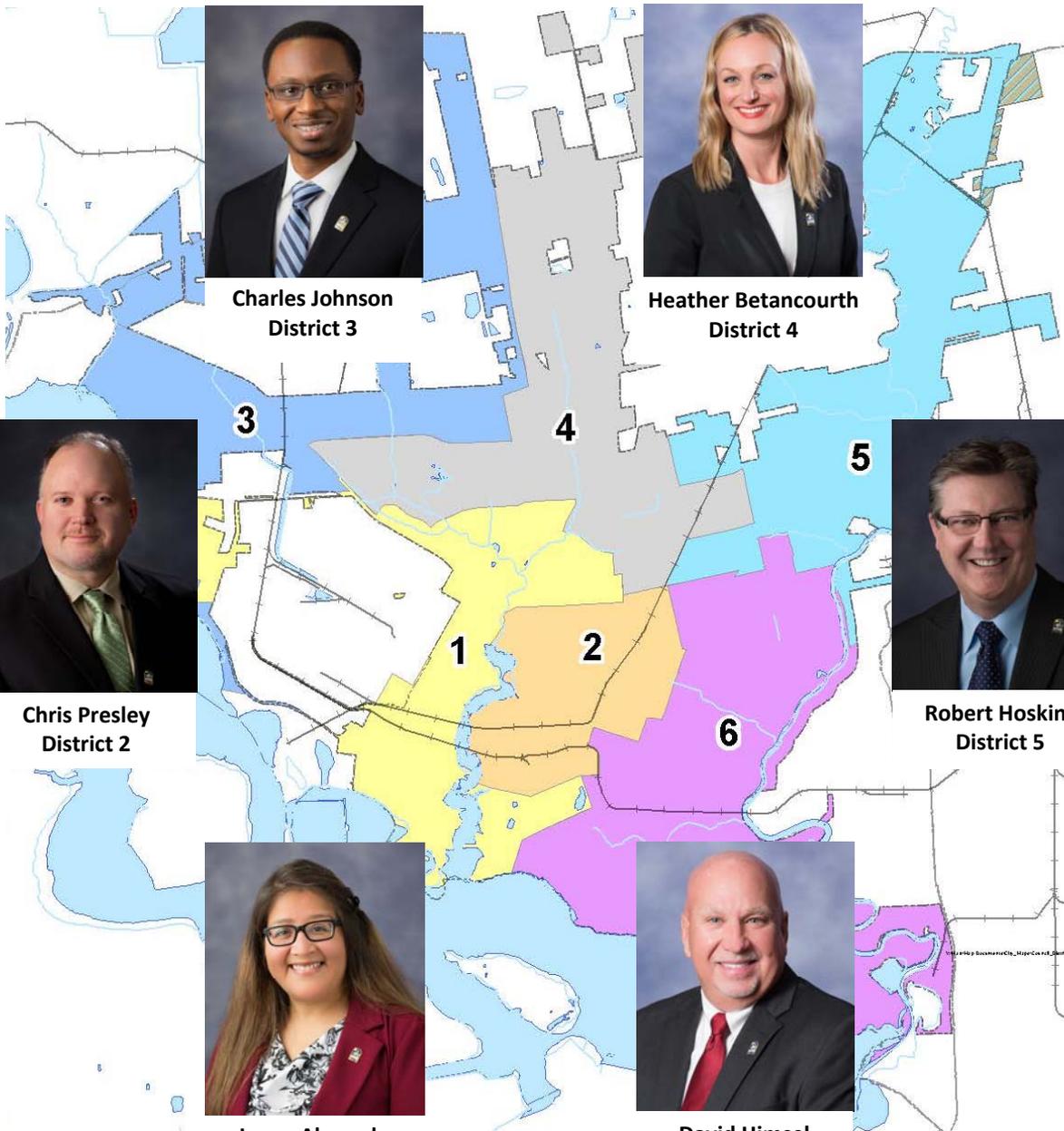
**CITY MANAGER
Richard L. Davis, ICMA-CM**

City of Baytown Mayor and Council

Fiscal Year 2021



Brandon Capetillo
Mayor



Charles Johnson
District 3



Heather Betancourth
District 4



Chris Presley
District 2



Robert Hoskins
District 5



Laura Alvarado
District 1



David Himself
District 6

CITY OF BAYTOWN PRINCIPAL CITY OFFICIALS

Richard L. Davis	City Manager
Kevin Troller	Assistant City Manager
Nick Woolery	Assistant City Manager
Ignacio Ramirez	City Attorney
Julie Escalante	Municipal Court Judge
Victor Brownlees	Director of Finance
Keith Dougherty	Police Chief
Kenneth Dobson	Fire Chief
Alicia Jauregui	Interim Director of Public Affairs
Frank Simoneaux	Director of Public Works & Engineering
Tiffany Foster	Director of Planning & Development Services
Scott Johnson	Director of Parks & Recreation
Ed Tomjack	Director of Information Technology Services
Tony Gray	Director of Public Health
Carol Flynt	Director of Human Resources & Civil Service
Jamie Eustace	City Librarian
Leticia Brysch	City Clerk

Acknowledgments

The preparation of the budget on a timely basis could not have been accomplished without the efforts and dedication of the Administration, Department Directors and the Budget Staff. We would like to express our appreciation to our staff from various departments who assisted in its preparation.



OUR PURPOSE

Together we enrich lives & build community

OUR CORE

values

CARING

We demonstrate in all interactions our respect & appreciation for colleagues & customers

INNOVATION

We work proactively to improve processes and services to better serve our customers

COLLABORATION

We pursue greatness by building strong, inclusive partnerships within the organization & the community

LEADERSHIP

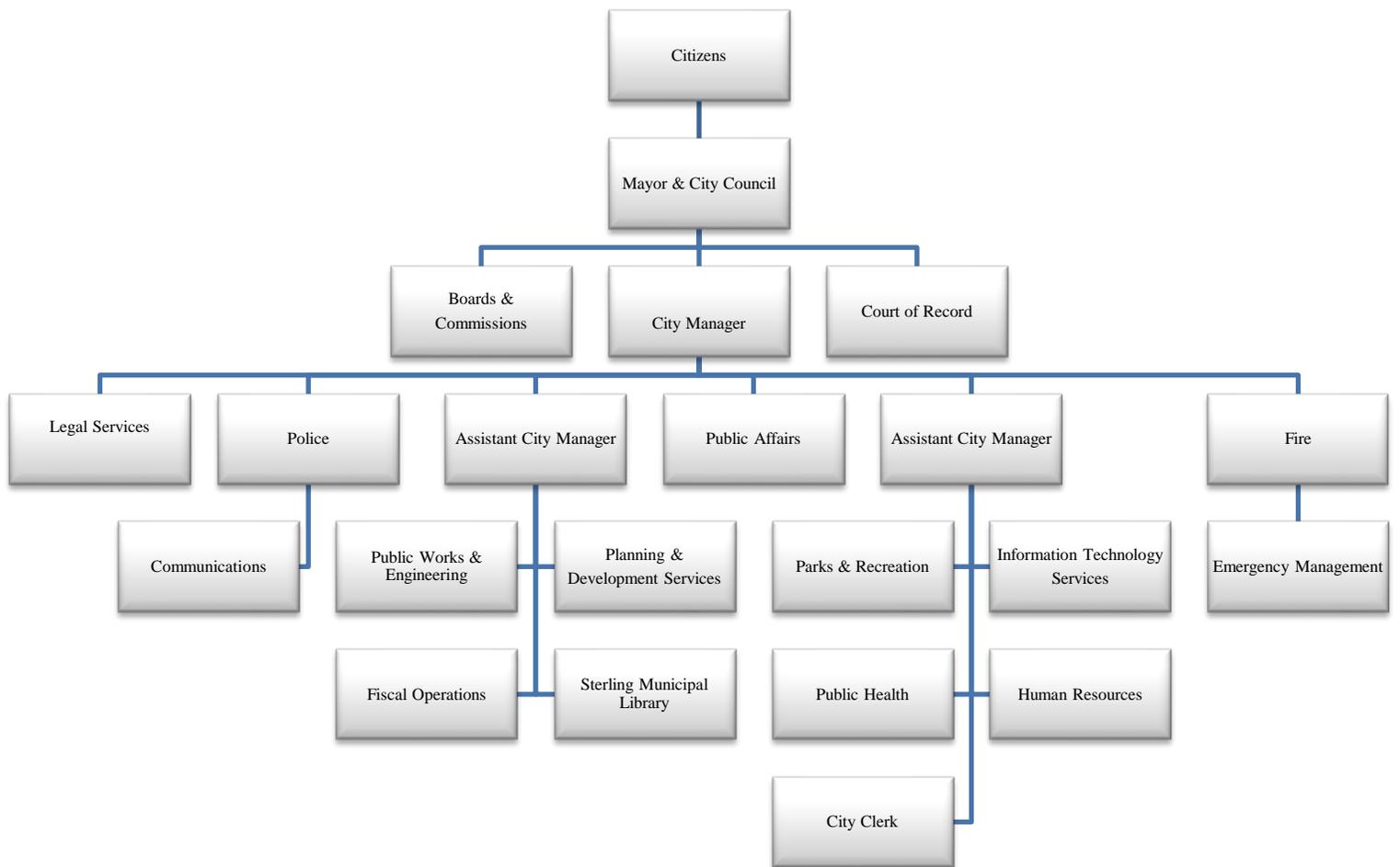
We inspire and encourage others

STEWARDSHIP

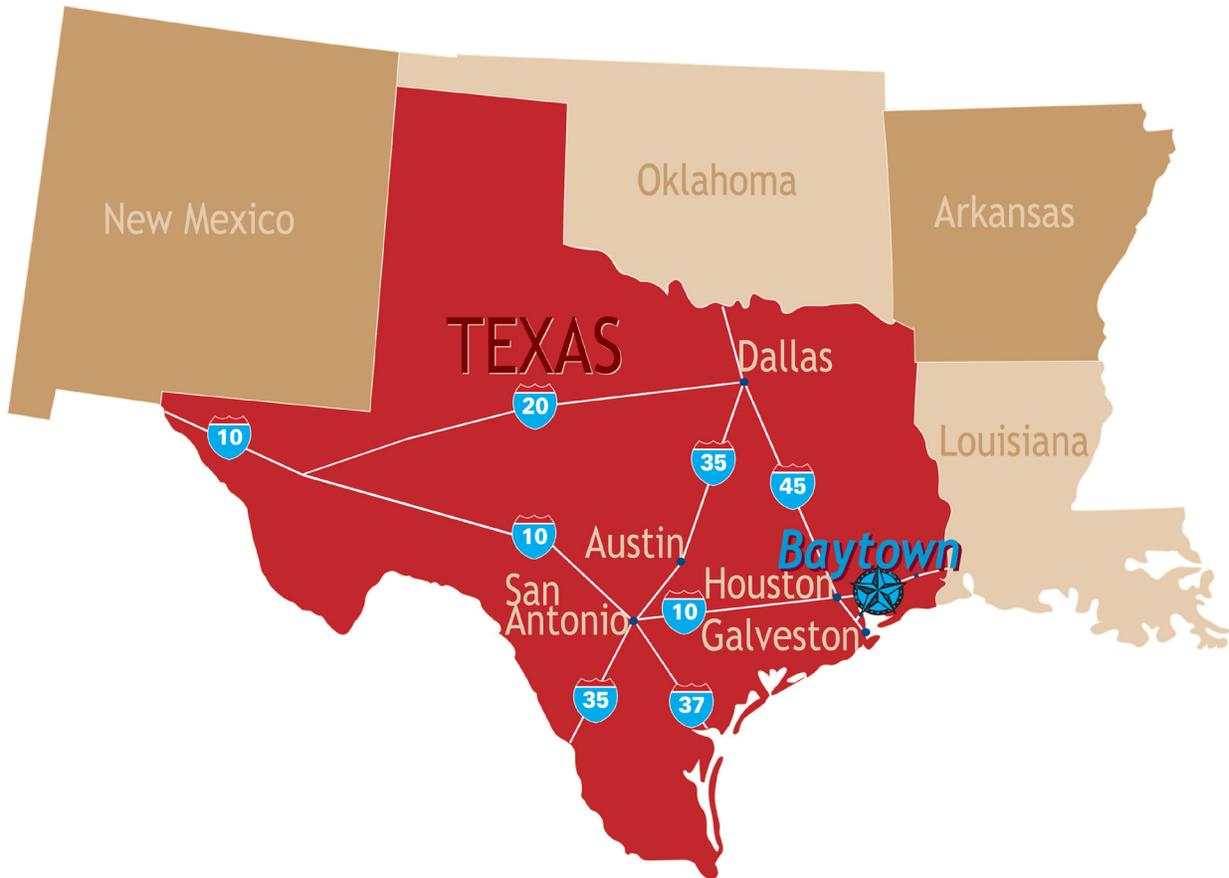
We thoughtfully and responsibly manage the resources entrusted to us



CITY OF BAYTOWN ORGANIZATION CHART



MAP OF THE CITY OF BAYTOWN, TEXAS



Major Venues Close to Baytown, Texas

Kemah Boardwalk, Kemah	20 minutes
NASA/Johnson Space Center, Houston	25 minutes
Downtown Houston	30 minutes
Hobby Airport, Houston	30 minutes
Minute Maid Field, Houston	30 minutes
BBVA Compass Stadium, Houston	30 minutes
Toyota Center, Houston	30 minutes
NRG Stadium, Houston	35 minutes
Bush Intercontinental Airport, Houston	45 minutes
Galveston, Texas (coastline)	55 minutes



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Baytown
Texas**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director



BETTER
BAYTOWN

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Office of the City Manager

RICHARD L. DAVIS, ICMA-CM



July 9, 2020

**Mayor Brandon Capetillo
and the Baytown City Council**

Dear Mayor and Council:

I am honored and pleased to present the annual budget proposal for the City of Baytown's 2020/2021 Fiscal Year. This year's theme follows that of our Capital Projects Program, "Better Baytown." I recognize the contributions of our excellent Finance Department, Department Directors, and of course you our Elected Officials.

Crafted in some of the most challenging times of our generation, this plan is in one sense very conservative and in another sense exceptionally aggressive in terms of addressing the considerable capital needs of our community. This proposal also supports the continuation and even augmentation of programs and initiatives that have lifted the quality of life in our community in past years.

This budget proposal is based upon citizen priorities identified as part of the City of Baytown's Community Based Strategic Plan. This proposed budget addresses the fourth year of implementation and fully addresses your Year 4 goals, initiatives, and strategies. Specifically, this proposal suggests continuing to provide targeted property tax relief, aggressively funding critical infrastructure, investing in quality of life initiatives, implementing technology and process improvements that significantly lift customer experience, and reserving the ability of the City to address possible unknowns.

We enter the coming budget year with understandable concern, given all that is happening around us. Yet we also proceed with the confidence that comes from the realization that our City enjoys the strongest financial position in its history. If anything, this proposal should communicate that the horizon is bright and our best days are ahead. It is an honor and privilege to submit this proposal to you for your consideration.

Respectfully,

A handwritten signature in blue ink that reads "R. Davis".

Richard L. Davis, ICMA-CM
City Manager



CITY OF BAYTOWN COMMUNITY PROFILE



Originally three separate towns, the City of Baytown combined Goose Creek (dating back to before 1850), and oil boom towns Pelly (established in the late 1910s) and East Baytown (early 1920s) when it incorporated in 1948. The region was once home to the Kawankawa's Capoque and the Atakapan's Akoksia tribes where Baytown's surrounding bays would have provided the opportunity to live in fairly dense seasonal settlements while taking advantage of the shoreline and bay subsistence resources as well as that of the nearby prairie and flood plain environments. Visitors to the City's historical museum can view many relics from this time in Baytown's history. Fast-forward thousands of years and the Baytown area and its' inhabitants saw the shipwreck of the famed explorer Cabeza de Vaca, and shortly thereafter, the rule of famed pirate, Jean LaFitte.

Located in the Texas Independence Trail region, Baytown is rich in history. Monumental events took place in and around the City, namely the Texas Revolutionary War's Battle of San Jacinto where Texas won its independence from Mexico.

Prominent Texas figures such as Ashbel Smith, David Burnet, and Sam Houston all owned property within Baytown's borders, and even the ferry crossing between the San Jacinto River and Buffalo Bayou, set up by early-resident Nathaniel Lynch, is still in operation today. As a reminder of these instrumental times, some Baytown residents, today, can view the San Jacinto monument from their homes, the symbol of Sam Houston's victory over Mexico's former President Lope de Santa Anna.

In 1910, an unexpected oil boom promoted the rapid growth of Baytown, catapulting it into the spotlight of success, and eventually helping to form Baytown's community into one centered on industry, including oil, rubber, and chemical plants. Such business continues to thrive here with major corporations investing billions just in the past few years.

Today, Baytown is the third largest city in Harris County and rests along Interstate 10 and State Highway 146 and roughly 30 miles outside of Houston. Baytown's entire west edge is bordered by the Gulf waters feeding in from Trinity Bay, making its convenient and cozy location one of the best-kept secrets. The town square with its outdoor ice rink, the Baytown Nature Center, the Eddie V. Gray Wetlands Center, and the Pirate's Bay Water Park all help to make Baytown a more modern attraction to today's visitors.

The City was incorporated on January 24, 1948 as a Home Rule City operating under the Council-Manager form of government. The City Council is composed of a Mayor and six single district City Council members, elected for three year terms. The Mayor is elected at large. The City's Charter requires the Council appoint a City Manager to act as the chief administrative and executive officer of the City. It is the responsibility of the City Manager to appoint and remove department heads and conduct the general affairs of the City in accordance with the policies of the Council.

Local Economy

The City's strong industrial tax base provides the foundation for stable economic conditions necessary for maintaining a healthy, vibrant economy. The cornerstones of Baytown's industrial development are four world-recognized entities consisting of ExxonMobil, Chevron Phillips, Covestro and Enterprise Products.

ExxonMobil

The ExxonMobil Baytown Complex is one of the largest integrated and most technologically advanced refining and petrochemical complexes in the world. Founded in 1919, ExxonMobil's Baytown, Texas complex is located on approximately 3,400 acres along the Houston Ship Channel. The Baytown complex is comprised of three manufacturing sites (a refinery, a chemical plant and an olefins plant), the chemical company's Technology and Engineering Complex and a regional downstream engineering office.



The Baytown complex is staffed by approximately 3,800 ExxonMobil employees and 6,000 contract personnel, who manage the businesses and operate and maintain the manufacturing facilities on a 24-hour, year-round basis. The Baytown Refinery is one of

CITY OF BAYTOWN COMMUNITY PROFILE

the largest refineries in the United States, with a crude oil capacity of 584,000 barrels per day. The Baytown Chemical Plant produces more than 9 billion pounds of petrochemical products each year through its three ExxonMobil Chemical manufacturing groups. These are used in everyday products such as polyester fabric and plastic bottles, packaging and appliance parts. The Baytown Olefins Plant (BOP) produces 10 billion pounds of the world's most widely used primary petrochemicals -- ethylene, propylene and butadiene -- and is feedstock flexible.

The Baytown Technology and Engineering Complex provide worldwide research and development support to ExxonMobil Chemical's global business groups.

Annual, Baytown area Exxon employees, retirees and their families contribute thousands of hours volunteering at more than 200 organizations. Their contributions along with annuitants and the ExxonMobil Foundation, total over \$1.6 million to United Way agencies in Baytown. In the Baytown area, more than \$1.43 million was contributed in community relations programs, which focus on education, environment and health. This contribution also includes \$50,000 for the Mayor and ExxonMobil Summer Youth Work Program.

To capitalize on abundant supplies of American natural gas, ExxonMobil announced the startup of its new polyethylene facility in the Baytown area and mechanical completion of its new ethane steam cracker in Baytown with startup expected in 2Q18. It has created more than 10,000 jobs over the course of construction and will add about 350 permanent jobs.

Covestro

Another industrial corporate citizen's presence in Baytown, the Covestro Industrial Park, is distinguished by steady expansion. Strategically positioned along Cedar Bayou for barge access, the Baytown plant is located on about 1,700 acres, of which 35% is developed and is home to about 2,000 workers including contract labor and fenceline partners. Since 1971, when the first polyurethane unit started up, the site has grown more than ten-fold. The Baytown facility is the largest of Covestro's U.S. chemicals operations producing polyurethanes, polycarbonates and coatings, adhesives and specialties.



Chevron Phillips Chemical Company: "The entire project is projected to create 10,000 temporary engineering and construction jobs and 400 permanent jobs."

Chevron Phillips Chemical

Chevron Phillips Chemical Company LLC (Chevron Phillips Chemical), with its affiliates, is one of the world's top producers of olefins and polyolefins and a leading supplier of aromatics, alpha olefins, styrenics, specialty chemicals, piping and proprietary plastics. The company currently has \$15 billion in assets, more than \$8.5 billion in annual revenues, and is owned equally by Chevron Corporation and Phillips 66. Chevron Phillips Chemical's Cedar Bayou plant in Baytown is the largest of the company's domestic manufacturing facilities with approximately 980 employees and 2,000 contractors. The Cedar Bayou plant consists of approximately 1,700 acres, and is an integrated chemical complex that manufactures ethylene, normal alpha olefins, poly alpha olefins, 1-hexene, and polyethylene.

Chevron Phillips Chemical built a world-scale ethane cracker in Baytown and two polyethylene derivative units in Sweeny/Old Ocean. This \$6 billion project is called the U.S. Gulf Coast Petrochemicals Project and was completed in 2017. The entire project created 10,000 temporary engineering and construction jobs and 400 permanent jobs. Chevron Phillips Chemical contracted Fluor to build the ethane cracker in Baytown, which has led Fluor to set-up an employment and training facility in Baytown. In addition, the company completed construction of the world's largest 1-hexene unit in 2013; an expansion of its normal alpha olefins unit increasing production by 20% in 2015; and expansion of its poly alpha olefins unit increasing production by 20% in 2017.

CITY OF BAYTOWN COMMUNITY PROFILE

Enterprise Products

Enterprise Products Partners L.P., one of the largest publicly-traded energy partnerships and a leading North American provider of midstream energy services, is constructing a PDH unit in Industrial District #2, which will produce 1.65 billion lbs. per year of Polymer Grade Proylene (“PGP”). This facility is contracted with average 15-year fee-based contracts with investment grade companies. The unit is expected to be completed in the third quarter of 2017.



Operational Excellence

City officials, citizen groups, business and industry have a similar vision: to make this community a better place to live, work and raise children. The City of Baytown and its citizens share a vision of what this community can be. Baytown’s City Council is dedicated to improving our residents’ quality of life and increasing opportunities for our citizens and business community. Baytown and its employees have been recognized by several organizations and agencies, receiving the following awards:

- Government Finance Officers Association (GFOA):
 - Distinguished Budget Presentation Award for Fiscal Year 2019-20, 27th year to receive the award
 - GFOA Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR)
- Brigadier General Robert C. Goetz Medallion – Kevin Troller, Assistant City Manager
- Insurance Services Office (ISO) Public Protection Classification 1 Rating – Baytown Fire Department
- American Heart Association 2019 Mission: Lifeline EMS Silver Plus Award – Baytown Fire Department
- 2019 Best Practices, Texas Police Chiefs Association – Baytown Police Department
- 2019 Recognized Law Enforcement Agency Award, Texas – Baytown Police Department
- 2019 Public Officials of the Year Award – Jamie Galloway, Emergency Management Coordinator
- Texas Recreation and Park Society – Planning Excellence Award, Art and Humanities Class III Award, Lone Star Programming Award, East Region Innovation in Parks and Recreation Facility Development Award

Economic Growth and Community Development

The economic impact of continued expansion in the industrial, logistic, and wholesale distribution sectors in and around Baytown has translated into significant valuation growth in the City’s tax roll. Private sector investment within the City of Baytown has increased significantly over the past few years, with substantial investment in areas such as health care centers, grocery stores, restaurants, and other large scale retail developments, including the multi-million dollar redevelopment of the San Jacinto Mall.

Additionally, the City of Baytown, in partnership with a private development company, is in the preliminary stages of developing a large-scale hotel/convention center on Bayland Island. With increases in population due to rapid business expansion, the City of Baytown has undertaken a number of transportation and traffic mitigation initiatives, designed to not only alleviate traffic issues within the City, but to provide further development opportunities along these new or expanded commercial corridors. Mitigation projects include opening a Traffic Management Center to control traffic flow and signal synchronization, employing a registered traffic engineer, and the installation of multiple dedicated right and left turn lanes.

CITY OF BAYTOWN COMMUNITY PROFILE



The Sam Houston Statue on San Jacinto Boulevard and Hunt Road was unveiled last year. San Jacinto Boulevard will ultimately be a multi-mile stretch of new roadway from Interstate 10 going south to Cedar Bayou Lynchburg, splitting the heavily trafficked Garth and John Martin Roads. The project was constructed using a technique called continuously-reinforced concrete pavement. This technique ensures a smoother driving experience because the expansion joints drivers typically experience on a concrete road are non-existent. In addition to providing a more pleasurable driving experience, the smoother road should increase the life of the street, saving tax payer dollars for decades to come. Speaking of savings, the road was financed by the Baytown Tax Increment.

Major road projects recently completed or in progress include: ongoing construction of the 1.6 mile, four lane San Jacinto Boulevard; expansion of Hunt Road from two lanes to four lanes beyond the new H-E-B grocery super center, and extending it west to John Martin Road; extending Santavy Road both east and west; design and widening of Garth Road to six lanes from its current four lane configuration; entrance and exit ramp rebuilds at I-10 and Garth Road; the complete reconstruction of the two lane, 2.3 mile Evergreen Road; and the ongoing installation of sidewalks throughout the City.

One of the most noticeable effects of the ongoing expansions in the industrial, logistic and wholesale distribution enterprises in and around Baytown is the remarkable growth in residential, multi-family and commercial development. New residential and commercial permit activity continues to be strong year-over-year. Over 2,000 multi-family units in seven new complexes, and nearly 2,000 single- family homes included as part of four new neighborhoods is expected over the next two years. Population and associated ancillary economic expansion is anticipated to increase steadily for some time.

Educational opportunities in Baytown continue to expand and are serving not only Baytown, but neighboring communities, as well. Goose Creek Consolidated Independent School District has recently completed or are in the process of completing a number of capital projects to better serve the expanding Pre-K-12 population in the District including: three (3) new elementary schools, a new Technology Center, a new Transportation Center, IMPACT Early College High School, and numerous campus upgrades. Lee College, a two-year, public community college, located in Baytown, serves an expanded population base, by offering a myriad of post-secondary academic, vocational, and technical programs leading to certification or an associate degree. Lee College also provides a number of public service and community outreach programs, as well as cultural and other quality of life services. One of the stated goals of Lee College is to become the preferred provider for training and workforce partnerships.

CITY OF BAYTOWN COMMUNITY PROFILE

The City has partnered with artists for various installations across Baytown. The first exterior mural was a larger than life bookshelf at the Sterling Municipal Library completed by Armando Castelan. The next mural was completed in partnership with the Art League of Baytown; it was an all-encompassing facelift for the Art League building located on Texas Avenue. The latest addition is the colorful, paint dripped Downtown Arts District mural located across from Town Square.



The Mini Mural Traffic Cabinet project kicked off at the end of 2018 as another facet of the Baytown Public Art Program. These mini murals are vinyl wraps that are located on traffic cabinets throughout the city. Positive feedback from the community has been a result of art projects throughout the community and has resulted in tourism from neighboring communities for photo opportunities at various installations around the City of Baytown.

BRUNSON VISITOR CENTER

The Visitor Information Center will open in 2019 in the newly renovated Brunson Theatre, which originally opened in 1949. This space, formerly the Brunson Theater's lobby, will house the Baytown tourism team, as well as a space for visitors and the community to enjoy. The tourism team will be on hand five days per week to provide information on Baytown attractions and venues to anyone who stops by. Those who have fond memories of the Brunson Theater will be delighted to see a few nostalgic surprises inside. Behind the Visitor Information Center, the building will also include a business incubator for new businesses.

The City of Baytown continues to capitalize on the phenomenal growth of diversified industrial, logistic, and wholesale distribution operations in and around Baytown, which has provided the City with opportunities to undertake a number of value-enhancing capital improvements, designed to further economic development and augment quality of life initiatives that will serve the citizens of Baytown for years to come.



CITY OF BAYTOWN READER'S GUIDE

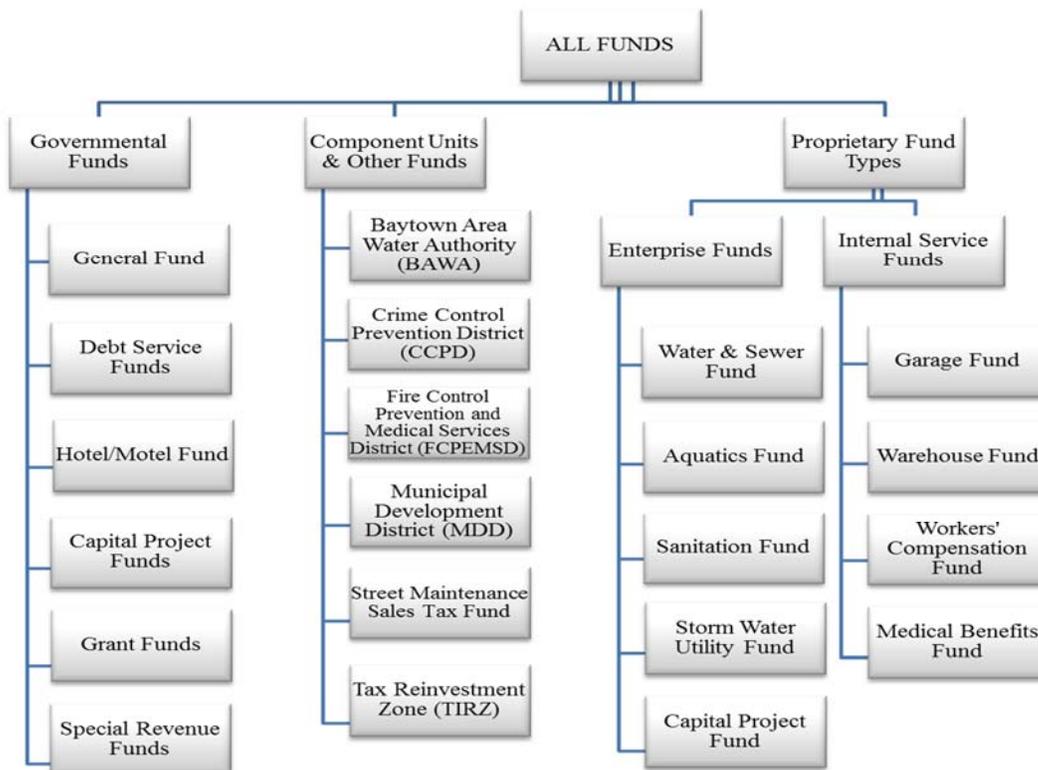
The Reader's Guide provides an overview of the City of Baytown's budget process and budget documents. The City of Baytown has prepared a budget designed to meet the highest standards of performance in municipal budgeting. Various financial summaries, statistical information and detailed revenue sources are provided to help define the City's goals, purposes and assumptions for projections. The Major Funds are the Governmental Funds and the Proprietary Funds. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered. Project length financial plans are adopted for all capital project funds.

BUDGET BASIS

The Governmental Fund budgets are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred, except for (1) inventories of material and supplies which may be considered expenditures when used; (2) prepaid insurance and similar items; (3) accumulated unpaid vacation, sick pay and other employee benefit amounts which need not be recognized in the current period and (4) principal and interest on long-term debts which are generally recognized when due. All proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

FINANCIAL STRUCTURE

The financial structure of the budget is organized by funds. The two types of funds utilized in this budget are Governmental and Proprietary. The specific funds that make up the Governmental Fund type are the General Fund, General Debt Service Fund and Hotel/Motel Fund. The Proprietary Fund types are made up of the Aquatics Fund, Water and Sewer Fund, Water and Wastewater Interest and Sinking Fund, Sanitation Fund, Storm Water Utility Fund and Central Services Fund (Garage and Warehouse Operations). Each of the above mentioned funds operate separately and independently from one another; therefore, they are budgeted separately and include separate financial statements. A fund is generally defined as a fiscal and accounting entity, which has its own self-balancing set of accounts recording cash and other financial resources, as well as any liabilities or residual equities or balances. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.



CITY OF BAYTOWN READER'S GUIDE

Fund	Department																
	General Administration	Fiscal Operations	Legal Services	Public Affairs	Information Technology Services	Planning & Development Services	Human Resources	City Clerk	Court of Record	City Facilities	General Overhead	Police	Fire	Public Health	Public Works Engineering	Parks & Recreation	Library
General Fund	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Hotel/Motel Fund	X																
Water & Sewer Fund		X									X				X		
Aquatics Fund																X	
Sanitation Fund															X		
Storm Water Utility Fund														X	X		
Garage Fund															X		
Warehouse Fund															X		
General CIPF															X		
W&S CIPF															X		
Workers' Compensation Fund							X										
Medical Benefits Fund							X										
Baytown Area Water Authority (BAWA)															X		
Crime Control Prevention District (CCPD)												X					
Fire Control Prevention Emergency Medical Services District (FCPEMSD)													X				
Municipal Development District (MDD)	X																X
Street Maintenance Sales Tax Fund															X		

MAJOR BUDGET PHASES

The City of Baytown's budget process includes four key phases. The timing and purpose of these phases defines the process.

1. ***Budget Priorities***

Through various strategic planning sessions held throughout the year and individual communications to the City Manager, the City Council has provided input concerning the City's functional areas and the preferred methods of addressing budgetary challenges and revenue shortfalls; operational expenditures related to voter approved referendums; health care cost; sewer capacity/compliance issues and water and sewer rate increases; imaging, traffic, park safety and capital improvements.

2. ***Budget Preparation and Training – March/April***

This period serves as a developmental timeline to highlight and include specific instructions for the new budget. Payroll projections are compiled and changes to systematic budget preparation are communicated and training is held.

3. ***The Proposed Budget - Late July***

Pursuant to City Charter, the Proposed Budget is required to be submitted to the City Council at least sixty (60) days prior to the beginning of each budget year. (Article V, Section 41 of the City Charter.) This document represents a modified and balanced version of departmental budget requests versus projected revenues. The Proposed Budget document is a product of proposals from the departments and revisions by City Administration and Finance staff.

4. ***The Adopted Budget – August***

The Adopted Budget represents a modified version of the Proposed Budget after the public hearing and the City Council's review in August. Any changes deemed necessary by City Council to funding levels or revenue projections are reflected in the Adopted Budget. Revisions may also be made to reflect any updates to budget information.

CITY OF BAYTOWN READER'S GUIDE

THE BUDGET PROCESS

The City of Baytown uses a hybrid zero based program oriented budgeting process. Each budgeting division within a department is given a target or "base level" funding based upon the previous year's funding level in which all expenditures must be justified each new fiscal year. With a few exceptions, no new fixed assets or new supplemental program funding requests/positions may be included in base level funding. Any funding request that represents new expenditures and programs, or that is in excess of base level funding, must be submitted as a supplemental program funding request. These supplemental requests may be either a new program or an enhancement to an existing program.

1. ***Budget Training for Support Staff/Budget Guideline Review***

February/March is when the budget guidelines, procedures and forms are reviewed. Changes may be made to the budget process in order to make budget development more efficient and address format requests from staff. More formal budget training is held in April. Departmental staff is convened for any new guidance on the budgetary process. During the training, staff is informed of the use of budgeting concepts, budget processes and the City's budget system.

2. ***Revenue Projection***

The revenue projections for the new fiscal year begin mid-year of the current fiscal year. The Director of Finance, in consultation with department directors and division managers, base revenues upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. ***Proposed Budget Development***

During the budget development at the division and departmental level, Finance works with managers to analyze requests, provide advice and lend assistance. Budget requests are based upon a base level funding, and any additional funding is made in the form of supplemental program funding requests. The program goals, objectives and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding.

4. ***Proposed Budget Analysis/Compilation***

When division and departmental budget requests are completed, Finance reviews and compiles a preliminary draft of the Proposed Budget. The Director of Finance, City Manager, Assistant City Managers and budget staff meet and review the submitted budgets during a series of meetings.

Based on revenue projections and funding requirements, budget programs or supplemental requests are included in the proposed budget. A total recommended funding level is determined from both base level and supplemental program funding requests proposed. At this time the funding level is weighed against available resources. A tax rate increase may or may not be recommended depending upon program priorities and issues.

5. ***City Council Budget Study***

The Major Budget Issues Report is prepared by the City Manager for the Proposed Budget, which highlights and summarizes funding requirements, major changes in programs and alternatives for funding. The Major Budget Issues Report is then reviewed and discussed by the Council during the work sessions.

6. ***Public Hearing/Budget Adoption***

A public hearing on the budget is held in mid July prior to final budget consideration. At the public hearing, the citizens or any other individual may make formal comment either for or against the Proposed Budget. The public also has the opportunity to attend City Council budget work sessions. Budget adoption can occur in late July or August after the City Council deliberations and the public hearing. The City Council may take action to modify the Proposed Budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels. Pursuant to City Charter, the Proposed Budget as submitted by the City Manager becomes the Adopted Budget if no action is taken by September 27th. (See Article V, Section 46 contained in the City Charter.)

7. ***Compilation of Adopted Budget/Budget Maintenance***

An Adopted Budget is compiled and published during the first months of the new fiscal year. The Adopted Budget in the form of an amended Proposed Budget is available for public inspection in late August. Ledger amounts are prepared for the new fiscal year prior to October 1.

CITY OF BAYTOWN READER'S GUIDE

Budget Maintenance is a year-round activity of division/department directors and Finance. In addition to spending controls such as appropriation level "lock-out" and position control review, any unbudgeted expenses in the capital appropriation unit require authorization via a budget transfer. Other spending control mechanisms include monthly review of expenditures by Finance.

Quarterly budget analysis reports are prepared to present budget versus actual expenditure variances. These reports are reviewed by the staff and the City Council to identify and communicate any major expenditure variances. If necessary, a budget amendment ordinance is adopted based upon the third quarter budget analysis report.

DEPARTMENT/DIVISION PROGRAM SUMMARIES

Each division within a department is described by narrative information displayed on pages facing resource and expenditure information in order to give the City Council a well-rounded presentation of each division. Program summaries include the following information.

Program Description - This section outlines the function and responsibilities performed by the division. It is provided to enable the reader to understand the program elements included in each particular division budget.

Major Division Goals - Goals describe the purpose or benefit the division/department plans to provide to the community and/or organizations its serves. Goals identify the end result the division/department desires to achieve with its activities. Goals are often ongoing and may not be achieved in one year.

Major Division Objectives - Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Expenditures - The summary of expenditures show the category of expenses for each of the division's programs as compared from year to year.

OTHER FUNDS

The Baytown Area Water Authority (BAWA), Crime Control and Prevention District (CCPD), Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) and Municipal Development District (MDD) included in the Component Unit section are presented for the overall comparability and are not subject to annual appropriation. Other miscellaneous funds are included in the budget to reflect the overall City's operations.

BAWA operates under a Board of Directors, which is appointed by the City of Baytown. The City of Baytown exercises oversight authority over the operations of BAWA; as a result, BAWA is reported as a component unit of the City.

On November 3, 2015 the citizens voted to continue the Baytown CCPD dedicated to crime reduction programs and the adoption of a proposed local sale and use tax at a rate of one-eighth of one percent (1/8%). The City Council appoints all members of the governing board of CCPD.

On November 3, 2015 the citizens voted to continue the Baytown FCPEMSD dedicated to fire safety and emergency medical services and the adoption of a proposed local sale and use tax at a rate of one-eighth of one percent (1/8%). The City Council appoints all members of the governing board of FCPEMSD.

The MDD was created to levy and account for the collection of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community. The boundaries of MDD include the portion of the City that is in Harris County and excludes the portion that is in Chambers County. The City Council appoints all members of the governing board of MDD and approves any debt issued by MDD.

The Miscellaneous section consists of various funds designated for a single purpose. The presentation is a matter of information. Authorization is received by a grant, contractual arrangement, legislative requirement or budget appropriation in other funds.

CITY OF BAYTOWN
2020-21 BUDGET CALENDAR

<u>Date</u>	<u>Day</u>	<u>Governing Body</u>	<u>Activity</u>
January 11	Saturday	Mayor & Council	Council Retreat
February 01	Saturday	Council & Staff	Council/Staff Retreat
March 02	Monday	Depts.	Budget Kickoff Meeting
March 02	Monday	Depts.	Begin Departmental Budget Entry
March 27	Friday	Depts.	Deadline for Departmental Budget Entry and Meeting with Respective City Manager
March 27	Friday	Component Units	CCPD, FCPEMSD, MDD & BAWA Budgets Due
March 31	Tuesday	Finance & Depts.	Departmental Budget Meetings w/ Finance Staff
April 14	Tuesday	Finance & Depts.	Finalize Departmental Budget Meetings w/ Finance Staff
April 24	Friday	Admin & Finance	Budget Meetings w/ Administration
April 27	Monday	Component Units	CCPD, FCPEMSD, MDD & BAWA Budget Meetings w/ Finance
May 01	Friday	Component Units	Finalize CCPD, FCPEMSD, MDD & BAWA Meetings w/ Finance
May 08	Friday	Admin & Finance	Finalize Budget Meetings w/ Administration
May 07	Thursday	SP. MDD	MDD Board receives MDD Proposed Budget at MDD Board Meeting & Set a Public Hearing (<i>will require special meeting</i>)
May 12	Tuesday	SP. CCPD	CCPD Board receives CCPD Proposed Budget & Set two Public Hearings (<i>will require special meeting</i>)
May 19	Tuesday	SP. FCPEMSD	FCPEMSD Board receives FCPEMSD Proposed Budget & Set a Public Hearing (will require special meeting)
May 20	Wednesday	SP. BAWA	BAWA Board receives BAWA Proposed Budget & Set a Public Hearing (<i>will require special meeting</i>)
May 22	Friday	MDD	Publish notice of the MDD Public Hearing on the Proposed MDD Budget (no later than 10 days before public hearing)
May 27	Wednesday	CCPD	Publish notices of two CCPD Public Hearings on Proposed Budget (no later than 10 days before public hearings)
June 03	Wednesday	FCPEMSD	Publish notice of FCPEMSD Public Hearing on Proposed Budget (no later than 10 days before public hearing)
June 03	Wednesday	BAWA	Publish notice of the BAWA Public Hearing on the Proposed BAWA Budget
June 04	Thursday	MDD	Conduct Public Hearing & Consider Adoption of the Proposed MDD Budget (MDD Budget does not need to be approved by Council)
June 09	Tuesday	CCPD	Conduct two Public Hearings & Consider Adoption of the Proposed CCPD Budget (no later than 60 days before October 1 st).
June 16	Tuesday	FCPEMSD	Conduct a Public Hearing & Consider Adoption of the Proposed FCPEMSD Budget (no later than 60 days before October 1st). (only one public hearing is required)
June 17	Wednesday	BAWA	Conduct Public Hearing & Consider Adoption of the Proposed BAWA Budget
June 11	Thursday	Council	Receive the MDD Budget as adopted by MDD Board (no later than 10 days after MDD approves the budget)
June 11	Thursday	Council	Receive the CCPD Budget as adopted by CCPD Board (no later than 10 days after CCPD approves the budget)
June 25	Thursday	Council	Receive FCPEMSD Budget as adopted by FCPEMSD Board (no later than 10 days after FCPEMSD approves the budget)
June 25	Thursday	Council	Receive BAWA Budget as adopted by BAWA Board (no later than 10 days after BAWA approves the budget)
June 26	Friday	Council	Publish notices of the City Council Public Hearings on the Proposed CCPD, FCPEMSD and BAWA Budgets (no later than 10 days before the public hearings)
July 09	Thursday	Council	Conduct Public Hearing on the Proposed Budgets of the CCPD, FCPEMSD and BAWA (no later than 45 days before October 1st)
July 09	Thursday	Council	Receive the City's Proposed Budget submitted by City Manager & Set Budget Work session Date & Public Hearing Date
July 23	Thursday	Council	City Council approves Special District Budgets: CCPD, FCPEMSD and BAWA (no later than 30 days before October 1st)
July 15	Wednesday	SP. Council	City Council Budget Work Session (<i>this is a special meeting</i>)
July 10	Friday	Council	Publish notice of the City Council Public Hearing on the Proposed City Budget
July 23	Thursday	Council	Conduct Public Hearing on the Proposed City Budget & Consider adopting of postponing the adoption of the Budget.
August 13	Thursday	SP. Council	Final Day to Consider Adoption of the Proposed City Budget

* Note: Publishing Notice and Public Hearing dates subject to change.

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

INTRODUCTION

The City of Baytown, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the guidelines established by the applicable provisions of the Texas Local Government Code and the Charter of the City of Baytown, Texas. They are intended to assist the City Council, management and staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changes in circumstances or condition.

401 BUDGET PERIOD

- 401.1 Establishment of Fiscal Year. The fiscal year of the city government shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year. As used in this charter, the term "budget year" shall mean the fiscal year for which any particular budget is adopted and in which it is administered. (City of Baytown Charter, Article V, Section 40)
- 401.2 Appropriation lapse at end of year. All appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully encumbered. (City of Baytown Charter, Article VII, Section 70)

402 BUDGET PROCESS

- 402.1 Determining Priorities. The budget shall provide a complete financial plan for the fiscal year, and the budget shall be prepared on the basis of policy priorities.
- 402.2 Budget Prepared from Departmental Request. The City of Baytown departments shall prepare budgetary decision packages in a manner directed by the City Manager. Department directors shall indicate funding priorities.
- 402.3 Deadline for Budget Submission. The city manager, at least sixty days prior to the beginning of each budget year, shall submit to the council a proposed budget and an explanatory budget message in the form and with the contents provided by sections 50 and 52. For such purpose, at such date as he shall determine, he, or an officer designated by him shall obtain from the head of each office, department or agency estimates of revenue and expenditure of that office, department, or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request. In preparing the budget, the city manager shall review the estimates, shall hold hearings thereon and may revise the estimates, as he may deem advisable. (City of Baytown Charter, Article V, Section 41)
- 402.4 Public Hearing on Budget Submission. At the meeting of the council at which the budget and budget messages are submitted, the council shall determine the place and time of the public hearing on the budget, and shall cause to be published a notice of the place and time, not less than fifteen days after date of publication, at which the council will hold a public hearing. (City of Baytown Charter, Article V, Section 43)
- 402.5 Truth-in-Taxation. Budget development procedures will be in conformance with the State law outlined in the Truth-in-Taxation process. In the event of a tax increase, notices will be given and public hearings will be held in conformance to this State law.

403 BUDGET ADMINISTRATION

- 403.1 Balanced Budget Required. The City of Baytown will develop balanced budgets in which current resources (current revenues plus fund balance) will equal or exceed current expenditures. The City will avoid budgetary procedures that balance the budget at the expense of meeting future year's expenses, such as: postponing expenditures, accruing future year's revenues, or rolling over short-term debt. The budget will provide for adequate maintenance and replacement of capital plant and equipment.
- 403.2 Funding of Current Expenditures with Current Revenues. The budget will assure that current expenditures are funded with current revenues. Current operating expenses will not be capitalized or funded through the use of long-term debt.
- 403.3 Use of Non-Recurring Resources. The City Of Baytown will use non-recurring resources to fund non-recurring expenditures.
- 403.4 Performance Measures and Productivity Indicators. An annual budget where possible will utilize performance measures and productivity indicators.

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

403.5 Department Budget Reporting. Regular reporting on budgetary status will be provided.

404 REVENUE POLICIES

- 404.1 Revenue Goal. The City will try to maintain a diversified and stable revenue system to protect itself from short run fluctuations in any individual revenue source.
- 404.2 Development of Revenue Projection. The City will estimate its annual revenues using an objective analytical process.
- 404.3 User Charges and Fees Required. User charges and fees will be established at levels related to cost of providing the services. The City will periodically revise user fees when necessary to adjust for inflation, program changes and policy changes.
- 404.4 For Enterprise Funds, the City shall establish user fees and charges that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of administration borne by other operating funds.
- 404.5 For programs within the General Fund, the City shall establish and maintain fees for whose cost activities are to be supported by the user. For each supported activity, the City shall establish the level of support necessary. The fees shall be reviewed and adjusted when necessary to maintain the proper level.
- 404.6 Tax Collection. The City will follow an aggressive policy of collecting property tax revenues.
- 404.7 Tax Assessment. The City will monitor the appraisal procedures of the Harris & Chambers County Tax Appraisal Districts and provide necessary input to assure that sound appraisal procedures are maintained. Property will be assessed at 100% of full market value.

405 BUDGET AMENDMENT AND MODIFICATION

- 405.1 Adoption of Budget. The budget shall be adopted by the favorable votes of at least a majority of all members of the council. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted by the Council. (City of Baytown Charter, Article V, Sections 45 and 46)
- 405.2 Budget, a Public Record. The budget and budget message and all supporting schedules shall be a public record in the office of the City Clerk open to public inspection by anyone. The City Manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons. (City of Baytown Charter, Article V, Section 42)
- 405.3 Transfer of Appropriations. At the request of the city manager, the council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another. (City of Baytown Charter, Article VII, Section 68)
- 405.4 Amending the Budget. In case of grave public necessity, emergency expenditures to meet unusual and unforeseen condition, which could not by diligent thought and attention have been included in the original budget, may be authorized by the Council as an amendment to the original budget. In every case where such amendment is made, a copy of the ordinance adopting the amendment shall be filed with the City Clerk, published in the next issue of the official newspaper of the City, and attached to the budget originally adopted.
- 405.5 Authority to Reduce Appropriations. The City Manager may at any time reduce appropriations for a department, office or agency.

406 RESERVE LEVELS

- 406.1 Undesignated, Unreserved Level Fund Balance. In order to maintain fiscal stability, the City maintains a unreserved General Fund balance to meet unforeseen emergencies that may arise. Appropriate levels of unreserved fund balances vary from entity to entity based on the relative impact of particular circumstances or financial conditions. The City of Baytown's goal for unreserved fund balance considers factors such as bond ratings, threat of severe tropical weather due to our proximity to the Gulf Coast, our location adjacent to the petro-chemical complexes, unforeseen emergencies, and advice from the City's financial advisor for fiscal planning. Potential fluctuations in revenue, and cash flow considerations between the start of the fiscal year (October 1) and the receipt

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

of property tax revenues in December/January also require adequate reserves. Per Council’s adopted policy, the City’s targeted goal for unreserved fund balance is the equivalent to 90 days operating expenditures.

407 DEBT POLICY

- 407.1 Debt Policy. The objectives of the debt management policy is to maintain the City’s ability to incur present and future debt at minimal interest rates in amounts needed for infrastructure and economic development of the City without endangering the City’s ability to finance essential City services. Debt financing may include, but is not limited to, general obligation bonds, revenue bonds, certificate of obligation and lease/purchase agreements. The underlying asset that is being financed should have a longer life than the maturity schedule of the debt issued for the financing of the asset. Since issuing debt costs more to the entity than purchasing assets outright, the use of financing will be carefully evaluated to ensure the benefits, tangible and/or intangible, derived from financing exceed the related financing costs.
- 407.2 Debt Limits. The City operates under a Home Rule Charter that limits the maximum tax rate, for all City Purposes, to \$2.50 per \$100 assessed valuation. Article XI, Section 5, of the Texas Constitution, provides for an overall limitation for Home Rule Cities of \$2.50 per \$100 assessed valuation. (See Statistical Section Tab for Computation of Legal Debt Margin.)

408 CAPITAL POLICY

- 408.1 Capitalization of an Item. An item is capitalized when it is recorded as a fixed asset and the acquisition cost is charged to a capital asset account.
- 408.2 Capital Assets. This classification of an asset includes property, plant, equipment and infrastructure. Capital assets are defined as assets with an initial cost of more than \$10,000 and useful life of more than one year.
- 408.3 Capitalization Policy. Any asset with an acquisition cost of \$10,000 or more and a useful life of more than one year is to be capitalized. Acquisition cost includes the purchase price, transportation costs and installation. Any asset with an acquisition cost of less than \$10,000 or a useful life of less than one year is not to be capitalized. Its acquisition cost should be charged to an operating expense. Capital Projects are capitalized if it is new construction or if it extends the useful life of an existing fixed asset.

409 CAPITAL IMPROVEMENT POLICY

- 409.1 Capital Project or “Project”. As used in this charter, "capital project" or "project" means: (a) any physical public betterment or improvement and any preliminary studies and surveys relative thereto; (b) the acquisition of property of a permanent nature; (c) the purchase of equipment for any public betterment or improvement when first erected or acquired. (City of Baytown Charter, Article VI, Section 56)
- 409.2 Power to Incur Indebtedness by Issuing Bonds, Notes, Certificates of Obligation, and Commercial Paper. The City may incur indebtedness by issuing its negotiable bonds, revenue bonds, notes, certificates of obligation and other commercial paper in accordance with state law to finance any capital project which it may lawfully construct or acquire, or for any legitimate public purpose. (City of Baytown Charter, Article VI, Section 57)
- 409.3 Bond Ordinance; Vote Required. The City shall authorize the issuance of bonds by a “Bond Ordinance” passed by the affirmative votes of the majority of all members of its council. Revenue bonds may be issued by the council under the authority of Vernon’s Ann. Civ. St. arts. 1111-1118, as amended and all other applicable provisions of law. The issuance of tax bonds must be approved by a majority of the qualified voters who are property tax payers voting at an election called for that purpose. (City of Baytown Charter, Article VI, Section 58)

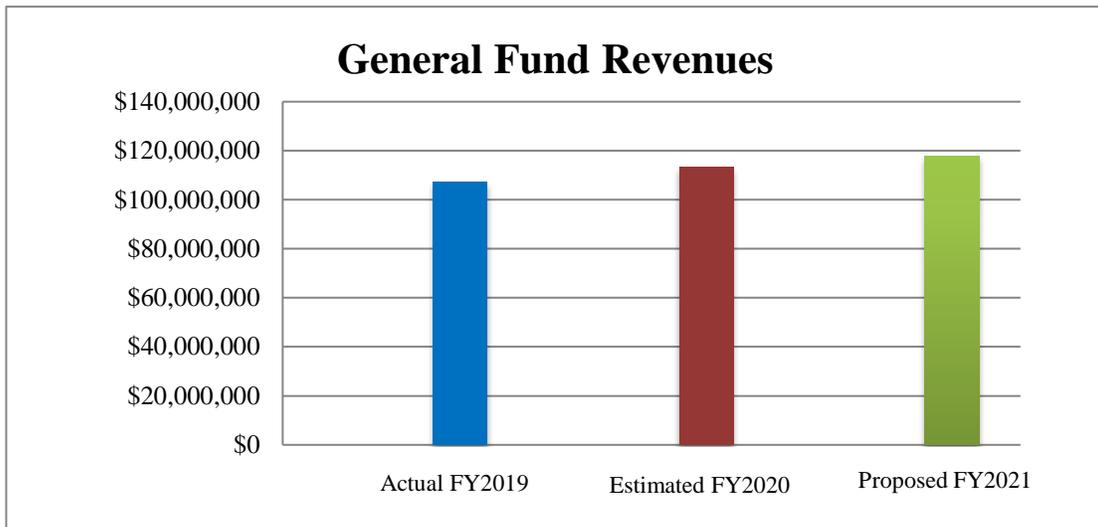


**CITY OF BAYTOWN
MAJOR BUDGET ISSUES
FISCAL YEAR 2020-21**

GENERAL FUND

REVENUES

General Fund revenue is comprised of taxes, license and permit fees, intergovernmental revenues, charges for services, miscellaneous revenues and transfers-in from other funds. The General Fund budgeted revenues are \$117,650,669 which is an increase of \$5,973,211 or 5.3% more than the 2019-20 budget. The budgeted increase is primarily attributed to increases in Industrial District Payments (\$2,567,525), Property Taxes (\$1,717,400), Taxes – Sales & Franchise (\$1,741,526), and Transfers In (\$378,559). The primary revenue decreases are in Fines & Forfeitures (\$271,704), Licenses & Permits (\$153,647) and Charges for Services (\$120,388).



Property Tax

Ad valorem taxes represent 16.6% (\$19,500,000) of total revenue for the General Fund. The adopted tax rate of \$0.79515 per \$100 of assessed value represents a 2.688 cent reduction on the rate in 2017-18. The proposed budget increases the exemption for the over-65s and disabled to \$60,000, from \$50,000, and the maximum general homestead exemption for all residential taxpayers of 20% is maintained. These budget projections are based on certified estimates of values as required by Texas Tax Code Sec. 26.01(e). Since this estimate of value is preliminary there may be differences between the certified tax roll and the preliminary estimated tax levy that could impact projected revenue in the budget.

Sales & Use Taxes

Sales and use taxes provide 14.2% (\$16,755,478) of total revenues and are the third largest revenue source for the General Fund. Of the total sales tax rate in Baytown of 8.25%, the State of Texas retains 6.25% and 2% is remitted to the City. The City allocates that 2% as follows: the General Fund receives 1%, the Municipal Development District (MDD) receives 0.5%, the Street Maintenance Fund (SMF) receives 0.25%, and the Baytown Crime Control and Prevention District (CCPD) and the Baytown Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) receive 0.125% each. During the COVID-19 pandemic the City anticipated a significant reduction in sales tax revenues, in line with global, national and state-wide trends. Fortunately, the City did not experience the same level of reduction as other municipalities, nevertheless forward projections remain conservative given the ongoing economic uncertainty.

Industrial District Payments

Industrial district payments are the largest source of revenue for the General Fund, comprising 55% of total revenues. The 2020-21 budget includes revenues of \$64,798,172 from 73 Industrial District Agreements (IDAs). The City has entered into contracts with industries located within its extraterritorial jurisdiction and these contracts specify payments to be made to the City in lieu of ad valorem taxes in exchange for limited immunity from annexation of specific properties during the seven-year terms of the contracts. IDA agreements entered into prior to 2015 included a

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staggered rate increase from 61% to 64% over the seven year life of the agreement, with an additional 1% yearly public community improvement rate. However, in 2015, the City signed a new IDA with Exxon Mobil Corporation which increased the percentage of the fair market value used in connection with the industrial district payment calculation and set a flat rate of 66% for all seven (7) years of the agreement, with no 1% public community improvement rate assessed. All subsequent IDAs have similar terms.

Also in 2015, the City Council established industrial district policies for both existing companies and all new companies locating in one of the City's three industrial districts. For new companies locating in an industrial district, the industrial district payment includes a portion of the new value created (added value) starting in year 3 of the IDA, rather than in year 5 as the previous form of agreement did. For companies engaged in warehousing and/or logistics operations, the new industrial district payment calculation has an additional component which captures half the value of inventory and business personal property belonging to occupants.

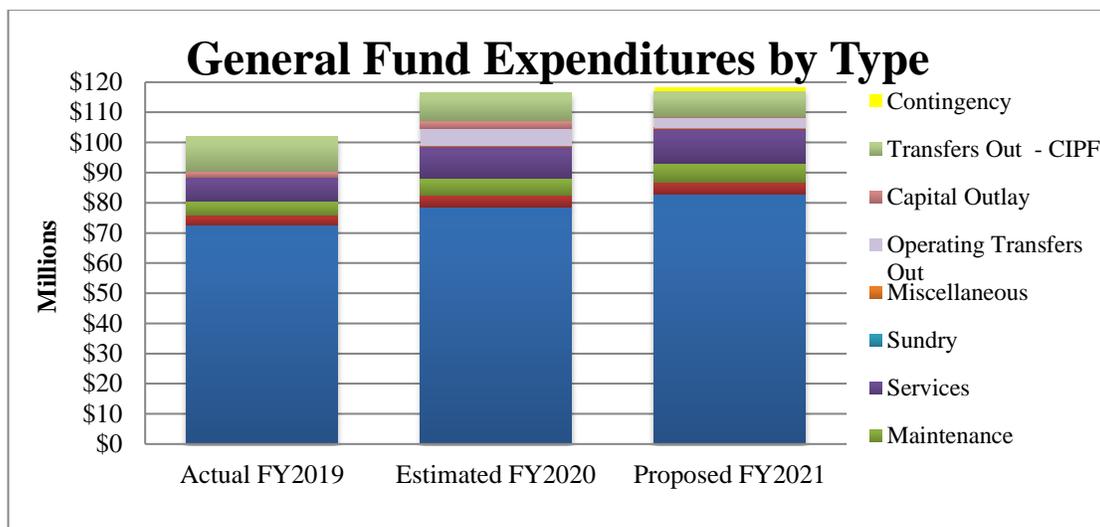
Other revenue sources

Revenues from other sources experienced a significant reduction in the current year owing to the effects of the COVID-19 pandemic. Consequently the proposed budget also remains conservative given the ongoing economic uncertainty.

- Franchise Taxes - \$3,932,830 a decrease of \$169,397
- Licenses & Permits - \$2,203,998, a decrease of \$153,647
- Intergovernmental revenues - \$869,048, a decrease of \$106,303
- Charges for services (primarily ambulance related) - \$2,348,868, a decrease of \$120,388
- Fines and Forfeitures - \$2,206,321, a decrease of \$271,704
- Income from Investment Interest, Rental of Land, Industrial District Public Community Improvement and other sources - \$1,358,289, a decrease of \$72,051
- Operating Transfers In - \$3,095,062, an increase of \$378,559, much of which arises from the budgeted repayment to the General Fund from the Aquatics Fund for the significant subsidy provided in 2022 due to the effects of the COVID-19 pandemic

EXPENDITURES

The General Fund accounts for all municipal activities except for those required to be accounted for in another fund. Police, Fire, Emergency Medical Services, Health, Public Works, Parks, Library, etc. are funded within the General Fund. Total expenditures for the 2020-21 budget are \$118,139,874, an increase of \$4,628,198 (4.1%) over the 2019-20 budget.



Personnel Services

The increase in personnel services expenditures in the 2020-21 budget reflects several factors – a 3% increase for non-public safety staff, step pay increases for Police and Fire pursuant to established pay schedules and existing agreements, and increasing healthcare costs. However, the budget does not make any provision for new positions in the 2020-21 budget year and Departments are required to operate within that constraint. Retirees over 65 continue to

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be on a Medicare supplement which provides them with equal or better coverage at a lower cost. The City no longer offers retiree insurance coverage for any employee who started employment with the City after January 1, 2010.

Recurring expenditures

Other costs are forecast to rise in line with relevant inflation indices and pursuant to any relevant contracts for service.

Non-Recurring Expenditures

The City Council is committed to maintaining and improving City facilities and infrastructure in the interest of economic and community development. Thus, an extensive Capital Improvement Program Fund (CIPF) totaling over \$17M is budgeted to receive direct support from the General Fund of \$6,142,000 in 2020-21.

The City Charter allows for an annual budgeted 'Contingency' of up to 3% of total General Fund expenditure; in 2019-20 this had been set at only \$250,000. In light of the ongoing uncertainty arising from the COVID-19 pandemic it is proposed to include a contingency of \$1,169,763 (1% of expenditure) in the 2020-21 budget.

RESERVE LEVELS

In order to maintain fiscal stability, governmental entities maintain a General Fund unrestricted fund balance to meet unforeseen emergencies that may arise. Appropriate levels of unrestricted fund balances vary from entity to entity based on the relative impact of particular circumstances or financial conditions. The City of Baytown's goal for unrestricted fund balance considers factors such as bond ratings, threat of severe tropical weather due to our proximity to the Gulf Coast, our location adjacent to the petro-chemical complexes, unforeseen emergencies (e.g. COVID-19), and advice from the City's financial advisor for fiscal planning. Potential fluctuations in revenue, and cash flow considerations between the start of the fiscal year and the receipt of property tax revenues in December/January also require adequate reserves. The Government Finance Officers Association (GFOA) recommends maintaining unrestricted reserves equivalent to a minimum of 60 days of operating expenditures, however, the City has an established practice of maintaining a fund balance equivalent to at least 90 days. Consequently, the projected ending balance of \$26,688,716 for the 2020-21 budget represents 90 days of operating expenditures.

GENERAL DEBT SERVICE FUND

The General Debt Service Fund accounts for the payment of principal and interest on general long-term liabilities paid primarily by taxes levied on property within the City. The current debt service allocation for 2020-21 is \$ 24,965,028 consisting of \$17,510,000 in principal, \$6,432,028 in interest, \$830,000 in other debt payments and \$193,000 in issuance and associated costs.

HOTEL/MOTEL FUND

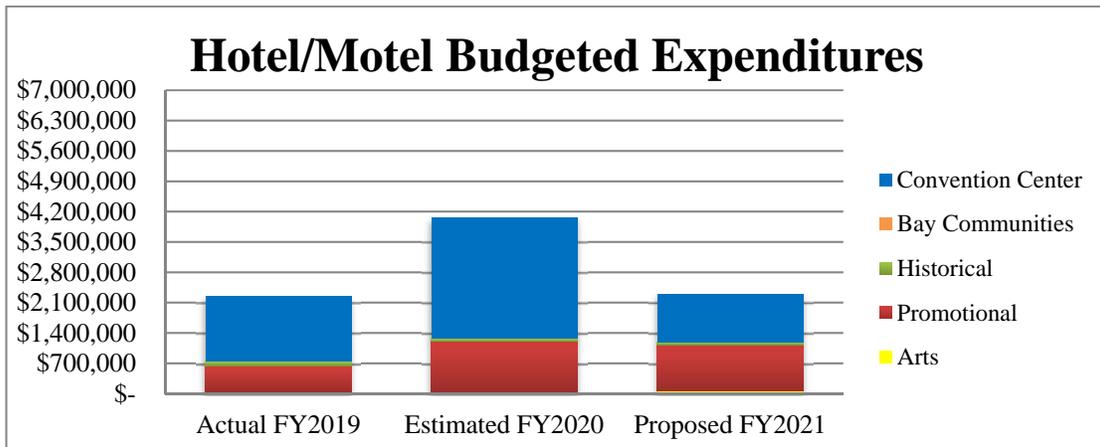
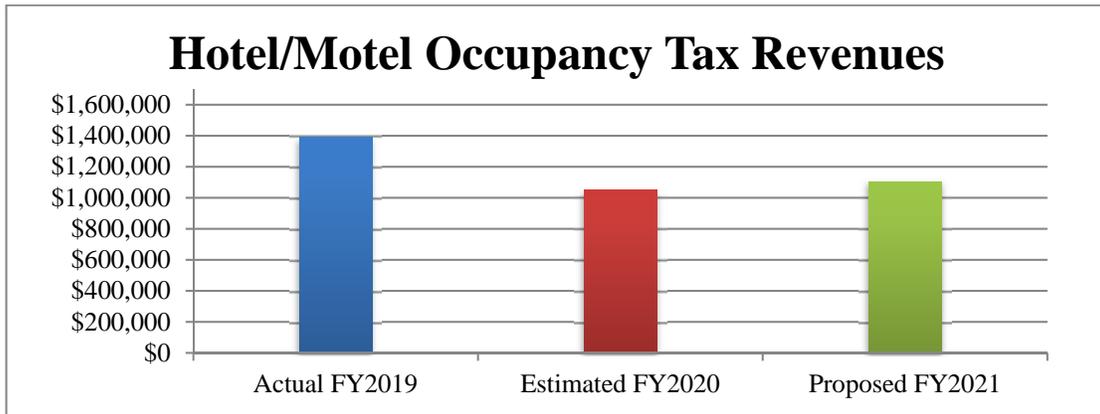
This fund accounts for the use of Hotel/Motel Occupancy tax revenue generated by the City's twenty-seven hotels. The Hotel Occupancy Tax (HOT) is calculated by the hotel/motel based on 7% of their taxable receipts and remitted to the City on a quarterly basis. These revenues must be spent to promote tourism, the hotel industry and/or convention delegates. Eligible expenditures to promote tourism include establishing or enhancing a convention center; administrative cost for facilitating convention registration; tourism-related advertising and promotions; and tourism-targeted programs that enhance the arts, historical restoration or preservation programs.

The distribution of hotel/motel tax revenue is specified by state law. At least 1% of the 7% occupancy tax annual revenue must be spent on advertising and general promotion of the city and its vicinity. The city is prohibited from spending more than the greater of 15% of the hotel occupancy fund balance or 1% of the 7% occupancy tax annual revenue for development or enhancement of arts programs. Expenditures for historical purposes are limited to a maximum of 50% of the annual hotel tax revenue collected, if the municipality does not allocate any hotel occupancy tax revenues for convention/civic center purposes. Any expenditure must be consistent with one of the categories noted and serve to promote tourism, conventions and the hotel industry.

The proposed budget for 2020-21 estimates that revenues will continue to be adversely impacted by the COVID-19 pandemic with a projected decrease of \$130,600 over the current year budget. The budget includes \$1,142,694 for tourism activities and programs, and advertising and promoting tourism events that are designed to bring out-of-town visitors to Baytown. Tourism advertising also includes the advertisement of City-sponsored events such as the 3rd and

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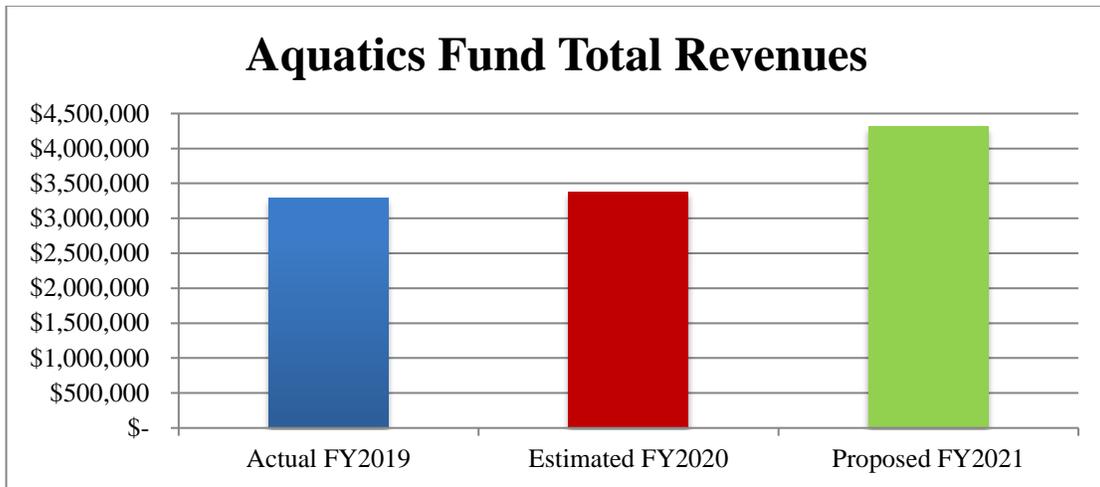
4th of July Festival, Grito Fest, Nurture Nature Fest and general promotion of all tourism venues in Baytown such as Pirate’s Bay Water Park and the Baytown Nature Center. Tourism programs include the Buc-ee’s Kiosk program, the Baytown GeoTour and other programs designed to attract and manage tourists to and in the City. Included also is \$100,000 for the Baytown Tourism Partnership Grant Program. Outside organizations compete for these dollars based on their ability to bring in tourists and promote the Baytown convention and hotel industry.



AQUATICS FUND

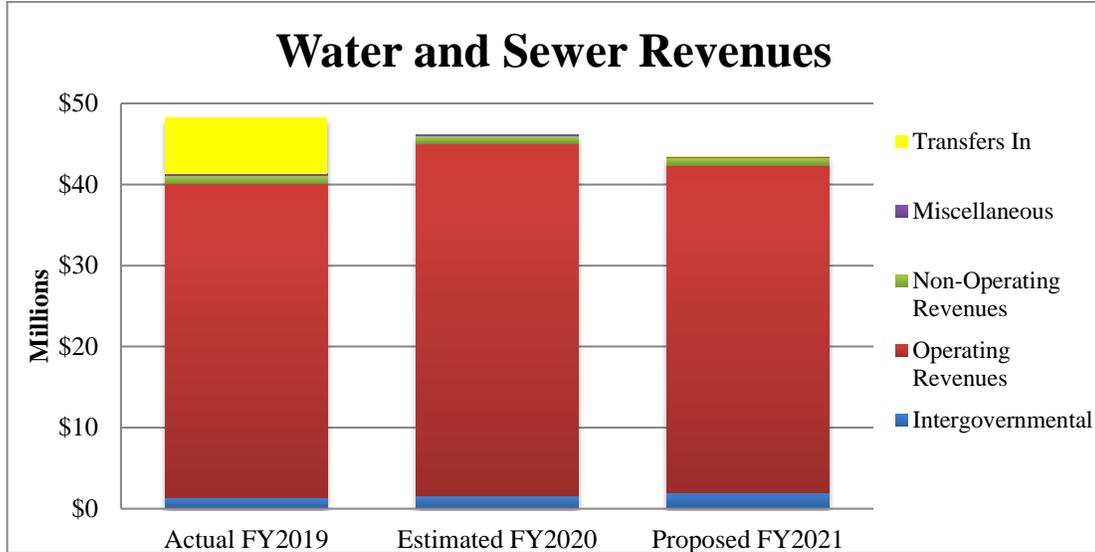
The current 2020 season has been significantly impacted by the effects of the COVID-019 pandemic. Consequently the Aquatics Fund will be reliant upon a significant subsidy from the General Fund, estimated at \$2.5M in the current year. Staff have worked diligently to produce a budget for 2020-21 that not only generates a small ongoing surplus but begins to repay the General Fund for this subsidy (\$250,000 per year) as well as making payments (estimated at \$60,000) to the Water & Sewer Fund for water usage.

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WATER AND SEWER FUND

This fund accounts for the water and wastewater utilities for the City in a manner similar to private business enterprises, where costs of providing services are financed primarily through user charges. The proposed budget includes the cost to the City of the 3% increase in charges for water levied by the Baytown Area Water Authority (BAWA). However, this budget does not propose any increase in charges on City customers for usage.



The rate structure includes a “Customer Charge” of \$3.62 per account inside the City and \$7.24 outside the City, applied to all customer types, to recover the current costs of meter reading and maintenance, billing, and other customer service functions of the system. The “Base Facility Charge” is based upon meter size for all Non-Residential, Irrigation, and High-Volume User accounts and per physical dwelling unit for Single-Family and Multi-Family residential accounts. No monthly consumption allowance is included in the “Base Facility Charge.” Single-Family Residential and Irrigation accounts are calculated using an inclining block, conservation rate structure. Residential sewer has a 12,000-gallon cap. The Water and Sewer Rates for the current and new budget year are depicted on the following table.

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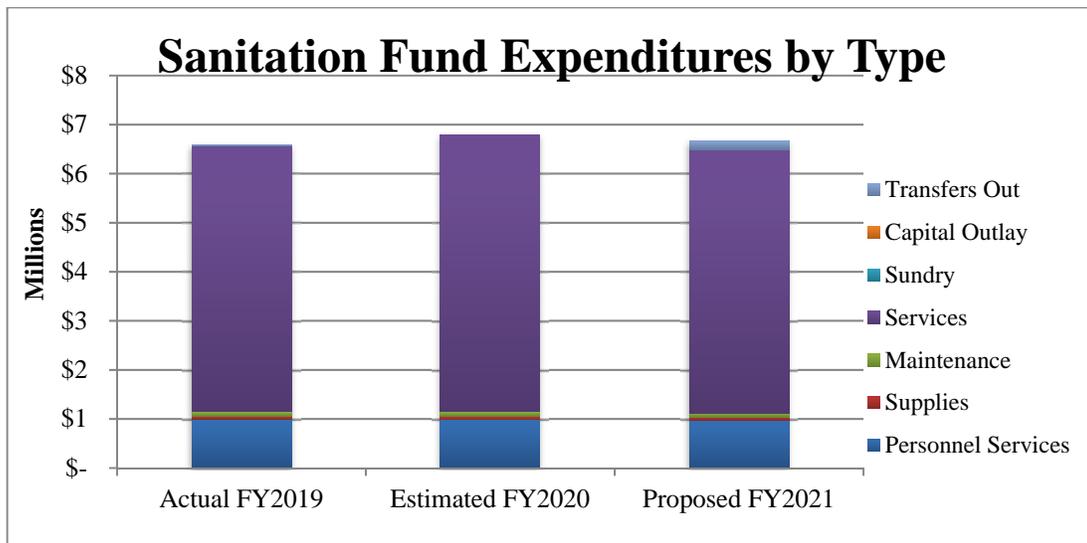
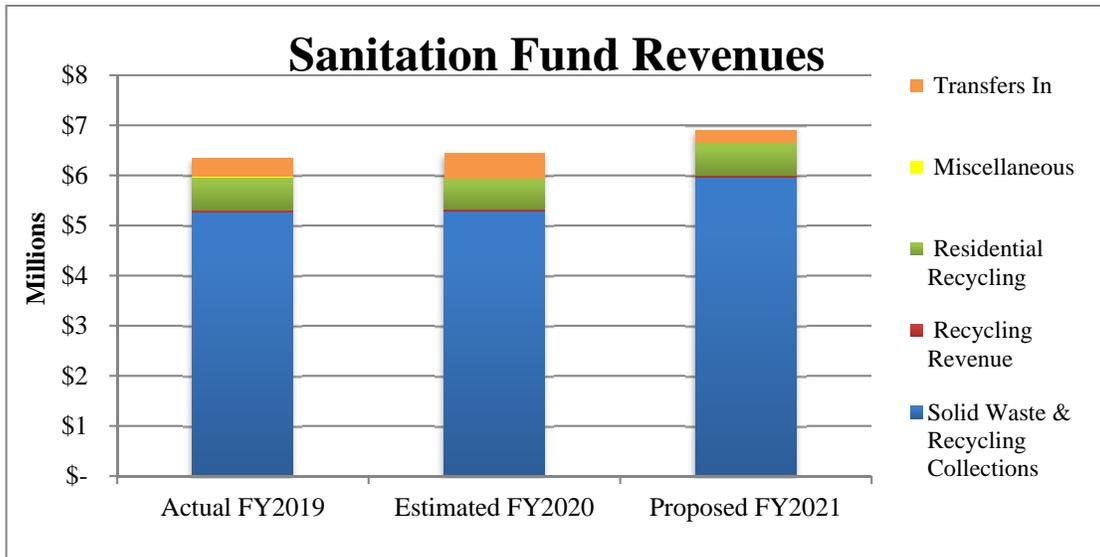
Service Individually Metered Single-Family Residential	Rates Effective FY2020	Rates Effective FY2021
Inside City		
Water Monthly Customer Charge	\$ 3.62	\$ 3.62
Water Monthly Base Facility Charge	\$ 7.53	\$ 7.53
Water consumption rates:		
Up to 2,000 gallons per unit	\$ 2.57	\$ 2.57
Between 2,001 - 6,000 gallons per unit	\$ 5.60	\$ 5.60
Between 6,001 - 12,000 gallons per unit	\$ 6.71	\$ 6.71
Between 12,001 - 18,000 gallons per unit	\$ 8.74	\$ 8.74
Use over 18,000 gallons per unit	\$11.36	\$11.36
Sewer Monthly Customer Charge	\$ 3.91	\$ 3.91
Sewer Monthly Base Facility Charge	\$ 8.13	\$ 8.13
Sewer consumption rates:		
Up to 2,000 gallons per unit	\$ 2.81	\$ 2.81
Between 2,001 – 12,000 gallons per unit	\$ 6.08	\$ 6.08
Service Individually Metered Single-Family Residential	Rates Effective FY2020	Rates Effective FY2021
Outside City		
Water Monthly Customer Charge	\$ 7.24	\$ 7.24
Water Monthly Base Facility Charge	\$15.05	\$15.05
Water consumption rates:		
Up to 2,000 gallons per unit	\$ 3.86	\$ 3.86
Between 2,001 - 6,000 gallons per unit	\$ 8.39	\$ 8.39
Between 6,001 - 12,000 gallons per unit	\$10.09	\$10.09
Between 12,001 - 18,000 gallons per unit	\$13.10	\$13.10
Use over 18,000 gallons per unit	\$17.04	\$17.04
Sewer Monthly Customer Charge	\$ 7.82	\$ 7.82
Sewer Monthly Base Facility Charge	\$16.25	\$16.25
Sewer consumption rates:		
Up to 2,000 gallons per unit	\$ 4.22	\$ 4.22
Between 2,001 – 12,000 gallons per unit	\$ 9.13	\$ 9.13
Volume User		
Water consumption rate/1,000 gallons	\$ 4.13	\$ 4.13

SANITATION FUND

The Sanitation Fund accounts for collection of residential refuse, brush and white goods, the yard waste management program, and recycling activities. The Sanitation Fund either through a contract with Waste Management, Inc. or City crews, currently provides the following services:

- Twice per week curbside collection and disposal of residential garbage and heavy trash. (Waste Management)
- Once per week curbside recycling (Waste Management)
- Once a month curbside collection of brush and limbs. (City)
- Provision of a drop-off recycling center open 4 days per week. (Waste Management & City)
- Provision for a junk drop-off center open 4 days per week. (City)

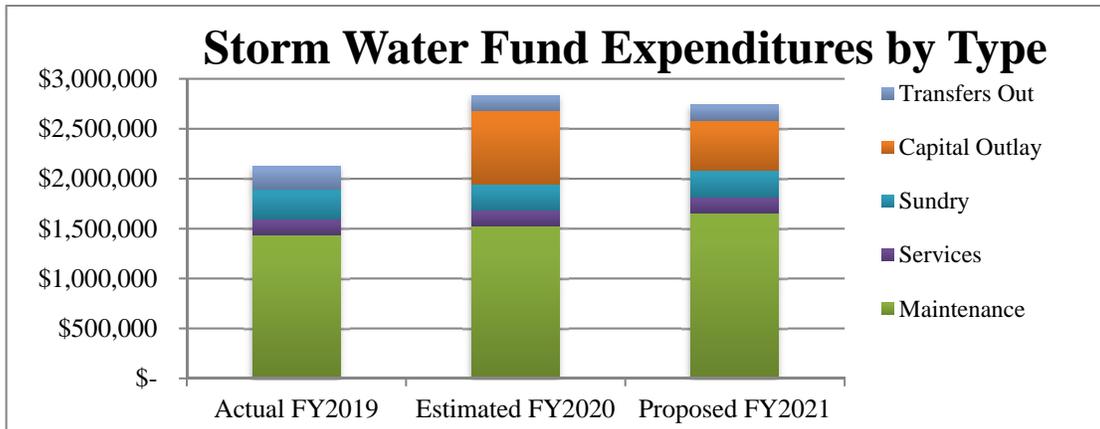
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STORM WATER UTILITY FUND

The Storm Water Utility Fund was established in order to ensure compliance with NPDES Storm Water Phase II. As part of the Federal Clean Water Act (CWA) under the National Pollutant Discharge Elimination System (NPDES) the U.S. Environmental Protection Agency (EPA) has mandated that the Texas Commission on Environmental Quality (TCEQ) establish permit guidelines, under the Texas Water Code, for Municipal Separate Storm Sewer Systems (MS4). Phase I of the requirement included medium to large (100,000+ population) cities with Phase II including those cities of less than 100,000 populations. There are two ways for a city to comply: (1) file for an individual NPDES permit; or (2) participate with a Texas Pollutant Discharge Elimination System (TPDES) General Permit. The second option is far less expensive and provides greater coverage by the State program. The State has completed the implementation of the General Permit program and Council has begun adopting the necessary ordinances and rules for compliance. Our Storm Water Program is operated under both the EPA and State guidelines. This was an unfunded mandate by the USEPA and TCEQ; however, municipalities are allowed to create enterprise type funds which collect fees to offset the costs of the program. The City has created an enterprise fund and has also received a State General Permit to operate our Storm Water Phase II program. The Permit must be reviewed and renewed every five years to insure continued compliance with both the USEPA and TCEQ requirements.

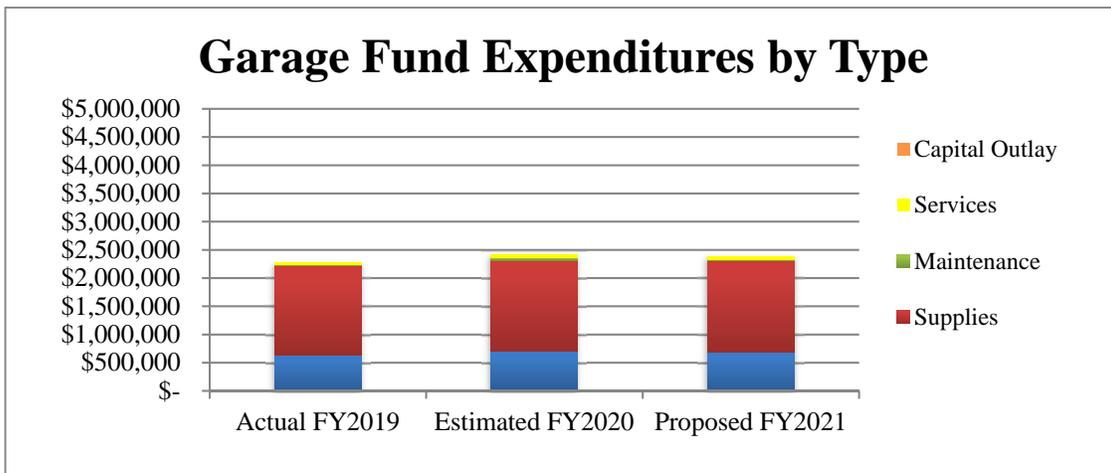
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CENTRAL SERVICES (Garage & Warehouse Operations)

GARAGE FUND

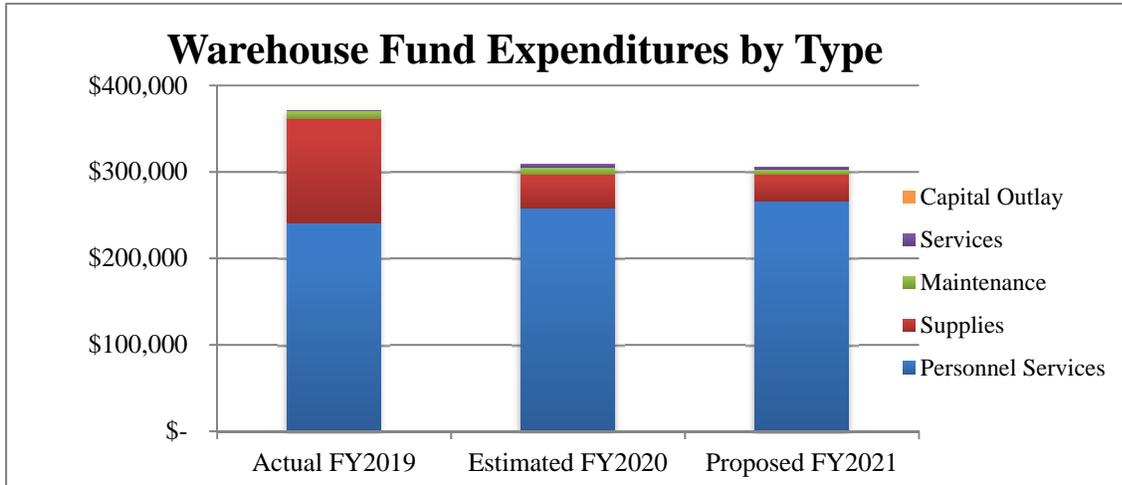
The Garage Fund provides motor vehicle service and repair for all City operations except Fire and Police. The Garage Fund is supported through charges to user departments.



WAREHOUSE FUND

The Warehouse provides common items used on a daily basis throughout the city. The Warehouse maintains and accounts for supplies used in the field for Public Works and Parks & Recreation, office supplies used by most city departments and vehicle parts used on the city fleet. The Warehouse is supported through operating transfers from the General Fund and Water & Sewer Fund on a cost basis.

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City of Baytown Council Goals Implementation Plan Year Fiscal Year 2020/2021



Submitted by
Richard L. Davis, ICMA-CM
City Manager

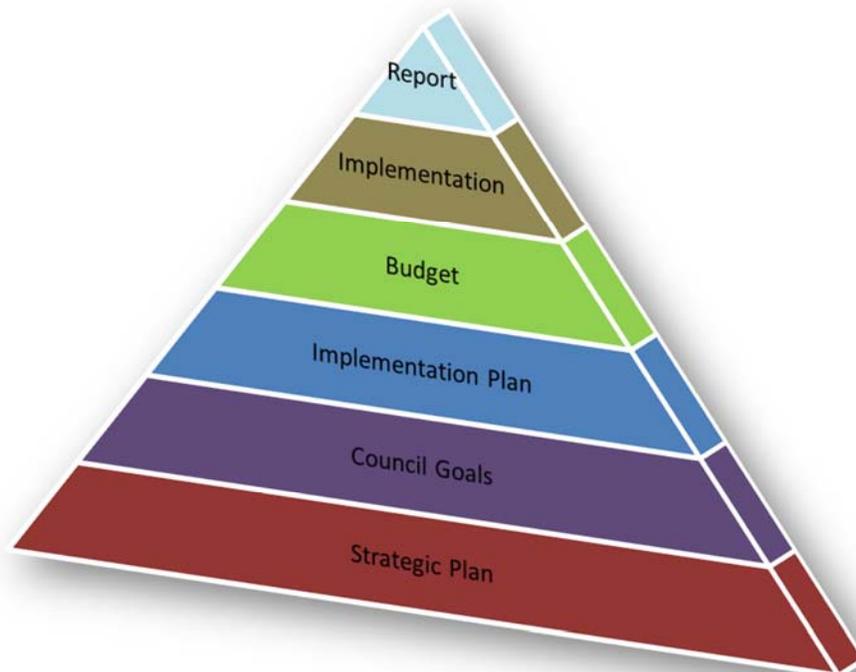
INTRODUCTION TO THE CITY OF BAYTOWN'S 2020/2021 COUNCIL GOALS & IMPLEMENTATION PLAN

We have the great benefit of having a citizen-based five-year strategic plan that has been ratified by the City Council. This strategic plan, which is the product of over 4,000 citizen conversations, identifies five primary citizen priorities or strategic directives. These are:

- Community Reputation and Image
- Infrastructure and Mobility
- Community Amenities
- Neighborhood Quality
- Operational Excellence

On January 11, 2020, the City Council, Mayor, and Administration met for a planning retreat at South Shore Harbor. Elected officials led discussions on each of the five directives. Their task was to begin to identify initiatives that could move each of the five directives forward. These initiatives were presented to the general group for discussion and then the initiatives were prioritized by Council.

The following diagram illustrates the evolution of this plan and its use in orienting the budget process and ultimately impacting quality of life.



HOW TO USE THIS PLAN

Mayor and Council – This plan should not be viewed as a contract or budget document. It emerges at the beginning of the budget process and serves as a guide to composing the annual budget, the City’s primary policy document. Many things will shift and change as we begin the budget process, as we gain a clearer picture as to what resources will likely be made available to us during the 2020/2021 fiscal year. Both Administration and the elected body may also identify conditions, circumstances, and opportunities that failed to surface at the February retreat. Therefore, it is intended that elected officials use this plan to assist them in evaluating and monitoring progress toward the realization of Council goals. Meanwhile, the budget document will represent, as it should, the definitive word on what priorities will be funded. As you evaluate that plan/budget nexus, please remember that there are many things that the City must continue to do that are not necessarily articulated in the implementation plan, but which are vitally necessary for the continued functionality of the City.

Department Directors – This plan not only identifies Council Goals, but it also describes several broad initiatives and specific strategies that should be used to prioritize budget requests. These goals, initiatives, and strategies do not always represent additional workload and/or programs. Department Directors should therefore use this plan to not only compose budget requests, but also evaluate existing programs and initiatives to gauge their on-going relevancy, effectiveness, and importance. This provides an opportunity to focus resources on those things that are of most importance to the Council and citizens.

Community Reputation & Image



1

Council Goal Statement

Improve our image and reputation by continuing to create a community where people want to live and that they are proud to call home. Specifically, this is accomplished by capitalizing on opportunities to upgrade the appearance of infrastructure, collaborating with community partners to communicate positive aspects of Baytown, utilizing enhanced story-telling, and making an investment in those features, attractions, and amenities that will lift the image and reputation of our community. We likewise need to aggressively address those issues that will tend to over time tarnish our City's brand and image.

Connection to Strategic Plan

Strategic Directive One: "I want to be a part of a community where I'm proud to tell people where I'm from."

Value Statement

In Baytown, we work to improve and maintain our reputation and image by ensuring infrastructure and public facilities are constructed and maintained in a manner that reflects the pride we feel in our community. We show our community pride by investing in our quality of life and by maintaining high expectations for all other projects others desire to develop in Baytown. We also channel our energies and resources to effectively market Baytown as a desirable place to live, work, play, and do business.

Why This Is Important

There are many aspects and elements associated with quality of life that are affected by our community reputation and brand. Private investment decisions associated with business development are highly influenced by perceptions associated with the quality of education, appearance, functionality of local government, and a host of other factors. These perceptions can negatively impact private investment, resident buying decisions, and the general evolution/development of Baytown.

Critical Outcomes

- Continued investment in collaborative image building media strategies and campaigns.
- Improved infrastructure appearance.
- Educated citizenry regarding City programs and operations.
- Enhanced story telling of City successes.
- Continued investment in and promotion of public art program.
- Increased private investment in higher end development.
- Decreased litter on streets.
- Reduction in panhandling and median occupation.
- Greater citizen awareness of capital investments.

Outcome Measures

- Increase in positive stories placed in media.
- New and improved infrastructure.
- Promotion of infrastructure investment.
- Citizens participating in civic learning experiences.
- Increased public art placement.
- Litter remediated.

Initiatives and Strategies

Initiative 1 – Identify and take advantage of opportunities in all aspects of infrastructure maintenance, repair, and installation to upgrade the aesthetic appearance.

- Continue to invest in median improvements and maintenance, utilizing strategies to decrease the commitment to manpower.
- Upgrade the hardware components on bridges and overpasses. (e.g. – guardrails, galvanized poles, etc.).
- Pilot program of painting rails on bridge and overpasses.
- Enhance median maintenance by increasing mowing/trimming, re-landscape medians adjacent to arterials, and power washing median noses.
- Deploy madvac with greater frequency.
- Continue partnership with TXDOT to address bridge and overpass aesthetics.
- Build into the capital projects budget funding to support to install upgraded project components, i.e. – powder coated black poles, higher visibility signage, etc.

Explanation:

The City should take every opportunity, in conjunction with the execution of capital projects, to upgrade elements of those projects. Likewise, we should scrutinize the appearance of existing infrastructure and plan for the improvement/upgrade of those elements.

Initiative 2 – Proactively and aggressively tell the stories of Baytown.

- Work within each department and in cooperation with Public Affairs to identify stories about our people, departments, City, partners, and businesses that can be then placed in social and traditional media.
- Continue support of campaigns designed to address the image of the School District as well as other partner institutions as opportunities emerge.
- Engage citizens in learning opportunities that elevate their understanding and appreciation of City programs and operations. (i.e. – citizens academy)
- Collaborate with schools to inspire positive conversations among students with regard to the community.
- Identify publically capital projects as part of the “Better Baytown” initiative.

Explanation:

We cannot expect the image and reputation of the City to improve externally if internally our citizens still maintain negative feelings or impressions of the community. To the degree that these citizen perspectives exist, we will need to saturate the community with stories that counter these impressions. We can accomplish this and build trust by aggressively telling our story, partnering with community partners to elevate their image, and by engaging citizens of all ages and inviting them to learn more about the positive aspects of Baytown.

Initiative 3 – Elevate the appearance and reputation of our community by attracting and demanding the highest quality development and by investing in amenities and features that contribute to an elevated image.

- Increase investment in public arts, especially on the part of private individuals/organizations. Continue wrap program and other innovative public art initiatives.
- Continue recruitment of high-end housing and retail investment.
- Work to bring amenities to town that set Baytown apart in the region. (e.g. - Battleship Texas)

Explanation:

Several opportunities currently confront us that will enable us to set Baytown apart regionally. We will continue to expect and recruit the highest quality developments, as well as invest time and energy on recruiting and securing amenities that will make Baytown a truly unique destination.

Initiative 4 – Continue aggressively addressing issues that endanger our quality of life and detract from a positive image and reputation.

- Continue to support and fund strategies that address litter and bandit signage. (i.e. – ordinance prohibiting windshield advertising, trash fence placement, continued use of community service teams, etc.)
- Actively enforce median occupation and panhandling ordinances.
- Enhance/increase patrol of areas prone to congregation of homeless populations.
- Continue to support a robust and proactive code enforcement program.

Explanation:

As a community, we need to be vigilant and address those elements that harm our reputation and image. It is a fact that the majority of trash on our streets originates from retail parking lots. Strategies need to support preemptively ensuring that this litter does not make it onto our thoroughfares. We need to likewise become preemptive in addressing the occupation and usage of public infrastructure for housing, loitering, or as bases from which solicitations are conducted.

Infrastructure & Mobility



2

Council Goal Statement

It is time to begin the reconstruction of Garth with the intent of transforming this road into a six-lane highway running from I-10 south to Baker Rd. with buried utilities and pedestrian/bicycle conductivity. Additionally, the City needs to continue improvements to other roadways, waste water, storm water, and other critical systems.

Connection to the Strategic Plan

Strategic Directive Two: “I want to live in a community where I can get where I need to go by car or on foot in a safe, efficient manner.”

Value Statement

Our public infrastructure in Baytown plays a critical role in not only safeguarding community health and safety, but also in elevating and maintaining economic development and supporting an exceptional quality of life. We therefore aggressively plan for, fund, construct, and maintain the highest quality transportation and service delivery infrastructure.

Why This Is Important

Sound and reliable capital infrastructure supports every function of the City. Without it, public health is compromised, emergency services cannot be delivered, and private investment in our community evaporates. The condition and functionality of our public infrastructure also communicates a great deal about who we are and what degree of pride we feel in our community.

Critical Outcomes

- Facilitated traffic flow.
- Reduction in neighborhood street flooding.
- Reduced overflows.
- Enhanced trail usage and pedestrian conductivity.
- Improved roadways.
- Multi-modal transportation options.
- Fiber available in newly developed areas.
- Dark areas addressed.
- Strong City/County cooperation to address transportation needs.

- Enhanced public awareness of capital projects.

Outcome Measures

- PCI scores.
- Linear feet of reconstructed and new sidewalks, as well as bicycle/pedestrian trails.
- Addition of street lighting.
- Transit times along major corridors.
- Linear feet of new trails and sidewalks.
- Linear feet of open ditch maintenance.
- Laterals replaced.
- Overflows.
- Incidences of street and other nuisance flooding.
- Reach of Better Baytown Initiative.

Initiatives and Strategies

Initiative 1 – Begin the process of reconstructing Garth Road.

- Construct a finance plan for an approximately \$60 million reconstruction project based on the principles of generational equity, cash-flow management, and inter-jurisdictional cooperation and participation.
- Commission the redesign of Garth to accommodate a six-lane thoroughfare from I-10 south to Baker Road, piped storm ditches, buried utilities, redesigned intersections, landscaped medians, new decorative lighting, and pedestrian/bicycle conductivity.
- Develop a construction phasing plan.
- Assemble citizen group to monitor, advise, and advocate. Use outreach events and other strategies to communicate the importance of this initiative.

Explanation:

The reconstruction and expansion of Garth Road is a top community priority. Recognizing this, the Mayor and Council have determined that now is the time to address this critical need. The Garth Road Project will not only significantly facilitate traffic flow north and south in our community, but will also be transformative in its aesthetic impact.

Initiative 2 – Implement strategies to expand pedestrian/bicycle options and expand mobility options

- Complete the development of the Sidewalk and Trails Master Plans.
- Emphasize filling sidewalk gaps.
- Begin development of Mall to Marina (Goose Creek Phases 7 and 8).
- Explore and begin to plan for additional trail connectivity (i.e. – Texas Avenue connection to Goose Creek Trail).
- Continue to cooperate with Harris County for additional sidewalk transit funding. Also pursue shading structures at all bus stops.
- Pursue discussion with Harris County Transit regarding addition of route between north hotels/mall area and Bayland Island.
- Investigate and develop recommendation specific to self-serve bicycle rentals along trails.
- Take advantage of opportunities to designate and/or install bike lanes. (e.g. – Market Street)
- Work with relevant agencies to finalize abandonment of UP Evergreen rail line.

Explanation:

Bicycle and pedestrian mobility is a key component of a transportation plan that contributes to quality of life. It is also a key strategy associated with mitigating traffic congestion. Obviously, the easier we can make it for citizens to navigate the City on foot and bicycle, the more likely they will choose a non-motorized means of transportation. Community health is also enhanced when people choose to walk and bike, as opposed to driving.

Initiative 3 – Continue improvements to water, sewer, and drainage systems.

- Implement a citizen assistance program related to lateral sewer line replacement.
- Continue to address chronic neighborhood flooding issues (e.g. – state streets, Texas Avenue, Bayou Oaks, Fayle St., etc.) utilizing the new storm water master plan.
- Continue to aggressively address ditch maintenance, using prioritization similar to PCI methodology.
- Discuss with Comcast localized fiber needs and opportunities.
- Continue addressing SSOI, growth, and annexation utility needs.

Explanation:

Our climate and weather conditions continue to emphasize the need to ensure that our drainage system is continually improved and that capacity is developed to the greatest degree possible. The City also recognizes the need to continue addressing chronic flooding in specific areas of town. The completion and use of the storm water master plan will aid Baytown in identifying system improvements that offer the greatest likelihood of delivering permanent solutions. Meanwhile, deficient sewer laterals are a major contributor to overflow issues that continue to plague the City during significant rain events. This initiative calls for the City to implement a plan to assist residents with lateral line replacement.

Community Amenities



3

Council Goal Statement

Encourage residents to stay in Baytown and non-residents to visit by improving, re-envisioning, and repositioning existing amenities, continuing the recruitment of additional amenities and businesses that cater to recreational needs of the community, and by sustaining events that provide broad appeal.

Connection to Strategic Plan

Strategic Directive Three: “I want to live in a place where I can live, work, and play without the need to leave the city limits.”

Value Statement

In Baytown, we believe that quality of life is directly tied to the ability of our citizens to work, play, and recreate right here in our community. Baytown should not only be an employment hub, but also a place that people think of when it comes to dining, shopping, recreating, and enjoying special events.

Why This Is Important

Economic vibrancy and quality of life are products of much more than employment. While Baytown has emerged in recent years as a major employment hub, we recognize that it remains vitally important to invest in those community qualities that allow residents and visitors the opportunity to enjoy all that Baytown has to offer.

Critical Outcomes

- Continued commitment to bringing vibrancy to the Downtown Arts District.
- Construction of the Hotel/Convention Center.
- Expanded dining and entertainment options as part of San Jacinto Market Place. Construction begins.
- Enhanced park security and sense of safety.
- Parks improved to maximize use and enjoyment.
- Viable plan for future park land acquisitions.
- Development of a proposal/plan to build a recreation center.
- Enhanced use of waterfront areas.

Outcome Measures

- Citizen perceptions of park safety.
- Incidents of park vandalism and other criminal activity.

- Park space improved.
- Funding available for new park space acquisition.
- Development of entertainment and hospitality businesses.
- Development of businesses that cater to youth.
- Progress associated with Hotel/Conference Center development and Bayland Island.
- Number of civic celebrations and events.

Initiatives and Strategies

Initiative 1 – Enhance the use and enjoyment of City parks.

- Evaluate the presence and adequacy of shade structures in City Parks. Add new shade structures.
- Plan for and/or initiate upgrades and expansions at Britton and Newcastle Parks, as well as plan for improvements at Calypso Cove.
- Investigate and as feasible install park components for seniors.
- Continue dialogue with County specific to participation in the development of Russell Park.
- Begin development of equestrian element at Russell Park.
- Begin reserving funds for the future acquisition of park space, i.e. – adjacent to Roseland Park, Bicentennial Park, and other opportunities.
- Introduce Library story time program in select City parks.

Explanation:

Because Baytown’s commitment to City parks is so substantial, it is requisite that we continue to address features of these facilities that expand and nurture safe, healthy, and enjoyable uses. The City should additionally move forward with the earliest stages of the Russell Park development.

Initiative 2 – Elevate park safety and deter vandalism.

- Pilot a program of volunteer hosts at larger parks.
- Pilot surveillance technology and other tools to enhance safety and security of parks.
- Increase Police presence on trails and in parks.

Explanation:

The acquisition and development of park space represents one of the most significant investments in our City. There is likely no other element that affects quality of life more profoundly. This initiative speaks to the need to not only continue developing new park space, but also work to enhance a sense of safety in our parks.

Initiative 3 – Continue investment in development of Downtown Arts District.

- Finish development of the Citizens Bank.
- Begin development of the 100 block with emphasis on Phase I.
- Execute storm mitigation projects in Downtown Arts District.

Explanation:

The City has made a substantial investment in reclaiming and rehabilitating what it now referred to as the Downtown Arts District. With the success of the Brunson opening, sites are now trained on rehabbing the Citizens Bank and the development of the 100 Block. Together with a number of key capital and public art projects, the development and redevelopment of the Texas Avenue Area will signal a new era of life and energy in an area once left for dead.

Neighborhood Quality



4

Council Goal Statement

Enhance neighborhood quality through proper planning, streamlining processes and facilitating investment in older buildings, increasing citizen involvement in crime watch programs and other neighborhood programs, implementing measures to enhance neighborhood safety, cleaning and de-cluttering roadways, and vigorously enforcing city codes.

Connection to Strategic Plan

Strategic Directive Four: “I want to live in a neighborhood that looks and feels like home.”

Value Statement

In Baytown, the City, residents, and businesses work cooperatively to create an atmosphere of vibrancy and safety by engaging in community dialogue and actions focused on improving the visual aspects of our community and by elevating both property values and quality of life. We achieve this by increasing neighborhood safety and vigorously enforcing codes that protect health and values.

Why This Is Important

Neighborhoods are where people live. While simplistic and obvious, this underscores the critical nature of investing in neighborhood quality. After all, a community is nothing more or less than the sum quality of its neighborhoods. Further, one of the most effective ways to demonstrate to citizens a return on tax dollars is to invest in neighborhood quality elements such as infrastructure, safety, and aesthetics.

Critical Outcomes

- Well lit neighborhoods.
- Increased citizen and neighborhood involvement.
- Continued vigorous code enforcement and animal control.
- Continued trash/litter remediation.
- Greater citizen engagement in presenting special events.
- Enhanced private sector opportunities to partner with the City in rehabilitating older areas.
- Planning strategies that protect neighborhoods.

Outcome Measures

- Residential property values.
- Code enforcement cases resolved.
- Citizen participation programs and events.
- Perceptions of safety and neighborhood quality.
- Neighborhood revitalization and redevelopment.
- Volunteer hours.

Initiatives and Strategies

Initiative 1 – Increase vibrancy and citizen engagement in neighborhoods and in our general community.

- Pilot a program of neighborhood coordination and engagement.
- Allow neighborhoods and citizen groups to partner with City to present special micro events.
- Continue to support current events and add new events to celebrate our cultural heritage and history and increase general enjoyment of Town Square, i.e. – Black History Month, Grito, Caribbean Festival, Mardi Gras, Bluegrass/Folk Music Festival, etc.

Explanation:

The heartbeat of our community is our citizens themselves. Civic engagement and a sense of belonging are absolutely essential to building community. This initiative speaks to the ambition to engage and connect citizens in all sectors of our City by fostering greater dialogue, involvement in matters of local governance, and by celebrating the cultural contributions that all of our citizens make.

Initiative 2 – Develop and enhance programs and policies that facilitate private investment and protect neighborhoods.

- Further streamline processes for smaller home projects/permits. Review whether deregulation is an option.
- Engage a broker service to market City-controlled vacant lots. Package incentives that the broker can use to help the City divest itself of vacant properties.
- Use statutory latitude and creativity in developing solutions for the development of older buildings. Primary need is to effectively market program for older and vacant building redevelopment and use, making maximum use of empowerment zones and current programs.

Explanation:

The City has an interest in ensuring that policies and ordinances do not unduly discourage investment in the redevelopment and revitalization of our neighborhoods. This initiative speaks to the need to ensure that policies, practices, and code facilitate private efforts to rehabilitate and improve our City. Acquisition of permits and rehab of older buildings should be as simple as possible without over burdensome costs. The City should likewise actively market its substantial inventory of land for residential and commercial development and protect neighborhoods from the negative effects of industrial/commercial adjacency.

Initiative 3 – Bolster a sense of safety and well-being within neighborhoods.

- Continue proactive code enforcement with consideration of additional LLC measures.
- Augment Police presence in and patrol of neighborhoods.
- Continue to bolster animal control program, with emphasis on decreasing strays on streets. Consider elevated penalties associated with multiple offenders.
- Continue to address lighting deficiencies throughout community. Test the feasibility of solar street light integration.

Operational Excellence



5

Council Goal Statement

Empower city employees to create and sustain an innovative and future-oriented culture of high customer service, preparedness, and citizen engagement.

Connection to Strategic Plan

Strategic Directive Five: “I want to have confidence that city staff and elected officials are good stewards of the resources entrusted to them and that everyone at the City takes pride in the excellent services they provide to the community.”

Value Statement

Baytown strives to provide a return to citizens on resources entrusted to city government. We demonstrate this commitment and honor this trust by delivering the highest possible customer service, promoting an environment of transparent and accountable government, nurturing a culture of continuous improvement, drawing on the latest technology, and working with our citizens to prepare for future contingencies.

Why This Is Important

It is critical that the City continue to demonstrate trustworthiness and competence through the effective and efficient use of citizen resources. This ambition requires that we commit ourselves to the highest level of customer service and that we engage citizens in planning the future of our community. Further, it is equally critical that the City itself nurtures an environment of continuous improvement and that planning and technology support the future we desire.

Critical Outcomes

- A City organization that is constantly collaborating and searching for best practices.
- Employees are engaged in Baytown yoU and other continuous improvement training.
- Baytown recruits and retains the highest quality municipal employees.
- Baytown embraces and employs state of the art systems to facilitate the efficient and effective delivery of services.
- A transparent and highly accountable environment.

Outcome Measures

- Citizen participation in emergency preparedness.
- Citizen perception of value received.
- Citizen satisfaction metrics.
- Total value of implemented green and black belt projects.
- Elevated engagement with the building and development community.

Initiatives and Strategies

Initiative 1 – Exercise visionary leadership in bringing solutions to complex challenges.

- Continue to improve processes from a customer-centric perspective.
- Develop methodology for eliminating in-city municipal utility districts.
- Continue develop creative methodologies for PID/TIRZ utilization to incentivize investment in our community.

Explanation:

Out of the box thinking is no longer the purview of the private sector. Such has become absolutely essential in our organization as well. The reality is that most solutions to problems are not developed in a vacuum. This initiative speaks to the need to continue our scrutiny and improvement of processes, especially those that impact our citizens closest to home.

Initiative 2 – Foster positive relationships and trust in and outside of our organization.

- Collaborate with colleagues and external experts to build relationships and develop solutions to complex issues. Continue PIPE initiative.
- Develop opportunities for regular Council visits of City facilities.
- Pursue departmental credentialing and designations/awards that highlight City progress. (i.e. – All American City, Scenic City, etc.)

Explanation:

Relationships are at the very core of everything we do. In fact, collaboration is a Baytown core value. This initiative speaks to the necessity and criticality of building and fostering stronger relationships both inside and external to our organization and building trust with all of our stakeholders.

Initiative 3 – Bolster customer service and enhance relationships as such relates to building, permitting, and new business development.

- Conduct roundtables and other face-to-face meetings with builders and developers to receive feedback and enhance mutual understanding of issues, code, and challenges.
- Develop and implement a system of short surveys of those receiving permits to gauge satisfaction with process and level of customer service.
- Implement a program of customer service training utilizing more tenured inspectors.

Explanation:

There is perhaps no more visible and scrutinized program of the City than Building and Development. As such, it is incumbent upon the City to remain actively engaged in continually raising the bar of how this program is presented and provided. While acknowledging the tremendous progress the City has made in improving our Building and Development Program, this initiative speaks to the opportunity now to elevate our engagement with building and development stakeholders and generally elevate customer service.

TOOL BOX

Every attempt was made to be as inclusive of every idea expressed at our retreat as possible. So what didn't find its way into the Implementation Plan? The following:

- Strategies that involve to a great degree current efforts.
- Strategies that can be addressed in the current year.
- Strategies or initiatives that do not have a budget impact and/or involve broader policy issues or questions as a precursor to budgetary decisions.
- Strategies that do not align with any tenet of the current strategic plan.
- Strategies that, without reprioritization of other initiatives, could not be physically or fiscally accommodated at this time.

The Tool Box is a collection place for these ideas. Their being in the Tool Box is not by any means intended to convey that they are bad ideas. However, as described above, we simply could not find a means of including them in this year's proposed implementation plan. The reason why the following chart may be referred to as a tool box is because the Council can still choose to plug these ideas into the implementation plan and relegate other ideas/strategies to the Tool Box.

Idea or Strategy	Status
Sidewalk Plan	In process.
Bay Oaks loops	The second round of loop streets is nearing completion of in-house design. We anticipate bidding this out later in the Spring.
Trash Remediation Augmentation	The City just brought an additional Community Service Team online. Additional trash fences are slated, and we will propose more in the 21 budget.
Battleship Acquisition	This will be dependent on the success of the response to the RFP. To that end, project visitorship will be key, as well as determining a funding source for dredging.
Recreation Center	The public input portion is complete and we have successfully developed some concepts. The City has not identified the necessary financial resources, but a proposed site has been identified. Estimated cost of this facility, which would also double as a senior center, is approximately \$35 million.
Bicentennial Stage	It is advised that we wait to invest in a stage facility until the City owns the property at Bicentennial Park. It is currently controlled by the school district. Estimated cost for an outdoor performing arts facility is \$5 million to \$7 million. A simple stage replacement would be considerably less expensive, perhaps under \$1 million.

Chandler Arboretum	The City is cooperating currently with the Chandler Family to develop concepts/designs and site the project at the current Nature Center. We expect to hold a ceremonial ground breaking this year.
Emmett Hutto Extension	Previous engineering analyses showed or revealed several serious obstacles associated with connecting this road to 330. We are happy to take another look at this or present an analysis to the Council if so desired.
Alexander/CBL signalization	To be analyzed by Traffic this year.
Sjolander widening	The City will continue to advocate for County partnership in widening Sjolander and Barkaloo.
Dangerous intersection at Massey Tompkins and 146	Engineering will begin evaluation and develop options.
Prioritize Fairway reconstruction	We are aware of the poor pavement condition on Fairway. Reconstruction is currently scheduled for FY25. We are looking at other options to get it rehabilitated sooner, including partial pavement replacement with street grinding, panel replacement in-house, and asphalt overlay. We are also running a new PCI later this year. This should help us re-prioritize some streets.
Turn lanes on Main at Archer and I-10	Under evaluation.
Excessive approval times (County)	The Mayor's Intergovernmental Committee will provide an excellent venue to surface these types of concerns with the County.
Pot holes on ramps @ Garth at I-10 feeder	Staff is currently working with TXDOT to address.
Street lighting on John Martin north of I-10	Reported to Center Point. We will continue to work with them on this and other lighting issues.
PID relief of MUDS	In process. Staff is working on a policy and methodology which would in some circumstances allow us to establish a PID and dissolve a MUD, with the MUD board's cooperation and consent.
Look for solutions	Our entire organizational culture is dedicated to being as solutions driven as possible. We will continue. We nevertheless do have legal, statutory, physical, and financial limitations of course; but the will to be solutions oriented remains regardless.
Place school mascots on water towers	Consideration of this idea needs to include both the BAWA board and the schools themselves. Cost is a factor, so perhaps some cost sharing may be possible. We can surface this year.
More Police on bikes	The Police Chief has recently begun dedicating more officers to ATV patrols of parks and trails. His recommendation is that we focus more resources on the ATV program, explaining that

	<p>they are more effective than bicycles in responding to incidents or patrolling. Nevertheless, he does currently utilize bikes.</p>
Ban plastic bags	<p>The Texas Supreme Court, in a case involving the City of Laredo, determined that the city could not ban disposable plastic bags and that bag bans violate state law. The City of Austin subsequently ended its ban on plastic bags. We do not recommend pursuing a similar ban at this time.</p>
Business outreach south of Baker	<p>We agree that there exists the need to focus more energy and resources on lower level economic development. The City is currently working with the EDF to identify opportunities in the near future to focus additional resources on this endeavor. Meanwhile, existing business outreach is a Chamber function for which we will continue to advocate as Chamber board members.</p>
Keep McLemore open	<p>Our special ops substation in the McLemore building was recently upgraded. Nevertheless, we are moving forward with the development of a facility master plan that will provide us with options associated with this edifice. There are no immediate plans to discontinue use of McLemore.</p>
Entice redevelopment of Northwood	<p>The City has established an internal working group to address Northwood issues. Meanwhile, EDF continues to probe interest from parties who could potentially redevelop this complex. The City stands ready to consider any proposals, and we will do our utmost to incentivize new investment in Northwood.</p>
Develop a succession plan	<p>While most departments have a good idea of succession planning and potential movements, there is no city-wide succession plan. This is a project that we will begin this fiscal year.</p>
Diversifying revenue	<p>Industrial development agreements are going to remain the mainstay for Baytown for the foreseeable future. However, we have seen recent growth in logistics as well that has paid dividends to the City. An emerging technology that converts plastics to fuel is also a natural fit for Baytown. The City is likewise beginning to see interest in a variety of other sectors. The emphasis has been and will continue to be on revenue diversification.</p>
Build Baytown	<p>The City has launched a social media and physical signage campaign entitled “Better Baytown,”</p>

	which highlights capital investments the City is making in infrastructure throughout the town.
Substation in Pinehurst	We currently have no Police presence in Pinehurst aside from regular patrols. Since MUD 1 remains outside the City, we do not foresee placing a substation in the commercial development to the northeast (Wal-Mart). We will need further discussion of options regarding greater neighborhood presence in Pinehurst.
Widen feeder road John Martin to Garth	We will discuss with TXDOT.
Paddle boats at Russell Park	We are probably not ready to address this in the coming fiscal year, but should definitely be considered as the park develops.
Electric vehicle charging stations	The cost associated with each station, for the equipment alone, runs about \$15,000. We simply need to determine the best place or site.
Develop methodologies to ensure appropriate buffering and protection from adjacent commercial and/or industrial development.	Current setback and buffering requirements are substantial. Council can at any time revisit these requirements.
Ensure land uses contribute and detract from neighborhood quality.	This is our current policy and practice.

Our Purpose

“Together We Enrich Lives and Build Community”

Our Core Values

- Caring
- Innovation
- Collaboration
- Leadership
- Stewardship



**CITY OF BAYTOWN
FUNDED SUPPLEMENTAL REQUESTS**

FUND	DEPT	DIV	DIVISION NAME	DESCRIPTION	PROPOSED AMOUNT
101	1170	11710	RECORDS	LASERFICHE SCANNING PROJECT	\$ 190,000
101	6000	60010	LIBRARY	MEETING ROOM RENOVATION	40,000
101	2020	20230	FIRE OPERATIONS	ANNUAL HANDHELD RADIO (10) HEADSETS & CHARGERS REPLACEMENT PROG	61,565
101	2020	20230	FIRE OPERATIONS	NARCOTIC & EQUIPMENT INVENTORY & TRACKING	20,000
101	6000	60010	LIBRARY	NEIGHBORHOOD EMPOWERMENT GRANTS	30,000
101	6000	60010	LIBRARY	PUBLIC ART PROJECTS (NON HOT TAX)	25,000
101	3020	30210	TRAFFIC CONTROL	REPLACEMENT MESSAGE BOARD	23,000
101	1173	11730	MUNICIPAL COURT	CANOPY/AWNING BETWEEN PD JAIL AND MUNICIPAL COURT	13,525
101	2020	20230	FIRE OPERATIONS	BUNKER GEAR 2ND SET (1/2 OF DEPARTMENT)	100,000
101	4000	40050	ANIMAL CONTROL	ANIMAL CONTROL MOBILE VET SERVICES	72,000
101	3020	30210	TRAFFIC CONTROL	INFRASTRUCTURE PAINTING - BRIDGES & SIGNAL POLES	25,000
101	Total				<u>\$ 600,090</u>
215	5010	21505	PARKS PROJECTS - MDD	"PERFECT TRAIL" PILOT BUNDLE - JENKINS PARK	\$ 350,000
215	5010	21505	PARKS PROJECTS - MDD	SPORTS LEAGUE IMPROVEMENTS	50,000
215	5010	21505	PARKS PROJECTS - MDD	PARK SECURITY	50,000
215	5010	21505	PARKS PROJECTS - MDD	BASKETBALL SHELTERS	190,000
215	Total				<u>\$ 640,000</u>
510	3070	30710	BAWA OPERATIONS	CANAL PUMP REPLACEMENT	\$ 93,000
510	Total				<u>\$ 93,000</u>
520	3040	30410	UTILITY TRANSMISSION	ELEVATED TOWER REPAIRS (9)	\$ 241,000
520	3050	30520	WASTEWATER TREATMENT	STAIRS AND HANDRAILS FOR (3) WW TREATMENT PLANTS	12,000
520	3050	30520	WASTEWATER TREATMENT	ELECTRICAL GATES AT THE PLANTS (3)	20,792
520	3050	30520	WASTEWATER TREATMENT	REPLACING BAR SCREEN PANEL AT EAST DISTRICT	15,000
520	3050	30520	WASTEWATER TREATMENT	CONTROL PANEL @ CEDAR BAYOU LYNCHBURG LIFT STATION	12,636
520	Total				<u>\$ 301,428</u>
Grand	Total				<u><u>\$ 1,634,518</u></u>



CITY OF BAYTOWN
EXPENDITURE BUDGET SUMMARY COMPARISON
Expenditure/Expense Comparison of 2020 Budget to 2021 Adopted

	Budget 2019-20	Adopted 2020-21	Amount of Incr. (Decr.)	Percent of Incr. (Decr.)
<u>Governmental Fund Types:</u>				
General Fund	\$ 113,511,586	\$ 118,339,774	\$ 4,828,188	4.3%
Debt Service Fund	22,502,513	24,965,028	2,462,515	10.9%
Hotel/Motel Tax Fund	4,993,416	2,292,704	(2,700,712)	(54.1%)
Total	141,007,515	145,597,507	4,589,992	3.3%
<u>Enterprise Fund Types:</u>				
Aquatics Fund	4,315,439	4,206,276	(109,163)	(2.5%)
Water & Sewer Fund	43,058,756	47,235,187	4,176,431	9.7%
WWIS Fund	8,903,840	8,869,378	(34,462)	(0.4%)
Sanitation Fund	6,679,630	6,672,617	(7,013)	(0.1%)
Storm Water Utility Fund	3,801,442	3,149,249	(652,193)	(17.2%)
Total	66,759,107	70,132,708	3,373,601	5.1%
<u>Central Services Fund Types:</u>				
Garage Fund	2,351,325	2,385,694	34,369	1.5%
Warehouse Fund	293,043	305,970	12,927	4.4%
Total	2,644,368	2,691,664	47,296	1.8%
Total All Fund Types	\$ 210,410,990	\$ 218,421,879	\$ 8,010,889	3.8%

CITY OF BAYTOWN
BUDGET SUMMARY COMPARISON
Consolidated Summary of Fund Balances/Working Capital

	Estimated Fund Balance/ Working Capital* at 10/01/20	Adopted Revenues	Adopted Expenditures or Expenses	Revenues Over (Under) Expenses/ Expenditures	Projected Fund Balance/ Working Capital* at 09/30/21
<u>Governmental Fund Types:</u>					
General Fund	\$ 27,231,970	\$ 117,650,669	\$ 118,339,774	\$ (689,106)	\$ 26,542,865
Debt Service Fund	7,275,255	24,299,929	24,965,028	(665,100)	6,610,156
Hotel/Motel Tax Fund	1,829,660	1,125,000	2,292,704	(1,167,704)	661,956
Total	<u>36,336,885</u>	<u>143,075,597</u>	<u>145,597,507</u>	<u>(2,521,909)</u>	<u>33,814,976</u>
<u>Enterprise Fund Types*:</u>					
Aquatics Fund	10,709	4,312,734	4,206,276	106,458	117,167
Water & Sewer Fund	11,412,367	43,429,533	47,235,187	(3,805,655)	7,606,712
WWIS Fund	2,812,699	9,239,557	8,869,378	370,179	3,182,878
Sanitation Fund	24,279	6,897,958	6,672,617	225,340	249,619
Storm Water Utility Fund	1,014,087	2,599,575	3,149,249	(549,674)	464,413
Total	<u>15,274,140</u>	<u>66,479,356</u>	<u>70,132,708</u>	<u>(3,653,352)</u>	<u>11,620,788</u>
<u>Internal Service Fund Types*:</u>					
Garage Fund	554,880	2,294,471	2,385,694	(91,223)	463,657
Warehouse Fund	33,323	328,564	305,970	22,594	55,916
Total	<u>588,203</u>	<u>2,623,034</u>	<u>2,691,664</u>	<u>(68,630)</u>	<u>519,574</u>
Total All Funds	<u>\$ 52,199,229</u>	<u>\$ 212,177,988</u>	<u>\$ 218,421,879</u>	<u>\$ (6,243,891)</u>	<u>\$ 45,955,338</u>

* Fund balance is measured for governmental fund types; for proprietary fund types (consisting of enterprise and internal service funds) working capital is measured. Fund balance equals assets minus liabilities; working capital is defined as current assets minus current liabilities.

CITY OF BAYTOWN
SUMMARY OF ALL FUND TYPES
COMPARATIVE SCHEDULE OF BUDGETS FOR 2021

	Governmental Fund Types	Proprietary Fund Types	Combined 2021
Revenues			
Taxes	\$ 122,024,103	\$ -	\$ 122,024,103
Licenses & Permits	2,203,998	-	2,203,998
Intergovernmental	869,048	1,931,124	2,800,171
Charges for Services	2,348,868	55,865,474	58,214,342
Fines & Forfeitures	2,206,321	917,482	3,123,803
Miscellaneous	1,454,039	86,458	1,540,497
Operating Transfers-in	12,319,220	10,241,853	22,561,074
Total Revenues	<u>143,425,597</u>	<u>69,042,390</u>	<u>212,467,988</u>
Expenditures by Classification			
Personnel Services	83,321,904	16,284,829	99,606,733
Supplies	4,127,983	16,194,850	20,322,833
Maintenance	6,618,505	3,535,997	10,154,502
Services	12,507,568	9,702,384	22,209,952
Sundry	237,544	-	237,544
Miscellaneous	12,000	-	12,000
Operating Transfers Out	3,577,532	-	3,577,532
Total Operating	<u>110,403,035</u>	<u>45,718,059</u>	<u>156,121,095</u>
Capital Outlay	411,395	560,428	971,823
Construction in Progress	-	-	-
Debt Requirements	24,965,028	12,080,690	37,045,718
Transfers Out	8,618,285	14,090,195	22,708,480
Contingency	1,199,763	375,000	1,574,763
Total Expenditures	<u>145,597,507</u>	<u>72,824,372</u>	<u>218,421,879</u>
Excess (Deficit) Revenues Over Expenditures	(2,171,909)	(3,781,982)	(5,953,891)
Fund Balance - Beginning	<u>36,336,885</u>	<u>15,862,344</u>	<u>52,199,229</u>
Fund Balance - Ending	<u>\$ 34,164,976</u>	<u>\$ 12,080,362</u>	<u>\$ 46,245,338</u>

CITY OF BAYTOWN
SUMMARY OF GOVERNMENTAL FUND TYPES
COMPARATIVE SCHEDULE OF BUDGETS FOR 2021

	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined 2021
Revenues				
Taxes	\$ 105,569,083	\$ 15,350,020	\$ 1,105,000	\$ 122,024,103
Licenses & Permits	2,203,998	-	-	2,203,998
Intergovernmental	869,048	-	-	869,048
Charges for Services	2,348,868	-	-	2,348,868
Fines & Forfeitures	2,206,321	-	-	2,206,321
Miscellaneous	1,358,289	75,750	20,000	1,454,039
Operating Transfers-in	3,095,062	9,224,158	-	12,319,220
Total Revenues	<u>117,650,669</u>	<u>24,649,929</u>	<u>1,125,000</u>	<u>143,425,597</u>
Expenditures by Classification				
Personnel Services	83,037,873	-	284,031	83,321,904
Supplies	4,064,733	-	63,250	4,127,983
Maintenance	6,343,505	-	275,000	6,618,505
Services	11,328,145	-	1,179,423	12,507,568
Sundry	126,544	-	111,000	237,544
Miscellaneous	12,000	-	-	12,000
Operating Transfers Out	3,577,532	-	-	3,577,532
Total Operating	<u>108,490,332</u>	<u>-</u>	<u>1,912,704</u>	<u>110,403,035</u>
Capital Outlay	411,395	-	-	411,395
Debt Requirements	-	24,965,028	-	24,965,028
Transfers Out	8,268,285	-	350,000	8,618,285
Contingency	1,169,763	-	30,000	1,199,763
Total Expenditures	<u>118,339,774</u>	<u>24,965,028</u>	<u>2,292,704</u>	<u>145,597,507</u>
Excess (Deficit) Revenues Over Expenditures				
	(689,106)	(315,100)	(1,167,704)	(2,171,909)
Fund Balance - Beginning	<u>27,231,970</u>	<u>7,275,255</u>	<u>1,829,660</u>	<u>36,336,885</u>
Fund Balance - Ending	<u>\$ 26,542,865</u>	<u>\$ 6,960,156</u>	<u>\$ 661,956</u>	<u>\$ 34,164,976</u>

**CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2021**

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
71002	Regular Wages	\$ 52,015,703	\$ -	\$ 195,202	\$ 52,210,906
71003	Part Time Wages	1,019,475	-	-	1,019,475
71009	Overtime	2,232,708	-	-	2,232,708
71013	Term/Accrual Pay	747,237	-	-	747,237
71021	Health Insurance	9,206,358	-	39,518	9,245,876
71011	Extra Help/Temporary	40,000	-	-	40,000
71022	TMRS	9,210,019	-	34,121	9,244,141
71023	FICA	4,176,947	-	14,933	4,191,880
71028	Workers Compensation	867,058	-	257	867,315
71041	Allowances	868,015	-	-	868,015
71043	Employee Incentives	384,180	-	-	384,180
71081	Retired Employee Benefits	2,132,747	-	-	2,132,747
	Total Personnel Services	<u>82,900,447</u>	-	<u>284,031</u>	<u>83,184,478</u>
72001	Office Supplies	220,787	-	2,250	223,037
72002	Postage Supplies	90,788	-	1,700	92,488
72004	Printing Supplies	102,770	-	7,600	110,370
72005	Animal Feed Supplies	25,432	-	-	25,432
72006	Clothing Allowance	39,400	-	-	39,400
72007	Wearing Apparel	500,343	-	1,300	501,643
72011	Disaster Supplies	15,120	-	-	15,120
72016	Motor Vehicle Supplies	1,017,183	-	-	1,017,183
72019	Supplies Purch For Resale	30,000	-	4,000	34,000
72021	Minor Tools	366,387	-	-	366,387
72022	Fuel For Generators	12,000	-	-	12,000
72023	Library Materials	235,000	-	-	235,000
72026	Cleaning & Janitorial Sup	141,343	-	16,800	158,143
72031	Chemical Supplies	270,293	-	-	270,293
72032	Medical Supplies	236,869	-	-	236,869
72036	Identification Supplies	83,102	-	-	83,102
72041	Educational Supplies	526,472	-	29,600	556,072
72045	Computer Software Supply	44,895	-	-	44,895
72046	Botanical Supplies	39,949	-	-	39,949
72056	Street Marking Supplies	50,000	-	-	50,000
72061	Meeting Supplies	16,600	-	-	16,600
	Total Supplies	<u>4,064,733</u>	-	<u>63,250</u>	<u>4,127,983</u>
73001	Land Maintenance	514,947	-	-	514,947
73011	Buildings Maintenance	884,428	-	-	884,428
73012	Docks & Piers Maintenance	3,350	-	-	3,350
73013	Recreation Equip Maint	89,900	-	-	89,900
73022	Sanitary Sewers Maint	1,600	-	-	1,600

**CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2021**

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
73025	Streets Sidewalks & Curbs	629,056	-	-	629,056
73027	Heat & Cool Sys Maint	164,097	-	-	164,097
73028	Electrical Maintenance	184,155	-	-	184,155
73041	Furniture/Fixtures Maint	148,020	-	-	148,020
73042	Machinery & Equip Maint	1,869,340	-	-	1,869,340
73043	Motor Vehicles Maint	980,160	-	-	980,160
73044	Street Signs Maint	205,300	-	275,000	480,300
73045	Radio & Testing Equipment	73,000	-	-	73,000
73046	Books - Maintenance	71,737	-	-	71,737
73048	Signal Systems Maint	198,000	-	-	198,000
73049	Barricades Maint	28,350	-	-	28,350
73055	Maintenance On Computers	216,500	-	-	216,500
	Total Maintenance	6,261,940	-	275,000	6,536,940
74001	Communication	940,328	-	-	940,328
74002	Electric Service	702,000	-	25,900	727,900
74003	Street Lighting	1,016,035	-	-	1,016,035
74004	Water & Sewer	2,500	-	-	2,500
74005	Natural Gas	99,900	-	3,000	102,900
74007	TWC Claims Paid	75,000	-	-	75,000
74011	Equipment Rental	906,790	-	31,562	938,352
74020	Outside Contracts	124,313	-	-	124,313
74021	Special Services	3,415,229	35,000	853,911	4,304,140
74022	Audits	128,092	-	-	128,092
74023	Industrial Appraisal	42,000	-	-	42,000
74026	Janitorial Services	144,232	-	-	144,232
74029	Service Awards	72,000	-	-	72,000
74031	Wrecker Service	6,000	-	-	6,000
74036	Advertising	206,721	-	215,000	421,721
74042	Education & Training	901,306	-	22,000	923,306
74045	In-State Investigatv Trvl	5,038	-	-	5,038
74047	Support Of Prisoners	62,562	-	-	62,562
74051	Non City Facility Rental	37,840	-	-	37,840
74054	Council Reimbursables	1,000	-	-	1,000
74056	Vacant Lot Cleaning	200,000	-	-	200,000
74058	Landfill Fees	142,749	-	-	142,749
74061	Demolition Of Structures	300,000	-	-	300,000
74070	Elections	170,000	-	-	170,000
74071	Association Dues	106,110	-	28,050	134,160
74072	Legislative Services	70,000	-	-	70,000
74082	Confidential	21,000	-	-	21,000
74123	Instructor Fees	26,800	-	-	26,800
74210	General Liability Ins	40,306	-	-	40,306
74211	K-9 Insurance	6,569	-	-	6,569
74220	Errors & Omissions	61,718	-	-	61,718
74230	Law Enforcement Liability	65,564	-	-	65,564
74240	Auto Liability	288,240	-	-	288,240

**CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2021**

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
74241	Auto Collision	203,000	-	-	203,000
74242	Auto Catastrophic	45,000	-	-	45,000
74271	Mobile Equipment	36,522	-	-	36,522
74272	Real & Personal Property	385,782	-	-	385,782
74277	Flood Insurance	95,000	-	-	95,000
74280	Bonds	500	-	-	500
74281	Employee Fraud	5,439	-	-	5,439
74290	Misc Liability	3,000	-	-	3,000
74295	Deductibles	135,000	-	-	135,000
74999	Perf Cont Energy Savings	49,960	-	-	49,960
	Total Services	11,347,145	35,000	1,179,423	12,561,568
75051	Court Cost	20,244	-	-	20,244
75061	Medical - Preemployment	7,300	-	-	7,300
75064	Medical Services	99,000	-	-	99,000
77106	Little League Light Contr	12,000	-	6,000	18,000
77111	Grant Partnerships	-	-	105,000	105,000
	Total Sundry & Other	138,544	-	111,000	249,544
	Total Operating	104,712,809	35,000	1,912,704	106,660,513
80001	Furniture & Equip <\$5000	3,395	-	-	3,395
82011	Building & Improvements	40,000	-	-	40,000
84042	Machinery & Equipment	23,000	-	-	23,000
84048	Signal Systems	245,000	-	-	245,000
84061	Other Equipment	100,000	-	-	100,000
	Total Capital Outlay	411,395	-	-	411,395

**CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2021**

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
89001	Bond Principal	-	17,510,000	-	17,510,000
89002	Other Debt Payments	-	830,000	-	830,000
89011	Interest On Bonds	-	6,432,028	-	6,432,028
89021	Fiscal Agent Fees	-	8,000	-	8,000
89026	Issuance Cost	-	150,000	-	150,000
	Total Principal & Interest	-	24,930,028	-	24,930,028
91201	To Municipal Ct Security	115,814	-	-	115,814
91226	To Miscellaneous Police	423,717	-	-	423,717
91298	To Wetland Research Ctr	286,481	-	-	286,481
91350	To Gen Capital Proj Fund	1,876,285	-	-	1,876,285
91351	To Capital Improvemnt Prg	6,142,000	-	-	6,142,000
91401	To G O I S	-	-	350,000	350,000
91450	To Accrued Leave-General	2,351,520	-	-	2,351,520
91500	To Solid Waste Fund	250,000	-	-	250,000
91550	To Internal Service Fnd	350,000	-	-	350,000
91552	To Warehouse Operations	50,000	-	-	50,000
	Total Other Financing Uses	11,845,817	-	350,000	12,195,817
99002	Unforeseen/New Initiative	1,169,763	-	30,000	1,199,763
	Total Contingencies	1,169,763	-	30,000	1,199,763
	TOTAL EXPENDITURES	\$ 118,139,784	\$ 24,965,028	\$ 2,292,704	\$ 145,397,516

CITY OF BAYTOWN
SUMMARY OF PROPRIETARY FUND TYPES
COMPARATIVE SCHEDULE OF BUDGETS FOR 2021

	Enterprise Funds					Internal Service Funds		Combined 2021
	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Utility Fund	Garage Fund	Warehouse Operations Fund	
Revenues								
Intergovernmental	\$ -	\$ 1,931,124	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,931,124
Charges for Services	4,312,734	40,458,077	-	6,647,958	2,599,575	1,768,605	78,526	55,865,474
Fines & Forfeitures	-	917,482	-	-	-	-	-	917,482
Miscellaneous	-	62,850	22,704	-	-	866	38	86,458
Operating Transfers-in	-	-	9,216,853	250,000	-	525,000	250,000	10,241,853
Total Revenues	4,312,734	43,369,533	9,239,557	6,897,958	2,599,575	2,294,471	328,564	69,042,390
Expenditures by Classification								
Personnel Services	2,287,423	10,419,960	-	970,357	1,656,024	684,444	266,620	16,284,829
Supplies	594,060	13,719,940	-	65,750	155,550	1,628,950	30,600	16,194,850
Maintenance	530,501	2,622,446	-	84,500	275,000	17,800	5,750	3,535,997
Services	338,204	3,783,995	-	5,365,510	157,175	54,500	3,000	9,702,384
Sundry	-	-	-	-	-	-	-	-
Total Operating	3,750,188	30,546,341	-	6,486,117	2,243,749	2,385,694	305,970	45,718,059
Capital Outlay	-	60,428	-	-	500,000	-	-	560,428
Construction in Progress	-	-	-	-	-	-	-	-
Debt Requirements	-	8,783,378	3,297,312	-	-	-	-	12,080,690
Transfers Out	381,088	7,795,040	5,572,067	186,500	155,500	-	-	14,090,195
Unforeseen/New Initiatives	75,000	50,000	-	-	250,000	-	-	375,000
Total Expenditures	4,206,276	47,235,187	8,869,378	6,672,617	3,149,249	2,385,694	305,970	72,824,372
Excess (Deficit) Revenues Over Expenditures	106,458	(3,865,655)	370,179	225,340	(549,674)	(91,223)	22,594	(3,781,982)
Working Capital- Beginning	10,709	11,412,367	2,812,699	24,279	1,014,087	554,880	33,323	15,862,344
Working Capital - Ending	\$ 117,167	\$ 7,546,712	\$ 3,182,878	\$ 249,619	\$ 464,413	\$ 463,657	\$ 55,916	\$ 12,080,362

**CITY OF BAYTOWN
 PROPRIETARY FUND EXPENDITURE DETAIL
 FOR FISCAL YEAR 2021**

Acct#	Account Description	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Fund	Garage Fund	Warehouse Operations Fund	Combined Total
71002	Regular Wages	\$ 313,267	\$ 5,761,415	-	\$ 576,035	\$ 1,029,791	\$ 425,745	\$ 164,260	\$ 8,270,512
71003	Part Time Wages	1,813,152	-	-	-	12,000	-	-	1,825,152
71009	Overtime	18,000	311,750	-	45,000	33,000	35,000	3,000	445,750
71021	Health Insurance	65,863	1,636,042	-	171,244	276,625	105,381	52,691	2,307,847
71022	TMRS	55,179	1,008,270	-	100,754	181,581	75,364	28,713	1,449,860
71023	FICA	18,400	441,262	-	44,094	79,467	32,983	12,566	628,772
71028	Workers Compensation	1,162	106,098	-	32,870	34,560	4,571	5,391	184,653
71041	Allowances	2,400	6,720	-	360	9,000	5,400	-	23,880
71081	Retired Employee Benefits	-	1,148,403	-	-	-	-	-	1,148,403
	Total Personnel Services	2,287,423	10,419,960	-	970,357	1,656,024	684,444	266,620	16,284,829
72001	Office Supplies	-	30,500	-	-	3,500	-	1,000	35,000
72002	Postage Supplies	-	121,576	-	-	500	-	-	122,076
72004	Printing Supplies	-	1,100	-	-	2,000	-	-	3,100
72007	Wearing Apparel	34,965	47,466	-	6,000	9,000	4,000	1,500	102,931
72015	Meter Purchase For Resale	-	-	-	-	-	-	20,000	20,000
72016	Motor Vehicle Supplies	-	180,500	-	55,000	42,800	6,500	4,000	288,800
72017	Parts Purchase For Resale	-	-	-	-	-	438,250	-	438,250
72018	Fuel Purchase For Resale	-	-	-	-	-	1,150,000	-	1,150,000
72019	Supplies Purch For Resale	216,300	-	-	-	-	8,000	-	224,300
72021	Minor Tools	2,500	47,275	-	3,000	7,500	20,000	4,000	84,275
72022	Fuel For Generators	-	20,000	-	-	-	-	-	20,000
72026	Cleaning & Janitorial Sup	27,000	9,500	-	-	-	2,000	-	38,500
72028	Swimming Pool Supplies	85,000	-	-	-	-	-	-	85,000
72031	Chemical Supplies	150,000	547,700	-	750	75,250	-	-	773,700
72032	Medical Supplies	11,268	400	-	-	-	200	100	11,968
72041	Educational Supplies	9,685	-	-	1,000	6,500	-	-	17,185
72045	Computer Software Supply	52,342	-	-	-	8,500	-	-	60,842
72046	Botanical Supplies	5,000	-	-	-	-	-	-	5,000
72052	Treated Water Supplies	-	12,653,923	-	-	-	-	-	12,653,923
72055	Laboratory Supplies	-	60,000	-	-	-	-	-	60,000
	Total Supplies	594,060	13,719,940	-	65,750	155,550	1,628,950	30,600	16,194,850
73001	Land Maintenance	21,962	63,060	-	2,000	30,000	-	-	117,022
73011	Buildings Maintenance	377,579	27,500	-	2,500	-	8,000	3,000	418,579
73022	Sanitary Sewers Maint	-	80,000	-	-	-	-	-	80,000
73023	Water Distrib Sys Maint	-	420,250	-	-	-	-	-	420,250
73024	Reservoirs & Wells Maint	-	75,000	-	-	-	-	-	75,000
73025	Streets Sidewalks & Curbs	-	35,875	-	-	-	-	-	35,875
73026	Storm Drains Maint	-	-	-	-	185,000	-	-	185,000
73027	Heat & Cool Sys Maint	5,500	30,000	-	-	-	800	-	36,300
73028	Electrical Maintenance	25,460	-	-	-	-	-	-	25,460
73042	Machinery & Equip Maint	100,000	1,004,000	-	-	-	5,000	-	1,109,000
73043	Motor Vehicles Maint	-	336,000	-	80,000	60,000	4,000	2,750	482,750
73047	Meters & Settings Maint	-	514,395	-	-	-	-	-	514,395
73055	Maintenance On Computers	-	36,366	-	-	-	-	-	36,366
	Total Maintenance	530,501	2,622,446	-	84,500	275,000	17,800	5,750	3,535,997

**CITY OF BAYTOWN
 PROPRIETARY FUND EXPENDITURE DETAIL
 FOR FISCAL YEAR 2021**

Acct#	Account Description	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Fund	Garage Fund	Warehouse Operations Fund	Combined Total
74001	Communication	2,000	-	-	-	-	-	-	2,000
74002	Electric Service	150,000	1,727,000	-	-	-	-	-	1,877,000
74005	Natural Gas	1,600	7,500	-	-	-	-	-	9,100
74011	Equipment Rental	-	35,000	-	-	-	-	-	35,000
74020	Outside Contracts	-	-	-	-	-	40,000	-	40,000
74021	Special Services	48,880	1,432,058	-	30,000	131,000	6,500	-	1,648,438
74026	Janitorial Services	-	7,200	-	-	-	-	-	7,200
74029	Service Awards	3,792	-	-	-	-	-	-	3,792
74034	Household Garbage Contract	-	-	-	4,920,000	-	-	-	4,920,000
74036	Advertising	125,000	-	-	1,500	2,500	-	-	129,000
74040	Recycling Services	-	-	-	80,000	-	-	-	80,000
74042	Education & Training	6,168	71,955	-	4,500	17,850	8,000	3,000	111,473
74050	Disposal Services	-	502,000	-	329,510	-	-	-	831,510
74051	Non City Facility Rental	-	-	-	-	5,000	-	-	5,000
74071	Association Dues	764	1,282	-	-	825	-	-	2,871
	Total Services	338,204	3,783,995	-	5,365,510	157,175	54,500	3,000	9,702,384
	Total Operating	3,750,188	30,546,341	-	6,486,117	2,243,749	2,385,694	305,970	45,718,059
83039	Other Improvements	-	20,792	-	-	-	-	-	20,792
84042	Machinery & Equipment	-	39,636	-	-	500,000	-	-	539,636
	Total Capital Outlay	-	60,428	-	-	500,000	-	-	560,428
89001	Bond Principal	-	-	1,915,000	-	-	-	-	1,915,000
89011	Interest On Bonds	-	-	1,296,313	-	-	-	-	1,296,313
89021	Fiscal Agent Fees	-	-	36,000	-	-	-	-	36,000
89027	Amortize Issuance Costs	-	-	50,000	-	-	-	-	50,000
	Total Principal & Interest	-	-	3,297,312	-	-	-	-	3,297,312

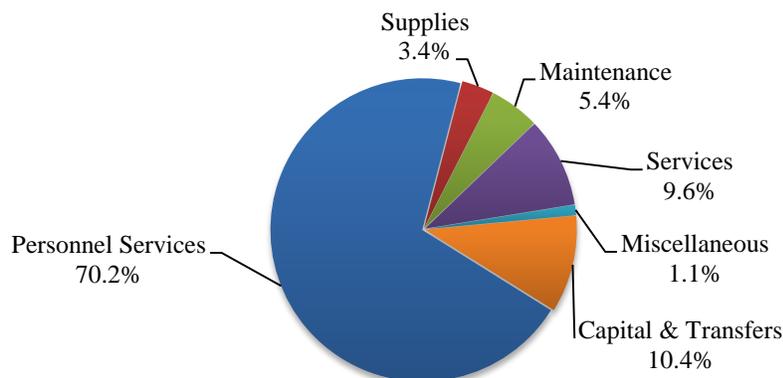
**CITY OF BAYTOWN
 PROPRIETARY FUND EXPENDITURE DETAIL
 FOR FISCAL YEAR 2021**

Acct#	Account Description	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Fund	Garage Fund	Warehouse Operations Fund	Combined Total
91101	To General Fund	250,000	1,153,962	-	-	-	-	-	1,403,962
91350	To Gen Capital Proj Fund	-	143,000	-	186,500	155,500	-	-	485,000
91401	To G O I S	-	-	5,454,839	-	-	-	-	5,454,839
91450	To Accrued Leave-General	-	448,800	-	-	-	-	-	448,800
91522	To W W I S	71,088	8,783,378	-	-	-	-	-	8,854,466
91527	To CIPF - Water&Sewer	-	5,674,278	-	-	-	-	-	5,674,278
91550	To Internal Service Fnd	-	175,000	-	-	-	-	-	175,000
91552	To Warehouse Operations	-	200,000	-	-	-	-	-	200,000
92510	Expense - BAWA Fund	-	-	117,227	-	-	-	-	117,227
	Total Other Financing Uses	321,088	16,578,418	5,572,067	186,500	155,500	-	-	22,813,573
99001	Contingencies	-	50,000	-	-	-	-	-	50,000
99002	Unforeseen/New Initiative	75,000	-	-	-	250,000	-	-	325,000
	Total Contingencies	75,000	50,000	-	-	250,000	-	-	375,000
	TOTAL EXPENDITURES	\$ 4,146,276	\$ 47,235,187	\$ 8,869,378	\$ 6,672,617	\$ 3,149,249	\$ 2,385,694	\$ 305,970	\$ 72,764,372

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY TYPE OF EXPENDITURE**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Taxes - Property	\$ 16,889,295	\$ 17,782,600	\$ 19,150,150	\$ 19,500,000
Taxes - Sales & Franchise	19,647,105	18,946,782	18,963,139	20,688,308
Payment In Lieu of Taxes	50,055	50,055	112,348	342,348
Special Assessments	228,145	240,255	240,255	240,255
Industrial District Taxes	57,968,306	62,230,647	64,311,919	64,798,172
Total Taxes	<u>94,782,906</u>	<u>99,250,339</u>	<u>102,777,811</u>	<u>105,569,083</u>
Licenses & Permits	2,143,028	2,357,645	1,679,198	2,203,998
Intergovernmental	1,111,755	975,350	1,410,083	869,048
Charges for Services	2,521,271	2,469,256	1,777,258	2,348,868
Fines & Forfeitures	2,174,679	2,478,025	1,418,983	2,206,321
Miscellaneous	2,372,848	1,430,340	1,655,265	1,358,289
Transfers In	2,204,117	2,716,503	2,641,310	3,095,062
Total Revenues	<u>107,310,602</u>	<u>111,677,458</u>	<u>113,359,907</u>	<u>117,650,669</u>
Recurring Expenditures by Type				
Personnel Services	72,509,760	76,857,359	78,724,728	83,037,873
Supplies	3,318,040	3,888,011	3,925,876	4,064,733
Maintenance	4,777,410	5,694,203	5,602,782	6,343,505
Services	7,780,775	11,241,432	10,458,883	11,328,145
Sundry	68,776	125,744	120,200	126,544
Miscellaneous	12,000	12,000	12,000	12,000
Operating Transfers Out	-	3,232,458	5,732,458	3,577,532
Total Operating	<u>88,466,762</u>	<u>101,051,207</u>	<u>104,576,927</u>	<u>108,490,332</u>
Non-Recurring Expenditures				
Capital Outlay	1,910,135	2,859,745	2,553,742	411,395
Transfers Out	11,559,818	9,350,634	9,350,634	8,268,285
Contingency	-	250,000	-	1,169,763
Total Expenditures	<u>101,936,715</u>	<u>113,511,586</u>	<u>116,481,303</u>	<u>118,339,774</u>
Excess (Deficit) Revenues Over Expenditures	5,373,887	(1,834,128)	(3,121,396)	(689,106)
Fund Balance - Beginning	24,979,479	30,353,366	30,353,366	27,231,970
Fund Balance - Ending	<u>\$ 30,353,366</u>	<u>\$ 28,519,239</u>	<u>\$ 27,231,970</u>	<u>\$ 26,542,865</u>
Days of Operating Expenditures	125	103	95	89

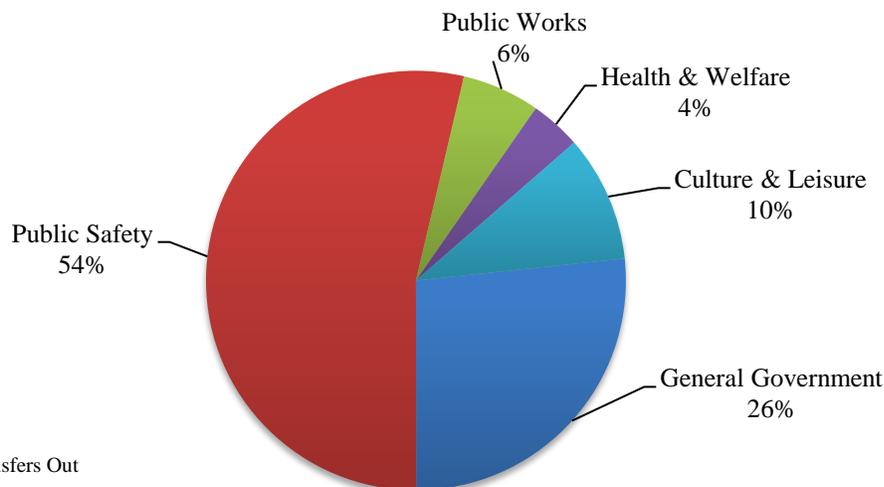
General Fund Expenditures by Type



**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY FUNCTION OF EXPENDITURE**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Taxes - Property	\$ 16,889,295	\$ 17,782,600	\$ 19,150,150	\$ 19,500,000
Taxes - Sales & Franchise	19,647,105	18,946,782	18,963,139	20,688,308
Payment In Lieu of Taxes	50,055	50,055	112,348	342,348
Special Assessments	228,145	240,255	240,255	240,255
Industrial District Taxes	57,968,306	62,230,647	64,311,919	64,798,172
Total Taxes	<u>94,782,906</u>	<u>99,250,339</u>	<u>102,777,811</u>	<u>105,569,083</u>
Licenses & Permits	2,143,028	2,357,645	1,679,198	2,203,998
Intergovernmental	1,111,755	975,350	1,410,083	869,048
Charges for Services	2,521,271	2,469,256	1,777,258	2,348,868
Fines & Forfeitures	2,174,679	2,478,025	1,418,983	2,206,321
Miscellaneous	2,372,848	1,430,340	1,655,265	1,358,289
Transfers In	2,204,117	2,716,503	2,641,310	3,095,062
Total Revenues	<u>107,310,602</u>	<u>111,677,458</u>	<u>113,359,907</u>	<u>117,650,668</u>
Expenditures by Function				
General Government	20,208,876	25,487,179	24,500,204	28,268,777
Public Safety	51,231,418	53,007,653	54,702,902	56,961,021
Public Works	5,211,597	5,847,813	6,151,781	6,369,468
Health & Welfare	3,239,014	3,902,357	3,661,279	4,130,152
Culture & Leisure	8,575,856	9,823,747	9,828,304	10,353,144
Capital	1,910,135	2,859,745	2,553,742	411,395
Transfers Out	11,559,818	12,583,092	15,083,092	11,845,817
Total Expenditures	<u>101,936,715</u>	<u>113,511,586</u>	<u>116,481,303</u>	<u>118,339,774</u>
Excess (Deficit) Revenues Over Expenditures	5,373,888	(1,834,128)	(3,121,396)	(689,106)
Fund Balance - Beginning	24,979,479	30,353,366	30,353,366	27,231,970
Fund Balance - Ending	<u>\$ 30,353,366</u>	<u>\$ 28,519,239</u>	<u>\$ 27,231,970</u>	<u>\$ 26,542,865</u>

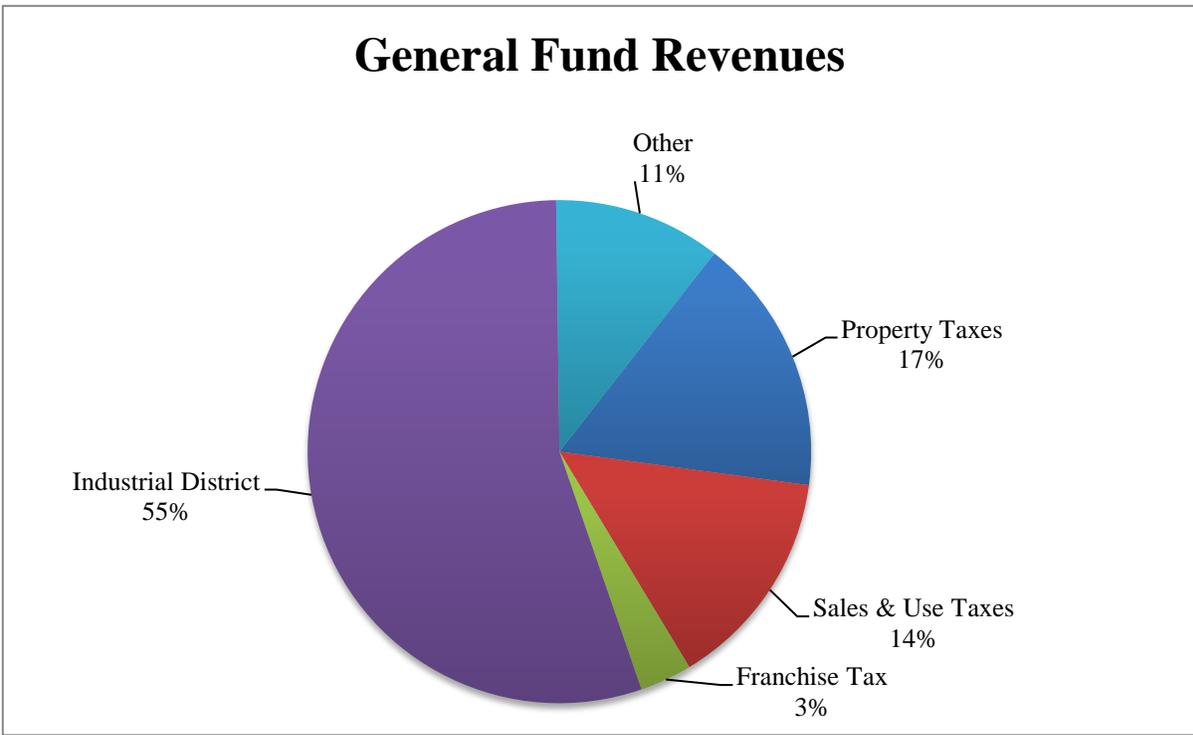
General Fund Expenditures by Function*



* Excludes Capital and Transfers Out

**CITY OF BAYTOWN
GENERAL FUND REVENUE SUMMARY**

Revenue	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Property Taxes	\$ 16,889,295	\$ 17,782,600	\$ 19,150,150	\$ 19,500,000
Sales & Use Taxes	14,965,343	14,844,555	15,363,865	16,755,478
Franchise Tax	4,681,762	4,102,227	3,599,274	3,932,830
Payment In Lieu of Taxes	50,055	50,055	112,348	342,348
Special Assessments	228,145	240,255	240,255	240,255
Industrial District	57,968,306	62,230,647	64,311,919	64,798,172
Licenses & Permits	2,143,028	2,357,645	1,679,198	2,203,998
Intergovernmental	1,111,755	975,350	1,410,083	869,048
Charges For Services	2,521,271	2,469,256	1,777,258	2,348,868
Fines & Forfeitures	2,174,679	2,478,025	1,418,983	2,206,321
Miscellaneous	2,372,848	1,430,340	1,655,265	1,358,289
Transfers	2,204,117	2,716,503	2,641,310	3,095,062
TOTAL REVENUES	\$ 107,310,602	\$ 111,677,458	\$ 113,359,907	\$ 117,650,668



CITY OF BAYTOWN
GENERAL FUND REVENUE DETAIL

Revenue	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Property Taxes				
41101 Current Yr Property Taxes	\$ 15,986,107	\$ 17,132,600	\$ 18,500,000	\$ 18,849,848
41102 Prior Year Property Taxes	355,656	350,000	350,000	350,000
41103 Penalty And Interest	547,493	300,000	300,000	300,000
41104 Bankruptcy Interest	39	-	150	152
Total Property Tax	16,889,295	17,782,600	19,150,150	19,500,000
Sales & Use Taxes				
41201 Sales Tax	16,181,660	16,334,550	15,551,993	17,455,633
41202 Mixed Drink Tax	248,745	240,000	121,532	242,400
41203 Bingo Tax	9	5	36	44
41250 Rebates (CONTRA)	(1,465,070)	(1,730,000)	(309,696)	(942,600)
Total Sales & Use Tax	14,965,343	14,844,555	15,363,865	16,755,478
Franchise Tax				
41301 Electric Franchise Fees	2,497,712	2,587,170	2,096,165	2,557,830
41302 Nat. Gas Franchise Fees	593,900	361,000	292,488	300,000
41303 Telephone Franchise Fees	365,140	25,000	295,842	25,000
41304 Cable Franchise Fees	863,112	800,000	648,172	750,000
41312 Solid Waste - Commercial	361,899	329,057	266,607	300,000
Total Franchise Tax	4,681,762	4,102,227	3,599,274	3,932,830
Payment in Lieu of Taxes				
41500 Payment In Lieu Of Taxes	50,055	50,055	112,348	342,348
45101 Principal - Special Assmt	228,145	240,255	240,255	240,255
Total Payment in Lieu of Taxes	278,200	290,310	352,603	582,603
Industrial District Tax				
41501 ED Revenue	-	-	-	8,783,781
41400 ID Revenue	57,968,306	62,230,647	64,311,919	56,014,391
TOTAL TAXES	94,782,906	99,250,339	102,777,811	105,569,083
Licenses & Permits				
42001 Building	1,204,860	1,504,855	1,067,043	1,479,127
42002 Plumbing	138,354	159,190	112,876	135,312
42003 Mech & Air Conditioning	93,854	76,953	54,565	65,410
42004 Housemoving	368	-	-	-
42005 Multi-Family Dwellings	109,585	71,767	50,888	61,002
42006 Electrical	138,749	139,546	98,947	118,614
42007 Demolition	5,986	3,129	2,219	2,660
42008 Mobile Homes	12,751	9,697	6,876	8,242
42009 Sign Operating	22,770	29,466	20,893	25,046
42010 Contractor Registratn Fee	11,050	14,150	10,033	12,028
42012 GIS Fee	35,425	36,075	25,580	30,664
42014 Garage Sale Permit	13,240	12,690	8,998	10,787
42021 Health	208,890	208,556	147,880	177,273
42031 Alcoholic Beverage	40,566	36,696	26,020	31,192
42032 Taxi Cab	2,675	75	53	64
42036 Waste Collection Permit	1,980	1,500	1,333	1,275
42041 Pipeline Fees	82,900	52,600	37,297	44,710
42043 Credit Access Bus. Fee	350	400	284	340
42045 OEM Permit Fees	1,300	300	1,259	255
42091 Miscellaneous	17,375	-	6,155	-
Total Licenses & Permits	2,143,028	2,357,645	1,679,198	2,203,998

**CITY OF BAYTOWN
GENERAL FUND REVENUE DETAIL**

Revenue	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Intergovernmental				
43104 FEMA	-	-	-	-
43111 Bureau Of Justice	21,072	-	-	-
43115 Truancy Program (GCCISD)	-	-	-	-
43208 Dept Of Transportation	110,695	56,000	56,000	47,600
43301 Emergency Svcs. Revenue	932,532	874,350	1,309,083	783,198
43315 H-GAC	47,456	45,000	45,000	38,250
Total Intergovernmental	1,111,755	975,350	1,410,083	869,048
Charges for Services				
44112 Recovery Of Damages	8,903	18,545	12,953	15,763
44113 Subdivision Filing Fee	61,173	53,773	37,559	45,707
44114 Vital Statistics	83,881	70,100	48,963	59,585
44115 Animal Control Fees	27,525	47,790	33,380	40,622
44116 Weed Mowing	195,962	124,876	87,222	106,145
44121 Ambulance	1,796,628	1,849,660	1,291,924	1,822,211
44125 Mun Ct Cr Card Proc Fee	(8,137)	(10,289)	(1,513)	(8,746)
44137 False Alarm Reg. & Fees	8,075	23,400	16,344	19,890
44141 Curbs & Drainage	8,964	588	1,073	500
44305 Other Academy Fees-Outside	13,570	12,655	10,222	10,757
Total Charges for Services	2,196,543	2,191,098	1,538,127	2,112,433
Cultural & Recreational				
44201 Facility Rental	130,246	100,000	86,467	85,000
44202 Special Events Revenue	79,460	91,158	77,438	77,484
44203 Aquatics	-	-	-	-
44204 Vending Machines	50	-	-	-
44205 Leisure Programs	56,597	30,000	25,940	25,500
44207 Athletics Fees	34,205	32,000	27,669	27,200
44215 Concessions	24,170	25,000	21,617	21,250
Total Cultural & Recreational	324,727	278,158	239,131	236,434
TOTAL SERVICES CHARGES	2,521,271	2,469,256	1,777,258	2,348,868
Fines & Forfeitures				
45001 Municipal Court	2,028,981	2,269,974	1,306,925	2,029,478
45002 Library Fees And Fines	29,159	26,840	7,726	22,814
45005 Motor Carrier Violations	116,539	181,211	104,331	154,029
Total Fines & Forfeitures	2,174,679	2,478,025	1,418,983	2,206,321
Miscellaneous				
46023 Fire Inspections Fees	29,421	25,905	25,905	22,019
47103 Water Tap Fees	-	-	-	-
49001 Sale Of City Property	32,778	25,000	312,850	21,250
49003 Investment Interest	1,491,539	700,000	700,000	700,000
49004 Interest On Receivables	1,139	500	500	425
49009 Rental Of Land	110,026	105,334	105,334	89,534
49010 Phone Commissions	13,141	11,333	11,333	9,633
49012 Service Charge-(Contra)	-	-	-	-
49022 Contributions - Misc.	130,647	5,000	5,100	4,250
49028 Industrial District PCI	308,579	250,000	172,600	250,000
49029 Plans & Specs	-	-	-	-
49042 Library Print Fees	-	-	-	-

**CITY OF BAYTOWN
GENERAL FUND REVENUE DETAIL**

Revenue	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
49091 Miscellaneous	255,590	307,268	321,643	261,178
49093 Overages And Shortages	(11)	-	-	-
49094 Revenues Over Budget	-	-	-	-
Total Miscellaneous	2,372,848	1,430,340	1,655,265	1,358,289
TOTAL REVENUES	105,106,485	108,960,955	110,718,597	114,555,606
Transfers				
61207 From FCPMSD Fund	-	-	-	300,000
61231 From Odd Trust & Agency	156,145	500,000	500,000	500,000
61502 From Aquatics Fund	112,000	225,580	150,387	250,000
61520 From Water And Sewer Fund	1,099,011	1,153,962	1,153,962	1,153,962
62215 Revenue From MDD Fund	300,000	300,000	300,000	300,000
61216 From TIRZ	186,961	-	-	-
62216 Transfer From TIRZ	-	186,961	186,961	241,100
62510 Revenue-BAWA	350,000	350,000	350,000	350,000
Total Other Financing Sources	2,204,117	2,716,503	2,641,310	3,095,062
TOTAL REVENUES & TRANSFERS	\$107,310,602	\$ 111,677,458	\$113,359,907	\$117,650,668

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY DEPARTMENT**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
General Government				
1010 General Administration	\$ 1,347,282	\$ 1,371,960	\$ 1,272,853	\$ 1,395,374
1030 Fiscal Operations	2,243,978	2,491,816	2,370,995	2,641,986
1040 Public Affairs	416,883	454,316	534,014	752,324
1060 Legal Services	948,815	1,147,267	1,091,891	1,222,743
1070 ITS	3,129,556	3,709,729	3,588,372	3,875,404
1080 Planning and Development Services	2,313,901	3,026,855	2,902,533	4,681,672
1140 Human Resources	1,002,944	1,358,210	1,346,453	1,493,289
1170 City Clerk	824,767	1,181,414	1,041,032	1,274,155
1171 Court of Record	1,510,711	1,673,021	1,699,971	1,782,016
1180 City Facilities	807,444	928,632	922,790	953,364
1190 General Overhead	5,662,597	8,143,958	7,729,302	8,196,449
Total General Government	<u>20,208,876</u>	<u>25,487,179</u>	<u>24,500,204</u>	<u>28,268,777</u>
Public Safety				
2000 Police	27,309,416	28,574,578	29,563,220	30,695,851
2020 Fire	23,922,003	24,433,074	25,139,681	26,265,171
Total Public Safety	<u>51,231,418</u>	<u>53,007,653</u>	<u>54,702,902</u>	<u>56,961,021</u>
Public Works				
3000 Public Works Administration	486,693	524,912	546,792	565,368
3010 Streets & Drainage	2,170,315	2,467,345	2,183,054	2,247,492
3020 Traffic Control	1,522,354	1,451,700	1,813,942	1,700,726
3030 Engineering	1,032,236	1,403,857	1,607,993	1,855,882
1180 City Facilities	807,444	928,632	922,790	953,364
Total Public Works	<u>5,211,597</u>	<u>5,847,813</u>	<u>6,151,781</u>	<u>6,369,468</u>
Health & Welfare				
4000 Health & Welfare	<u>3,239,014</u>	<u>3,902,357</u>	<u>3,661,279</u>	<u>4,130,152</u>
Culture & Leisure				
5000 Parks & Recreation	6,204,688	7,170,659	7,151,906	7,554,902
6000 Library	2,371,168	2,653,088	2,676,398	2,798,241
Total Culture & Leisure	<u>8,575,856</u>	<u>9,823,747</u>	<u>9,828,304</u>	<u>10,353,144</u>
Capital	1,910,135	2,859,745	2,553,742	411,395
Transfers Out	11,559,818	12,583,092	15,083,092	11,845,817
General Fund Total	<u>\$ 101,936,715</u>	<u>\$ 113,511,586</u>	<u>\$ 116,481,303</u>	<u>\$ 118,339,774</u>

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 46,921,275	\$ 48,831,606	\$ 49,600,281	\$ 52,104,382
71003	Part Time Wages	721,121	909,161	877,139	1,019,475
71009	Overtime	1,373,642	2,166,699	2,208,711	2,232,708
71011	Extra Help/Temporary	3,294	40,000	58,000	40,000
71013	Accrual Pay	-	747,237	747,237	747,237
71021	Health Insurance	7,975,783	8,201,677	8,676,737	9,232,703
71022	TMRS	8,667,494	8,778,877	8,964,123	9,225,520
71023	FICA	3,548,391	3,782,601	3,871,092	4,183,731
71028	Workers Compensation	753,073	727,055	775,354	867,175
71041	Allowances	544,649	539,700	813,306	868,015
71043	Employee Incentives	440	-	-	384,180
71081	Retired Employee Benefits	2,132,747	2,132,747	2,132,747	2,132,747
71091	Prsnl Svices Reimbursed	(132,148)	-	-	-
	Total Personnel Services	<u>72,509,760</u>	<u>76,857,359</u>	<u>78,724,728</u>	<u>83,037,873</u>
7200	Supplies				
72001	Office Supplies	199,305	213,995	218,193	220,787
72002	Postage Supplies	90,132	91,035	113,941	90,788
72004	Printing Supplies	40,784	104,317	96,607	102,770
72005	Animal Feed Supplies	5,134	9,885	10,197	25,432
72006	Clothing Allowance	32,288	39,050	39,050	39,400
72007	Wearing Apparel	408,548	487,572	495,068	500,343
72011	Disaster Supplies	999	15,120	15,120	15,120
72016	Motor Vehicle Supplies	921,574	1,001,125	975,456	1,017,183
72019	Supplies Purch For Resale	18,996	24,000	24,000	30,000
72021	Minor Tools	278,211	332,401	336,703	366,387
72022	Fuel For Generators	2,489	12,000	12,000	12,000
72023	Library Materials	220,360	245,000	245,000	235,000
72026	Cleaning & Janitorial Sup	118,854	125,193	133,630	141,343
72031	Chemical Supplies	258,864	270,313	270,339	270,293
72032	Medical Supplies	168,021	239,869	239,869	236,869
72036	Identification Supplies	70,326	74,639	74,639	83,102
72041	Educational Supplies	397,011	481,628	489,971	526,472
72045	Computer Software Supply	21,525	56,320	56,001	44,895
72046	Botanical Supplies	45,564	39,049	39,000	39,949
72056	Street Marking Supplies	6,968	10,000	25,000	50,000
72061	Meeting Supplies	11,881	15,500	16,092	16,600
72090	Print Shop Supplies	-	-	-	-
72091	Supplies Reimbursed	208	-	-	-
	Total Supplies	<u>3,318,040</u>	<u>3,888,011</u>	<u>3,925,876</u>	<u>4,064,733</u>

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7300	Maintenance				
73001	Land Maintenance	379,756	421,519	421,519	514,947
73011	Buildings Maintenance	775,673	888,403	906,539	884,428
73012	Docks & Piers Maintenance	-	3,350	1,000	3,350
73013	Recreation Equip Maint	23,673	38,940	38,940	89,900
73022	Sanitary Sewers Maint	6,000	1,600	1,600	1,600
73023	Water Distrib Sys Maint	228	-	-	-
73025	Streets Sidewalks & Curbs	668,541	879,056	629,056	629,056
73027	Heat & Cool Sys Maint	130,362	152,097	165,578	164,097
73028	Electrical Maintenance	100,689	159,155	203,500	184,155
73041	Furniture/Fixtures Maint	27,058	90,640	90,384	148,020
73042	Machinery & Equip Maint	1,092,459	1,499,116	1,519,026	1,950,905
73043	Motor Vehicles Maint	918,659	866,597	948,434	980,160
73044	Street Signs Maint	229,194	165,050	172,436	205,300
73045	Radio & Testing Equipment	36,830	73,000	70,500	73,000
73046	Books - Maintenance	59,112	77,080	55,670	71,737
73047	Meters & Settings Maint	-	-	-	-
73048	Signal Systems Maint	155,034	183,000	183,000	198,000
73049	Barricades Maint	12,822	10,000	14,000	28,350
73051	Cellular Phone Maint	-	1,600	1,600	-
73053	Vehicle Repair-Collision	(5,167)	-	-	-
73055	Maintenance On Computers	176,913	184,000	180,000	216,500
73091	Maintenance Reimbursed	(10,425)	-	-	-
	Total Maintenance	4,777,410	5,694,203	5,602,782	6,343,505

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7400	Services				
74001	Communication	662,813	940,661	941,624	940,328
74002	Electric Service	679,397	722,000	879,425	702,000
74003	Street Lighting	731,503	1,016,035	1,016,035	1,016,035
74004	Water & Sewer	1,480	2,500	2,500	2,500
74005	Natural Gas	89,763	95,900	96,240	99,900
74007	TWC Claims Paid	50,678	75,000	90,864	75,000
74011	Equipment Rental	741,744	859,958	875,164	906,790
74020	Outside Contracts	83,432	121,433	124,313	124,313
74021	Special Services	1,902,406	3,873,415	3,237,202	3,396,229
74022	Audits	58,312	98,092	99,366	128,092
74023	Industrial Appraisal	43,000	37,000	37,000	42,000
74026	Janitorial Services	124,072	144,232	144,889	144,232
74029	Service Awards	41,156	65,200	111,879	72,000
74031	Wrecker Service	3,680	6,000	6,000	6,000
74036	Advertising	67,726	99,221	101,587	206,721
74042	Education & Training	548,949	842,268	758,164	901,306
74045	In-State Investigatv Trvl	5,180	5,038	5,038	5,038
74047	Support Of Prisoners	50,876	62,562	62,562	62,562
74051	Non City Facility Rental	27,762	38,412	23,857	37,840
74054	Council Reimbursables	-	1,000	1,000	1,000
74056	Vacant Lot Cleaning	170,433	200,000	165,000	200,000
74061	Demolition Of Structures	-	-	-	300,000
74058	Landfill Fees	132,205	135,775	127,455	142,749
74070	Elections	112,454	150,000	60,000	170,000
74071	Association Dues	66,708	95,413	103,175	106,110
74072	Legislative Services	-	70,000	70,000	70,000
74082	Confidential	20,033	21,000	21,000	21,000
74091	Services Reimbursed	(6,486)	-	-	-
74123	Instructor Fees	50,241	20,500	21,485	26,800
74210	General Liability Ins	27,424	40,306	28,869	40,306
74211	K-9 Insurance	5,252	6,569	5,426	6,569
74220	Errors & Omissions	50,859	61,718	44,859	61,718
74230	Law Enforcement Liability	58,255	65,564	49,394	65,564
74240	Auto Liability	262,037	288,240	211,026	288,240
74241	Auto Collision	184,016	193,217	192,582	203,000
74242	Auto Catastrophic	35,000	35,000	42,737	45,000
74271	Mobile Equipment	33,202	36,522	32,329	36,522
74272	Real & Personal Property	351,132	385,782	359,372	385,782
74277	Flood Insurance	75,220	86,000	110,041	95,000
74280	Bonds	394	500	500	500
74281	Employee Fraud	5,156	5,439	10,734	5,439
74290	Misc Liability	1,676	3,000	3,000	3,000
74295	Deductibles	131,675	135,000	135,000	135,000
74999	Perf Cont Energy Savings	99,960	99,960	50,190	49,960
	Total Services	7,780,775	11,241,432	10,458,883	11,328,145

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7500	Sundry				
75051	Court Cost	7,136	19,944	14,200	20,244
75061	Medical - Preemployment	6,261	6,800	7,000	7,300
75064	Medical Services	29,954	99,000	99,000	99,000
75086	Interest Expense	25,425	-	-	-
77106	Little League Light Contr	12,000	12,000	12,000	12,000
77109	Bytn Beauti Adv Comm-Bbac	-	-	-	-
	Total Sundry & Other	<u>80,776</u>	<u>137,744</u>	<u>132,200</u>	<u>138,544</u>
	Total Operating	<u>88,466,762</u>	<u>97,818,749</u>	<u>98,844,469</u>	<u>104,912,800</u>
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	(74,990)	6,195	6,495	3,395
82011	Building & Improvements	163,415	552,000	552,000	40,000
83027	Heating & Cooling System	-	52,000	-	-
84042	Machinery & Equipment	190,556	43,500	114,700	23,000
84043	Motor Vehicles	1,154,650	1,631,050	1,687,047	-
84048	Signal Systems	8,714	-	-	245,000
84061	Other Equipment	130,391	175,000	175,000	100,000
85001	Construction	-	400,000	18,500	-
86011	Capital Lease Payment	337,399	-	-	-
	Total Capital Only	<u>1,910,135</u>	<u>2,859,745</u>	<u>2,553,742</u>	<u>411,395</u>
9000	Other Financing Uses				
91201	To Municipal Ct Security	41,119	61,710	61,710	115,814
91226	To Miscellaneous Police	282,920	99,525	99,525	423,717
91298	To Wetland Research Ctr	231,178	287,256	287,256	286,481
91350	To Gen Capital Proj Fund	3,160,634	2,460,634	2,460,634	1,876,285
91351	To Capital Improvemnt Prg	4,690,000	6,390,000	6,390,000	6,142,000
91450	To Accrued Leave-General	2,351,520	2,351,520	2,351,520	2,351,520
91500	To Solid Waste Fund	370,000	500,000	500,000	250,000
91502	To Aquatics	-	-	2,500,000	-
91522	To W W I S	-	-	-	-
91550	To Internal Service Fnd	388,011	388,011	388,011	350,000
91552	To Warehouse Operations	44,436	44,436	44,436	50,000
	Total Other Financing Uses	<u>11,559,818</u>	<u>12,583,092</u>	<u>15,083,092</u>	<u>11,845,817</u>
9900	Contingencies				
99002	Unforeseen/New Initiative	-	250,000	-	1,169,763
	Total Contingencies	<u>-</u>	<u>250,000</u>	<u>-</u>	<u>1,169,763</u>
	TOTAL EXPENDITURES	<u>\$ 101,936,715</u>	<u>\$ 113,511,586</u>	<u>\$ 116,481,303</u>	<u>\$ 118,339,774</u>

1010 GENERAL ADMINISTRATION – PROGRAM SUMMARY

Program Description

The General Administration Department consists of three main divisions, the City Manager's office, the City Council and Public Affairs. It also includes expenditures that are not directly associated with any other department within the General Fund.

The City Manager is the chief executive and administrative officer of the City and is responsible for general administration of the City's affairs and serves as a liaison between the policy making and administrative branches of the City government. The City Manager provides City Council with the information needed to conduct the affairs of the City and coordinate the implementation of their decisions. This division oversees the operations of all city departments and reviews and updates management policies and regulations.

Major Goals

- Ensure delivery of City services in an effective and efficient manner through responsible administration.
- Ensure that the response to citizen complaints and requests for action are performed in a timely manner.
- Assist in the development of neighborhood organizations and coordinate implementation of neighborhood improvement projects and activities.
- Conduct City Council meetings in accordance with the provisions of the City Charter and Ordinances.
- Continue to provide quality information the citizens receive from local government by working with educational, business and neighborhood groups to communicate city events, public hearings and city staff initiatives.
- Coordinate Council activities, negotiate contracts and supervise the staff to provide efficient and effective municipal services to the City of Baytown.

Major Objectives

- Provide the Council with timely and meaningful information.
- Maintain up-to-date policies and regulations.
- Encourage an innovative approach to problem resolution.
- Supervise and coordinate the staff and provide oversight to all departmental operations.
- Maintain a long-range outlook and provide the Council with recommendations for the future.
- Act as the City's ambassador in developing and maintaining relations with outside agencies.

1010 GENERAL ADMINISTRATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 888,640	\$ 900,721	\$ 801,403	\$ 828,805
71003	Part Time Wages	51,075	48,000	64,089	73,106
71009	Overtime	-	-	-	-
71021	Health Insurance	83,825	74,844	67,763	79,036
71022	TMRS	161,097	160,045	144,304	149,595
71023	FICA	57,049	74,280	60,547	71,062
71028	Workers Compensation	1,233	1,220	1,218	1,222
71041	Allowances	18,981	19,200	21,231	27,000
	Total Personnel Services	1,261,900	1,278,310	1,160,554	1,229,824
7200	Supplies				
72001	Office Supplies	3,647	5,500	7,326	5,500
72002	Postage Supplies	503	600	600	600
72004	Printing Supplies	200	2,000	2,000	2,000
72007	Wearing Apparel	1,051	900	900	900
	Total Supplies	5,402	9,000	10,826	9,000
7300	Maintenance				
73041	Furniture/Fixtures Maint	2,426	2,500	2,500	2,500
	Total Maintenance	2,426	2,500	2,500	2,500
7400	Services				
74021	Special Services	2,920	12,500	14,318	63,650
74042	Education & Training	53,776	49,850	53,789	62,800
74054	Council Reimbursables	-	1,000	1,000	1,000
74071	Association Dues	20,858	18,800	29,866	26,600
	Total Services	77,554	82,150	98,973	154,050
	Total Operating	1,347,282	1,371,960	1,272,853	1,395,374
	TOTAL DEPARTMENT	\$ 1,347,282	\$ 1,371,960	\$ 1,272,853	\$ 1,395,374

1030 FISCAL OPERATIONS – PROGRAM SUMMARY

Program Description

The Fiscal Operations Department consists of Accounting, Payroll, Treasury, Budgeting, and Purchasing. This Department is responsible for administering the City's fiscal affairs in accordance with applicable local, state and federal guidelines. The Department manages the annual audit, annual budget and advises management on all aspects of financial planning and debt management for the City. The Department is responsible for collection and disbursement of all City funds and implementation of effective internal control systems for the City of Baytown. The Department also actively manages the City's investment portfolio in compliance with the Public Funds Investment Act (PFIA) and the City's adopted investment policy.

Major Goals

- Ensure that all financial transactions are reported timely and accurately and in compliance with General Accepted Accounting Principles along with appropriate internal controls.
- Provide timely financial information to users for management decisions, managing the City's assets and planning for future financial growth.
- Provide quality budget development and analysis to foster financial accountability and responsible use of City funds.
- Promote a better understanding of financial policies and procedures among internal and external customers.
- Improve purchasing practices within the user departments to control costs and increase efficiency of city operations.
- Review and improve cash collection procedures throughout the City.
- Continue to structure the City's portfolio to manage evolving economic conditions and fluid liquidity needs.

Major Objectives

- Continue to develop financial policies that will provide financial stability and continuity in a changing political and economic environment.
- Achieve efficiencies in accounting and reporting activities through greater use of information technology.
- Continue staff professional and technical growth.
- Continue to obtain the GFOA Distinguished Budget Presentation Award, the GFOA Certificate of Achievement for Excellence in Financial Reporting, Texas Comptroller Leadership Circle Gold Member Award and the Popular Annual Financial Reporting (PAFR) Award.
- Review and refinement of investment policy to stay in compliance with PFIA and evolving economic conditions.

Services Provided

- Financial planning and oversight of all financial applications.
- Check issuance: payroll and accounts payable.
- All City collections, deposits, investments and cash/debt management.
- Project cost management and reporting.
- Budget management and preparation.
- Financial reporting, internal control and annual audit.
- Fixed assets tracking and reporting.
- Grant assistance and reporting.
- Procurement services: purchase orders and annual contracts.
- General financial support and assistance to City Manager and City Departments.

1030 FISCAL OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 1,155,058	\$ 1,259,409	\$ 1,183,661	\$ 1,319,946
71003	Part Time Wages	46,828	39,150	39,150	39,150
71009	Overtime	898	16,586	16,677	16,586
71021	Health Insurance	226,327	214,352	225,543	235,790
71022	TMRS	207,600	225,930	209,538	233,235
71023	FICA	87,672	97,209	91,691	105,072
71028	Workers Compensation	1,571	1,598	1,645	1,806
71041	Allowances	12,323	10,800	12,738	14,400
	Total Personnel Services	1,738,278	1,865,033	1,780,644	1,965,986
7200	Supplies				
72001	Office Supplies	21,777	13,845	14,930	15,300
72002	Postage Supplies	5,251	7,035	8,039	9,740
72004	Printing Supplies	-	2,950	2,390	1,950
72007	Wearing Apparel	-	50	50	2,150
72016	Motor Vehicle Supplies	-	-	-	-
72041	Educational Supplies	299	750	750	750
	Total Supplies	27,328	24,630	26,159	29,890
7300	Maintenance				
73041	Furniture/Fixtures Maint	-	2,500	1,869	6,000
73043	Motor Vehicles Maint	(46)	-	-	-
73047	Meters & Settings Maint	-	-	-	-
	Total Maintenance	(46)	2,500	1,869	6,000
7400	Services				
74011	Equipment Rental	3,771	8,544	7,544	8,544
74021	Special Services	357,179	422,533	395,370	422,533
74022	Audits	58,312	98,092	99,366	128,092
74023	Industrial Appraisal	43,000	37,000	37,000	42,000
74029	Service Awards	104	-	-	-
74036	Advertising	3,564	5,101	6,741	5,101
74042	Education & Training	10,072	25,153	13,071	30,610
74071	Association Dues	2,416	3,230	3,230	3,230
	Total Services	478,418	599,653	562,322	640,110
	Total Operating	2,243,978	2,491,816	2,370,995	2,641,986
	TOTAL DEPARTMENT	\$ 2,243,978	\$ 2,491,816	\$ 2,370,995	\$ 2,641,986

1040 PUBLIC AFFAIRS –PROGRAM SUMMARY

Program Description

The Public Affairs Division is tasked with telling the stories of the City of Baytown Government. We recognize the value of citizen engagement; and that for true engagement to occur, a proactive and two-way communication approach is needed to ensure that information is shared throughout the community. Public Affairs is responsible for media relations, community service functions, commendations and awards, video production, and the department's website and social media presence. The office coordinates a wide range of outreach and community service programs.

Major Goals

- Providing transparent information to establish and maintain trust with the community
- Building awareness of trends and long term goals for the development of the City of Baytown that may have an impact on community and business
- Creating interest in the community so that Baytown is more than just a place to live but a place to call home.
- Improve quality of life for Baytown residents through initiatives to give back to the community.
- Improve awareness of Baytown's resources to potential visitors and residents.

Major Objectives

- Provide activities and promotions to enhance leisure and business tourism within the City of Baytown.
- Produce marketing strategies intended to increase overnight hotel activity with the City of Baytown.
- Facilitate the Hotel Occupancy Tax Tourism Partnership Program.
- Provide marketing, advertising and promotions of special events identified to interest visitors.
- Develop marketing and promotional campaigns that effectively cultivate an appreciation for the natural environment, arts, and historical preservation.
- Maintain the tourism kiosk and supply travelers with community information.
- Actively promote the community through statewide and nationwide networking initiatives.

1040 PUBLIC AFFAIRS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 230,824	\$ 263,957	\$ 307,434	\$ 361,638
71009	Overtime	609	500	500	500
71021	Health Insurance	45,722	35,925	45,075	52,691
71022	TMRS	42,037	48,046	54,979	64,263
71023	FICA	17,851	20,673	23,744	28,124
71028	Workers Compensation	303	340	377	483
71041	Allowances	5,308	6,000	5,908	6,000
	Total Personnel Services	342,653	375,441	438,019	513,699
7200	Supplies				
72001	Office Supplies	1,459	2,300	2,331	2,300
72002	Postage Supplies	16,527	6,000	23,000	2,500
72004	Printing Supplies	2,106	16,500	16,500	20,000
72016	Motor Vehicle Supplies	113	-	89	-
72041	Educational Supplies	-	4,000	4,000	4,000
72045	Computer Software Supply	-	100	100	100
	Total Supplies	20,205	28,900	46,020	28,900
7300	Maintenance				
73041	Furniture/Fixtures Maint	-	500	500	500
	Total Maintenance	-	500	500	500
7400	Services				
74021	Special Services	48,329	24,200	24,200	83,950
74036	Advertising	3,707	8,000	8,000	108,000
74042	Education & Training	1,293	14,810	14,810	14,810
74071	Association Dues	695	2,465	2,465	2,465
	Total Services	54,024	49,475	49,475	209,225
	Total Operating	416,883	454,316	534,014	752,324
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	-	-	-
	Total Capital Outlay	-	-	-	-
	TOTAL DEPARTMENT	\$ 416,883	\$ 454,316	\$ 534,014	\$ 752,324

1060 LEGAL SERVICES – PROGRAM SUMMARY

Program Description

The Legal Department is a service-oriented department providing counsel to the City Council, the Baytown Area Water Authority (BAWA), the Baytown Crime Control and Prevention District (CCPD), the Baytown Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), and the Baytown Municipal Development District (MDD), as well as to their boards and commissions. The department also gives legal advice to officers and employees of the City relating to their powers and duties in such capacities. Legal services provided by the department include drafting and negotiating contracts, prosecuting violations of the transportation, health and penal codes as well as the Code of Ordinances, and representing and coordinating the representation of the City in various civil matters ensuring that the rights and interests of the City are being appropriately protected and pursued.

Major Goals

- Provide dependable legal advice to the City Council and to the Boards of Directors of BAWA, CCPD, FCPEMSD, and MDD and their boards and commissions as well as the officers and employees of the City.
- Draft, review and negotiate legal instruments for City projects in order to achieve the desired project goals while ensuring that the City's interests are adequately protected.
- Represent the City, BAWA, CCPD, FCPEMSD, and MDD in legal proceedings in an effective, zealous manner.
- Prosecute all cases filed in Municipal Court.
- Remain current on state and federal laws and regulations applicable to the City, BAWA, CCPD, FCPEMSD, and MDD.
- Serve on the negotiating team in collective bargaining as well as in meet and confer.

Major Objectives

- Legal counsel
 - Support all legal opinions, whether written or oral, with case or statutory authority, as appropriate.
 - Ensure that all requests for written opinions are honored in a timely manner.
- Legal representation
 - Zealously represent the City, BAWA, CCPD, FCPEMSD, and MDD and protect their prospective interests.
 - Ensure court-imposed deadlines are met.
 - Ensure that all witnesses are advised in a timely manner of trial settings.
- Legal documentation
 - Ensure all contracts accomplish the intended purposes while providing sufficient protections.
 - Maintain all written opinions issued by the department in an opinion book for future reference.

1060 LEGAL SERVICES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 562,720	\$ 599,805	\$ 626,540	\$ 654,152
71009	Overtime	79	5,040	-	5,180
71011	Extra Help/Temporary	-	-	-	-
71021	Health Insurance	71,850	71,850	76,395	79,036
71022	TMRS	99,637	108,375	112,001	116,391
71023	FICA	38,944	46,628	44,945	50,938
71028	Workers Compensation	737	767	784	876
71041	Allowances	10,419	9,300	11,700	11,700
	Total Personnel Services	784,385	841,764	872,366	918,272
7200	Supplies				
72001	Office Supplies	2,270	3,945	2,775	3,775
72002	Postage Supplies	522	1,000	750	1,000
72045	Computer Software Supply	-	3,000	2,830	3,000
	Total Supplies	2,792	7,945	6,355	7,775
7300	Maintenance				
73046	Books - Maintenance	41,233	44,380	35,600	40,017
	Total Maintenance	41,233	44,380	35,600	40,017
7400	Services				
74021	Special Services	106,993	213,500	145,000	213,500
74042	Education & Training	11,194	27,655	23,355	30,800
74071	Association Dues	1,933	3,823	2,515	3,879
	Total Services	120,119	244,978	170,870	248,179
7500	Sundry Charges				
75051	Court Cost	287	8,200	6,700	8,500
	Total Sundry & Other	287	8,200	6,700	8,500
	Total Operating	948,815	1,147,267	1,091,891	1,222,743
	TOTAL DEPARTMENT	\$ 948,815	\$ 1,147,267	\$ 1,091,891	\$ 1,222,743

1070 INFORMATION TECHNOLOGY SERVICES – PROGRAM SUMMARY

Program Description

The Information Technology Services (ITS) Department has the responsibility of effectively administering all enterprise information technology throughout the City. ITS is responsible for the computers, cellular telephones, 2-way radios, and voice-over-ip (VoIP) telephone system for all City departments. ITS assists those departments in providing quality services to the community through the utilization of effective systems.

Major Goals

- Provide exceptional customer service to all City departments
- Provide hardware and software expertise to all City departments to maintain a highly productive workplace
- Ensure all enterprise services are fit for use and purpose
- Expand knowledge of, and partnerships with, other public entities in the greater Houston area

Major Objectives

- Implement Tyler Technologies Energov system (community development and business management suite)
- Upgrade all desktop computer hardware and software (Windows10, Office 2019)
- Identify a Utility Billing software upgrade and plan an FY21 implementation
- Establish an offsite data storage solution greater than 125 miles inland from the Gulf Coast

Supported Sites:	Site Address:	Supported Sites:	Site Address:
City Hall	2401 Market Street	Utility Billing	2505 Market Street
Police Administration	3200 N. Main Street	911 Center	7800 N Main Street
Police Academy	203 E. Wye Drive	Facilities	2101 Market Street
Police Substation	3530 Market Street	Tech Garage	2511 ½ Cedar Bayou Road
Police Jail	3100 N. Main Street	Parks Wetlands Center	1724 Market Street
Police CVT	307 S. Main Street	Parks N.C. Foote Park	2428 West Main
Police Gun Range	3307 McLean Road	Parks Nature Center	6213 Bayway Drive
Police Annex	3300 N. Main Street	Pirate’s Bay Water Park	5300 East Road
Fire Administration	201 E. Wye Drive	Parks Service Center I	1210 Park Street
Fire Station 1	4123 Garth Road	Parks Service Center II	1000 Park Street
Fire Station 2	2323 Market Street	Parks Administration	2407 Market Street
Fire Station 3	3311 Massey Tompkins Road	Parks Evergreen Warehouse	1799 Tri City Beach Road
Fire Station 4	910 E. Fayle	Parks Evergreen Clubhouse	1530 Evergreen Road
Fire Station 5	7210 Bayway Drive	Public Works Administration	2123 Market Street
Fire Station 6	10166 Pinehurst Drive	Public Works Traffic	2103 Market Street
Fire Station 7	7215 Eastpoint Blvd.	Public Works Central District Plant	1709 W. Main Street
Library	1009 W. Sterling Avenue	Public Works East District Plant	3030 Ferry Road
EMS Station	109 S. Main Street	Public Works West District Plant	1510 I-10 East
Emergency Management	205 E. Wye Drive	Public Works Northeast District Plant	8808 Needlepoint Road
Municipal Court	3120 N. Main Street	Health Administration	220 W. Defee
BAWA	7425 Thompson Road	Health Animal Services	405 N. Robert Lanier Drive
BAWA-East	5339 E. Grand Parkway S.	Health Mosquito Control	806 W. Nazro Street
Brunson	315 W. Texas Avenue		

1070 INFORMATION TECHNOLOGY SERVICES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 972,283	\$ 1,071,258	\$ 1,009,974	\$ 1,063,832
71009	Overtime	7,281	20,000	20,000	20,000
71021	Health Insurance	167,650	179,625	188,792	197,590
71022	TMRS	182,948	199,837	187,839	196,708
71023	FICA	73,702	85,980	78,397	86,088
71028	Workers Compensation	6,420	6,780	6,457	7,437
71041	Allowances	51,842	50,400	59,561	61,500
	Total Personnel Services	1,462,126	1,613,879	1,551,022	1,633,154
7200	Supplies				
72001	Office Supplies	9,193	10,000	10,000	10,000
72002	Postage Supplies	146	250	250	250
72021	Minor Tools	2,115	4,000	2,000	4,000
72045	Computer Software Supply	104	-	-	-
	Total Supplies	11,558	14,250	12,250	14,250
7300	Maintenance				
73001	Land Maintenance	4,612	19,500	19,500	19,500
73011	Buildings Maintenance	63,573	85,000	85,000	90,000
73027	Heat & Cool Sys Maint	25,411	24,000	24,000	31,000
73042	Machinery & Equip Maint	784,436	1,011,100	1,011,100	1,108,500
73045	Radio & Testing Equipment	30,435	67,500	65,000	67,500
73055	Maintenance On Computers	176,913	184,000	180,000	216,500
	Total Maintenance	1,085,380	1,391,100	1,384,600	1,533,000
7400	Services				
74002	Electric Service	49,047	90,000	90,000	90,000
74011	Equipment Rental	459,392	480,000	480,000	485,000
74021	Special Services	23,964	50,000	20,000	50,000
74042	Education & Training	38,089	70,000	50,000	70,000
74071	Association Dues	-	500	500	-
	Total Services	570,492	690,500	640,500	695,000
	Total Operating	3,129,556	3,709,729	3,588,372	3,875,404
	TOTAL DEPARTMENT	\$ 3,129,556	\$ 3,709,729	\$ 3,588,372	\$ 3,875,404

1080 PLANNING & DEVELOPMENT SERVICES – PROGRAM SUMMARY

Program Description

The Planning and Development Services Department, in three divisions, leads the City's efforts in long-range and neighborhood planning; it implements the zoning, subdivision, and building codes by providing services to developers and residents; provides annexation analysis and service plans; implements the city's community block grant program and provides building permit and inspection services. The department provides staff support to the Planning and Zoning Commission, Community Development Advisory Committee, Construction Board of Adjustment and Appeals, Sign Committee, Zoning Board of Adjustments, and the Development Review Committee.

The Planning and Development Services Department works to improve property maintenance by coordinated code enforcement efforts, including the review, inspection, and registration of substandard and vacant structures, multi-family dwelling, manufactured home parks, and signs.

Major Goals

- Propose amendments to the Unified Land Development Code as necessary
- Implement the third Neighborhood Improvement Project with the target area (Market Street Corridor)
- Implement and amend the San Jacinto Overlay to successfully manage new development
- Continue updating codes to address subdivision, parking, and sign regulations
- Continue process improvements for the overall development process and customer service
- Continue to improve interdivisional relationships inside the department and interdepartmental relationships in the development review process
- Continue aggressive code enforcement and address substandard structures to improve neighborhood quality and image

Major Objectives

- Work with individual neighborhoods, developers and property owners for better education concerning subdivision and zoning code; assist them with issues they may have regarding new and redevelopment
- Amend development codes to address glitches and to keep up with industry standards for zoning, parking, signs, and subdivision regulations
- Update the comprehensive plan, which will be a significant effort to include meetings with City Council, Planning and Zoning commission, citizens, developers and neighborhoods
- Conduct a Bayside District (Bayway Corridor) Plan
- Successfully implement the 2020 Census Program using a Complete Count Committee
- Complete the LED Streetlight Replacement and evaluate the need for additional streetlights on thoroughfares and in neighborhoods

1080 PLANNING & DEVELOPMENT SERVICES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 1,467,158	\$ 1,956,660	\$ 1,852,992	\$ 2,150,033
71009	Overtime	9,627	15,000	15,000	15,000
71021	Health Insurance	323,824	359,250	387,249	421,524
71022	TMRS	264,685	351,687	330,678	381,699
71023	FICA	104,523	151,314	137,939	167,048
71028	Workers Compensation	3,890	4,654	4,376	5,269
71041	Allowances	18,970	20,400	27,692	33,600
	Total Personnel Services	2,192,677	2,858,965	2,755,925	3,174,172
7200	Supplies				
72001	Office Supplies	6,625	6,000	6,000	6,000
72002	Postage Supplies	9,354	9,500	9,500	9,500
72004	Printing Supplies	3,520	9,552	7,000	7,000
72007	Wearing Apparel	3,790	3,623	3,623	4,130
72016	Motor Vehicle Supplies	13,490	14,640	10,000	14,640
72021	Minor Tools	726	1,300	1,300	1,300
72041	Educational Supplies	333	1,000	1,400	1,000
	Total Supplies	37,837	45,615	38,823	43,570
7300	Maintenance				
73041	Furniture/Fixtures Maint	3,564	14,195	14,195	14,195
73043	Motor Vehicles Maint	12,468	15,380	12,000	12,000
	Total Maintenance	16,032	29,575	26,195	26,195
7400	Services				
74003	Street Lighting	-	-	-	1,016,035
74021	Special Services	28,412	20,000	15,000	44,000
74036	Advertising	18,108	20,620	24,000	25,620
74042	Education & Training	16,282	39,490	30,000	39,490
74061	Demolition Of Structures	-	-	-	300,000
74071	Association Dues	4,553	12,590	12,590	12,590
	Total Services	67,355	92,700	81,590	1,437,735
	Total Operating	2,313,901	3,026,855	2,902,533	4,681,672
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	9,672	3,395	3,395	3,395
84043	Motor Vehicles	-	-	-	-
	Total Capital Outlay	9,672	3,395	3,395	3,395
	TOTAL DEPARTMENT	\$ 2,323,572	\$ 3,030,250	\$ 2,905,928	\$ 4,685,067

1140 HUMAN RESOURCES – PROGRAM SUMMARY

Program Description

The Department of Human Resources is a full service department supporting a comprehensive range of Human Resource needs, many of which are driven by evolving State and Federal legislation. The department performs various Human Resource functions by taking the following actions: developing and interpreting policy; acting as internal consultants to all departments on human resources related issues; maintaining employment practices consistent with applicable legislation; resolving employee concerns, grievances, and appeals; administering and resolving workers' compensation and unemployment issues and claims; providing training and development; maintaining equitable and competitive compensation practices; and managing the City's insurance programs. The department also administers Civil Service, Collective Bargaining and Meet and Confer.

Major Goals

- Provide employees with training in the areas of Customer Service and Teamwork.
- Contribute to the City's future planning by addressing how to develop current employees to meet the future competency requirements.
- Review Health Benefits Program to determine potential cost effective measures.
- Continue to develop Wellness Initiatives for employees to increase well-being and engagement.
- Evaluate overall compensation through market survey.
- Develop training for supervisors in management and leadership areas.
- Stay abreast of current legislation, especially Healthcare Reform, to assure legal compliance.
- Advise City Managers, Directors, and Supervisors regarding policies and procedures to ensure equitable application for all City employees.
- Maintain Performance Management Program.
- Improve recruiting, staffing, and retention programs.
- Participate in Collective Bargaining and Meet and Confer negotiations as needed.

Major Objectives

- Provide leadership training for all managers to continue to develop needed skills.
- Assist management in creating a positive work environment to attract and retain quality employees.
- Provide training opportunities for employees to increase skill levels for improved job performance and career advancement.
- Continue to promote Core Values and Foundations for Success.

1140 HUMAN RESOURCES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 589,940	\$ 736,786	\$ 718,737	\$ 768,575
71003	Part Time Wages	5,045	6,900	6,900	6,900
71009	Overtime	587	1,000	1,000	1,000
71021	Health Insurance	95,800	116,756	129,703	131,726
71022	TMRS	106,609	132,786	127,359	136,017
71023	FICA	41,313	57,132	53,081	62,614
71028	Workers Compensation	783	940	916	1,076
71041	Allowances	9,600	9,600	9,600	9,600
71043	Employee Incentives	440	-	-	-
	Total Personnel Services	850,117	1,061,900	1,047,297	1,117,509
7200	Supplies				
72001	Office Supplies	5,774	7,400	7,400	7,400
72002	Postage Supplies	1,135	2,100	2,100	2,100
72041	Educational Supplies	16,476	43,100	43,100	43,100
	Total Supplies	23,385	52,600	52,600	52,600
7300	Maintenance				
73042	Machinery & Equip Maint	-	2,800	2,800	2,800
	Total Maintenance	-	2,800	2,800	2,800
7400	Services				
74021	Special Services	89,091	121,000	121,000	121,000
74029	Service Awards	-	-	-	25,000
74036	Advertising	5,306	10,000	12,846	13,000
74042	Education & Training	13,952	17,800	17,800	68,300
74071	Association Dues	5,339	4,610	4,610	5,580
	Total Services	113,688	153,410	156,256	232,880
7500	Sundry Charges				
75061	Medical - Preemployment	111	-	-	-
75064	Medical Services	15,643	87,500	87,500	87,500
	Total Sundry & Other	15,754	87,500	87,500	87,500
	Total Operating	1,002,944	1,358,210	1,346,453	1,493,289
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	2,800	2,800	-
	Total Capital Outlay	-	2,800	2,800	-
	TOTAL DEPARTMENT	\$ 1,002,944	\$ 1,361,010	\$ 1,349,253	\$ 1,493,289

1170 CITY CLERK – PROGRAM SUMMARY

Program Description

The City Clerk Department maintains official City records, administers elections, issue birth and death certificates, assists citizens and departments in search for information, responds to requests for public information, issues various permits, processes recordations and serves as the City's records manager, elections administrator, public information officer and local registrar in accordance with State law.

Major Goals

- Process public information requests in compliance with the Texas Public Information Act and the City's Public Information Request Policy.
- Plan and administer the City's general election and any special municipal elections as deemed appropriate by the Council and/or the Special Districts (CCPD & FCPMSD).
- Continue updates to the City's Records Management Policy and Program and best practices across the organization regarding city-wide Electronic Records Retention and the Disposition Program with Laserfiche as the records management program.
- Process birth and death certificates in compliance with the State Law and local regulations and continue the migration of the vital statistics office to a paperless program.
- Plan and process all city and special district agendas and minutes in compliance with State and Local regulations.
- Continue to undertake and promote process improvements both internally and in coordination with other departments to ensure effective, efficient and customer-focused solutions.
- Support City Management's "Culture Code" vision by participating in BaytownU trainings, programs and curriculum.

Major Objectives

- Coordinate with Harris County and Chambers County in administering general and special elections to include City's General Election for Single Member District Nos. One, Two and Three and the Baytown FCPESMD and CCPD Continuation Elections.
- Promote and Support the City's Records Management Program to all City Departments to include training, technical support and the disposition of records in accordance to State Law and the City's Records Management Policy.
- Continue implementation of Laserfiche Records Management Software in City Clerk's Office to include the migration of paper records to electronic records in order to achieve paperless status with a focus on contracts, agreements and property records.
- Coordinate records projects for the migration of records into Laserfiche for Engineering, Planning and Development Services and Human Resources in support of the City's new software program Tyler Technologies Energov.
- Re-organize Department (staff and physical office) for operational efficiencies, succession planning and the creation of a collision-rich environment.
- Administer oaths, statements and training to all elected and appointed officials as it relates to the Texas Open Meetings Act and Texas Public Information Act.
- Update the City of Baytown Public Information SOPs.
- Complete the migration of vital statistics records into Laserfiche to include filing, metadata and best practices.

1170 CITY CLERK - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 384,325	\$ 453,235	\$ 439,344	\$ 473,892
71003	Part Time Wages	35,742	28,037	28,037	28,037
71009	Overtime	3,919	7,500	7,500	7,500
71011	Extra Help/Temporary	-	40,000	40,000	40,000
71021	Health Insurance	71,850	83,825	76,687	92,208
71022	TMRS	69,494	81,253	77,862	83,432
71023	FICA	31,235	34,959	39,434	45,726
71028	Workers Compensation	548	575	645	786
71041	Allowances	3,600	3,600	3,600	3,600
	Total Personnel Services	600,713	732,985	713,108	775,181
7200	Supplies				
72001	Office Supplies	11,712	11,000	9,000	11,000
72002	Postage Supplies	2,788	4,000	3,300	4,000
72004	Printing Supplies	6,555	5,000	1,000	5,000
	Total Supplies	21,056	20,000	13,300	20,000
7300	Maintenance				
73042	Machinery & Equip Maint	1,691	1,700	1,700	1,700
73046	Books - Maintenance	10,775	23,650	12,000	23,650
	Total Maintenance	12,466	25,350	13,700	25,350
7400	Services				
74021	Special Services	44,058	207,463	207,463	237,463
74036	Advertising	12,859	17,000	12,000	17,000
74042	Education & Training	5,674	11,000	5,500	11,000
74051	Non City Facility Rental	11,905	13,740	13,585	13,740
74070	Elections	112,454	150,000	60,000	170,000
74071	Association Dues	1,174	876	876	1,421
	Total Services	188,123	400,079	299,424	450,624
7500	Sundry Charges				
75051	Court Cost	2,409	3,000	1,500	3,000
	Total Sundry & Other	2,409	3,000	1,500	3,000
	Total Operating	824,767	1,181,414	1,041,032	1,274,155
	TOTAL DEPARTMENT	\$ 824,767	\$ 1,181,414	\$ 1,041,032	\$ 1,274,155

1171 COURT OF RECORD – PROGRAM SUMMARY

Program Description

The Municipal Court of Record in the City of Baytown, Texas was created to provide a more efficient disposition of cases arising in the municipality. The Judicial division, Municipal Court division and the Marshal Program division perform their duties under the direction and control of the presiding judge in accordance with City Charter and State laws.

Major Goals

- Provide a fair, impartial system for timely adjudication of misdemeanor offenses within the jurisdiction of the Municipal Court of Record in the City of Baytown.
- Improve efficiency and effectiveness with upgraded Tyler/TCM Technology
- Increase program productivity by effectively serving outstanding warrants through innovative measures- including neighborhood blocking and apartment rent rolls. Increase Marshal overtime to work weekends.
- Improve and implement court procedures to comply with concepts of Procedural Justice.

Major Objectives

- Continue to modify and update standard operating procedure as changes are made to each desk
- Review and revision of all MACROS, templates, forms in TCM for compliance with state law
- Upgrade Tyler technology/Incode to version 9.1 -With addition of automatic scheduler.
- Proper retention and destruction of electronically filed cases prior to 2012 currently stored on INCODE.
- Review and upgrade of fines and costs.
- Consistent and accurate use of Swift reach call out system for all areas of court.
- Improve work environment with the creation of safe space for meetings and break room.

1171 COURT OF RECORD - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 843,554	\$ 905,825	\$ 913,582	\$ 955,437
71009	Overtime	15,327	20,000	20,000	20,000
71021	Health Insurance	191,600	203,575	220,112	223,935
71022	TMRS	153,419	162,060	162,776	167,954
71023	FICA	61,325	69,728	68,117	73,504
71028	Workers Compensation	4,673	4,555	4,476	4,981
71041	Allowances	5,400	5,400	5,400	5,400
	Total Personnel Services	1,275,298	1,371,143	1,394,463	1,451,210
7200	Supplies				
72001	Office Supplies	9,969	13,000	13,000	13,000
72002	Postage Supplies	21,500	22,500	22,500	22,500
72004	Printing Supplies	5,903	15,000	15,000	13,000
72007	Wearing Apparel	2,302	3,530	3,530	3,550
72016	Motor Vehicle Supplies	3,400	4,500	4,595	4,500
72021	Minor Tools	2,855	3,000	3,000	3,000
72026	Cleaning & Janitorial Sup	1,926	2,500	2,500	2,500
72041	Educational Supplies	247	1,205	1,205	1,205
	Total Supplies	48,101	65,235	65,330	63,255
7300	Maintenance				
73011	Buildings Maintenance	39,334	64,000	64,000	77,525
73027	Heat & Cool Sys Maint	-	2,000	2,000	2,000
73041	Furniture/Fixtures Maint	2,495	7,000	7,000	11,000
73043	Motor Vehicles Maint	176	3,000	3,000	5,000
	Total Maintenance	42,005	76,000	76,000	95,525
7400	Services				
74001	Communication	5,996	3,228	3,228	3,228
74002	Electric Service	22,899	32,000	32,000	32,000
74011	Equipment Rental	12,988	12,298	12,298	12,298
74021	Special Services	60,489	70,203	70,203	75,141
74026	Janitorial Services	13,586	13,586	13,586	13,586
74042	Education & Training	18,961	16,100	20,395	23,525
74051	Non City Facility Rental	6,458	6,648	6,648	5,100
74071	Association Dues	2,663	2,837	3,320	3,404
	Total Services	144,041	156,900	161,678	168,282
7500	Sundry Charges				
75051	Court Cost	1,266	3,744	2,500	3,744
	Total Sundry & Other	1,266	3,744	2,500	3,744
	Total Operating	1,510,711	1,673,021	1,699,971	1,782,016
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	7,595	-	-	-
82011	Building & Improvements	-	-	-	-
	Total Capital Outlay	7,595	-	-	-
	TOTAL DEPARTMENT	\$ 1,518,305	\$ 1,673,021	\$ 1,699,971	\$ 1,782,016

1180 CITY FACILITIES - SERVICE LEVEL BUDGET

This cost center provides funding to maintain city facilities.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 196,851	\$ 251,475	\$ 245,091	\$ 262,293
71009	Overtime	509	6,000	6,000	6,000
71021	Health Insurance	59,875	71,850	67,613	79,036
71022	TMRS	35,038	44,714	43,047	45,849
71023	FICA	13,898	19,238	18,112	20,065
71028	Workers Compensation	4,483	4,105	3,906	4,371
	Total Personnel Services	310,654	397,382	383,770	417,614
7200	Supplies				
72001	Office Supplies	864	1,000	2,088	1,500
72007	Wearing Apparel	2,771	3,700	3,700	3,700
72016	Motor Vehicle Supplies	10,123	15,000	15,000	15,000
72021	Minor Tools	37,510	24,000	24,000	24,000
72022	Fuel For Generators	2,489	12,000	12,000	12,000
72026	Cleaning & Janitorial Sup	7,278	9,050	9,050	9,050
	Total Supplies	61,035	64,750	65,838	65,250
7300	Maintenance				
73001	Land Maintenance	80,386	60,000	60,000	60,000
73011	Buildings Maintenance	257,828	265,500	265,500	265,500
73027	Heat & Cool Sys Maint	15,982	35,000	41,515	35,000
73041	Furniture/Fixtures Maint	-	-	-	-
73043	Motor Vehicles Maint	2,132	10,500	10,500	10,500
	Total Maintenance	356,328	371,000	377,515	371,000
7400	Services				
74005	Natural Gas	23,407	21,000	21,167	25,000
74021	Special Services	19,614	20,000	20,000	20,000
74026	Janitorial Services	29,303	46,000	46,000	46,000
74042	Education & Training	7,003	8,000	8,000	8,000
74071	Association Dues	100	500	500	500
	Total Services	79,427	95,500	95,667	99,500
	Total Operating	807,444	928,632	922,790	953,364
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	9,999	-	-	-
83027	Heating & Cooling System	-	52,000	-	-
84043	Motor Vehicles	30,423	-	-	-
	Total Capital Outlay	40,422	52,000	-	-
	TOTAL DEPARTMENT	\$ 847,866	\$ 980,632	\$ 922,790	\$ 953,364

1190 GENERAL OVERHEAD - SERVICE LEVEL BUDGET

General overhead includes expenditures that are not directly associated with any other department within the General Fund. The major components are insurance, street lighting, funding for the merit pay plan, special programs and contingencies.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71013	Accrual Pay	\$ -	\$ 747,237	\$ 747,237	\$ 747,237
71043	Employee Incentives	-	-	-	384,180
71081	Retired Employee Benefits	2,132,747	2,132,747	2,132,747	2,132,747
	Total Personnel Services	2,132,747	2,879,984	2,879,984	3,264,164
7200	Supplies				
72001	Office Supplies	7,280	14,500	14,500	14,500
72002	Postage Supplies	-	1,500	3,210	1,500
72004	Printing Supplies	-	1,500	1,500	1,500
	Total Supplies	7,280	17,500	19,210	17,500
7300	Maintenance				
73011	Buildings Maintenance	-	-	27,956	-
	Total Maintenance	-	-	27,956	-
7400	Services				
74001	Communication	638,527	906,600	906,600	906,600
74003	Street Lighting	731,503	1,016,035	1,016,035	-
74007	TWC Claims Paid	50,678	75,000	90,864	75,000
74011	Equipment Rental	121,826	154,572	164,465	154,572
74021	Special Services	555,358	1,211,250	1,111,250	1,061,250
74029	Service Awards	41,052	65,200	111,879	47,000
74042	Education & Training	36,944	48,000	48,000	2,000
74071	Association Dues	-	7,000	7,000	7,000
74072	Legislative Services	-	70,000	70,000	70,000
74210	General Liability Ins	27,424	40,306	28,869	40,306
74211	K-9 Insurance	5,252	6,569	5,426	6,569
74220	Errors & Omissions	50,859	61,718	44,859	61,718
74230	Law Enforcement Liability	58,255	65,564	49,394	65,564
74240	Auto Liability	262,037	288,240	211,026	288,240
74241	Auto Collision	184,016	193,217	192,582	203,000
74242	Auto Catastrophic	35,000	35,000	42,737	45,000
74271	Mobile Equipment	33,202	36,522	32,329	36,522
74272	Real & Personal Property	351,132	385,782	359,372	385,782
74277	Flood Insurance	75,220	86,000	110,041	95,000
74280	Bonds	394	500	500	500
74281	Employee Fraud	5,156	5,439	10,734	5,439
74290	Misc Liability	1,676	3,000	3,000	3,000
74295	Deductibles	131,675	135,000	135,000	135,000
74999	Perf Cont Energy Savings	99,960	99,960	50,190	49,960
	Total Services	3,497,144	4,996,474	4,802,152	3,745,022

1190 GENERAL OVERHEAD - SERVICE LEVEL BUDGET

General overhead includes expenditures that are not directly associated with any other department within the General Fund. The major components are insurance, street lighting, funding for the merit pay plan, special programs and contingencies.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
	Total Operating	5,637,171	7,893,958	7,729,302	7,026,686
7500	Sundry Charges				
75086	Interest Expense	25,425	-	-	-
	Total Sundry Charges	25,425	-	-	-
8000	Capital Outlay				
86011	Capital Lease Payment	337,399	-	-	-
	Total Capital Outlay	337,399	-	-	-
9900	Other Financing Uses				
99002	Unforeseen/New Initiative	-	250,000	-	1,169,763
	Total Contingencies/Other	-	250,000	-	1,169,763
	TOTAL DEPARTMENT	\$ 5,999,995	\$ 8,143,958	\$ 7,729,302	\$ 8,196,449

2000 POLICE – PROGRAM SUMMARY

Program Description

Administration

The Police Department is under the administration of the Chief of Police. Supporting the Police Chief is a staff that includes the following personnel.

- A) One Administrative Assistant
- B) One Corporal Position; Aide to the Chief
- C) One Assistant City Attorney; Legal Advisor
- D) Two Internal Affairs Investigators

The rest of the Police Department is divided into three Bureaus, and the Communications Division. Each Bureau is led by an Assistant Chief, while the Communications Division is led by a civilian administrator.

The Patrol Bureau is the central provider of basic uniform police services for the City of Baytown. This bureau is the largest and most visible bureau in the Police Department, and normally the first to respond to calls for service from the public. The Patrol Bureau also oversees Commercial Motor Vehicle Inspections (CMV), Canine Support (K-9); Community Service Officers, Domestic Violence / Victims Service, and the HOT SPOT Enforcement Team.

The Support Bureau is responsible for all support functions of the Police Department. The support functions are divided into three divisions:

- A) The Investigations Division is responsible for investigating all crimes within the City limits of Baytown consisting of Person Crime, Property Crime, Crime Scene Investigators, a Crime Analyst, Special Operations investigators and the Property Room.
- B) The Jail/Detention Division is responsible for the care and safety of all prisoners while incarcerated in the Municipal Jail.
- C) The Support Services Division is responsible for the Baytown Police Department budget, police facilities, equipment, Vehicles, Fleet maintenance, police department records, and research and development.

The Community Services Bureau is a conduit between the Police Department and the Public. This bureau is also responsible for in-service and enhanced police training. Programs in the Community Services Bureau include Crime Prevention, DARE, Crime Stoppers, Neighborhood Watch Programs, Citizens Police Academy, Citizens on Patrol (COP's) and the Baytown Police Academy.

The Communications Division is a consolidated communications center responsible for dispatching all critical services provided by the City of Baytown. The Division serves as the telecommunications interface between the public and all emergency services, (Police, Fire, and EMS), as well as General Governmental services.

Major Goals

- Detect and apprehend those involved in criminal activities in the City of Baytown.
- Provide quality written reports and records of all incidents investigated.
- Conduct thorough follow up criminal investigations to enhance the certainty of successful prosecutions.
- Reduction of crime through community involvement.
- Increase traffic enforcement and streamline the electronic ticket management program
- To actively solicit information and ideas from the public.
- Promote Baytown Crime Stoppers as well as the Campus Crime Stoppers programs.
- Promote community involvement in the Citizens Police Academy and Alumni programs.
- Reduce complaints against officers by conducting thorough internal affairs investigations.
- Thoroughly investigate all complaints against Department personnel in a timely manner.
- Promote and foster efficiency in Jail Operations related to the welfare of inmates as well as the processing and releasing of inmates and their property.
- Increased enforcement of commercial vehicles through the CVE (Commercial Vehicle Enforcement Unit).
- Continue to move forward with technology, which assists in processing, identifying and accessing criminal information.
- Develop a higher degree of expertise of Detectives in the investigation of criminal offenses through updated and advanced training.
- Emphasize and encourage better and more thorough crime scene investigation and physical evidence collection to facilitate identifying the actor or what actually occurred.
- Increase the pressure on narcotics users, sellers and distributors through proactive enforcement and prosecution.

2000 POLICE – PROGRAM SUMMARY

- Improve on career development and the quality of police supervision.
- Update policies and procedures to meet the standards of Best Practices as outlined by the State of Texas.
- Improve the productivity, efficiency, and delivery of customer service within the Communications Division
- Improve productivity and efficiency of 9-1-1 telecommunicators
- Continue to improve telecommunicators training needs for intermediate, advanced and Master Telecommunicator TCOLE certifications
- Continue to provide lifesaving Emergency medical dispatcher program and training.

Major Objectives

- Always striving to enhance good public relations by exhibiting the heart of a servant to the public whom we have sworn *“To serve and protect.”*
- Protect lives and property of all citizens equally, with our own lives if necessary, until justice prevails.
- Patrol the City with a positive attitude and a determined focus toward deterring and detecting crimes, and apprehending those who commit crimes.
- Respond appropriately and professionally to all calls for police services.
- Utilize and be receptive to new techniques and methods of investigations by encouraging innovative and proactive thinking of the investigators.
- Reduction of the fear of crime, assisted by all officers in the Department.
- Improvement of the Department image in the community.
- To raise awareness among the criminal element that crime will never be tolerated here and such acts will result in swift apprehension and vigorous prosecution.
- Provide a more secure environment for the Citizens of Baytown and to enhance the quality of life in our City.
- Interface with the community and encourage the various community organizations to participate in the effort against criminal activity.

2000 POLICE - SERVICE LEVEL BUDGET *

* 2025 Communications division reorganized under Police Department during FY2016.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 17,159,662	\$ 17,731,367	\$ 18,409,680	\$ 18,812,044
71003	Part Time Wages	108,582	142,526	43,176	176,496
71009	Overtime	507,124	667,590	699,551	697,590
71021	Health Insurance	2,778,200	2,802,150	3,019,889	3,135,088
71022	TMRS	3,141,182	3,154,749	3,279,277	3,291,282
71023	FICA	1,278,148	1,357,351	1,384,315	1,440,407
71028	Workers Compensation	301,549	303,838	312,622	339,008
71041	Allowances	11,008	11,400	15,277	16,800
71091	Prsnl Svcses Reimbursed	(35,292)	-	-	-
	Total Personnel Services	25,250,163	26,170,971	27,163,788	27,908,715
7200	Supplies				
72001	Office Supplies	26,013	26,758	26,758	27,758
72002	Postage Supplies	12,794	13,250	13,000	13,000
72004	Printing Supplies	5,608	9,200	8,200	7,200
72005	Animal Feed Supplies	3,039	7,080	7,080	11,432
72006	Clothing Allowance	27,594	33,450	33,450	34,000
72007	Wearing Apparel	133,080	156,320	156,320	171,015
72016	Motor Vehicle Supplies	485,685	548,260	542,160	542,160
72021	Minor Tools	121,330	145,995	146,484	164,281
72026	Cleaning & Janitorial Sup	13,838	13,360	13,360	13,360
72032	Medical Supplies	899	1,600	1,600	1,600
72036	Identification Supplies	69,834	74,039	74,039	82,502
72041	Educational Supplies	117,316	128,466	128,466	150,441
72045	Computer Software Supply	-	1,445	1,445	1,445
72061	Meeting Supplies	10,909	13,200	13,200	13,200
	Total Supplies	1,027,939	1,172,423	1,165,562	1,233,394
7300	Maintenance				
73001	Land Maintenance	37,434	40,585	40,585	40,835
73011	Buildings Maintenance	84,265	84,600	84,720	84,100
73027	Heat & Cool Sys Maint	13,785	20,147	20,147	20,147
73041	Furniture/Fixtures Maint	6,606	9,500	9,778	9,500
73042	Machinery & Equip Maint	122,835	171,787	171,787	443,311
73043	Motor Vehicles Maint	249,891	256,500	256,500	266,500
73046	Books - Maintenance	1,866	3,050	2,070	2,070
73053	Vehicle Repair-Collision	(5,167)	-	-	-
	Total Maintenance	511,514	586,169	585,587	866,463
7400	Services				
74001	Communication	-	333	-	-
74002	Electric Service	105,551	106,000	106,000	106,000
74004	Water & Sewer	1,480	2,500	2,500	2,500
74005	Natural Gas	3,904	4,300	4,300	4,300
74011	Equipment Rental	62,005	99,970	99,970	99,970

2000 POLICE - SERVICE LEVEL BUDGET *

* 2025 Communications division reorganized under Police Department during FY2016.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
74021	Special Services	14,010	15,758	19,000	18,933
74026	Janitorial Services	48,480	48,487	49,144	48,487
74031	Wrecker Service	3,680	6,000	6,000	6,000
74036	Advertising	2,595	3,500	3,000	3,000
74042	Education & Training	175,194	241,156	241,156	281,026
74045	In-State Investigatv Trvl	5,180	5,038	5,038	5,038
74047	Support Of Prisoners	50,876	62,562	62,562	62,562
74071	Association Dues	6,352	9,111	9,113	9,663
74082	Confidential	20,033	21,000	21,000	21,000
74123	Instructor Fees	-	1,000	1,000	-
	Total Services	499,339	626,715	629,783	668,479
7500	Sundry Charges				
75061	Medical - Preemployment	6,150	6,800	7,000	7,300
75064	Medical Services	14,311	11,500	11,500	11,500
	Total Sundry Charges	20,461	18,300	18,500	18,800
	Total Operating	27,309,416	28,574,578	29,563,220	30,695,851
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	(46,088)	-	-	-
84042	Machinery & Equipment	39,788	-	-	-
84043	Motor Vehicles	820,345	1,220,800	1,220,800	-
84061	Other Equipment	10,000	-	-	-
	Total Capital Outlay	824,046	1,220,800	1,220,800	-
	TOTAL DEPARTMENT	\$ 28,133,462	\$ 29,795,378	\$ 30,784,020	\$ 30,695,851

2020 FIRE – PROGRAM SUMMARY

Program Description

The Baytown Fire Department is an all-hazard risk management agency that is divided into four major components: Administration, Operations, Logistics, and Planning. Each section consists of divisions: Administrative/Support, Emergency Response, Emergency Medical Services, Risk Reduction, Emergency Management, Training, and Logistics.

Administration is responsible for organizing and directing the activities of the Baytown Fire Department and provides strategic leadership, administrative support, analyzes operations for cost effectiveness, represents the department with government entities and other operating units, processes fire and EMS reports, procurement, budgeting, EMS billing, and coordination with Human Resources on personnel issues. Additionally, Administration oversees the Community Risk Reduction (CRR) Division. The CRR Division is responsible for public education, fire investigations, code inspections of public and mercantile buildings, plans review and code enforcement. The Division provides significant interface with other city, county, and governmental agencies. They ensure compliance with all fire and life safety codes. Properties that are inspected can range from daycare centers, to assisted living facilities, schools, restaurants, and other businesses. Additionally, some items that are inspected include fire extinguishers, fire protection sprinkler systems, fire suppression systems, fire alarm systems, and occupant loads.

Fire Operations is responsible for providing high quality, high value emergency and non-emergency services in a prompt, professional, compassionate manner and for assisting with public education on fire and life safety issues. Emergency Response Division personnel provide the following services to the citizens and visitors of Baytown: fire and life safety education, fire suppression, emergency medical services, homeland security preparation and response, hazardous materials responses, technical rescue services, water rescue services and a variety of other emergency and non-emergency services. The fundamental and unique mission of the Baytown Fire Department Emergency Medical Services Division (EMS) is to develop and continually improve our medical care system to ensure high quality patient care and appropriate response in emergency situations. The EMS Division is a customer (patient) based service comprised of men and women who are dedicated to providing the highest level and quality of medical care to our customers – the residents, visitors and guests of our great city, regardless of their circumstances. The EMS Division is responsible for providing the highest quality education for individuals who provide emergency medical services.

Planning is responsible for all aspects of Fire Department strategic planning and community risk assessment including the coordination and management of Center for Public Safety Excellence (CPSE) Accreditation and Insurance Services Office (ISO) Public Protection Classification (PPC) Rating requirements. This Section is also responsible for Emergency Management. The Emergency Management (EM) Division coordinates all City-wide preparedness, mitigation, response, and recovery for major incidents, disasters, and homeland security threats. The EM Division operates, manages and maintains several community warning and alert systems and serves as the city's Data Custodian for the State of Texas Emergency Assistance Registry (STEAR), which registers all of our access and functional needs residents for transportation assistance during evacuations, and operates the Community Chemical Emergency Warning Siren System. Emergency Management responsibilities also include; managing, with industry, the Local Emergency Planning Committee (LEPC), a Superfund Amendments and Reauthorization Act (SARA) mandated community hazardous materials planning, community awareness and education committee; development, review, and maintenance of the City's Emergency Operations Plan and associated annexes; maintenance and upgrades to the Emergency Operations Center; serving as the reporting and record keeping point for Tier II reports for industry manufacturers and providers; and coordinating FEMA and Homeland Security Grants, pre-and post-disaster federal and state recovery funding, and hazard mitigation grant projects. The Division also provides public education and community outreach initiatives to enhance individual preparedness and manages the Community Emergency Response Team (CERT) program. The EM Division continues to maintain several Memorandums of Understanding and Interlocal Agreements for mutual aid assistance with various response agencies and jurisdictions. Since 2011 the EM Division has been regulating all custodial care facilities in which three or more people reside and receive care. Annually, the Division conducts comprehensive reviews of the emergency plans for these facilities, issues facility permits and helps to maintain and improve those procedures for their residents. Finally, the Division reviews plans for new pipelines that transport regulated hazardous materials to ensure compliance with City and federal hazmat regulations and reviews applications for oil and gas wells to ensure their emergency plans meet requirements set forth in City ordinance.

Logistics is responsible for training and professional development of all uniformed personnel and physical resource management that includes fleet, facilities, and equipment. Specific responsibilities include operations of the fleet services maintenance building, maintenance of fleet and facilities, purchase of apparatus and equipment, and construction and management of the Fire Training Field.

2020 FIRE – PROGRAM SUMMARY

Major Goals

- Provide prompt, efficient out of hospital care to the level required to reduce pain and suffering.
- Prevent death from sudden cardiac arrest and medical emergencies.
- Prevent all fire deaths.
- Prevent property losses from fire.
- Prevent damage from natural and man-made disasters.
- Prevent negative economic community impact.
- Coordinate response and recovery efforts to natural and man-made disasters such as acts of terrorism and threats to critical infrastructure and key resources.
- Maintain disaster planning and preparation of city staff & departments.
- Coordinate the timely communication of disaster and threat information to City Employees and the public.
- Coordinate city-wide disaster training and exercises.
- Maintain community disaster readiness and resilience.
- Maintain effective Public Emergency Warning System.
- Provide for First Responder deployment post-disaster.
- Maintain customer service systems for internal and external customers.
- Establish an agency-wide culture of continuous improvement.

Major Objectives

- Involve the community in neighborhood targeted life and fire safety programs.
- Establish manageable performance based accountability systems at all levels of the department.
- Provide manageable emergency response based on national standards of care.
- Provide cost efficient and effective service based on NFPA 1710, ISO, and community expectations.
- Aggressively deliver community risk reduction life and fire safety education to the community.
- Improve survivability rate of cardiac arrest patients, influenced by community CPR training and Public Access Defibrillators program.
- Aggressively work to prevent hazardous conditions.
- Consistently respond promptly to all requests for emergency services.
- Consistently ensure our actions are safe, professional, efficient and effective.
- Actively coordinate our service with other agencies in the region.
- Actively seek to provide other community services within the scope of our mission.
- Provide WMD/CBRNE/HazMat services to the community and region.
- Continue the process for obtaining International Accreditation by completing the Community Risk Assessment/Standard of Cover and starting the Self-Assessment.
- Maintain an ISO rating of 1 for the City of Baytown.
- Complete Fire Department COOP planning.
- Complete the implementation and operator training for the AM 1610 radio system to enhance warning capability and coverage area.
- Deliver at least two community-wide disaster preparedness outreach programs.
- Create and deliver Emergency Management 101 courses select audiences.
- Coordinate design and delivery of at least one TDEM/DHS approved exercises for City Staff.
- Maintain City Basic Emergency Operations Plan and 23 annexes.
- Maintain personnel competence through providing and facilitating city-wide training & education.
- Maintain Employee Disaster Staging Plan to include Humble Civic Center Plan.
- Maintain and update Web Page and manage social media information sharing with community
- Validate and correct annual (STEAR) data and import into Swiftreach prior to Hurricane Season.
- Seek Grants, Awards, and other funding opportunities for Emergency Management.
- Maintain post-disaster EOC communications and internet access through the use of technology.
- Reduce the need for internal travel for status briefings by utilizing EOC videoconferencing capabilities.

2020 FIRE - SERVICE LEVEL BUDGET **

** 2030 Emergency Management division reorganized under Fire Department during FY2016.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 15,120,144	\$ 14,707,886	\$ 14,950,536	\$ 15,675,679
71003	Part Time Wages	-	12,000	12,000	12,000
71009	Overtime	627,381	1,027,833	1,027,833	1,027,833
71021	Health Insurance	2,034,661	2,119,575	2,189,992	2,357,902
71022	TMRS	2,858,007	2,680,461	2,783,408	2,814,901
71023	FICA	1,156,303	1,153,294	1,172,465	1,231,922
71028	Workers Compensation	257,463	248,905	261,146	277,852
71041	Allowances	351,714	351,900	586,276	617,215
71091	Prsnl Svcses Reimbursed	(94,982)	-	-	-
	Total Personnel Services	22,310,692	22,301,853	22,983,656	24,015,305
7200	Supplies				
72001	Office Supplies	20,998	19,028	19,028	19,028
72002	Postage Supplies	6,320	7,050	7,050	7,050
72004	Printing Supplies	2,434	5,300	5,300	5,300
72006	Clothing Allowance	4,694	5,400	5,400	5,400
72007	Wearing Apparel	213,401	272,120	272,120	259,120
72011	Disaster Supplies	999	15,120	15,120	15,120
72016	Motor Vehicle Supplies	162,582	160,000	160,000	180,000
72021	Minor Tools	18,267	75,210	75,210	75,210
72026	Cleaning & Janitorial Sup	18,152	15,500	17,500	20,500
72031	Chemical Supplies	7,524	18,000	18,000	18,000
72032	Medical Supplies	164,808	219,869	219,869	219,869
72036	Identification Supplies	492	600	600	600
72041	Educational Supplies	71,911	109,600	109,600	81,600
72045	Computer Software Supply	240	700	700	700
72061	Meeting Supplies	186	1,200	1,200	1,200
72091	Supplies Reimbursed	208	-	-	-
	Total Supplies	693,215	924,697	926,697	908,697
7300	Maintenance				
73001	Land Maintenance	16,574	17,305	17,305	17,305
73011	Buildings Maintenance	80,124	98,500	111,060	113,500
73027	Heat & Cool Sys Maint	14,233	10,350	10,350	25,350
73041	Furniture/Fixtures Maint	7,405	34,200	34,200	34,200
73042	Machinery & Equip Maint	151,474	262,379	262,379	343,944
73043	Motor Vehicles Maint	270,496	255,000	262,364	277,000
73045	Radio & Testing Equipment	6,395	5,500	5,500	5,500
73048	Signal Systems Maint	22,139	28,000	28,000	28,000
73091	Maintenance Reimbursed	(10,425)	-	-	-
	Total Maintenance	558,416	711,234	731,158	844,799
7400	Services				
74001	Communication	7,969	17,500	17,500	17,500
74002	Electric Service	81,025	101,000	101,000	101,000
74091	Services Reimbursed	(6,486)	-	-	-

2020 FIRE - SERVICE LEVEL BUDGET **

** 2030 Emergency Management division reorganized under Fire Department during FY2016.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
74005	Natural Gas	16,876	17,400	17,400	17,400
74011	Equipment Rental	3,038	3,400	3,400	3,400
74020	Outside Contracts	83,432	121,433	124,313	124,313
74021	Special Services	83,189	88,976	88,976	87,176
74026	Janitorial Services	16,837	18,159	18,159	18,159
74042	Education & Training	59,778	112,875	112,875	112,875
74071	Association Dues	14,023	14,547	14,547	14,547
	Total Services	359,680	495,290	498,170	496,370
	Total Operating	23,922,003	24,433,074	25,139,681	26,265,171
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	14,146	-	-	-
82011	Building & Improvements	14,577	552,000	552,000	-
84042	Machinery & Equipment	-	-	-	-
84043	Motor Vehicles	163,794	-	-	-
84061	Other Equipment	-	175,000	175,000	100,000
	Total Capital Outlay	192,518	727,000	727,000	100,000
	TOTAL DEPARTMENT	\$ 24,114,520	\$ 25,160,074	\$ 25,866,681	\$ 26,365,171

3000 PUBLIC WORKS ADMINISTRATION – PROGRAM SUMMARY

Program Description

The administrative support staff maintains service and maintenance records for Public Works/Utilities. The support staff is also responsible for handling all personnel related duties such as time keeping, payroll change forms and all clerical related duties necessary for the Director of Public Works and both Assistant Directors. The staff responds to residents' needs both in person and by telephone; and maintains excellent customer service. The support staff is responsible for dispatching work orders to the field crews via work order system and also acts as a liaison among the field crews, citizens and supervisors. The support staff ensures all purchases made are in compliance with the budget as well as monitoring contracts to ensure expenditures do not exceed contract amounts.

Major Goals

- Respond to citizen concerns and dispatch to the appropriate division within a reasonable time frame.
- Maintain excellent service to the citizens when they come to Public Works or call on the telephone.

Major Objectives

- Provide accurate and complete information to citizens calling Public Works.
- Accurately enter employee data for all Public Works employees.
- Monitor customer satisfaction reports and provide above average customer service at all levels.

3000 PUBLIC WORKS ADMINISTRATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 240,451	\$ 250,607	\$ 250,811	\$ 258,074
71009	Overtime	924	1,500	1,500	1,500
71021	Health Insurance	47,900	47,900	53,857	52,691
71022	TMRS	43,479	45,228	44,684	45,741
71023	FICA	17,612	19,459	18,616	20,018
71028	Workers Compensation	312	319	324	344
71041	Allowances	3,600	3,600	3,600	3,600
	Total Personnel Services	354,278	368,612	373,392	381,968
7200	Supplies				
72001	Office Supplies	21,358	18,000	23,000	23,000
72002	Postage Supplies	2,310	1,000	2,000	2,000
72007	Wearing Apparel	1,136	1,300	2,000	2,000
72021	Minor Tools	58	-	-	-
72026	Cleaning & Janitorial Sup	9,239	11,000	11,000	11,000
72032	Medical Supplies	-	400	400	400
72041	Educational Supplies	-	250	250	250
	Total Supplies	34,101	31,950	38,650	38,650
7300	Maintenance				
73001	Land Maintenance	3,442	12,395	12,395	12,395
73011	Buildings Maintenance	24,668	14,605	14,605	14,605
73025	Streets Sidewalks & Curbs	-	-	-	-
73027	Heat & Cool Sys Maint	5,701	8,000	8,000	8,000
73043	Motor Vehicles Maint	1,839	-	-	-
	Total Maintenance	35,649	35,000	35,000	35,000
7400	Services				
74002	Electric Service	33,246	40,000	40,000	40,000
74005	Natural Gas	3,674	4,900	4,900	4,900
74011	Equipment Rental	-	-	5,400	5,400
74021	Special Services	-	20,000	20,000	30,000
74026	Janitorial Services	10,938	11,000	11,000	11,000
74042	Education & Training	14,807	13,000	18,000	18,000
74071	Association Dues	-	450	450	450
	Total Services	62,665	89,350	99,750	109,750
	Total Operating	486,693	524,912	546,792	565,368
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	-	-	-
82011	Building & Improvements	17,166	-	-	-
85001	Construction	-	400,000	18,500	-
	Total Capital Outlay	17,166	400,000	18,500	-
	TOTAL DEPARTMENT	\$ 503,859	\$ 924,912	\$ 565,292	\$ 565,368

3010 STREETS – PROGRAM SUMMARY

Program Description

The Streets Division operates concrete crews responsible for the maintenance and repair of concrete streets, sidewalks, medians, driveways, curbs and gutters. Additional responsibilities include the daily operation of the concrete delivery program, which provides concrete for all other city departments.

Major Goals

- Respond to citizen's service request in a timely manner.
- Increase the productivity of the concrete crew by cross training personnel.
- Increase preventive repairs on streets.
- Repair/Replace sidewalks, driveways, curbs & gutters, streets within reasonable and acceptable time frame.

Major Objectives

- Schedule workload more efficiently.
- Increase accountability for the quality of work.
- Improve Customer Service.
- Restore property to same or better conditions.

3010 STREETS - SERVICE LEVEL BUDGET

*The Drainage division has been merged into the Storm Water Utility Fund during FY16.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 792,014	\$ 753,254	\$ 831,374	\$ 812,397
71009	Overtime	50,135	65,000	75,000	75,000
71021	Health Insurance	203,575	191,600	220,960	223,935
71022	TMRS	149,480	133,930	151,912	142,007
71023	FICA	60,934	57,624	64,165	62,148
71028	Workers Compensation	31,197	28,287	28,558	32,004
71091	Prsnl Svcs Reimbursed	(1,349)	-	-	-
	Total Personnel Services	1,285,985	1,229,695	1,371,970	1,347,492
7200	Supplies				
72001	Office Supplies	198	-	504	-
72007	Wearing Apparel	12,354	8,000	10,000	10,000
72016	Motor Vehicle Supplies	61,071	45,000	45,000	60,000
72021	Minor Tools	9,260	5,650	7,000	7,000
72031	Chemical Supplies	622	1,000	1,000	1,000
	Total Supplies	83,505	59,650	63,504	78,000
7300	Maintenance				
73023	Water Distrib Sys Maint	228	-	-	-
73025	Streets Sidewalks & Curbs	646,204	840,000	590,000	590,000
73043	Motor Vehicles Maint	112,182	90,000	107,580	150,000
73091	Maintenance Reimbursed	-	-	-	-
	Total Maintenance	758,614	930,000	697,580	740,000
7400	Services				
74011	Equipment Rental	-	-	-	12,000
74021	Special Services	33,941	240,000	40,000	60,000
74042	Education & Training	8,269	8,000	10,000	10,000
	Total Services	42,211	248,000	50,000	82,000
	Total Operating	2,170,315	2,467,345	2,183,054	2,247,492
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	-	-	-
84042	Machinery & Equipment	10,270	-	-	-
84043	Motor Vehicles	33,999	-	-	-
	Total Capital Outlay	44,269	-	-	-
	TOTAL DEPARTMENT	\$ 2,214,584	\$ 2,467,345	\$ 2,183,054	\$ 2,247,492

3020 TRAFFIC CONTROL – PROGRAM SUMMARY

Program Description

The Traffic Control Operations Division receives and investigates traffic requests and recommends the installation and removal of traffic control devices in conformance with the latest revision of the Texas Manual of Uniform Traffic Control Devices. This division also installs, maintains and repairs all traffic control devices. These devices include traffic signals, flashing beacons, street signs, barricades and pavement markings. Traffic studies performed include turning movement counts, 24-hour volume counts, collision diagrams, speed studies and delay studies.

Major Goals

- Improve the safety and efficiency of the street system by the timely maintenance and installation of approved traffic control devices.
- Assist other departments/divisions in the application of signs and markings to provide information and direction for parking and access to city facilities.
- Review of existing traffic controls to ensure continuing applicability through the course of the City's ever-changing demands.
- Provide timely response for the repair of traffic control devices giving priority to regulatory signs and traffic signals.

Major Objectives

- Improve sign maintenance criteria.
- Continue street marker replacement to meet MUTCD mandate.
- Retro Reflectivity Sign Replacement

3020 TRAFFIC CONTROL - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 534,065	\$ 533,436	\$ 609,161	\$ 616,272
71009	Overtime	28,272	30,000	35,000	35,000
71021	Health Insurance	143,700	143,700	152,790	158,072
71022	TMRS	99,812	94,845	110,164	107,724
71023	FICA	41,288	40,808	46,986	47,145
71028	Workers Compensation	11,579	11,211	12,690	13,714
	Total Personnel Services	858,715	854,000	966,791	977,926
7200	Supplies				
72007	Wearing Apparel	5,557	4,700	4,700	6,000
72016	Motor Vehicle Supplies	20,180	20,000	20,000	20,000
72021	Minor Tools	8,973	5,000	6,500	18,300
72026	Cleaning & Janitorial Sup	245	500	500	500
72031	Chemical Supplies	151	-	26	-
72056	Street Marking Supplies	6,968	10,000	25,000	50,000
	Total Supplies	42,074	40,200	56,726	94,800
7300	Maintenance				
73011	Buildings Maintenance	13,217	3,500	10,000	5,000
73028	Electrical Maintenance	48,256	95,000	150,000	120,000
73042	Machinery & Equip Maint	651	3,000	3,000	3,000
73043	Motor Vehicles Maint	21,857	25,000	20,000	20,000
73044	Street Signs Maint	227,518	160,000	160,000	185,000
73048	Signal Systems Maint	132,895	155,000	155,000	170,000
73049	Barricades Maint	6,128	6,000	10,000	10,000
	Total Maintenance	450,520	447,500	508,000	513,000
7400	Services				
74002	Electric Service	141,154	80,000	242,425	80,000
74021	Special Services	4,836	15,000	15,000	15,000
74042	Education & Training	25,054	15,000	25,000	20,000
	Total Services	171,044	110,000	282,425	115,000
	Total Operating	1,522,354	1,451,700	1,813,942	1,700,726
8000	Capital Outlay				
84042	Machinery & Equipment	-	39,000	46,000	23,000
84043	Motor Vehicles	72,000	-	-	-
84048	Signal Systems	8,714	-	-	245,000
	Total Capital Outlay	80,714	39,000	46,000	268,000
	TOTAL DEPARTMENT	\$ 1,603,068	\$ 1,490,700	\$ 1,859,942	\$ 1,968,726

3030 ENGINEERING – PROGRAM SUMMARY

Program Description

Provide professional engineering services for publicly funded Capital Improvement Projects (CIP) and oversees other publicly and privately funded infrastructure projects. Plan, program, design, and manage construction and engineering projects for improvement and expansion of municipal infrastructure. Develop and analyze courses of action for project development and recommend the best strategy for construction and engineering of CIP. Provide information to the public and other City departments as requested.

Major Goals

- Improve management of Capital Improvement Projects to ensure quality construction; and that it is completed on schedule and within budget.
- Improve City services by reducing the backlog of maintenance and repair activities through Capital Improvement Projects, providing timely customer responses, and enforcing warranty issues.
- Provide a thorough review of construction drawings and plats submitted for approval through the Development Review Committee in a timely manner.
- Increase the use of technology to reap the benefits of cost/time savings, and increased productivity.
- Improve the professional working relationship with: the citizens of Baytown; other City departments; community organizations; local, State, and Federal agencies; consulting engineers; and contractors.

Major Objectives

- Assist with the implementation of the National Pollution Discharge Elimination System (NPDES), Phase II storm water management program and permitting process.
- Continue to improve the review of development drawing and plat review through the Development Review Process. Continually review and update standard detail sheet specifications to keep up with technological advances in materials and methods of construction (ongoing).
 - ❖ Review and update standard specifications to keep up with technological advances in materials and methods of construction.
 - ❖ Review and update ordinances.
 - ❖ Review and revise policies.
- Continue to improve on the tracking of internal documents. Continually review and fine-tune checklists used for review of construction plans and plats.
- Conduct informational meetings with contractors and sub-contractors.
- Continue to develop and maintain a master Capital Improvement Program (CIP) schedule for departmental/administration use.

3030 ENGINEERING - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 682,226	\$ 816,557	\$ 948,830	\$ 1,138,053
71009	Overtime	1,256	12,000	12,000	12,000
71021	Health Insurance	119,750	131,725	166,389	197,590
71022	TMRS	122,435	146,522	168,449	201,239
71023	FICA	50,035	63,042	72,098	88,071
71028	Workers Compensation	1,613	1,752	2,059	2,672
71041	Allowances	6,369	7,200	10,569	13,200
	Total Personnel Services	983,685	1,178,799	1,380,394	1,652,825
7200	Supplies				
72001	Office Supplies	6,644	10,219	10,219	8,925
72002	Postage Supplies	141	750	750	750
72004	Printing Supplies	55	590	590	1,945
72007	Wearing Apparel	1,459	1,200	1,214	4,650
72016	Motor Vehicle Supplies	8,226	15,000	15,000	18,750
72021	Minor Tools	602	1,000	1,000	1,550
72045	Computer Software Supply	1,182	5,425	5,425	7,425
72061	Meeting Supplies	785	1,100	1,692	2,200
	Total Supplies	19,094	35,284	35,890	46,195
7300	Maintenance				
73011	Buildings Maintenance	-	12,500	12,500	12,500
73041	Furniture/Fixtures Maint	-	3,195	3,195	5,310
73042	Machinery & Equip Maint	1,703	-	850	-
73043	Motor Vehicles Maint	7,929	12,500	12,500	12,500
	Total Maintenance	9,632	28,195	29,045	30,310
7400	Services				
74021	Special Services	18,430	150,000	150,000	100,000
74042	Education & Training	824	10,600	10,600	23,125
74071	Association Dues	571	979	2,064	3,427
	Total Services	19,825	161,579	162,664	126,552
	Total Operating	1,032,236	1,403,857	1,607,993	1,855,882
8000	Capital Outlay				
84043	Motor Vehicles	-	45,000	71,342	-
	Total Capital Outlay	-	45,000	71,342	-
	TOTAL DEPARTMENT	\$ 1,032,236	\$ 1,448,857	\$ 1,679,335	\$ 1,855,882

4000 PUBLIC HEALTH – PROGRAM SUMMARY

Program Description

The Department consists of six divisions: Environmental Health, Mosquito Control, Neighborhood Protection, Storm Water Management, Community Service and Animal Control. The Department is responsible for the public environmental health concerns of the City. Included programs are: food establishment permits and inspections, public swimming pool permits and inspections, vector control (mosquito related public health and nuisance issues), environmental pollution complaints, neighborhood public nuisance complaints (high grass, weeds, illegal dumpsites and junk vehicles), public education and information opportunities, major scheduled clean up activities, storm water quantity and quality issues, community service program (court assigned probationers) and quality animal control (both field and shelter operations).

Major Goals

- Prevention of food borne illness or disease and/or disease transmission to and between humans.
- Improvement of access to public and environmental health information and issues by the general public.
- Increase the number of properties maintained in compliance within the City.
- Increase public awareness and understanding of environmental health, mosquito control, animal control, litter abatement and storm water issues.
- Maintain infrastructure and resources to effectively meet the needs of the community.

Major Objectives

- Continuation of standardized risk assessment and inspection program for food establishments, mosquito control, neighborhood protection and storm water.
- Improve compliance resolution percentages of complaints in all divisions.
- Improve web site access and establish routine information updates both on web site and in local media.
- Provide quality animal services involving Animal Control field operations and operations at the Animal Control Shelter and Adoption Center.

4000 PUBLIC HEALTH - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 1,547,896	\$ 1,864,648	\$ 1,720,057	\$ 1,983,193
71003	Part Time Wages	15,127	30,400	48,598	48,598
71009	Overtime	18,714	67,328	67,328	67,328
71011	Extra Help/Temporary	3,294	-	18,000	-
71021	Health Insurance	419,125	419,125	422,245	474,215
71022	TMRS	282,047	335,212	307,894	351,114
71023	FICA	115,940	144,226	141,785	175,306
71028	Workers Compensation	9,202	10,516	11,463	15,736
71041	Allowances	22,569	19,800	25,823	28,500
71091	Prsnl Svcs Reimbursed	(525)	-	-	-
	Total Personnel Services	2,433,389	2,891,254	2,763,192	3,143,990
7200	Supplies				
72001	Office Supplies	24,023	27,500	29,200	27,500
72002	Postage Supplies	5,586	7,600	11,236	8,600
72004	Printing Supplies	5,556	6,450	7,427	7,300
72005	Animal Feed Supplies	2,094	2,805	3,117	14,000
72006	Clothing Allowance	-	200	200	-
72007	Wearing Apparel	5,996	9,700	9,700	9,200
72016	Motor Vehicle Supplies	37,387	50,212	45,212	42,550
72021	Minor Tools	27,129	26,712	29,709	27,212
72026	Cleaning & Janitorial Sup	15,182	15,250	21,687	26,400
72031	Chemical Supplies	119,391	164,000	164,000	164,000
72032	Medical Supplies	2,239	18,000	18,000	15,000
72045	Computer Software Supply	6,885	36,100	36,113	20,900
	Total Supplies	251,469	364,529	375,601	362,662
7300	Maintenance				
73011	Buildings Maintenance	94,878	107,500	80,500	67,500
73027	Heat & Cool Sys Maint	9,935	7,600	15,066	7,600
73041	Furniture/Fixtures Maint	562	250	250	600
73042	Machinery & Equip Maint	1,495	4,500	5,273	5,500
73043	Motor Vehicles Maint	51,160	39,750	34,750	36,250
73051	Cellular Phone Maint	-	1,600	1,600	-
	Total Maintenance	158,030	161,200	137,439	117,450
7400	Services				
74002	Electric Service	41,270	48,000	48,000	28,000
74005	Natural Gas	6,608	5,700	6,873	5,700
74011	Equipment Rental	3,651	5,000	5,000	5,000
74021	Special Services	17,663	45,000	9,000	81,000
74026	Janitorial Services	4,927	7,000	7,000	7,000
74036	Advertising	-	-	-	-
74042	Education & Training	19,228	27,850	24,850	31,200
74051	Non City Facility Rental	6,460	18,024	3,024	19,000
74056	Vacant Lot Cleaning	170,433	200,000	165,000	200,000
74058	Landfill Fees	120,327	119,000	109,000	119,000
74071	Association Dues	2,384	4,800	3,800	5,150
	Total Services	392,952	480,374	381,547	501,050

4000 PUBLIC HEALTH - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7500	Sundry Charges				
75051	Court Cost	3,174	5,000	3,500	5,000
	Total Sundry & Other	3,174	5,000	3,500	5,000
	Total Operating	3,239,014	3,902,357	3,661,279	4,130,152
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	-	-	-
82011	Building & Improvements	72,649	-	-	-
84043	Motor Vehicles	34,089	145,000	140,000	-
	Total Capital Outlay	106,738	145,000	140,000	-
	TOTAL DEPARTMENT	\$ 3,345,752	\$ 4,047,357	\$ 3,801,279	\$ 4,130,152

5000 PARKS & RECREATION – PROGRAM SUMMARY

Program Description

The Parks and Recreation Department is responsible for the direction, supervision, operation and maintenance of fifty -one parks, comprising more than 1,300 acres, of which 584 acres are fully developed requiring regular maintenance. The Department is responsible for mowing over 125 miles of the City's medians/parkways, roadsides, ditches, alleys and the grounds of City Hall. The Department maintains 65 landscape beds across the City. They also operate a greenhouse/tree nursery at the Park Street Service Center.

The department is responsible for the City's recreation programs, special events, athletics, Pirates Bay Water Park, Calypso Cove, Bergeron Park Splash Deck, Roseland Park Spray Park, McElroy Park Spray Park, Pelly Park Splash Deck, Central Heights Splash Deck, Jenkins Park Splash Deck, two skate parks, a Bark Park and rental facilities. In addition, the Department maintains the Bayland Waterfront Marina and three Boat Launching Facilities. The department is also responsible for the City's environmental education programs and facilities including the Eddie V. Gray Wetlands Education and Recreation Center and the Baytown Nature Center. Supervisory staff also handles operations personnel handle planning, grant writing, renovations and construction of many City facility improvements.

In addition to daily and seasonal maintenance operations, the Parks and Recreation Department sponsors and co-sponsors, with considerable volunteer support, many youth/adult programs, plus special events such as the July 3rd and 4th Celebration, Special Olympics Track Meet, Daddy and Me Valentines Dance, softball tournaments, Art Show, the Arts and Eats Festival, the Grito Fest, Christmas Parade and other community events. The Nurture Nature Festival highlighting the Baytown Nature Center and the Wetlands Center has proven to be a successful festival. The Department works closely with the Parks and Recreation Advisory Board in linking citizens to the planning of facility operations, programs, and events. Key staff has Transportation HUB and shelter duties under the City's Emergency Management Plan. The Friends of the Baytown Nature Center and the Friends of the Eddie V. Gray Wetlands Education and Recreation Center as well as the Parks and Recreation Advisory Board are citizen committees on which the staff consult, monitor and assist.

The department operates the Aquatics enterprise fund for the Pirates Bay Water Park and Calypso Cove. The facilities require five full time employees and over 350 part time employees including life guards, concession workers, guest services and maintenance personnel. Revenue from both facilities more than pays for the maintenance and operations of the two plants.

The major goals set by the City Council Goals and Implementation Plan lay within the scope of this department including Community Reputation and Image, Infrastructure and Mobility, Community Amenities, and Operational Excellence.

Major Goals

- Demonstrate sensitivity to citizen's needs in planning programs and facilities.
- Follow the goals and objectives of the updated Parks, Recreation, Open Space and Greenway Master Plan that includes a citywide trail plan.
- Support the City Council's Goals Implementation Plan
- Support the accomplishment of the City Council's visioning priorities which include, but are not limited to: Development and Redevelopment, Infrastructure Maintenance and Improvement, and Creating a Community we can all be proud of.
- Expand promotional and marketing efforts for all special events and programs
- Expand recreation opportunities, especially for youth.
- Improve the community's image and appearance by providing quality recreation programs and safe, well-maintained parks and open spaces.
- Heighten community awareness of the parks and recreation services available.
- Ensure that maintenance standards are kept current, and continue to make improvements.
- Maintain scheduled Municipal Development District (MDD) construction projects and improvements for park facilities.
- Soften Baytown's image by enhancing and promoting the City's environmental resources.
- Follow the guidelines of the Aquatic Facilities Study and the Strategic Master Plan for Pirates Bay Waterpark to add and improve the aquatic facilities of the department.
- Continue to beautify the city's medians.
- Continue to expand the city's trails, linking parks to neighborhood and commercial areas where possible.

5000 PARKS & RECREATION – PROGRAM SUMMARY

Major Objectives

- Solicit citizen involvement in planning of events, programs and new facilities.
- Maintain mowing rotation times with a goal in the Parks at 2 weeks, Medians at 2 weeks, Roadsides at 8 weeks and Slope Mowing at 8 weeks.
- Increase scope of weed control programs on medians and right of ways.
- Provide increased information to media and make regular presentations to community group
- Continue tree/shrub nursery operations, plant at least 50 sizable trees in parks, and provide over 1,400 saplings for Arbor Day.
- Inspect playgrounds on a consistent basis.
- Clean park facilities and remove litter a minimum of two times per week in all parks and seven days week in heavily used parks.

5000 PARKS & RECREATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 2,453,626	\$ 2,559,121	\$ 2,591,715	\$ 2,742,175
71003	Part Time Wages	266,279	372,148	405,188	405,188
71009	Overtime	100,999	203,822	203,822	224,691
71021	Health Insurance	651,050	682,575	697,104	764,013
71022	TMRS	452,547	456,119	460,765	480,968
71023	FICA	206,380	196,255	241,919	277,225
71028	Workers Compensation	108,847	91,395	114,424	148,434
71041	Allowances	7,846	6,000	9,231	10,800
71091	Prsnl Svcses Reimbursed	-	-	-	-
	Total Personnel Services	4,247,573	4,567,435	4,724,168	5,053,494
7200	Supplies				
72001	Office Supplies	11,802	14,000	10,134	14,301
72002	Postage Supplies	161	900	656	698
72004	Printing Supplies	8,360	29,075	28,800	29,375
72007	Wearing Apparel	25,650	22,429	27,211	22,428
72016	Motor Vehicle Supplies	118,995	128,013	118,000	119,083
72019	Supplies Purch For Resale	18,996	24,000	24,000	30,000
72021	Minor Tools	42,500	30,534	30,500	30,534
72026	Cleaning & Janitorial Sup	45,143	50,033	50,033	50,033
72031	Chemical Supplies	131,176	87,313	87,313	87,293
72032	Medical Supplies	76	-	-	-
72041	Educational Supplies	187,687	190,257	198,200	233,126
72045	Computer Software Supply	13,113	9,550	9,388	11,325
72046	Botanical Supplies	45,564	39,049	39,000	39,949
	Total Supplies	649,222	625,153	623,235	668,145
7300	Maintenance				
73001	Land Maintenance	224,615	251,734	251,734	344,912
73011	Buildings Maintenance	87,797	87,208	85,208	88,708
73012	Docks & Piers Maintenance	-	3,350	1,000	3,350
73013	Recreation Equip Maint	23,673	38,940	38,940	89,900
73022	Sanitary Sewers Maint	6,000	1,600	1,600	1,600
73025	Streets Sidewalks & Curbs	22,336	39,056	39,056	39,056
73027	Heat & Cool Sys Maint	8,734	5,000	4,500	5,000
73028	Electrical Maintenance	52,433	64,155	53,500	64,155
73041	Furniture/Fixtures Maint	-	12,800	12,897	57,215
73042	Machinery & Equip Maint	6,284	15,150	12,000	15,150
73043	Motor Vehicles Maint	187,728	157,467	227,740	188,910
73044	Street Signs Maint	1,676	5,050	12,436	20,300
73047	Meters & Settings Maint	-	-	-	-
73049	Barricades Maint	6,694	4,000	4,000	18,350
	Total Maintenance	627,970	685,510	744,611	936,606
7400	Services				
74001	Communication	1,096	-	1,296	-
74002	Electric Service	147,939	170,000	165,000	170,000

5000 PARKS & RECREATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
74005	Natural Gas	23,595	27,600	26,600	27,600
74011	Equipment Rental	62,632	83,895	84,808	108,327
74021	Special Services	324,419	850,917	676,307	463,582
74036	Advertising	21,587	35,000	35,000	35,000
74042	Education & Training	18,676	69,929	14,963	24,745
74051	Non City Facility Rental	2,939	-	600	-
74058	Landfill Fees	11,878	16,775	18,455	23,749
74071	Association Dues	2,920	6,945	4,379	4,854
74123	Instructor Fees	50,241	19,500	20,485	26,800
	Total Services	667,922	1,280,561	1,047,893	884,657
7500	Sundry Charges				
77106	Little League Light Contr	12,000	12,000	12,000	12,000
	Total Sundry & Other	12,000	12,000	12,000	12,000
	Total Operating	6,204,688	7,170,659	7,151,906	7,554,902
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	(70,315)	-	300	-
84042	Machinery & Equipment	140,498	4,500	68,700	-
84043	Motor Vehicles	-	220,250	254,905	-
84061	Other Equipment	120,391	-	-	-
	Total Capital Outlay	190,574	224,750	323,905	-
	TOTAL DEPARTMENT	\$ 6,395,262	\$ 7,395,409	\$ 7,475,811	\$ 7,554,902

6000 STERLING MUNICIPAL LIBRARY – PROGRAM SUMMARY

Program Description

The mission of this department is to provide a program of public library service which makes resources available to the citizens for: life-long learning; access to information; a rich and satisfying leisure life.

Major Goals

- The staff of Sterling Municipal Library will provide cost-effective stewardship of community resources.
- The staff of Sterling Municipal Library will provide our customers with exceptional service and unique experiences that will consistently exceed their expectations. Staff will surprise and delight patrons when they visit the library, when they call of on the phone, and when they visit our website.
- The staff of Sterling Municipal Library will ensure that Sterling Municipal Library is a source of civic pride for the community of Baytown.
- The staff of Sterling Municipal Library will create an organization that has a positive and distinct impact on the community.

Major Objectives

- Providing access to physical and digital collections and services that support leisure and learning
- Providing physical and digital collections that chronicle Baytown's history
- Engaging in thoughtful selection and targeted marketing of library materials to minimize the cost per item circulation
- Providing expert support in connecting information seekers with relevant resources
- Providing expert support in connecting customers with relevant and emerging technologies
- Promoting early learning and literacy experiences to create future readers
- Using of the library's physical space in order to maximize benefit of community resources
- Providing empathetic, customized, solution-based customer interactions
- Providing unique and engaging programs and experiences for all ages
- Providing proactive and responsive outreach to the community
- Facilitating innovative use of library's physical space to spark customer curiosity and interest
- Facilitating innovative use of the library website and social media accounts to spark customer curiosity and interest
- Creating inviting spaces to meet, study, and read that are accessible and convenient to the public
- Maintaining safe and attractive building and grounds
- Maintaining an updated, attractive, and user-friendly website
- Creating destination-worthy events, exhibits, and collections
- Providing services and points of interest to out of town visitors

6000 STERLING MUNICIPAL LIBRARY - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 1,099,838	\$ 1,215,600	\$ 1,189,358	\$ 1,227,893
71003	Part Time Wages	192,443	230,000	230,000	230,000
71009	Overtime	0	-	-	-
71021	Health Insurance	239,500	251,475	268,580	276,625
71022	TMRS	195,942	217,081	207,187	215,401
71023	FICA	94,238	93,401	112,735	131,248
71028	Workers Compensation	6,670	5,298	7,266	9,104
71041	Allowances	5,100	5,100	5,100	5,100
	Total Personnel Services	1,833,732	2,017,954	2,020,227	2,095,371
7200	Supplies				
72001	Office Supplies	7,699	10,000	10,000	10,000
72002	Postage Supplies	5,094	6,000	6,000	5,000
72004	Printing Supplies	488	1,200	900	1,200
72007	Wearing Apparel	-	-	-	1,500
72016	Motor Vehicle Supplies	322	500	400	500
72021	Minor Tools	6,886	10,000	10,000	10,000
72023	Library Materials	220,360	245,000	245,000	235,000
72026	Cleaning & Janitorial Sup	7,851	8,000	8,000	8,000
72041	Educational Supplies	2,743	3,000	3,000	11,000
	Total Supplies	251,443	283,700	283,300	282,200
7300	Maintenance				
73001	Land Maintenance	12,221	20,000	20,000	20,000
73011	Buildings Maintenance	29,990	65,490	65,490	65,490
73027	Heat & Cool Sys Maint	36,581	40,000	40,000	30,000
73041	Furniture/Fixtures Maint	4,000	4,000	4,000	7,000
73042	Machinery & Equip Maint	21,891	26,700	48,137	27,000
73043	Motor Vehicles Maint	846	1,500	1,500	1,500
73046	Books - Maintenance	5,712	6,000	6,000	6,000
	Total Maintenance	111,241	163,690	185,127	156,990
7400	Services				
74001	Communication	8,683	13,000	13,000	13,000
74002	Electric Service	57,266	55,000	55,000	55,000
74005	Natural Gas	11,700	15,000	15,000	15,000
74011	Equipment Rental	12,442	12,279	12,279	12,279
74021	Special Services	70,055	75,115	75,115	148,051
74042	Education & Training	13,878	16,000	16,000	19,000
74071	Association Dues	728	1,350	1,350	1,350
	Total Services	174,753	187,744	187,744	263,680
	Total Operating	2,371,168	2,653,088	2,676,398	2,798,241
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	-	-	-
82011	Building & Improvements	59,023	-	-	40,000
	Total Capital Outlay	59,023	-	-	40,000
	TOTAL DEPARTMENT	\$ 2,430,191	\$ 2,653,088	\$ 2,676,398	\$ 2,838,241

9010 TRANSFERS OUT - SERVICE LEVEL BUDGET

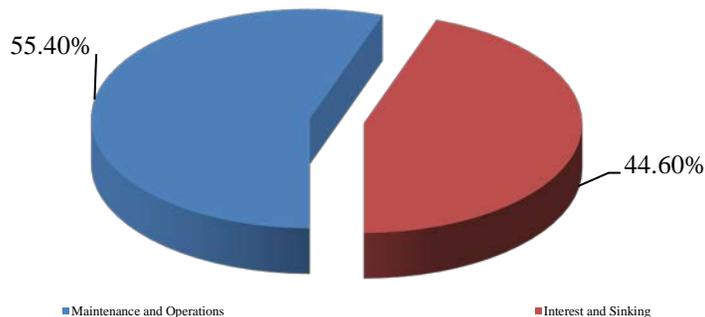
This cost center represents funding to other funds and costs allocation for operating services.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
9000	Other Financing Uses				
91201	To Municipal Ct Security	\$ 41,119	\$ 61,710	\$ 61,710	115,814
91226	To Miscellaneous Police	282,920	99,525	99,525	423,717
91298	To Wetland Research Ctr	231,178	287,256	287,256	286,481
91350	To Gen Capital Proj Fund	3,160,634	2,460,634	2,460,634	1,876,285
91351	To Capital Improvemnt Prg	4,690,000	6,390,000	6,390,000	6,142,000
91450	To Accrued Leave-General	2,351,520	2,351,520	2,351,520	2,351,520
91500	To Solid Waste Fund	370,000	500,000	500,000	250,000
91502	To Aquatics	-	-	2,500,000	-
91522	To W W I S	-	-	-	-
91550	To Internal Service Fnd	388,011	388,011	388,011	350,000
91552	To Warehouse Operations	44,436	44,436	44,436	50,000
	Total Other Financing Uses	11,559,818	12,583,092	15,083,092	11,845,817
	TOTAL DEPARTMENT	\$ 11,559,818	\$ 12,583,092	\$ 15,083,092	\$ 11,845,817
		\$ 101,936,715	\$ 113,511,586	\$ 116,481,303	\$ 118,339,774

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND 401
BUDGET SUMMARY BY FUND**

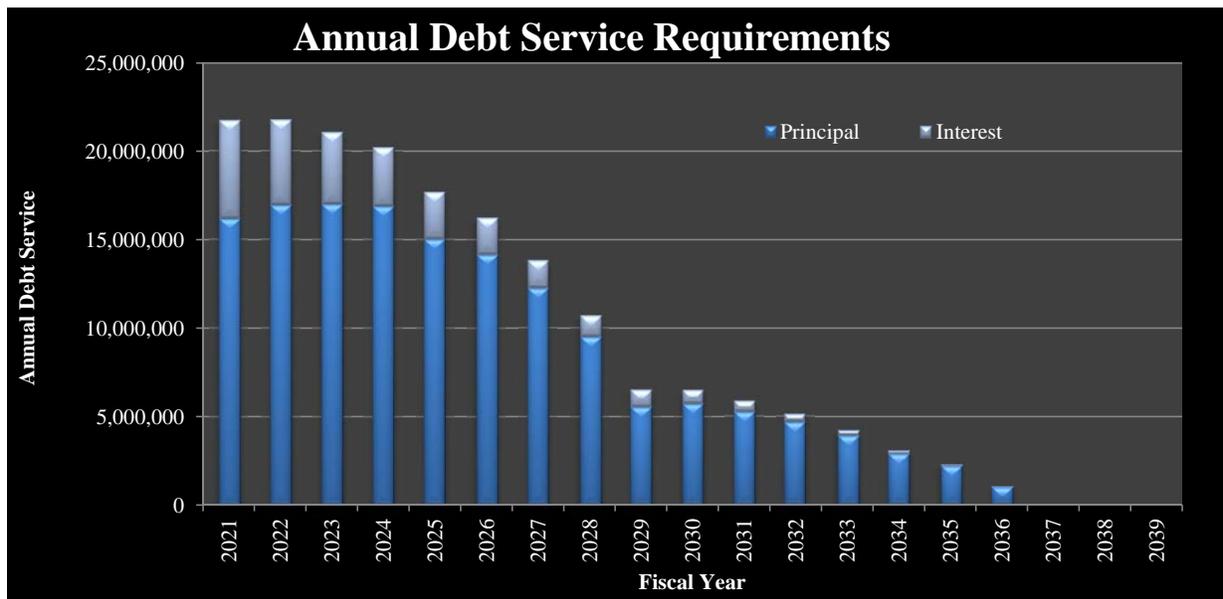
	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
BEGINNING FUND BALANCE	\$ 3,816,355	\$ 5,050,333	\$ 5,050,333	\$ 7,275,255
Add:				
Current Yr Property Taxes	12,385,960	14,424,413	12,857,125	15,072,270
Prior Year Property Taxes	284,718	275,000	275,000	277,750
Investment Interest	223,428	75,000	75,000	75,750
Miscellaneous	8,041	-	1,982	-
From FCPMSD Fund	789,753	851,400	851,400	851,300
From Hotel/Motel Fund	-	-	-	350,000
From W W I S	835,713	5,481,179	5,481,179	5,454,839
Revenue From MDD Fund	1,592,514	2,937,577	2,937,577	1,348,663
Transfer From TIRZ	1,206,856	1,214,106	1,214,106	1,219,356
Refunding Bond Proceeds	5,965,000	-	-	-
Premium On Bonds Sold	456,226	-	-	-
Total Revenues	<u>23,748,209</u>	<u>25,258,675</u>	<u>23,693,368</u>	<u>24,649,929</u>
FUNDS AVAILABLE FOR DEBT SERVICE	27,564,564	30,309,008	28,743,701	31,925,184
Deduct:				
Bond Principal	10,337,445	14,802,457	14,590,000	17,510,000
Other Debt Payments	655,000	830,000	830,000	830,000
Interest On Bonds	4,999,868	6,677,056	5,843,129	6,432,028
Special Services	16,865	35,000	35,000	35,000
Fiscal Agent Fees	4,750	8,000	8,000	8,000
Issuance Cost	122,720	150,000	162,317	150,000
Advanced Refunding Escrow	6,377,582	-	-	-
Total Expenditures	<u>22,514,230</u>	<u>22,502,513</u>	<u>21,468,446</u>	<u>24,965,028</u>
ENDING FUND BALANCE	<u>\$ 5,050,333</u>	<u>\$ 7,806,495</u>	<u>\$ 7,275,255</u>	<u>\$ 6,960,156</u>

Tax Rate Allocation Between Operating & Debt



**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
ANNUAL REQUIREMENT TO AMORTIZE GENERAL OBLIGATION DEBT**

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2021	16,195,000	2,949,088	2,603,963	5,553,050	21,748,050
2022	16,965,000	2,603,963	2,227,863	4,831,825	21,796,825
2023	17,020,000	2,227,863	1,843,238	4,071,100	21,091,100
2024	16,895,000	1,843,238	1,484,963	3,328,200	20,223,200
2025	15,040,000	1,484,963	1,180,163	2,665,125	17,705,125
2026	14,185,000	1,180,163	894,788	2,074,950	16,259,950
2027	12,255,000	894,788	667,291	1,562,078	13,817,078
2028	9,525,000	667,291	531,438	1,198,728	10,723,728
2029	5,555,000	531,438	436,697	968,134	6,523,134
2030	5,735,000	436,697	346,834	783,531	6,518,531
2031	5,260,000	346,834	261,956	608,791	5,868,791
2032	4,680,000	261,956	178,841	440,797	5,120,797
2033	3,900,000	178,841	110,400	289,241	4,189,241
2034	2,905,000	110,400	54,950	165,350	3,070,350
2035	2,225,000	54,950	15,450	70,400	2,295,400
2036	1,030,000	15,450	-	15,450	1,045,450
2037	-	-	-	-	-
2038	-	-	-	-	-
2039	-	-	-	-	-
\$	149,370,000	\$ 15,787,919	\$ 12,838,831	\$ 28,626,750	\$ 177,996,750



CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2020-21

General Obligation & Refunding Series 2012			Funding: GOIS-WWIS Date of Issue - February 1, 2012				\$ 30,225,000 Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2012		\$ -	\$ -	\$ 389,687	\$ 389,687	\$ 389,687	30,225,000	
2013	2.00%	575,000	490,516	484,766	975,281	1,550,281	29,650,000	
2014	2.00%	1,160,000	484,766	473,166	957,931	2,117,931	28,490,000	
2015	3.00%	2,005,000	473,166	443,091	916,256	2,921,256	26,485,000	
2016	3.00%	2,060,000	443,091	412,191	855,281	2,915,281	24,425,000	
2017	1.00%	2,115,000	412,191	391,041	803,231	2,918,231	22,310,000	
2018	1.00%	2,145,000	391,041	369,591	760,631	2,905,631	20,165,000	
2019	3.00%	2,205,000	369,591	336,516	706,106	2,911,106	17,960,000	
2020	3.00%	2,265,000	336,516	302,541	639,056	2,904,056	15,695,000	
2021	4.50%	2,350,000	302,541	249,666	552,206	2,902,206	13,345,000	
2022	5.00%	2,465,000	249,666	188,041	437,706	2,902,706	10,880,000	
2023	5.00%	2,585,000	188,041	123,416	311,456	2,896,456	8,295,000	
2024	2.50%	1,740,000	123,416	101,666	225,081	1,965,081	6,555,000	
2025	3.00%	735,000	101,666	90,641	192,306	927,306	5,820,000	
2026	3.00%	760,000	90,641	79,241	169,881	929,881	5,060,000	
2027	3.00%	780,000	79,241	67,541	146,781	926,781	4,280,000	
2028	3.00%	805,000	67,541	55,466	123,006	928,006	3,475,000	
2029	3.00%	830,000	55,466	43,016	98,481	928,481	2,645,000	
2030	3.13%	855,000	43,016	29,656	72,672	927,672	1,790,000	
2031	3.25%	880,000	29,656	15,356	45,013	925,013	910,000	
2032	3.38%	910,000	15,356	-	15,356	925,356	-	
		\$ 30,225,000	\$ 4,747,119	\$ 4,256,603	\$ 9,003,722	\$ 39,228,722		

Call Option: Bonds maturing on 02/01/2022 to 02/01/2032 callable in whole or in part on any date beginning 02/01/2021 @ par.

General Obligation Series 2013			Funding: GOIS Date of Issue - April 1, 2013				\$ 16,800,000 Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	2.00%	\$ -	\$ -	\$ 128,074	\$ 128,074	\$ 128,074	16,800,000	
2014	2.00%	660,000	235,238	228,638	463,875	1,123,875	16,140,000	
2015	2.00%	675,000	228,638	221,888	450,525	1,125,525	15,465,000	
2016	2.00%	685,000	221,888	215,038	436,925	1,121,925	14,780,000	
2017	2.00%	700,000	215,038	208,038	423,075	1,123,075	14,080,000	
2018	2.00%	715,000	208,038	200,888	408,925	1,123,925	13,365,000	
2019	2.00%	730,000	200,888	193,588	394,475	1,124,475	12,635,000	
2020	2.00%	745,000	193,588	186,138	379,725	1,124,725	11,890,000	
2021	3.00%	760,000	186,138	174,738	360,875	1,120,875	11,130,000	
2022	3.00%	780,000	174,738	163,038	337,775	1,117,775	10,350,000	
2023	3.00%	800,000	163,038	151,038	314,075	1,114,075	9,550,000	
2024	3.00%	825,000	151,038	138,663	289,700	1,114,700	8,725,000	
2025	3.00%	850,000	138,663	125,913	264,575	1,114,575	7,875,000	
2026	3.00%	875,000	125,913	112,788	238,700	1,113,700	7,000,000	
2027	3.00%	905,000	112,788	99,213	212,000	1,117,000	6,095,000	
2028	3.13%	935,000	99,213	84,603	183,816	1,118,816	5,160,000	
2029	3.13%	965,000	84,603	69,525	154,128	1,119,128	4,195,000	
2030	3.25%	995,000	69,525	53,356	122,881	1,117,881	3,200,000	
2031	3.25%	1,030,000	53,356	36,619	89,975	1,119,975	2,170,000	
2032	3.38%	1,065,000	36,619	18,647	55,266	1,120,266	1,105,000	
2033	3.38%	1,105,000	18,647	-	18,647	1,123,647	-	
		\$ 16,800,000	\$ 2,917,588	\$ 2,682,350	\$ 5,599,938	\$ 22,399,938		

Call Option: Bonds maturing on 02/01/2023 to 02/01/2033 callable in whole or in part on any date beginning 02/01/2022 @ par.

CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2020-21

General Obligation & Refunding		Funding: GOIS-WWIS-MDD						\$ 28,520,000
Series 2014		Date of Issue - April 1, 2014						Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014		\$ -	\$ -	\$ 297,352	\$ 297,352.08	\$ 297,352	28,520,000	
2015	2.000%	1,550,000	504,938	489,438	994,375	2,544,375	26,970,000	
2016	3.000%	2,365,000	489,438	453,963	943,400	3,308,400	24,605,000	
2017	3.000%	2,075,000	453,963	422,838	876,800	2,951,800	22,530,000	
2018	3.000%	1,835,000	422,838	395,313	818,150	2,653,150	20,695,000	
2019	3.000%	1,905,000	395,313	366,738	762,050	2,667,050	18,790,000	
2020	4.000%	1,980,000	366,738	327,138	693,875	2,673,875	16,810,000	
2021	4.000%	1,770,000	327,138	291,738	618,875	2,388,875	15,040,000	
2022	4.000%	1,845,000	291,738	254,838	546,575	2,391,575	13,195,000	
2023	4.000%	1,930,000	254,838	216,238	471,075	2,401,075	11,265,000	
2024	4.000%	2,015,000	216,238	175,938	392,175	2,407,175	9,250,000	
2025	4.000%	2,100,000	175,938	133,938	309,875	2,409,875	7,150,000	
2026	4.000%	1,790,000	133,938	98,138	232,075	2,022,075	5,360,000	
2027	3.250%	590,000	98,138	88,550	186,688	776,688	4,770,000	
2028	3.375%	610,000	88,550	78,256	166,806	776,806	4,160,000	
2029	3.500%	630,000	78,256	67,231	145,488	775,488	3,530,000	
2030	3.500%	655,000	67,231	55,769	123,000	778,000	2,875,000	
2031	3.750%	680,000	55,769	43,019	98,788	778,788	2,195,000	
2032	3.750%	705,000	43,019	29,800	72,819	777,819	1,490,000	
2033	4.000%	730,000	29,800	15,200	45,000	775,000	760,000	
2034	4.000%	760,000	15,200		15,200	775,200	-	
		\$ 28,520,000	\$ 4,509,013	\$ 4,301,427	\$ 8,810,440	\$ 37,330,440		

Call Option: Bonds maturing on 02/01/2025 to 02/01/2034 callable in whole or in part on any date beginning 02/01/2024 @ par.

General Obligation & Refunding		Funding: GOIS-WWIS-MDD						\$ 25,310,000
Series 2015		Date of Issue - July 7, 2015						Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	2.000%	\$ 305,000	\$ 672,842	\$ 590,634	\$ 1,263,477	\$ 1,568,476.67	25,005,000	
2017	5.000%	1,445,000	590,634	554,509	1,145,144	2,590,144	23,560,000	
2018	5.000%	1,540,000	554,509	516,009	1,070,519	2,610,519	22,020,000	
2019	5.000%	1,635,000	516,009	475,134	991,144	2,626,144	20,385,000	
2020	5.000%	1,740,000	475,134	431,634	906,769	2,646,769	18,645,000	
2021	5.000%	1,850,000	431,634	385,384	817,019	2,667,019	16,795,000	
2022	5.000%	1,960,000	385,384	336,384	721,769	2,681,769	14,835,000	
2023	5.000%	2,085,000	336,384	284,259	620,644	2,705,644	12,750,000	
2024	5.000%	2,215,000	284,259	228,884	513,144	2,728,144	10,535,000	
2025	5.000%	2,355,000	228,884	170,009	398,894	2,753,894	8,180,000	
2026	5.000%	1,360,000	170,009	136,009	306,019	1,666,019	6,820,000	
2027	5.000%	1,430,000	136,009	100,259	236,269	1,666,269	5,390,000	
2028	3.375%	590,000	100,259	90,303	190,563	780,563	4,800,000	
2029	3.500%	610,000	90,303	79,628	169,931	779,931	4,190,000	
2030	3.625%	635,000	79,628	68,119	147,747	782,747	3,555,000	
2031	3.625%	660,000	68,119	56,156	124,275	784,275	2,895,000	
2032	3.750%	685,000	56,156	43,313	99,469	784,469	2,210,000	
2033	3.750%	710,000	43,313	30,000	73,313	783,313	1,500,000	
2034	4.000%	735,000	30,000	15,300	45,300	780,300	765,000	
2035	4.000%	765,000	15,300		15,300	780,300	-	
		\$ 25,310,000	\$ 5,264,774	\$ 4,591,931	\$ 9,856,705	\$ 35,166,705		

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/2025 @ par.

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2020-21**

Certificates of Obligation		Funding: GOIS						\$ 6,600,000	
Series 2015		Date of Issue - July 7, 2015						Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2016	2.000%	\$ 230,000	\$ 127,865	\$ 110,522	\$ 238,387	\$ 468,387	6,370,000		
2017	2.000%	250,000	110,522	108,022	218,544	468,544	6,120,000		
2018	5.000%	255,000	108,022	101,647	209,669	464,669	5,865,000		
2019	2.000%	265,000	101,647	98,997	200,644	465,644	5,600,000		
2020	2.000%	275,000	98,997	96,247	195,244	470,244	5,325,000		
2021	3.000%	280,000	96,247	92,047	188,294	468,294	5,045,000		
2022	3.000%	290,000	92,047	87,697	179,744	469,744	4,755,000		
2023	3.000%	300,000	87,697	83,197	170,894	470,894	4,455,000		
2024	3.000%	305,000	83,197	78,622	161,819	466,819	4,150,000		
2025	3.000%	315,000	78,622	73,897	152,519	467,519	3,835,000		
2026	3.000%	325,000	73,897	69,022	142,919	467,919	3,510,000		
2027	3.125%	335,000	69,022	63,788	132,809	467,809	3,175,000		
2028	3.375%	345,000	63,788	57,966	121,753	466,753	2,830,000		
2029	3.500%	360,000	57,966	51,666	109,631	469,631	2,470,000		
2030	3.625%	370,000	51,666	44,959	96,625	466,625	2,100,000		
2031	3.625%	385,000	44,959	37,981	82,941	467,941	1,715,000		
2032	5.000%	400,000	37,981	27,981	65,963	465,963	1,315,000		
2033	3.750%	415,000	27,981	20,200	48,181	463,181	900,000		
2034	5.000%	440,000	20,200	9,200	29,400	469,400	460,000		
2035	4.000%	460,000	9,200	-	9,200	469,200	-		
		\$ 6,600,000	\$ 1,441,521	\$ 1,313,656	\$ 2,755,177	\$ 9,355,177			

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/2025 @ par.

General Obligation & Refunding		Funding: GOIS-WWIS-MDD						\$ 35,530,000	
Series 2016		Date of Issue - July 19, 2016						Term - 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2016	4.000%	\$ -	\$ -	\$ 51,638	\$ 51,638	51,638	35,530,000		
2017	4.000%	750,000	774,575	759,575	1,534,150	2,284,150	34,780,000		
2018	4.000%	2,555,000	759,575	708,475	1,468,050	4,023,050	32,225,000		
2019	5.000%	2,695,000	708,475	641,100	1,349,575	4,044,575	29,530,000		
2020	5.000%	2,850,000	641,100	569,850	1,210,950	4,060,950	26,680,000		
2021	5.000%	3,020,000	569,850	494,350	1,064,200	4,084,200	23,660,000		
2022	5.000%	3,200,000	494,350	414,350	908,700	4,108,700	20,460,000		
2023	5.000%	3,375,000	414,350	329,975	744,325	4,119,325	17,085,000		
2024	5.000%	3,575,000	329,975	240,600	570,575	4,145,575	13,510,000		
2025	4.000%	3,755,000	240,600	165,500	406,100	4,161,100	9,755,000		
2026	4.000%	3,930,000	165,500	86,900	252,400	4,182,400	5,825,000		
2027	4.000%	2,865,000	86,900	29,600	116,500	2,981,500	2,960,000		
2028	2.000%	2,960,000	29,600	-	29,600	2,989,600	-		
		\$ 35,530,000	\$ 5,214,850	\$ 4,491,913	\$ 9,706,763	\$ 45,236,763			

Call Option: Bonds maturing on 02/01/2027 to 02/01/2028 callable in whole or in part on any date beginning 02/01/2027 @ par.

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2020-21**

Certificates of Obligation		Funding: TIRZ							\$ 17,635,000
Series 2016		Date of Issue - July 19, 2016					Term - 20 Years		
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2017	5.000%	570,000	335,163	299,966	635,129	1,205,129	17,065,000		
2018	2.000%	610,000	299,966	293,866	593,831	1,203,831	16,455,000		
2019	5.000%	635,000	293,866	277,991	571,856	1,206,856	15,820,000		
2020	5.000%	675,000	277,991	261,116	539,106	1,214,106	15,145,000		
2021	5.000%	715,000	261,116	243,241	504,356	1,219,356	14,430,000		
2022	5.000%	755,000	243,241	224,366	467,606	1,222,606	13,675,000		
2023	5.000%	795,000	224,366	204,491	428,856	1,223,856	12,880,000		
2024	5.000%	845,000	204,491	183,366	387,856	1,232,856	12,035,000		
2025	5.000%	1,075,000	183,366	156,491	339,856	1,414,856	10,960,000		
2026	5.000%	1,130,000	156,491	128,241	284,731	1,414,731	9,830,000		
2027	2.000%	1,170,000	128,241	116,541	244,781	1,414,781	8,660,000		
2028	2.125%	1,195,000	116,541	103,844	220,384	1,415,384	7,465,000		
2029	2.250%	850,000	103,844	94,281	198,125	1,048,125	6,615,000		
2030	2.375%	870,000	94,281	83,950	178,231	1,048,231	5,745,000		
2031	2.500%	890,000	83,950	72,825	156,775	1,046,775	4,855,000		
2032	3.000%	915,000	72,825	59,100	131,925	1,046,925	3,940,000		
2033	3.000%	940,000	59,100	45,000	104,100	1,044,100	3,000,000		
2034	3.000%	970,000	45,000	30,450	75,450	1,045,450	2,030,000		
2035	3.000%	1,000,000	30,450	15,450	45,900	1,045,900	1,030,000		
2036	3.000%	1,030,000	15,450	-	15,450	1,045,450	-		
		\$ 17,635,000	\$ 3,229,735	\$ 2,894,572	\$ 6,124,307	\$ 23,759,307			

Certificates of Obligation		Funding: GOIS							\$ 18,010,000
Series 2017		Date of Issue - October 10, 2017					Term - 10 Years		
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2018	5.000%	1,620,000	211,853	378,550	590,403	2,210,403	16,390,000		
2019	5.000%	1,485,000	378,550	341,425	719,975	2,204,975	14,905,000		
2020	5.000%	1,565,000	341,425	302,300	643,725	2,208,725	13,340,000		
2021	5.000%	1,645,000	302,300	261,175	563,475	2,208,475	11,695,000		
2022	5.000%	1,730,000	261,175	217,925	479,100	2,209,100	9,965,000		
2023	5.000%	1,815,000	217,925	172,550	390,475	2,205,475	8,150,000		
2024	5.000%	1,910,000	172,550	124,800	297,350	2,207,350	6,240,000		
2025	4.000%	1,995,000	124,800	84,900	209,700	2,204,700	4,245,000		
2026	4.000%	2,080,000	84,900	43,300	128,200	2,208,200	2,165,000		
2027	4.000%	2,165,000	43,300	-	43,300	2,208,300	-		
		\$ 18,010,000	\$ 2,138,778	\$ 1,926,925	\$ 4,065,703	\$ 22,075,703			

Call Option: Noncallable

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2020-21**

Certificates of Obligation Series 2018		Funding: FCEPMSD Date of Issue - August 28, 2018					\$ 7,365,000	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2019	3.000%	655,000	93,904	100,650	194,554	849,554	6,710,000	
2020	3.000%	660,000	100,650	90,750	191,400	851,400	6,050,000	
2021	3.000%	680,000	90,750	80,550	171,300	851,300	5,370,000	
2022	3.000%	700,000	80,550	70,050	150,600	850,600	4,670,000	
2023	3.000%	720,000	70,050	59,250	129,300	849,300	3,950,000	
2024	3.000%	745,000	59,250	48,075	107,325	852,325	3,205,000	
2025	3.000%	765,000	48,075	36,600	84,675	849,675	2,440,000	
2026	3.000%	790,000	36,600	24,750	61,350	851,350	1,650,000	
2027	3.000%	815,000	24,750	12,525	37,275	852,275	835,000	
2028	3.000%	835,000	12,525	-	12,525	847,525	-	
		\$ 7,365,000	\$ 617,104	\$ 523,200	\$ 1,140,304	\$ 8,505,304		

Call Option: Anytime

General Obligation & Refunding Series 2019		Funding: GOIS-MDD Date of Issue - May 2, 2019					\$ 5,965,000	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ -	\$ 47,640	\$ 47,640	\$ 47,640	\$ 5,965,000	
2020	3.0%	470,000	96,350	89,300	185,650	655,650	5,495,000	
2021	2.0%	475,000	89,300	84,550	173,850	648,850	5,020,000	
2022	2.0%	490,000	84,550	79,650	164,200	654,200	4,530,000	
2023	3.0%	500,000	79,650	72,150	151,800	651,800	4,030,000	
2024	3.0%	520,000	72,150	64,350	136,500	656,500	3,510,000	
2025	3.0%	530,000	64,350	56,400	120,750	650,750	2,980,000	
2026	4.0%	550,000	56,400	45,400	101,800	651,800	2,430,000	
2027	4.0%	575,000	45,400	33,900	79,300	654,300	1,855,000	
2028	4.0%	595,000	33,900	22,000	55,900	650,900	1,260,000	
2029	4.0%	620,000	22,000	9,600	31,600	651,600	640,000	
2030	3.0%	640,000	9,600	-	9,600	649,600	-	
		\$ 5,965,000	\$ 653,650	\$ 604,940	\$ 1,258,590	\$ 7,223,590		

CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS

Fiscal Year 2020-21

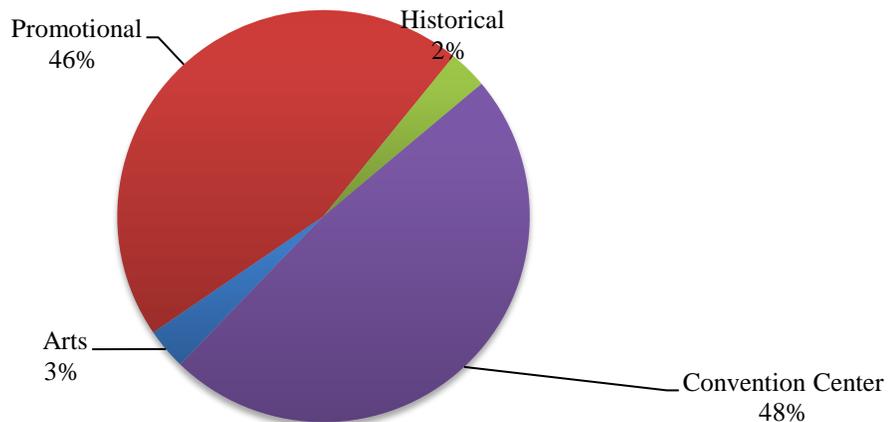
General Obligation & Refunding		Funding: GOIS-WWIS(Tax Supported Portion)					\$ 7,995,000	
Series 2019A		Date of Issue - November 14, 2019					Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2020	3.0%	-	74,230	173,525	247,755	247,755	7,995,000	
2021	2.0%	1,160,000	173,525	150,325	323,850	1,483,850	6,835,000	
2022	2.0%	1,210,000	150,325	126,125	276,450	1,486,450	5,625,000	
2023	3.0%	510,000	126,125	113,375	239,500	749,500	5,115,000	
2024	3.0%	535,000	113,375	100,000	213,375	748,375	4,580,000	
2025	3.0%	565,000	100,000	85,875	185,875	750,875	4,015,000	
2026	4.0%	595,000	85,875	71,000	156,875	751,875	3,420,000	
2027	4.0%	625,000	71,000	55,375	126,375	751,375	2,795,000	
2028	4.0%	655,000	55,375	39,000	94,375	749,375	2,140,000	
2029	4.0%	690,000	39,000	21,750	60,750	750,750	1,450,000	
2030	3.0%	715,000	21,750	11,025	32,775	747,775	735,000	
2031		735,000	11,025	-	11,025	746,025	-	
		\$ 7,995,000	\$ 1,021,605	\$ 947,375	\$ 1,968,980	\$ 9,963,980		

Certificates of Obligation		Funding: GOIS					\$ 6,925,000	
Series 2019A		Date of Issue - November 14, 2019					Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2020	3.0%	625,000	54,723	118,550	173,273	798,273	6,300,000	
2021	2.0%	1,490,000	118,550	96,200	214,750	1,704,750	4,810,000	
2022	2.0%	1,540,000	96,200	65,400	161,600	1,701,600	3,270,000	
2023	3.0%	1,605,000	65,400	33,300	98,700	1,703,700	1,665,000	
2024	3.0%	1,665,000	33,300	-	33,300	1,698,300	-	
		\$ 6,925,000	\$ 368,173	\$ 313,450	\$ 681,623	\$ 7,606,623		

**CITY OF BAYTOWN
HOTEL/MOTEL FUND 232
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Hotel/Motel Occupancy Tax	\$ 1,389,512	\$ 1,230,600	\$ 1,048,659	\$ 1,105,000
Interest Income	138,530	25,000	76,072	20,000
Miscellaneous	4,500	-	-	-
Total Revenues	<u>1,532,542</u>	<u>1,255,600</u>	<u>1,124,731</u>	<u>1,125,000</u>
Expenditures				
Personnel Services	227,242	256,705	264,993	284,031
Supplies	36,627	50,150	29,362	63,250
Maintenance	11,619	400,000	142,000	275,000
Services	1,886,354	1,083,080	779,441	1,179,423
Grant Partnerships	86,900	130,000	115,000	111,000
Total Operating	<u>2,248,743</u>	<u>1,919,935</u>	<u>1,330,796</u>	<u>1,912,704</u>
Non-Recurring Expenditures				
Transfers Out	-	-	-	350,000
Contingency	-	3,073,481	2,723,481	30,000
Total Expenditures	<u>2,248,743</u>	<u>4,993,416</u>	<u>4,054,277</u>	<u>2,292,704</u>
Excess (Deficit) Revenues				
Over Expenditures	(716,200)	(3,737,816)	(2,929,546)	(1,167,704)
Fund Balance - Beginning	5,475,406	4,759,206	4,759,206	1,829,660
Fund Balance - Ending	<u>\$ 4,759,206</u>	<u>\$ 1,021,390</u>	<u>\$ 1,829,660</u>	<u>\$ 661,956</u>
Days of Operating Expenditures	772	194	502	126

Hotel/Motel Fund Expenditures by Function



5030 HOTEL/MOTEL –PROGRAM SUMMARY

Program Description

The Hotel/Motel Occupancy Tax provides a significant source of revenue for programs, special projects and events that are designed to directly enhance and promote tourism and the hotel industry, increasing overnight stays in Baytown. The Tourism Division actively promotes the community and its resources throughout the region, state of Texas, and beyond using strategic advertising; marketing and promotional programs intended to encourage leisure and business travel to Baytown. In addition, the Tourism Division promotes Baytown as a destination with the intent of generating a greater appreciation of the local historical, cultural, and natural resources; ultimately, improving the quality of life for Baytown citizens and visitors. The Parks and Recreation Department hosts and promotes events that encourage travel to Baytown.

Major Goals

- Support improvements in Baytown’s tourism product to create a multi-layered visitor experience.
- Strengthen community sense of pride.
- Effectively utilize Hotel Occupancy Tax funds.
- Improve Baytown’s attractiveness to potential overnight visitors.
- Improve quality of life for Baytown residents.
- Improve awareness of Baytown’s resources to potential visitors and residents.

Major Objectives

- Provide activities and promotions to enhance leisure and business tourism within the City of Baytown.
- Produce marketing strategies intended to increase overnight hotel activity with the City of Baytown.
- Facilitate the Hotel Occupancy Tax Tourism Partnership Program.
- Provide marketing, advertising and promotions of special events identified to interest visitors.
- Develop marketing and promotional campaigns that effectively cultivate an appreciation for the natural environment, arts, and historical preservation.
- Maintain the tourism kiosk and supply travelers with community information.
- Operate and maintain the Visitor Information Center at the historic Brunson Theater building.
- Actively promote the community through statewide and nationwide networking initiatives.

5030 HOTEL/MOTEL - SERVICE LEVEL BUDGET

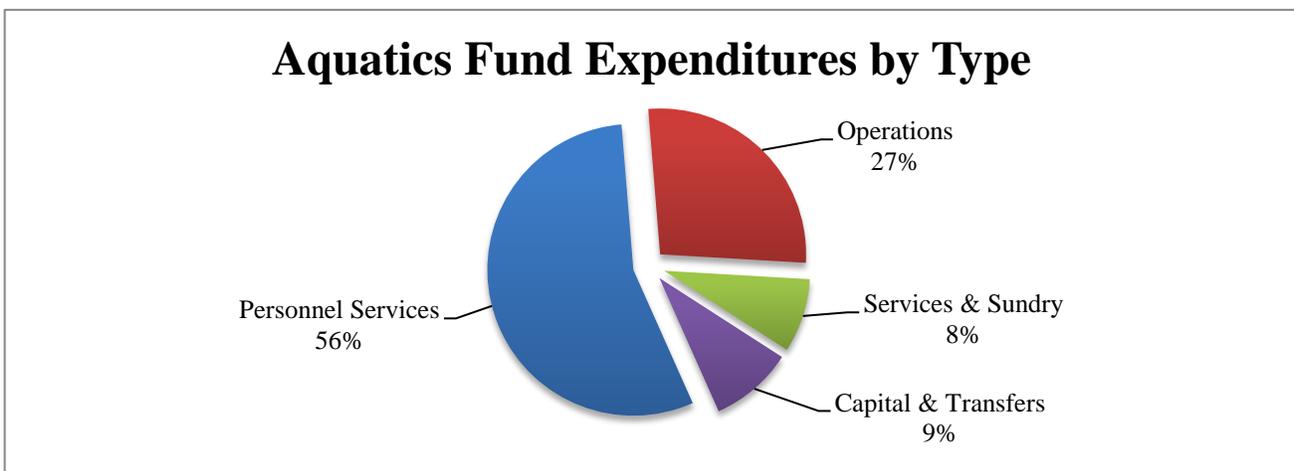
Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 163,585	\$ 175,843	\$ 187,366	\$ 195,202
71021	Health Insurance	22,498.36	35,925.00	30,513.52	39,518
71022	TMRS	29,035.09	31,265.76	32,876.61	34,121
71023	FICA	11,909.84	13,451.35	14,001.42	14,933
71028	Workers Compensation	214.19	220.00	235.17	257
	Total Personnel Services	227,242	256,705	264,993	284,031
7200	Supplies				
72001	Office Supplies	3,686	2,600	2,183	2,250
72002	Postage Supplies	1,379	1,400	800	1,700
72004	Printing Supplies	5,900	9,600	7,599	7,600
72007	Wearing Apparel	1,686	1,800	1,000	1,300
72019	Supplies Purch For Resale	-	4,000	2,000	4,000
72026	Cleaning & Janitorial Sup	-	-	300	16,800
72041	Educational Supplies	23,977	30,750	15,480	29,600
	Total Supplies	36,627	50,150	29,362	63,250
7300	Maintenance				
73011	Buildings Maintenance	11,619	-	17,000	-
73044	Street Signs Maint	-	400,000	125,000	275,000
	Total Maintenance	11,619	400,000	142,000	275,000
7400	Services				
74002	Electric Service	19,920	142,400	28,900	25,900
74005	Natural Gas	2,528	24,500	3,000	3,000
74011	Equipment Rental	25,064	28,120	31,000	31,562
74021	Special Services	1,648,694	509,900	467,900	853,911
74036	Advertising	148,333	325,000	200,000	215,000
74042	Education & Training	19,889	22,100	16,000	22,000
74051	Non City Facility Rental	1,087	-	641	-
74071	Association Dues	20,840	31,060	32,000	28,050
	Total Services	1,886,354	1,083,080	779,441	1,179,423
7700	Sundry & Other				
77106	Little League Light Contr	-	5,000	5,000	6,000
77111	Grant Partnerships	86,900	125,000	110,000	105,000
	Total Sundry & Other	86,900	130,000	115,000	111,000
	Total Operating	2,248,743	1,919,935	1,330,796	1,912,704
9000	Other Financing Uses				
91401	To G O I S	-	-	-	350,000
	Total Other Financing Uses	-	-	-	350,000
9900	Contingencies				
99002	Unforeseen/New Initiative	-	3,073,481	2,723,481	30,000
	Total Contingencies	-	3,073,481	2,723,481	30,000
	TOTAL DEPARTMENT	\$ 2,248,743	\$ 4,993,416	\$ 4,054,277	\$ 2,292,704



**CITY OF BAYTOWN
AQUATICS FUND 502
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Facility Rental	\$ 4,250	\$ 125,000	\$ 3,600	\$ 105,020
Aquatics	3,023,218	3,658,595	823,668	3,934,330
Concessions	213,481	365,000	53,370	220,384
Rentals-Miscellaneous	53,282	23,000	412	50,000
Miscellaneous	(3,234)	250	137	3,000
From General Fund	-	-	2,500,000	-
Total Revenues	<u>3,290,996</u>	<u>4,171,845</u>	<u>3,381,187</u>	<u>4,312,734</u>
Expenditures				
Personnel Services	1,951,723	2,094,568	1,900,733	2,287,423
Supplies	505,306	551,875	581,909	594,060
Maintenance	370,328	426,425	477,925	530,501
Services	279,566	418,802	418,802	338,204
Total Operating	<u>3,106,923</u>	<u>3,491,670</u>	<u>3,379,369</u>	<u>3,750,188</u>
Non-Recurring Expenditures				
Capital Outlay*	14,535	107,135	107,135	-
Construction In Progress	-	270,000	270,000	-
Capital Outlay*	-	-	-	-
Transfers Out	182,756	296,634	221,441	381,088
Contingency	-	150,000	-	75,000
Total Expenditures	<u>3,304,213</u>	<u>4,315,439</u>	<u>3,977,944</u>	<u>4,206,276</u>
Excess (Deficit) Revenues				
Over Expenditures	(13,217)	(143,594)	(596,757)	106,458
Budget to GAAP Adjustment	(430,461)			
Working Capital - Beginning	<u>1,051,144</u>	<u>607,466</u>	<u>607,466</u>	<u>10,709</u>
Working Capital - Ending	<u>\$ 607,466</u>	<u>\$ 463,872</u>	<u>\$ 10,709</u>	<u>\$ 117,167</u>
Days of Operating Expenditures	71	48	1	11

* Includes \$1.00 per ticket set aside for the Water Parks capital replacement.



5000 AQUATICS – PROGRAM SUMMARY

Program Description

The Aquatics Enterprise Fund consists of two waterparks, Pirates Bay Waterpark and Calypso Cove in the City of Baytown. The Pirates Bay Water Park is an award winning Caribbean themed 5 - acre waterpark which won the Aquatics International 2011 Dream Designs Award. It is operated by the Baytown Parks and Recreation Department, the family-friendly resort styled park opened June 21, 2010. Pirates Bay will be celebrating its 10 year anniversary season in 2020. Pirates Bay features attractions for everyone with zero beach entry, a large active and colorful Pirate themed water play center complete with a large dumping bucket and an awesome array of spray nozzles, and water guns, a 671 foot long lazy river and four large slide towers. Tower activities include fun for both the little ones and daredevils with everything from run-outs to racing tubes. One of the feature attractions is a FlowRider surfing machine. The FlowRider provides an endless moving mountain of water with all the excitement of ocean surfing that will challenge all who enter. The park also features a small rectangular pool for programs such as swim lessons and lifeguard training. Above this pool and new in 2020 you will find the first NinjaCross course in North America. Two concession stands provide tasty burgers, hot dogs, chicken tenders, wraps, pizza and other snacks; and covered picnic areas invite visitors to rest between activities. An air conditioned party room is available year-round for rentals for family reunions and company outings. The park also offers seven large picnic pavilions available for rentals for birthday parties or family get-togethers. Pirates Bay has responded to demands by our guests with two expansions over the years which added four new slides, a wave pool, an outside restroom, and more seating areas.

Calypso Cove is a smaller Caribbean themed Water Park, located at N.C. Foote Park on West Main. The Park replaced a 1970 era pool and consists of two separate bodies of water. A shallow, zero beach entry pool that features several water guns, a small tot slide, a water mushroom and a large play feature with dumping bucket and is designed for the smaller children and families. A second pool located adjacent to the zero entry pool features a crossing activity, a 17 foot tall slide tower with a body slide. This pool is also used for swim lessons and other group activities. Calypso Cove also features large coolbrellas, picnic tables, lounge chairs and a bathhouse. Calypso Cove was recently re-plastered and is scheduled to have a makeover in the 2020 offseason as it prepares for its own 10th anniversary in 2021.

The Aquatics Division has five full time employees and over 400 part time employees included in the budget.

Major Goals

- Follow the guidelines of the Aquatic Facilities Study and the Strategic Master Plan for Pirates Bay Water Park to add and improve the aquatic facilities of the department.
- Support the accomplishment of the City Council's vision and priorities which include, but are not limited to: Development and Redevelopment, Infrastructure Maintenance and Improvement, and Creating a Community we can all be proud of.
- Expand recreation opportunities, especially for youth.
- Support the Council Goals Implementation Plan including Community Reputation and Image.

Major Objectives

- Continue to expand the proposed spray parks as outlined in the Aquatic Facilities Master Plan.
- Continue to add special events that will increase attendance and revenue such as the Itty Bitty Beach Party, Special Pirate Celebration, and Dive in movies.

Services Provided

- Group Swim Lessons – 6 months to adults
- Flowrider Lessons – group and private
- Dive In Movies
- Itty Bitty Beach Parties
- Special Pirate Celebration
- Full Park Rentals
- Birthday Party Packages

5000 AQUATICS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 267,830	\$ 295,374	\$ 288,353	\$ 313,267
71003	Part Time Wages	1,375,630	1,633,517	1,433,517	1,813,152
71009	Overtime	29,255	22,000	22,000	18,000
71013	Term/Accrual Pay	-	3,113	-	-
71021	Health Insurance	47,900	59,875	62,531	65,863
71022	TMRS	44,108	52,965	49,645	55,179
71023	FICA	127,399	22,789	32,326	18,400
71028	Workers Compensation	57,663	2,534	9,960	1,162
71041	Allowances	1,939	2,400	2,400	2,400
71043	Employee Incentives	-	-	-	-
71086	OPEB Expense	-	-	-	-
71085	Actuarial Costs (GASB-68)	-	-	-	-
	Total Personnel Services	1,951,723	2,094,568	1,900,733	2,287,423
7200	Supplies				
72001	Office Supplies	12,435	10,200	10,200	-
72002	Postage Supplies	19	-	-	-
72004	Printing Supplies	2,734	2,000	2,000	-
72007	Wearing Apparel	31,697	26,800	26,800	34,965
72019	Supplies Purch For Resale	208,633	210,000	210,000	216,300
72021	Minor Tools	10,402	2,500	7,505	2,500
72026	Cleaning & Janitorial Sup	26,329	27,000	27,000	27,000
72028	Swimming Pool Supplies	45,513	35,000	35,000	85,000
72031	Chemical Supplies	125,248	200,000	200,000	150,000
72032	Medical Supplies	6,267	12,000	12,000	11,268
72041	Educational Supplies	14,693	7,975	21,841	9,685
72045	Computer Software Supply	2,585	-	11,163	52,342
72046	Botanical Supplies	18,750	18,400	18,400	5,000
	Total Supplies	505,306	551,875	581,909	594,060
7300	Maintenance				
73001	Land Maintenance	20,855	20,925	20,925	21,962
73011	Buildings Maintenance	199,962	268,500	320,000	377,579
73027	Heat & Cool Sys Maint	5,213	5,500	5,500	5,500
73028	Electrical Maintenance	17,455	25,500	25,500	25,460
73042	Machinery & Equip Maint	126,844	106,000	106,000	100,000
	Total Maintenance	370,328	426,425	477,925	530,501
7400	Services				
74001	Communication	-	2,000	2,000	2,000
74002	Electric Service	119,495	150,000	150,000	150,000
74005	Natural Gas	1,412	1,600	1,600	1,600
74021	Special Services	60,179	47,300	47,300	48,880
74029	Service Awards	4,466	6,000	6,000	3,792
74036	Advertising	82,851	202,000	202,000	125,000
74042	Education & Training	10,480	9,248	9,248	6,168
74071	Association Dues	683	654	654	764
	Total Services	279,566	418,802	418,802	338,204
	Total Operating	3,106,923	3,491,670	3,379,369	3,750,188
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	14,535	-	-	-
84061	Other Equipment *	-	107,135	107,135	-
	Total Capital Outlay	14,535	107,135	107,135	-

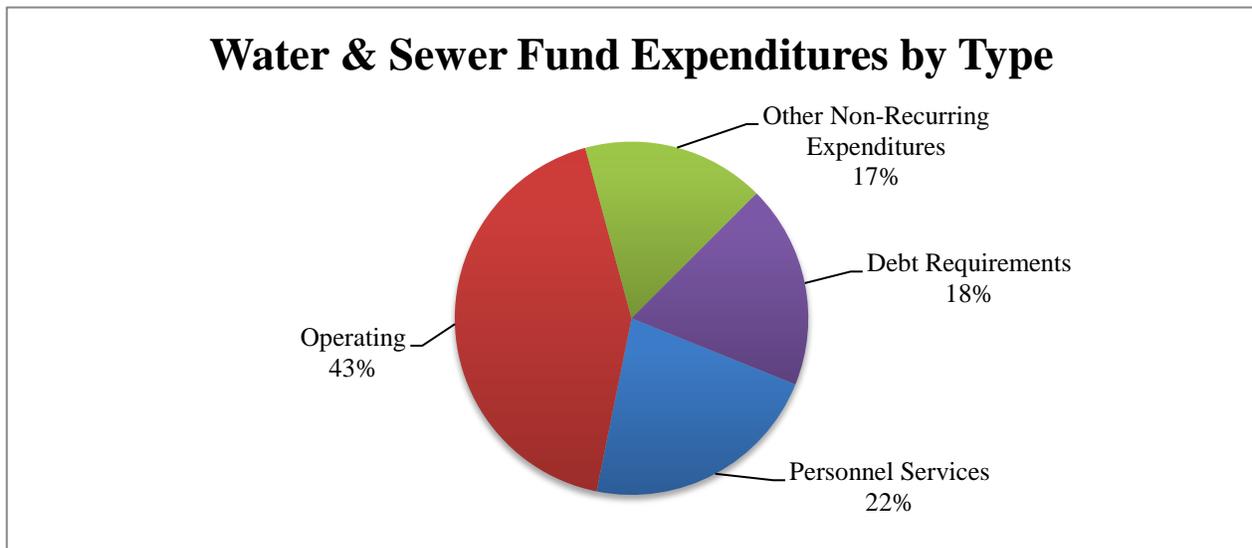
5000 AQUATICS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
8500	Construction In Progress				
85001	Construction	-	270,000	270,000	-
85011	Engineering	-	-	-	-
	Total Capital Outlay	-	270,000	270,000	-
9000	Other Financing Uses				
91101	To General Fund	112,000	225,580	150,387	250,000
91522	To W W I S	70,756	71,054	71,054	71,088
91527	To CIPF - Water&Sewer	-	-	-	-
91520	To Water And Sewer Fund	-	-	-	60,000
	Total Other Financing Uses	182,756	296,634	221,441	381,088
9900	Contingency				
99002	Unforeseen/New Initiative	-	150,000	-	75,000
	Total Contingency	-	150,000	-	75,000
	TOTAL DEPARTMENT	\$ 3,304,213	\$ 4,315,439	\$ 3,977,944	\$ 4,206,276

* Includes \$1.00 per ticket set aside for the Water Parks capital replacement.

**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY FUND**

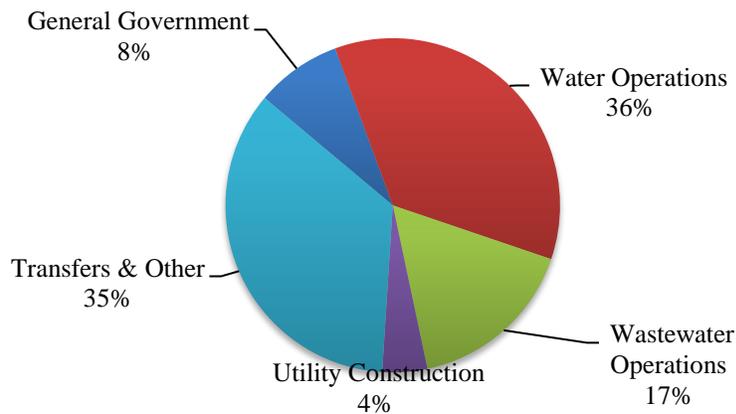
	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Intergovernmental	\$ 1,376,682	\$ 1,551,484	\$ 1,551,484	\$ 1,931,124
Operating Revenues	38,713,139	39,868,029	43,530,978	40,458,077
Non-operating Revenues	982,242	976,352	888,034	917,482
Miscellaneous	224,711	73,800	207,290	62,850
Transfers In	6,930,196	-	-	60,000
Total Revenues	<u>48,226,969</u>	<u>42,469,665</u>	<u>46,177,786</u>	<u>43,429,533</u>
Expenditures by Type:				
Personnel Services	9,423,525	10,729,774	10,222,816	10,419,960
Supplies	12,639,986	13,465,645	13,355,679	13,719,940
Maintenance	1,722,419	2,238,691	2,110,792	2,622,446
Services	2,384,589	3,562,355	3,667,286	3,783,995
Total Operating	<u>26,170,520</u>	<u>29,996,465</u>	<u>29,356,573</u>	<u>30,546,341</u>
Non-Recurring Expenditures				
Capital Outlay	34	749,550	771,550	60,428
Debt Requirements	7,650,318	7,586,009	7,586,009	8,783,378
Transfers Out	3,960,293	4,676,732	4,676,732	7,795,040
Contingency	-	50,000	50,000	50,000
Total Expenditures	<u>37,781,165</u>	<u>43,058,756</u>	<u>42,440,864</u>	<u>47,235,187</u>
Excess (Deficit) Revenues				
Over Expenditures	10,445,804	(589,091)	3,736,923	(3,805,655)
Budget to GAAP Adjustment	(8,295,058)			
Working Capital - Beginning	<u>5,524,698</u>	<u>7,675,444</u>	<u>7,675,444</u>	<u>11,412,367</u>
Working Capital - Ending	<u>\$ 7,675,444</u>	<u>\$ 7,086,353</u>	<u>\$ 11,412,367</u>	<u>\$ 7,606,712</u>
Days of Operating Expenditures	107	86	142	91



**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Intergovernmental	\$ 1,376,682	\$ 1,551,484	\$ 1,551,484	\$ 1,931,124
Operating Revenues	38,713,139	39,868,029	43,530,978	40,458,077
Non-operating Revenues	982,242	976,352	888,034	917,482
Miscellaneous	224,711	73,800	207,290	62,850
Transfers In	6,930,196	-	-	60,000
Total Revenues	<u>48,226,969</u>	<u>42,469,665</u>	<u>46,177,786</u>	<u>43,429,533</u>
Expenditures by Function				
General Government	3,337,529	4,084,111	3,848,554	3,918,907
Water Operations	15,018,885	16,647,856	16,453,448	16,912,380
Wastewater Treatment	5,965,334	7,847,908	7,594,357	7,774,572
Utility Construction	1,848,804	2,216,140	2,281,764	2,050,910
Total Operating	<u>26,170,553</u>	<u>30,796,015</u>	<u>30,178,123</u>	<u>30,656,769</u>
Transfer to Debt Service	7,650,318	7,586,009	7,586,009	8,783,378
Transfer to Other Funds	3,960,293	4,676,732	4,676,732	7,795,040
	<u>11,610,611</u>	<u>12,262,741</u>	<u>12,262,741</u>	<u>16,578,418</u>
Total Expenditures	<u>37,781,164</u>	<u>43,058,756</u>	<u>42,440,864</u>	<u>47,235,187</u>
Excess (Deficit) Revenues Over Expenditures				
Budget to GAAP Adjustment	(8,295,058)			
Working Capital - Beginning	<u>5,524,698</u>	<u>7,675,444</u>	<u>7,675,444</u>	<u>11,412,367</u>
Working Capital - Ending	<u>\$ 7,675,444</u>	<u>7,086,353</u>	<u>\$ 11,412,367</u>	<u>\$ 7,606,712</u>

Water & Sewer Fund Expenditures by Function

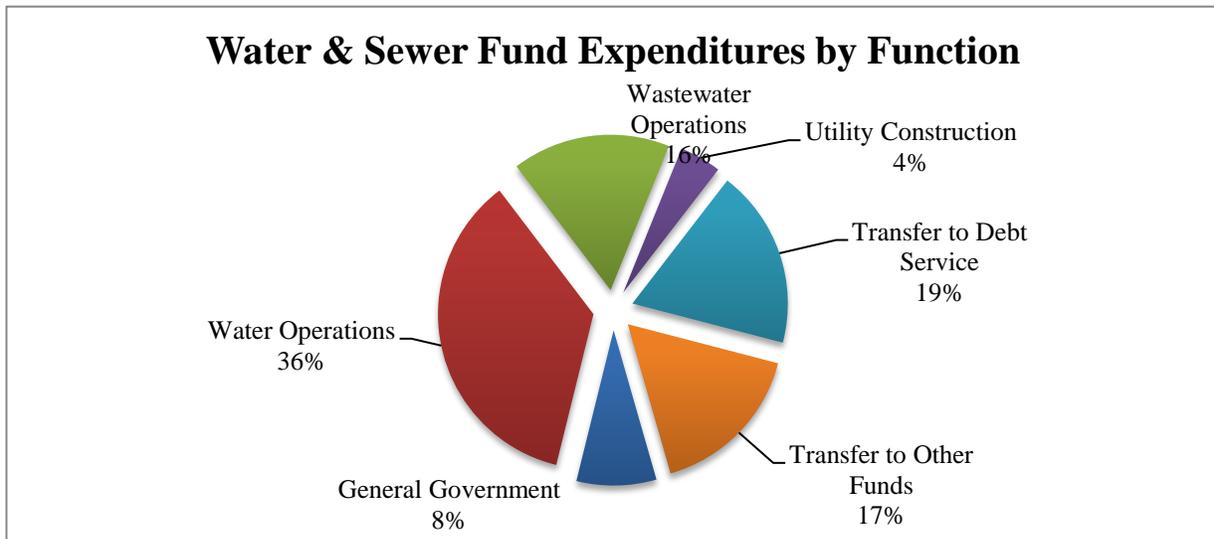


CITY OF BAYTOWN
WATER & SEWER FUND REVENUE DETAIL

Revenue	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
BAWA - Contract Services	\$ 1,376,682	\$ 1,551,484	\$ 1,551,484	\$ 1,931,124
Total Intergovernmental	1,376,682	1,551,484	1,551,484	1,931,124
Sale Of Water	19,947,931	20,443,750	22,387,256	20,993,458
Sewer Service	17,389,792	18,086,827	19,806,270	18,076,728
Penalties	718,964	674,801	674,801	705,670
Pollution Control Fees	498,196	502,096	502,096	523,543
W & S Surcharge	-	-	-	-
PSLIP Program	158,256	160,555	160,555	158,679
Operating Revenues	38,713,139	39,868,029	43,530,978	40,458,077
Turn-On Fees	673,792	661,803	601,938	626,533
Water Tap Fees	287,100	290,550	264,268	268,206
Sewer Tap Fees	21,350	23,999	21,828	22,743
OT Turn-On Fees	-	-	-	-
Non-operating Revenues	982,242	976,352	888,034	917,482
Investment Interest	218,200	67,550	201,016	56,600
Interest On Receivables	-	-	-	-
Miscellaneous	6,898	6,250	6,250	6,250
Overages And Shortages	(387)	-	24	-
Total Miscellaneous	224,711	73,800	207,290	62,850
From Odd Trust & Agency	-	-	-	-
From W&S CIPF Fund	6,930,196	-	-	-
From Aquatics Fund	-	-	-	60,000
Total Transfers In	6,930,196	-	-	60,000
Total Revenues	\$ 48,226,969	\$ 42,469,665	\$ 46,177,786	\$ 43,429,533

**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY DEPARTMENT**

Department Name	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
General Government				
Fiscal Operations	\$ 2,002,403	\$ 2,377,327	\$ 2,195,976	\$ 2,261,682
General Overhead	1,335,126	1,706,784	1,652,577	1,657,225
Total General Government	<u>3,337,529</u>	<u>4,084,111</u>	<u>3,848,554</u>	<u>3,918,907</u>
Water Operations				
Utility Transmission	1,688,031	2,311,441	2,358,833	2,327,334
Treated Water	11,923,699	12,449,362	12,449,362	12,653,923
Water Treatment	1,407,155	1,887,052	1,645,253	1,931,124
Total Water Operations	<u>15,018,885</u>	<u>16,647,856</u>	<u>16,453,448</u>	<u>16,912,380</u>
Wastewater Operations				
Wastewater Treatment	5,535,737	7,320,917	7,083,385	7,226,043
Pollution Control	429,597	526,992	510,972	548,529
Total Wastewater Operations	<u>5,965,334</u>	<u>7,847,908</u>	<u>7,594,357</u>	<u>7,774,572</u>
Utility Construction				
Construction	1,848,804	2,216,140	2,281,764	2,050,910
Total Utility Construction	<u>1,848,804</u>	<u>2,216,140</u>	<u>2,281,764</u>	<u>2,050,910</u>
Total Operations	22,833,024	26,711,904	26,329,569	26,737,863
Transfers Out				
Transfer to Debt Service	7,650,318	7,586,009	7,586,009	8,783,378
Transfer to Other Funds	3,960,293	4,676,732	4,676,732	7,795,040
Total Transfers	<u>11,610,611</u>	<u>12,262,741</u>	<u>12,262,741</u>	<u>16,578,418</u>
Water & Sewer Fund Total	\$ 37,781,164	\$ 43,058,756	\$ 42,440,864	\$ 47,235,187



CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY ACCOUNT

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 5,125,599	\$ 6,116,827	\$ 5,676,047	\$ 5,761,415
71009	Overtime	214,476	291,500	293,000	311,750
71011	Extra Help/Temporary	9,442	11,500	11,500	-
71021	Health Insurance	1,495,077	1,531,005	1,544,842	1,636,042
71022	TMRS	949,847	1,030,719	1,018,175	1,008,270
71023	FICA	379,520	443,475	427,720	441,262
71028	Workers Compensation	89,901	99,545	93,346	106,098
71041	Allowances	11,262	16,800	9,782	6,720
71043	Employee Incentives	-	40,001	-	-
71081	Retired Employee Benefits	1,148,403	1,148,403	1,148,403	1,148,403
	Total Personnel Services	<u>9,423,525</u>	<u>10,729,774</u>	<u>10,222,816</u>	<u>10,419,960</u>
7200	Supplies				
72001	Office Supplies	24,762	26,430	22,834	30,500
72002	Postage Supplies	139,618	198,834	125,780	121,576
72004	Printing Supplies	-	1,700	1,484	1,100
72007	Wearing Apparel	34,666	36,166	35,481	47,466
72016	Motor Vehicle Supplies	177,932	180,500	172,651	180,500
72021	Minor Tools	40,478	69,053	44,487	47,275
72022	Fuel For Generators	10,607	20,000	20,000	20,000
72026	Cleaning & Janitorial Sup	7,972	6,500	6,500	9,500
72031	Chemical Supplies	280,364	476,700	476,700	547,700
72032	Medical Supplies	83	400	400	400
72052	Treated Water Supplies	11,923,502	12,449,362	12,449,362	12,653,923
72055	Laboratory Supplies	-	-	-	60,000
	Total Supplies	<u>12,639,986</u>	<u>13,465,645</u>	<u>13,355,679</u>	<u>13,719,940</u>
7300	Maintenance				
73001	Land Maintenance	46,433	57,430	57,430	63,060
73011	Buildings Maintenance	23,426	20,500	17,118	27,500
73022	Sanitary Sewers Maint	57,376	80,000	80,000	80,000
73023	Water Distrib Sys Maint	306,954	415,000	415,000	420,250
73024	Reservoirs & Wells Maint	2,104	7,000	7,000	75,000
73025	Streets Sidewalks & Curbs	30,080	35,000	35,000	35,875
73027	Heat & Cool Sys Maint	5,636	30,000	30,000	30,000
73042	Machinery & Equip Maint	445,536	565,000	565,000	1,004,000
73043	Motor Vehicles Maint	258,910	336,000	336,400	336,000
73047	Meters & Settings Maint	535,750	676,395	551,478	514,395
73055	Maintenance On Computers	10,214	16,366	16,366	36,366
	Total Maintenance	<u>1,722,419</u>	<u>2,238,691</u>	<u>2,110,792</u>	<u>2,622,446</u>

**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7400	Services				
74001	Communication	1,074	-	616	-
74002	Electric Service	1,439,946	1,705,000	1,719,686	1,727,000
74005	Natural Gas	1,408	1,360	1,360	7,500
74011	Equipment Rental	8,642	30,000	30,000	35,000
74021	Special Services	668,652	1,423,458	1,466,342	1,432,058
74022	Audits	-	-	-	-
74026	Janitorial Services	7,143	7,200	7,143	7,200
74042	Education & Training	41,664	57,355	64,158	71,955
74050	Disposal Services	215,401	337,000	377,000	502,000
74071	Association Dues	658	982	982	1,282
	Total Services	<u>2,384,589</u>	<u>3,562,355</u>	<u>3,667,286</u>	<u>3,783,995</u>
	Total Operating	26,170,519	29,996,465	29,356,573	30,546,341
8000	Capital Outlay				
83029	Sewer Connections	34			
83039	Other Improvements	-	-	-	20,792
84042	Machinery & Equipment	-	319,550	329,550	39,636
84043	Motor Vehicles	-	430,000	442,000	-
	Total Capital Outlay	<u>34</u>	<u>749,550</u>	<u>771,550</u>	<u>60,428</u>
9000	Other Financing Uses				
91101	To General Fund	1,099,011	1,153,962	1,153,962	1,153,962
91350	To General Cap Project Fund	-	-	-	143,000
91450	To Accrued Leave-General	448,800	448,800	448,800	448,800
91522	To W W I S	7,650,318	7,586,009	7,586,009	8,783,378
91527	To CIPF - Water&Sewer	2,000,000	2,661,488	2,661,488	5,674,278
91550	To Internal Service Fnd	205,860	205,860	205,860	175,000
91552	To Warehouse Operations	206,622	206,622	206,622	200,000
	Total Other Financing Uses	<u>11,610,611</u>	<u>12,262,741</u>	<u>12,262,741</u>	<u>16,578,418</u>
9900	Contingencies				
99001	Contingencies	-	50,000	50,000	50,000
	Total Contingencies	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
	TOTAL EXPENDITURES	<u>\$ 37,781,164</u>	<u>\$ 43,058,756</u>	<u>\$ 42,440,864</u>	<u>\$ 47,235,187</u>

1030 UTILITY BILLING & COLLECTIONS – PROGRAM SUMMARY

Program Description

Within the Water & Sewer Fund, the Utility Billing Division is responsible for the weekly, bi-monthly, and monthly procedures related to the billing of water, sewer, and garbage services provided to the citizens. They ensure the customer meters are properly read and billed for services received; generate weekly, bi-monthly, and monthly bills; monitor and disburse security deposits; process past due accounts; test, repair, and replace meters; curtail theft of service and report line leaks for repair. The main priority of the division is to provide excellent customer service.

The Collection Division provides cash receipts system training to other City Departments. Processes and monitors: Industrial District In-Lieu-of Tax; solid waste gross receipts tax; hotel occupancy tax; franchise fees; water, sewer, garbage and storm water receipts; sales tax receipts; property tax deposits; and receipts for City leased land and buildings.

Major Goals

- Provide excellent customer service 100% of the time.
- Exceed the customer's expectations.
- Maintain a high level of accuracy in billing.
- Maintain meter reading accuracy at 99.9%.
- Carry out the vision established through the codes and ordinances of the City of Baytown.

Major Objectives

- Accurately bill utility customers per City Ordinance.
- Process payments in a timely manner.
- Obtain accurate meter readings and stay on schedule for monthly readings.
- Curtail theft of service.
- Test, repair, and replace meters to assure precise readings for accurate billing.
- Provide training and cross-training for all employees.

1030 UTILITY BILLING & COLLECTIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 822,794	\$ 903,549	\$ 938,448	\$ 991,890
71003	Part Time Wages	-	-	-	-
71009	Overtime	12,495	15,000	15,000	15,000
71011	Extra Help/Temporary	9,442	11,500	11,500	-
71021	Health Insurance	249,678	249,679	267,373	276,625
71022	TMRS	148,491	160,651	165,663	173,382
71023	FICA	58,552	69,124	69,409	75,880
71028	Workers Compensation	5,801	5,682	5,697	6,506
71041	Allowances	1,315	-	969	-
	Total Personnel Services	1,308,568	1,415,186	1,474,059	1,539,284
7200	Supplies				
72001	Office Supplies	10,258	11,730	8,134	10,000
72002	Postage Supplies	131,497	188,834	115,780	111,576
72004	Printing Supplies	-	1,700	1,484	1,100
72007	Wearing Apparel	3,551	3,366	2,681	3,366
72016	Motor Vehicle Supplies	15,709	16,500	8,651	16,500
72021	Minor Tools	5,011	27,655	3,089	6,000
72026	Cleaning & Janitorial Sup	2,361	1,500	1,500	3,000
	Total Supplies	168,387	251,285	141,319	151,542
7300	Maintenance				
73011	Buildings Maintenance	16,353	10,000	6,618	10,000
73041	Furniture/Fixtures Maint	-	-	-	-
73043	Motor Vehicles Maint	11,309	11,000	11,400	11,000
73047	Meters & Settings Maint	379,994	551,395	426,478	389,395
73055	Maintenance On Computers	10,214	16,366	16,366	36,366
	Total Maintenance	417,870	588,761	460,862	446,761
7400	Services				
74001	Communication	-	-	-	-
74002	Electric Service	5,861	5,000	5,247	7,000
74021	Special Services	90,356	98,958	101,842	98,958
74026	Janitorial Services	7,143	7,200	7,143	7,200
74042	Education & Training	3,801	10,455	5,023	10,455
74071	Association Dues	418	482	482	482
	Total Services	107,578	122,095	119,736	124,095
	Total Operating	2,002,403	2,377,327	2,195,976	2,261,682
	TOTAL DEPARTMENT	\$ 2,002,403	\$ 2,377,327	\$ 2,195,976	\$ 2,261,682

1190 WATER & SEWER GENERAL OVERHEAD - SERVICE LEVEL BUDGET

Water & Sewer General Overhead codifies expenditures that are not directly associated with any other department within the Water & Sewer Fund. The major components are insurance, special programs and contingencies.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 69,197	\$ 108,252	\$ 70,609	\$ 72,768
71021	Health Insurance	17,962	17,963	10,570	13,173
71022	TMRS	12,283	19,247	12,391	12,720
71023	FICA	5,287	8,282	5,396	5,567
71028	Workers Compensation	91	137	92	96
71081	Retired Employee Benefits	1,148,403	1,148,403	1,148,403	1,148,403
	Total Personnel Services	1,253,222	1,302,284	1,247,461	1,252,725
7400	Services				
74001	Communication	1,074	-	616	-
74021	Special Services	80,829	354,500	354,500	354,500
	Total Services	81,904	354,500	355,116	354,500
	Total Operating	1,335,126	1,656,784	1,602,577	1,607,225
9900	Contingencies				
99001	Contingencies	-	50,000	50,000	50,000
	Total Contingencies	-	50,000	50,000	50,000
	TOTAL DEPARTMENT	\$ 1,335,126	\$ 1,706,784	\$ 1,652,577	\$ 1,657,225

3040 WATER OPERATIONS – PROGRAM SUMMARY

Program Description

The Utility Transmission division is responsible for the operation and maintenance of the water distribution system, which includes transmission lines, elevated storage tanks, and well sites. This division also oversees the hydrant flushing program and leak detection program. This division operates a restoration crew responsible for repairing and/or replacing streets, driveways, curbs, gutters and sidewalks damaged or removed during the repair of water utilities. They also assist the Drainage Division with concrete work and Community Development Block Grant (CDBG) projects.

Major Goals

- Operate and maintain a reliable distribution system with the ability to deliver a sufficient quantity of safe and good quality water under adequate pressure to the utilities' customers at all times.
- Obtain water and sewer certificates for all employees.
- Maintain the wastewater collection system in order to provide a safe environment for the citizens of Baytown.

Major Objectives

- Continue to meet or exceed all Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for water production and water distribution, to maintain the City's "Superior Public Water System" rating by the TCEQ.
- Continue to meet or exceed all TCEQ Rules and Regulations for wastewater collection.

3040 WATER OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 1,589,608	\$ 2,148,555	\$ 1,921,764	\$ 2,023,752
71009	Overtime	76,855	105,000	105,000	123,750
71021	Health Insurance	468,222	504,148	536,365	582,231
71022	TMRS	296,672	324,497	345,887	354,297
71023	FICA	118,063	139,615	144,475	155,056
71028	Workers Compensation	40,473	44,474	43,085	51,566
71041	Allowances	4,906	13,200	4,068	3,120
71043	Employee Incentives	-	40,001	-	-
	Total Personnel Services	2,594,800	3,319,491	3,100,644	3,293,772
7200	Supplies				
72001	Office Supplies	1,153	1,200	1,200	1,200
72007	Wearing Apparel	8,408	9,000	9,000	12,050
72016	Motor Vehicle Supplies	56,214	55,000	55,000	55,000
72021	Minor Tools	19,729	22,173	22,173	17,050
72031	Chemical Supplies	946	1,500	1,500	1,500
72032	Medical Supplies	66	200	200	200
72052	Treated Water Supplies	11,923,502	12,449,362	12,449,362	12,653,923
	Total Supplies	12,010,018	12,538,435	12,538,435	12,740,923
7300	Maintenance				
73001	Land Maintenance	6,675	12,430	12,430	13,060
73011	Buildings Maintenance	32	500	500	500
73023	Water Distrib Sys Maint	161,551	210,000	210,000	215,250
73024	Reservoirs & Wells Maint	2,104	7,000	7,000	75,000
73025	Streets Sidewalks & Curbs	29,340	35,000	35,000	35,875
73042	Machinery & Equip Maint	586	2,000	2,000	243,000
73043	Motor Vehicles Maint	85,262	110,000	110,000	110,000
73047	Meters & Settings Maint	3,438	15,000	15,000	15,000
	Total Maintenance	288,987	391,930	391,930	707,685
7400	Services				
74002	Electric Service	17,538	-	14,439	20,000
74011	Equipment Rental	-	15,000	15,000	15,000
74021	Special Services	95,374	120,000	120,000	120,000
74042	Education & Training	12,168	13,000	13,000	15,000
	Total Services	125,080	148,000	162,439	170,000
	Total Operating	15,018,885	16,397,856	16,193,448	16,912,380
8000	Capital Outlay				
84042	Machinery & Equipment	-	85,000	95,000	-
84043	Motor Vehicles	-	165,000	165,000	-
	Total Capital Outlay	-	250,000	260,000	-
	TOTAL DEPARTMENT	\$ 15,018,885	\$ 16,647,856	\$ 16,453,448	\$ 16,912,380

3050 WASTEWATER OPERATIONS – PROGRAM SUMMARY

Program Description

The Wastewater Treatment division is responsible for the treatment and discharge of sanitary sewage per Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) Rules and Regulations. This division is responsible for the operation and maintenance of all wastewater treatment plants and oversees a crew responsible for the maintenance and operation of all sanitary sewer lift stations.

Major Goals

- Operate and maintain four Wastewater Treatment plants in compliance with health department, TCEQ and EPA Rules and Regulations at all times.
- Operate and maintain 82 lift stations to avoid sanitary sewer overflows or customer outages.

Major Objectives

- Continue to meet TCEQ, EPA, and the City of Baytown Rules and Regulations at all times.
- Monitor and maintain the records for the Sanitary Sewer Overflow Initiative Program.
- Eliminate Sanitary Sewer Overflows.

3050 WASTEWATER OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 1,908,320	\$ 2,184,512	\$ 1,925,914	\$ 1,888,535
71009	Overtime	56,778	91,500	93,000	93,000
71021	Health Insurance	519,715	519,715	501,756	513,733
71022	TMRS	349,672	389,073	344,911	330,745
71023	FICA	140,172	167,399	145,093	144,748
71028	Workers Compensation	26,227	31,500	26,094	28,783
71041	Allowances	5,040	3,600	4,745	3,600
	Total Personnel Services	3,005,923	3,387,298	3,041,512	3,003,144
7200	Supplies				
72001	Office Supplies	11,824	11,500	11,500	17,300
72002	Postage Supplies	8,121	10,000	10,000	10,000
72007	Wearing Apparel	14,396	14,000	14,000	20,000
72016	Motor Vehicle Supplies	45,591	54,000	54,000	54,000
72021	Minor Tools	9,874	10,600	10,600	15,600
72022	Fuel For Generators	10,607	20,000	20,000	20,000
72026	Cleaning & Janitorial Sup	5,612	5,000	5,000	6,500
72031	Chemical Supplies	261,543	450,200	450,200	521,200
72055	Laboratory Supplies	-	-	-	60,000
	Total Supplies	367,567	575,300	575,300	724,600
7300	Maintenance				
73001	Land Maintenance	39,758	45,000	45,000	50,000
73011	Buildings Maintenance	7,042	10,000	10,000	17,000
73027	Heat & Cool Sys Maint	5,636	30,000	30,000	30,000
73042	Machinery & Equip Maint	431,900	553,000	553,000	714,000
73043	Motor Vehicles Maint	56,839	65,000	65,000	65,000
	Total Maintenance	541,175	703,000	703,000	876,000
7400	Services				
74002	Electric Service	1,416,547	1,700,000	1,700,000	1,700,000
74005	Natural Gas	1,408	1,360	1,360	7,500
74011	Equipment Rental	7,244	10,000	10,000	15,000
74021	Special Services	396,864	843,000	883,000	851,600
74042	Education & Training	12,964	20,900	33,135	33,500
74050	Disposal Services	215,401	337,000	377,000	502,000
74071	Association Dues	240	500	500	800
	Total Services	2,050,668	2,912,760	3,004,995	3,110,400
	Total Operating	5,965,334	7,578,358	7,324,807	7,714,144
8000	Capital Outlay				
83039	Other Improvements	-	-	-	20,792
84042	Machinery & Equipment	-	109,550	109,550	39,636
84043	Motor Vehicles	-	160,000	160,000	-
	Total Capital Outlay	-	269,550	269,550	60,428
	TOTAL DEPARTMENT	\$ 5,965,334	\$ 7,847,908	\$ 7,594,357	\$ 7,774,572

3060 UTILITY CONSTRUCTION – PROGRAM SUMMARY

Program Description

The City of Baytown's Utility Construction Division provides the crews responsible for monitoring the wastewater collection system, installing water and sewer taps and maintaining utility transmission infrastructure. This division monitors the wastewater collection system, records all sanitary sewers overflows (SSO's), and performs video inspections and smoke testing on the wastewater collection system. It also installs all new water and sewer taps and inspects/replaces existing sewer taps. This division operates a rehabilitation crew responsible for the maintenance of large utility transmission lines and large meters, and the replacement of public water lines, fire hydrants, valves, and service taps.

Major Goals

- Maintain a reliable water transmission system at all times.
- Maintain the wastewater collection system in order to provide a safe environment for the citizens of Baytown.
- Obtain water and sewer certificates/licenses for all employees.
- Maintain a maximum two-week schedule or better on installation of water and sewer taps.

Major Objectives

- Provide required safety and regulatory training.
- Continue to meet or exceed all Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for wastewater collection.
- Provide a continuous, uninterrupted supply of water to the distribution system by implementing preventative maintenance programs and making timely repairs.

3060 UTILITY CONSTRUCTION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 735,680	\$ 771,958	\$ 819,312	\$ 784,470
71009	Overtime	68,348	80,000	80,000	80,000
71021	Health Insurance	239,500	239,500	228,778	250,280
71022	TMRS	142,728	137,251	149,324	137,125
71023	FICA	57,445	59,054	63,348	60,012
71028	Workers Compensation	17,310	17,752	18,378	19,148
	Total Personnel Services	1,261,012	1,305,515	1,359,139	1,331,035
7200	Supplies				
72001	Office Supplies	1,527	2,000	2,000	2,000
72007	Wearing Apparel	8,311	9,800	9,800	12,050
72016	Motor Vehicle Supplies	60,419	55,000	55,000	55,000
72021	Minor Tools	5,864	8,625	8,625	8,625
72031	Chemical Supplies	17,875	25,000	25,000	25,000
72032	Medical Supplies	17	200	200	200
	Total Supplies	94,013	100,625	100,625	102,875
7300	Maintenance				
73022	Sanitary Sewers Maint	57,376	80,000	80,000	80,000
73023	Water Distrib Sys Maint	145,403	205,000	205,000	205,000
73025	Streets Sidewalks & Curbs	740	-	-	-
73042	Machinery & Equip Maint	13,051	10,000	10,000	47,000
73043	Motor Vehicles Maint	105,499	150,000	150,000	150,000
73047	Meters & Settings Maint	152,318	110,000	110,000	110,000
	Total Maintenance	474,387	555,000	555,000	592,000
7400	Services				
74011	Equipment Rental	1,398	5,000	5,000	5,000
74021	Special Services	5,229	7,000	7,000	7,000
74042	Education & Training	12,732	13,000	13,000	13,000
	Total Services	19,359	25,000	25,000	25,000
	Total Operating	1,848,770	1,986,140	2,039,764	2,050,910
8000	Capital Outlay				
83029	Sewer Connections	34	-	-	-
84042	Machinery & Equipment	-	125,000	125,000	-
84043	Motor Vehicles	-	105,000	117,000	-
	Total Capital Outlay	34	230,000	242,000	-
	TOTAL DEPARTMENT	\$ 1,848,804	\$ 2,216,140	\$ 2,281,764	\$ 2,050,910

9010 TRANSFERS OUT - SERVICE LEVEL BUDGET

This cost center represents funding to other funds and costs allocation for operating services.

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
9000	Other Financing Uses				
91101	To General Fund	\$ 1,099,011	\$ 1,153,962	\$ 1,153,962	\$ 1,153,962
91350	To General Cap Project Fund	-	-	-	143,000
91450	To Accrued Leave-General	448,800	448,800	448,800	448,800
91522	To W W I S	7,650,318	7,586,009	7,586,009	8,783,378
91527	To CIPF - Water&Sewer	2,000,000	2,661,488	2,661,488	5,674,278
91550	To Internal Service Fnd	205,860	205,860	205,860	175,000
91552	To Warehouse Operations	206,622	206,622	206,622	200,000
	Total Other Financing Uses	11,610,611	12,262,741	12,262,741	16,578,418
	TOTAL DEPARTMENT	\$ 11,610,611	\$ 12,262,741	\$ 12,262,741	\$ 16,578,418

CITY OF BAYTOWN
WATER & WASTEWATER INTEREST & SINKING (WWIS) FUND 522
BUDGET SUMMARY BY FUND

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
BEGINNING CASH BALANCE	\$ 2,096,080	\$ 3,717,286	\$ 3,717,286	\$ 2,812,699
Add:				
Investment Interest	59,310	18,000	22,479	22,704
From Aquatics Fund	70,756	71,054	71,054	71,088
Revenue From MDD Fund	1,365,276	367,221	367,221	362,387
From Water And Sewer Fund	7,650,318	7,586,009	7,586,009	8,783,378
Total Revenues	<u>9,145,660</u>	<u>8,042,284</u>	<u>8,046,763</u>	<u>9,239,557</u>
FUNDS AVAILABLE FOR DEBT SERVICE				
	11,241,740	11,759,570	11,764,049	12,052,256
Deduct:				
Bond Principal	1,180,000	1,640,000	1,640,000	1,915,000
Interest On Bonds	769,474	1,585,625	1,633,135	1,296,312
Fiscal Agent Fees	3,500	36,000	36,000	36,000
Issuance Cost	(2,499)	-	-	-
Amortize Issuance Costs	-	50,000	50,000	50,000
To G O I S	5,461,010	5,481,179	5,481,179	5,454,839
Expense - BAWA Fund	112,970	111,036	111,036	117,227
Total Deductions	<u>7,524,454</u>	<u>8,903,840</u>	<u>8,951,350</u>	<u>8,869,378</u>
ENDING CASH BALANCE	<u>\$ 3,717,286</u>	<u>\$ 2,855,730</u>	<u>\$ 2,812,699</u>	<u>\$ 3,182,878</u>

**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2020-21 DEBT REQUIREMENTS**

Series	Obligation	Amount of Issue	Principal Outstanding Oct. 1, 2020	Principal & Interest Requirements for 2020-21			Principal Outstanding Sept. 30, 2021
				Principal	Interest	Total	
2013	Certificates of Obligation	¹ 16,500,000	11,670,000	745,000	342,162	1,087,162	10,925,000
2014	Certificates of Obligation	² 11,715,000	9,055,000	500,000	332,806	832,806	8,555,000
2019	Certificates of Obligation	³ 18,440,000	18,010,000	670,000	621,344	1,291,344	17,340,000
	Subtotal	46,655,000	38,735,000	1,915,000	1,296,312	3,211,312	36,820,000
<u>Transfer to GOIS:</u>							
2012	General Obligation & Refunding	³ 9,790,000	5,083,612	761,165	178,859	940,024	4,322,447
2014	General Obligation & Refunding	³ 6,242,624	2,442,493	257,181	89,923	347,104	2,185,312
2015	General Obligation & Refunding	³ 13,218,231	9,138,237	906,717	400,435	1,307,152	8,231,520
2016	General Obligation & Refunding	³ 22,699,658	17,136,034	1,898,547	679,862	2,578,409	15,237,487
2019A	General Obligation & Refunding	³ 1,535,000	1,535,000	220,000	62,150	282,150	1,315,000
	Subtotal	53,485,513	35,335,376	4,043,610	1,411,229	5,454,839	31,291,766
<u>Transfer to BAWA:</u>							
2006	Revenue Bonds	1,000,000	219,375	105,625	11,602	117,227	113,750
Total Water & Sewer Debt		\$ 101,140,513	\$ 74,289,751	\$ 6,064,235	\$ 2,719,143	\$ 8,783,378	\$ 68,225,516

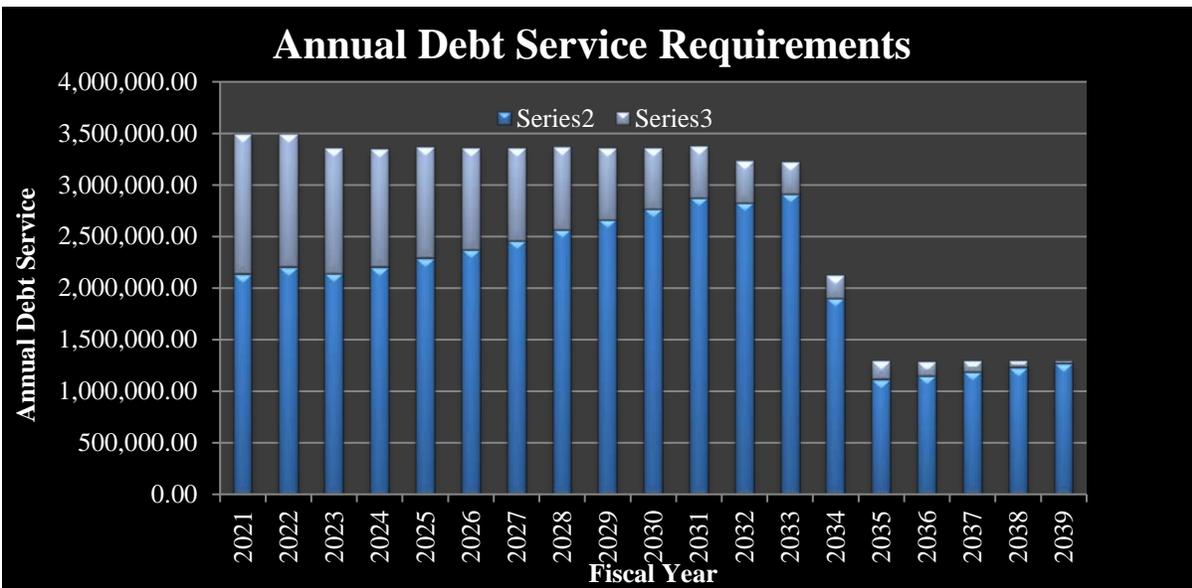
¹ Includes MDD portion

² Includes Aquatics portion

³ Water & Sewer portion only

CITY OF BAYTOWN
WATER AND SEWER SYSTEM - DIRECT DEBT
ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2021	2,135,000	698,906	659,556	1,358,462	3,493,462
2022	2,205,000	659,556	624,644	1,284,200	3,489,200
2023	2,140,000	624,644	590,819	1,215,463	3,355,463
2024	2,205,000	590,819	555,969	1,146,788	3,351,788
2025	2,290,000	555,969	519,169	1,075,138	3,365,138
2026	2,370,000	519,169	471,569	990,738	3,360,738
2027	2,460,000	471,569	424,432	896,001	3,356,001
2028	2,565,000	424,432	374,207	798,639	3,363,639
2029	2,665,000	374,207	321,503	695,710	3,360,710
2030	2,765,000	321,503	272,285	593,788	3,358,788
2031	2,875,000	272,285	225,178	497,463	3,372,463
2032	2,825,000	225,178	178,397	403,575	3,228,575
2033	2,915,000	178,397	128,722	307,119	3,222,119
2034	1,900,000	128,722	96,147	224,869	2,124,869
2035	1,115,000	96,147	78,725	174,872	1,289,872
2036	1,150,000	78,725	60,756	139,481	1,289,481
2037	1,190,000	60,756	41,419	102,175	1,292,175
2038	1,230,000	41,419	21,431	62,850	1,292,850
2039	1,270,000	21,431	-	21,431	1,291,431
\$ 40,270,000	\$ 6,343,832	\$ 5,644,927	\$ 11,988,759	\$ 52,258,759	



**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2020-21 DEBT REQUIREMENTS**

Certificates of Obligation		Funding: WSIS-MDD					\$ 16,500,000	
Series 2013		Date of Issue - May 26, 2013					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	2.000%	\$ -	\$ -	\$132,351	\$132,351	\$ 132,351	\$ 16,500,000	
2014	2.000%	650,000	243,094	236,594	479,688	1,129,688	15,850,000	
2015	2.000%	660,000	236,594	229,994	466,588	1,126,588	15,190,000	
2016	2.000%	675,000	229,994	223,244	453,238	1,128,238	14,515,000	
2017	2.000%	690,000	223,244	216,344	439,588	1,129,588	13,825,000	
2018	2.500%	705,000	216,344	207,531	423,875	1,128,875	13,120,000	
2019	4.000%	720,000	207,531	193,131	400,662	1,120,662	12,400,000	
2020	4.000%	730,000	193,131	178,531	371,662	1,101,662	11,670,000	
2021	4.000%	745,000	178,531	163,631	342,162	1,087,162	10,925,000	
2022	2.500%	765,000	163,631	154,069	317,700	1,082,700	10,160,000	
2023	2.500%	790,000	154,069	144,194	298,263	1,088,263	9,370,000	
2024	2.500%	810,000	144,194	134,069	278,263	1,088,263	8,560,000	
2025	2.625%	840,000	134,069	123,044	257,113	1,097,113	7,720,000	
2026	3.000%	860,000	123,044	110,144	233,188	1,093,188	6,860,000	
2027	3.000%	885,000	110,144	96,869	207,013	1,092,013	5,975,000	
2028	3.125%	915,000	96,869	82,572	179,441	1,094,441	5,060,000	
2029	3.125%	945,000	82,572	67,806	150,378	1,095,378	4,115,000	
2030	3.250%	975,000	67,806	51,963	119,769	1,094,769	3,140,000	
2031	3.250%	1,010,000	51,963	35,550	87,513	1,097,513	2,130,000	
2032	3.300%	1,050,000	35,550	18,225	53,775	1,103,775	1,080,000	
2033	3.375%	1,080,000	18,225	-	18,225	1,098,225	-	
		\$ 16,500,000	\$ 2,910,599	\$2,799,856	\$5,710,455	\$ 22,210,455		

Certificates of Obligation		Funding: WSIS-Aquatics					\$ 11,715,000	
Series 2014		Date of Issue - April 1, 2014					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014	2.000%	\$ -	\$ -	\$ 124,640	\$ 124,640	\$ 124,640	\$ 11,715,000	
2015	3.000%	410,000	211,653	207,553	419,206	829,206	11,305,000.00	
2016	3.000%	425,000	207,553	201,178	408,731	833,731	10,880,000.00	
2017	3.000%	435,000	201,178	194,653	395,831	830,831	10,445,000.00	
2018	3.000%	450,000	194,653	187,903	382,556	832,556	9,995,000.00	
2019	3.000%	460,000	187,903	181,005	368,908	828,908	9,535,000.00	
2020	4.000%	480,000	181,003	171,403	352,406	832,406	9,055,000.00	
2021	4.000%	500,000	171,403	161,403	332,806	832,806	8,555,000.00	
2022	4.000%	520,000	161,403	151,003	312,406	832,406	8,035,000.00	
2023	4.000%	540,000	151,003	140,203	291,206	831,206	7,495,000.00	
2024	4.000%	560,000	140,203	129,003	269,206	829,206	6,935,000.00	
2025	4.000%	585,000	129,003	117,303	246,306	831,306	6,350,000.00	
2026	4.000%	610,000	117,303	105,103	222,406	832,406	5,740,000	
2027	3.250%	630,000	105,103	94,866	199,969	829,969	5,110,000	
2028	3.375%	655,000	94,866	83,813	178,679	833,679	4,455,000	
2029	3.500%	675,000	83,813	72,000	155,813	830,813	3,780,000	
2030	3.500%	700,000	72,000	59,750	131,750	831,750	3,080,000	
2031	3.750%	725,000	59,750	46,156	105,906	830,906	2,355,000	
2032	3.375%	755,000	46,156	32,000	78,156	833,156	1,600,000	
2033	4.000%	785,000	32,000	16,300	48,300	833,300	815,000	
2034	4.000%	815,000	16,300	-	16,300	831,300	-	
		\$ 11,715,000	\$ 2,564,249	\$ 2,477,238	\$ 5,041,487	\$ 16,756,487		

**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2020-21 DEBT REQUIREMENTS**

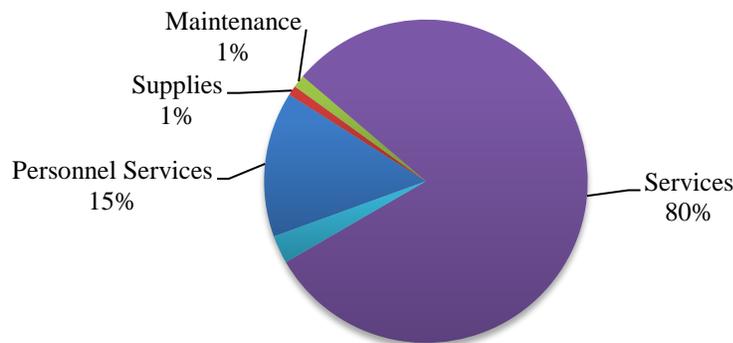
Certificates of Obligation		Funding: WSIS					\$ 18,440,000
Series 2019		Date of Issue - March 26, 2019					Term - 20 Years
Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
3.000%	\$ 430,000	\$ 545,860	\$ 315,697	\$ 861,557	\$ 1,291,557	\$ 18,010,000	
3.000%	670,000	315,697	305,647	621,344	1,291,344	17,340,000	
3.000%	690,000	305,647	295,297	600,944	1,290,944	16,650,000	
3.000%	710,000	295,297	284,647	579,944	1,289,944	15,940,000	
3.000%	735,000	284,647	273,622	558,269	1,293,269	15,205,000	
3.000%	755,000	273,622	262,297	535,919	1,290,919	14,450,000	
5.000%	785,000	262,297	242,672	504,969	1,289,969	13,665,000	
5.000%	825,000	242,672	222,047	464,719	1,289,719	12,840,000	
5.000%	870,000	222,047	200,297	422,344	1,292,344	11,970,000	
5.000%	915,000	200,297	177,422	377,719	1,292,719	11,055,000	
4.000%	955,000	177,422	158,322	335,744	1,290,744	10,100,000	
3.000%	990,000	158,322	143,472	301,794	1,291,794	9,110,000	
3.000%	1,020,000	143,472	128,172	271,644	1,291,644	8,090,000	
3.000%	1,050,000	128,172	112,422	240,594	1,290,594	7,040,000	
3.000%	1,085,000	112,422	96,147	208,569	1,293,569	5,955,000	
3.125%	1,115,000	96,147	78,725	174,872	1,289,872	4,840,000	
3.125%	1,150,000	78,725	60,756	139,481	1,289,481	3,690,000	
3.250%	1,190,000	60,756	41,419	102,175	1,292,175	2,500,000	
3.250%	1,230,000	41,419	21,431	62,850	1,292,850	1,270,000	
3.375%	1,270,000	21,431	-	21,431	1,291,431	-	
	\$ 18,440,000	\$ 3,966,369	\$ 3,420,509	\$ 7,386,879	\$ 25,826,879		



**CITY OF BAYTOWN
SANITATION FUND 500
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Solid Waste and Recycling Collections	\$ 5,263,032	\$ 5,348,895	\$ 5,293,353	\$ 5,963,140
Recycling Revenue	44,089	47,597	35,295	41,218
Residential Recycling	648,007	660,691	608,109	643,599
Miscellaneous	16,960	-	9,327	-
Transfers In	370,000	500,000	500,000	250,000
Total Revenues	<u>6,342,088</u>	<u>6,557,183</u>	<u>6,446,084</u>	<u>6,897,958</u>
Expenditures				
Personnel Services	991,002	919,579	984,981	970,357
Supplies	63,114	63,750	65,883	65,750
Maintenance	99,765	92,000	95,694	84,500
Services	5,410,996	5,604,301	5,635,510	5,365,510
Total Operating	<u>6,564,877</u>	<u>6,679,630</u>	<u>6,782,068</u>	<u>6,486,117</u>
Non-Recurring Expenditures				
Transfers Out	15,000	-	-	186,500
Total Expenditures	<u>6,579,877</u>	<u>6,679,630</u>	<u>6,782,068</u>	<u>6,672,617</u>
Excess (Deficit) Revenues				
Over Expenditures	(237,789)	(122,447)	(335,984)	225,340
GAAP adjustment	(371,410)			
Working Capital - Beginning	<u>969,462</u>	<u>360,263</u>	<u>360,263</u>	<u>24,279</u>
Working Capital - Ending	<u>\$ 360,263</u>	<u>\$ 237,816</u>	<u>\$ 24,279</u>	<u>\$ 249,619</u>
Days of Operating Expenditures	20	13	1	14

Sanitation Fund Expenditures by Type



3200 SANITATION – PROGRAM SUMMARY

Program Description

Sanitation is responsible for the daily residential solid waste and recycling management, brush collection, Baytown Green Center operations, CLEAN Team operations, and a customer service and education program. Additionally, the Division is responsible for the debris management side of emergency management clean up after a natural disaster.

Brush is collected curbside on a once-per-month schedule. Household garbage and heavy trash are collected twice weekly. The brush collected is recycled to chips and humus. These wood chips are used for wood burning fuel.

The Baytown Green Center is a self-service drop off facility open to residents wishing to dispose of bulky items (ex: old furniture, lumber, household trash, etc.) and recycling. In addition to the traditional recycling materials of plastics, newspaper, tin/aluminum cans, glass and cardboard; electronic waste and brush is accepted. This facility is available during weekdays and on Saturdays.

The CLEAN Team efforts are directed at citywide eradication of litter and illegal dumping. This team removes debris and bulk items throughout the City streets, alleys, and right-of-ways. Additional responsibilities include graffiti removal, barricade maintenance and trimming of low hanging tree limbs.

Major Goals

- Collection of brush and trash on a timely basis with proper disposal or recycling.
- Reduction of total waste stream through operation of a drop-off recycling center.
- Reduction of litter and illegal dumping throughout the City.

Major Objectives

- Collection of brush and limbs as scheduled.
- Proper Management of brush chipping.
- Excellent customer service by listening and educating the public regarding the correct procedures for brush/recycling collection and the Green Center operation.
- Participation in clean-up programs.

3200 SANITATION - SERVICE LEVEL BUDGET

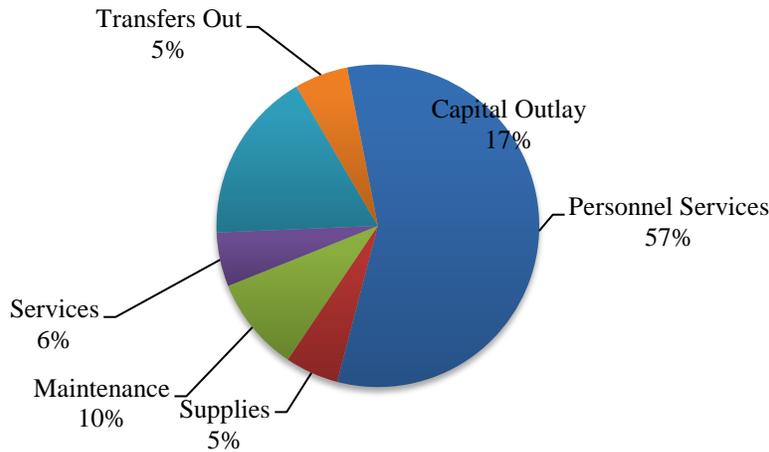
Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 600,751	\$ 557,042	\$ 589,473	\$ 576,035
71009	Overtime	40,154	35,000	45,000	45,000
71021	Health Insurance	155,675	155,675	167,352	171,244
71022	TMRS	113,776	99,041	107,729	100,754
71023	FICA	46,735	42,612	45,598	44,094
71028	Workers Compensation	33,911	30,209	29,663	32,870
71041	Allowances	-	-	166	360
	Total Personnel Services	991,002	919,579	984,981	970,357
7200	Supplies				
72007	Wearing Apparel	5,431	4,000	6,000	6,000
72016	Motor Vehicle Supplies	53,803	55,000	55,000	55,000
72021	Minor Tools	2,897	3,000	3,000	3,000
72026	Cleaning & Janitorial Sup	88	-	-	-
72031	Chemical Supplies	895	750	883	750
72041	Educational Supplies	-	1,000	1,000	1,000
	Total Supplies	63,114	63,750	65,883	65,750
7300	Maintenance				
73001	Land Maintenance	871	500	2,000	2,000
73011	Buildings Maintenance	5,781	1,500	2,500	2,500
73042	Machinery & Equip Maint	-	-	1,194	-
73043	Motor Vehicles Maint	93,113	90,000	90,000	80,000
	Total Maintenance	99,765	92,000	95,694	84,500
7400	Services				
74021	Special Services	201,093	268,791	300,000	30,000
74034	Household Garbage Contract	4,792,226	4,920,000	4,920,000	4,920,000
74036	Advertising	-	1,500	1,500	1,500
74040	Recycling Services	30,055	80,000	80,000	80,000
74042	Education & Training	1,255	4,500	4,500	4,500
74050	Disposal Services	386,367	329,510	329,510	329,510
	Total Services	5,410,996	5,604,301	5,635,510	5,365,510
	Total Operating	6,564,877	6,679,630	6,782,068	6,486,117
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	15,000	-	-	186,500
	Total Other Financing Uses	15,000	-	-	186,500
	TOTAL DEPARTMENT	\$ 6,579,877	\$ 6,679,630	\$ 6,782,068	\$ 6,672,617



**CITY OF BAYTOWN
STORM WATER UTILITY FUND 505
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Storm Drainage Fees	\$ 2,629,050	\$ 2,675,087	\$ 2,577,628	\$ 2,599,575
Miscellaneous	16,097	-	-	-
Total Revenues	<u>2,645,147</u>	<u>2,675,087</u>	<u>2,577,628</u>	<u>2,599,575</u>
Expenditures				
Personnel Services	1,435,777	1,539,492	1,527,481	1,656,024
Supplies	158,922	156,775	153,723	155,550
Maintenance	299,275	250,000	262,399	275,000
Services	112,302	466,675	422,932	157,175
Total Operating	<u>2,006,275</u>	<u>2,412,942</u>	<u>2,366,535</u>	<u>2,243,749</u>
Non-Recurring Expenditures				
Capital Outlay	(9,473)	733,000	735,000	500,000
Transfers Out	228,833	155,500	155,500	155,500
Contingency	-	500,000	-	250,000
Total Expenditures	<u>2,225,635</u>	<u>3,801,442</u>	<u>3,257,035</u>	<u>3,149,249</u>
Excess (Deficit) Revenues				
Over Expenditures	419,511	(1,126,355)	(679,407)	(549,674)
Budget to GAAP Adjustment	(95,584)			
Working Capital - Beginning	<u>1,369,566</u>	<u>1,693,493</u>	<u>1,693,493</u>	<u>1,014,087</u>
Working Capital - Ending	<u>\$ 1,693,493</u>	<u>\$ 567,138</u>	<u>\$ 1,014,087</u>	<u>\$ 464,413</u>
Days of Operating Expenditures	308	86	156	76

Storm Water Utility Fund Expenditures by Type



3050 STORM WATER UTILITY – PROGRAM SUMMARY

Program Description

The Storm Water Utility Fund is comprised of two divisions: Storm Water Utility and Storm Water Maintenance. The Storm Water Maintenance Division was formed during the FY2016 Budget Process and is formerly known as the Drainage division that previously resided in the General Fund. The Storm Water Utility division is responsible for the City's compliance with the Federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The NPDES permitting program is comprised of two phases. Phase I affects medium and large cities. Phase II affects smaller communities, such as Baytown. Baytown is required to develop a storm water management program that will address six minimum control measures. This program was developed to be implemented in phases over the next five years.

The Storm Water Maintenance Division operates maintenance crews which are responsible for maintaining drainage facilities, cleaning roadside ditches, setting drainage pipe for residents, and repairing storm drain inlets and lines. It also operates a capital drainage improvement crew that is responsible for making drainage system improvements such as new drainage structures, major system upgrades, and area drainage system realignments. The Storm Water Maintenance Division operates three street sweepers responsible for keeping all City roadways clear of small debris.

Accomplished Major Goals

- Adopted the final storm water management program (SWMP) outlining our best management practices (BMPs).
- Received the Small MS4 permit in 2009.
- Educated the public about storm water requirements and pollution from urban run-off.
- Provided educational materials for all Goose Creek Consolidated Independent School District students.
- Developed ordinances to address construction site run-off in, Illicit Discharge Detection and Control, and Post Construction Storm Water Management.
- Inspected all construction sites within the City limits for compliance with state and local storm water regulations.
- Established good housekeeping practices for storm water in all City departments.
- Educated all City owned industrial facilities operators about required Texas Commission on Environmental Quality (TCEQ) permits and assisted them in obtaining full compliance.
- Reviewed Second Construction Site General Permit and MS4 Phase II drafts and provided input to TCEQ on issues affecting the City of Baytown.
- Responded to citizen's service request in a timely manner.
- Increased the productivity of the drainage maintenance and capital drainage crews by cross training exercises.

Major Objectives

- Storm Water Engineer will audit City of Baytown detention ponds and make recommendations on how to improve them.
- Work with Engineering Department to ensure full compliance with storm water regulations at all city projects.
- Provide public education through brochures, presentations, and the website. This includes the general public, civic associations, homebuilders and developers, commercial businesses, and municipal employees.
- Provide public outreach with community clean-up events.
- Document and record illicit discharge complaints.
- Build relationships with other City departments involved with the SWMP.
- Prepare for the next permitting phase.
- Schedule workload more efficiently.
- Increase accountability for the quality of work.
- Improve Customer Service.
- Restore property to same or better conditions.

3050 STORM WATER UTILITY - SERVICE LEVEL BUDGET

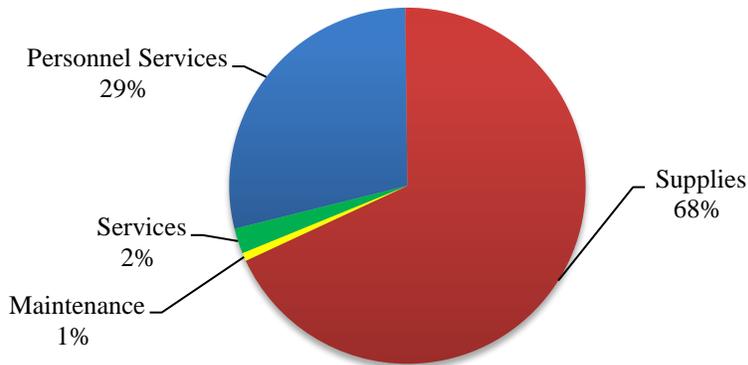
Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 892,332	\$ 957,796	\$ 947,103	\$ 1,029,791
71003	Part Time Wages	-	12,000	12,000	12,000
71009	Overtime	23,139	33,000	33,000	33,000
71021	Health Insurance	251,475	251,475	256,256	276,625
71022	TMRS	164,109	171,971	169,966	181,581
71023	FICA	66,894	73,992	71,933	79,467
71028	Workers Compensation	28,828	30,258	28,224	34,560
71041	Allowances	9,000	9,000	9,000	9,000
	Total Personnel Services	1,435,777	1,539,492	1,527,481	1,656,024
7200	Supplies				
72001	Office Supplies	4,439	3,500	3,500	3,500
72002	Postage Supplies	58	500	500	500
72004	Printing Supplies	1,832	1,500	2,448	2,000
72007	Wearing Apparel	6,400	5,725	5,725	9,000
72016	Motor Vehicle Supplies	54,650	42,800	42,800	42,800
72021	Minor Tools	8,874	12,500	12,500	7,500
72026	Cleaning & Janitorial Supplies	84	-	-	-
72031	Chemical Supplies	76,043	75,250	75,250	75,250
72041	Educational Supplies	-	6,500	4,500	6,500
72045	Computer Software Supply	6,543	8,500	6,500	8,500
	Total Supplies	158,922	156,775	153,723	155,550
7300	Maintenance				
73001	Land Maintenance	22,640	30,000	18,000	30,000
73026	Storm Drains Maint	159,275	160,000	160,000	185,000
73042	Machinery & Equip Maint	7	-	-	-
73043	Motor Vehicles Maint	117,352	60,000	84,399	60,000
	Total Maintenance	299,275	250,000	262,399	275,000
7400	Services				
74021	Special Services	85,885	431,000	386,000	131,000
74036	Advertising	2,204	2,500	2,500	2,500
74042	Education & Training	8,523	17,350	11,350	17,850
74051	Non City Facility Rental	15,000	15,000	22,042	5,000
74071	Association Dues	690	825	1,040	825
	Total Services	112,302	466,675	422,932	157,175
	Total Operating	2,006,275	2,412,942	2,366,535	2,243,749
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	(10,000)	-	-	-
83026	Storm Drains	527	300,000	300,000	-
84042	Machinery & Equipment	-	168,000	170,000	500,000
84043	Motor Vehicles	-	265,000	265,000	-
	Total Capital Outlay	(9,473)	733,000	735,000	500,000
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	228,833	155,500	155,500	155,500
	Total Other Financing Uses	228,833	155,500	155,500	155,500
9900	Contingency				
99002	Unforeseen/New Initiative	-	500,000	-	250,000
	Total Other Financing Uses	-	500,000	-	250,000
	TOTAL DEPARTMENT	\$ 2,225,635	\$ 3,801,442	\$ 3,257,035	\$ 3,149,249



**CITY OF BAYTOWN
GARAGE FUND 550
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Departmental Billings - Fuel	\$ 1,172,870	\$ 988,443	\$ 984,370	\$ 1,107,321
Departmental Billings - Repairs	666,727	757,228	706,212	661,284
State Fuel Tax Refund	1,241	-	1,048	866
Transfer In - General Fund	388,011	388,011	388,011	350,000
Transfer In - Water & Sewer Fund	205,860	205,860	205,860	175,000
Total Revenues	<u>2,434,710</u>	<u>2,339,542</u>	<u>2,285,501</u>	<u>2,294,471</u>
Expenditures				
Personnel Services	643,128	642,475	702,774	684,444
Supplies	1,575,897	1,612,050	1,612,462	1,628,950
Maintenance	11,252	11,300	50,280	17,800
Services	46,526	50,500	57,500	54,500
Total Operating	<u>2,276,803</u>	<u>2,316,325</u>	<u>2,423,016</u>	<u>2,385,694</u>
Non-Recurring Expenditures				
Capital Outlay	-	35,000	-	-
Total Expenditures	<u>2,276,803</u>	<u>2,351,325</u>	<u>2,423,016</u>	<u>2,385,694</u>
Excess (Deficit) Revenues				
Over Expenditures	157,906	(11,783)	(137,516)	(91,223)
Working Capital - Beginning	<u>534,490</u>	<u>692,396</u>	<u>692,396</u>	<u>554,880</u>
Working Capital - Ending	<u>\$ 692,396</u>	<u>\$ 680,613</u>	<u>\$ 554,880</u>	<u>\$ 463,657</u>

Garage Fund Expenditures by Type



7010 GARAGE OPERATIONS – PROGRAM SUMMARY

Program Description

Equipment Services Division maintains, services, and repairs a fleet consisting of the vehicles and equipment operated by Public Works, Parks and Recreation, Engineering, Inspections, Library, Health, Purchasing, Utility Billing and BAWA. This division also maintains the fueling facility, Public Works gate access, standby generators, the equipment wash rack, and the garage owned mechanical equipment. In addition, assistance is rendered to Police and Fire garages and Park operations when necessary. This division processes all associated paperwork, as well as billing of fuel and services to all user departments.

Major Goals

- To provide for safe and efficient maintenance operations by performing vehicle and equipment preventative maintenance and repairs.
- Provide these services in an economical and timely manner.

Major Objectives

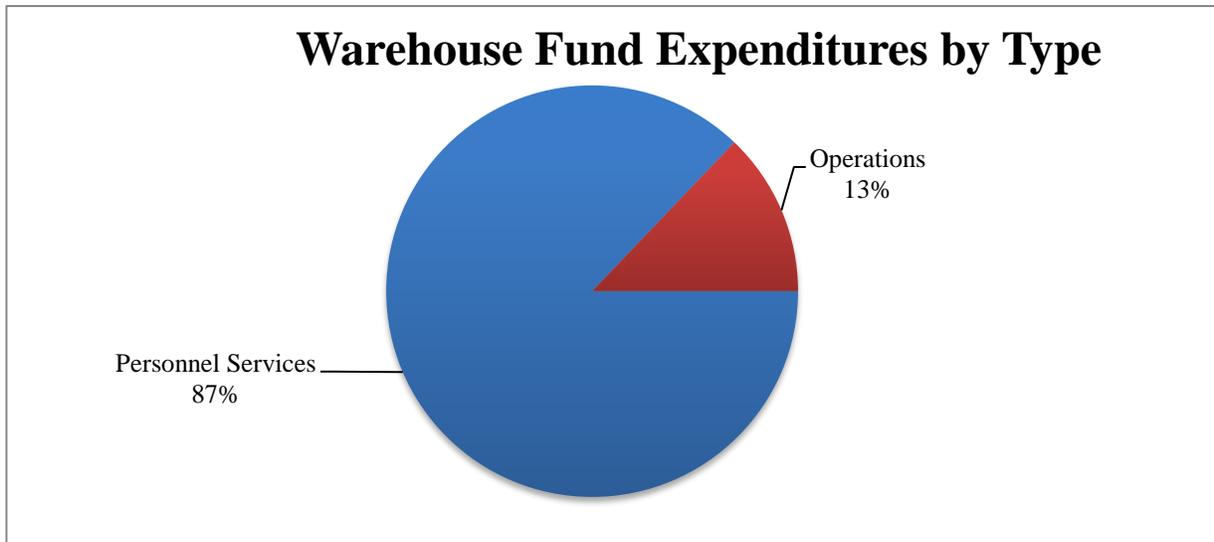
- Coordinate with departmental supervisors to facilitate sufficient availability of equipment for their duties.
- Reduce downtime and increase “mean-time-between-failure” for vehicles and equipment maintained by the garage.
- Reduce rate of returns for unscheduled repairs with an aggressive preventative maintenance program.

7010 GARAGE OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 409,444	\$ 411,906	\$ 441,138	\$ 425,745
71009	Overtime	20,709	20,000	30,000	35,000
71021	Health Insurance	95,800	95,800	107,714	105,381
71022	TMRS	77,198	74,073	80,713	75,364
71023	FICA	30,817	31,869	33,715	32,983
71028	Workers Compensation	4,418	4,327	4,094	4,571
71041	Allowances	4,743	4,500	5,400	5,400
	Total Personnel Services	643,128	642,474	702,773	684,443
7200	Supplies				
72001	Office Supplies	-	-	12	-
72007	Wearing Apparel	4,005	3,600	4,000	4,000
72016	Motor Vehicle Supplies	97,989	6,500	6,500	6,500
72017	Parts Purchase For Resale	469,384	438,250	438,250	438,250
72018	Fuel Purchase For Resale	1,012,218	1,150,000	1,150,000	1,150,000
72019	Supplies Purch For Resale	6,488	8,000	8,000	8,000
72021	Minor Tools	2,903	3,500	3,500	20,000
72026	Cleaning & Janitorial Sup	847	2,000	2,000	2,000
72032	Medical Supplies	209	200	200	200
72098	Inventory Adjustments	(18,147)	-	-	-
	Total Supplies	1,575,897	1,612,051	1,612,463	1,628,951
7300	Maintenance				
73011	Buildings Maintenance	3,162	4,000	40,480	8,000
73027	Heat & Cool Sys Maint	-	800	800	800
73042	Machinery & Equip Maint	1,780	2,500	5,000	5,000
73043	Motor Vehicles Maint	6,310	4,000	4,000	4,000
	Total Maintenance	11,252	11,300	50,280	17,800
7400	Services				
74020	Outside Contracts	35,804	40,000	40,000	40,000
74021	Special Services	4,386	6,500	6,500	6,500
74042	Education & Training	6,335	4,000	11,000	8,000
	Total Services	46,525	50,500	57,500	54,500
	Total Operating	2,276,803	2,316,325	2,423,016	2,385,694
8000	Capital Outlay				
84043	Motor Vehicles	-	35,000	-	-
	Total Services	-	35,000	-	-
	TOTAL DEPARTMENT	\$ 2,276,803	\$ 2,351,325	\$ 2,423,016	\$ 2,385,694

**CITY OF BAYTOWN
WAREHOUSE OPERATIONS FUND 552
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Water Meter Sales	\$ 84,411	\$ 71,187	\$ 77,416	\$ 78,526
Dept Billing-Vehicle Repr	-	47	-	-
Investment Interest	35	38	38	38
From General Fund	44,436	44,436	44,436	50,000
From Water And Sewer Fund	206,622	206,622	206,622	200,000
Total Revenues	<u>335,504</u>	<u>322,330</u>	<u>328,512</u>	<u>328,564</u>
Expenditures				
Personnel Services	240,962	250,693	258,335	266,620
Supplies	120,415	30,600	38,602	30,600
Maintenance	9,323	8,750	8,750	5,750
Services	480	3,000	3,000	3,000
Total Operating	<u>371,179</u>	<u>293,043</u>	<u>308,687</u>	<u>305,970</u>
Total Expenditures	<u>371,179</u>	<u>293,043</u>	<u>308,687</u>	<u>305,970</u>
Excess (Deficit) Revenues				
Over Expenditures	(11,787)	29,287	19,826	22,594
Budget to GAAP Adjustment	(25,280)			
Working Capital - Beginning	<u>50,564</u>	<u>13,497</u>	<u>13,497</u>	<u>33,323</u>
Working Capital - Ending	<u>\$ 13,497</u>	<u>\$ 42,784</u>	<u>\$ 33,323</u>	<u>\$ 55,916</u>



7010 WAREHOUSE OPERATIONS – PROGRAM SUMMARY

Program Description

Provide Centralized warehousing and purchasing for commonly used supplies and materials throughout the city. Operation is designed to provide lower costs through volume purchasing and consolidation.

Major Goals

- Expansion of base inventory to facilitate citywide usage, while reducing items with low turnover.
- Develop inventory-tracking system.
- Develop inventory minimum and maximum levels based on usage.

Major Objectives

- Automation of physical inventory process.
- Increase use of warehouse by City departments.

7010 WAREHOUSE OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71002	Regular Wages	\$ 150,220	\$ 155,417	\$ 161,108	\$ 164,260
71009	Overtime	655	3,000	3,000	3,000
71021	Health Insurance	47,900	47,900	49,466	52,691
71022	TMRS	26,781	27,633	28,318	28,713
71023	FICA	10,515	11,890	11,779	12,566
71028	Workers Compensation	4,892	4,853	4,664	5,391
	Total Personnel Services	240,962	250,693	258,335	266,620
7200	Supplies				
72001	Office Supplies	776	1,000	1,000	1,000
72007	Wearing Apparel	1,487	1,500	1,500	1,500
72015	Meter Purchase For Resale	96,013	20,000	27,777	20,000
72016	Motor Vehicle Supplies	3,151	4,000	4,000	4,000
72021	Minor Tools	1,983	4,000	4,225	4,000
72032	Medical Supplies	180	100	100	100
72098	Inventory Adjustments	16,826	-	-	-
	Total Supplies	120,415	30,600	38,602	30,600
7300	Maintenance				
73011	Buildings Maintenance	5,819	6,000	6,000	3,000
73043	Motor Vehicles Maint	3,504	2,750	2,750	2,750
	Total Maintenance	9,323	8,750	8,750	5,750
7400	Services				
74042	Education & Training	480	3,000	3,000	3,000
	Total Services	480	3,000	3,000	3,000
	TOTAL DEPARTMENT	\$ 371,179	\$ 293,043	\$ 308,687	\$ 305,970

BAYTOWN AREA WATER AUTHORITY

Baytown Area Water Authority, (BAWA), is a water authority created by Texas Legislature to purchase and distribute surface and/or underground supplies for the City and surrounding communities. The City accounts for approximately 90% of BAWA's annual sales. BAWA is considered a component unit of the City of Baytown.

BAYTOWN AREA WATER AUTHORITY (BAWA)

**ANNUAL PROGRAM OF SERVICES
2020-21**

ADOPTED BUDGET



BAYTOWN AREA WATER AUTHORITY BOARD OF DIRECTORS

BRENDA BRADLEY SMITH, President

MIKE WILSON, Vice President

FRANK McKAY III, Secretary

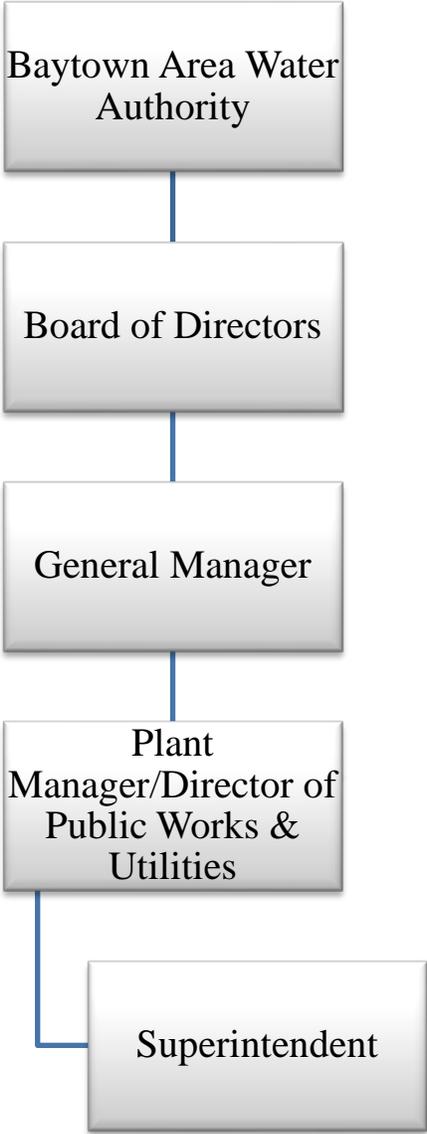
CITY CLERK, Assistant Secretary

BRANDON BENOIT, Director

HARLAND FORREST JR, Director

BAYTOWN AREA WATER AUTHORITY (BAWA)

ORGANIZATION CHART



BAYTOWN AREA WATER AUTHORITY
MAJOR BUDGET ISSUES
FISCAL YEAR 2020-21

This fund accounts for the operations of the Baytown Area Water Authority (BAWA). BAWA is a water authority created by the Texas Legislature to supply water for the City of Baytown (City) and surrounding communities. BAWA services a total of eight customers with the City as the largest customer, generating approximately 88% of BAWA’s annual sales. BAWA is a separate legal entity; however, it is considered a component unit of the City. Since it began operating, BAWA has not experienced shortages of its raw water supply to the plant or interruptions of service to its customers.

REVENUES

The 2020-21 proposed budget estimates sales of \$14,379,596 for an average of 13.5 million gallons per day (MGD). Fluctuations in rainfall amounts can significantly impact actual sales. The existing rate structure for BAWA is \$2.82 per 1,000 gallons for the City of Baytown and \$2.86 per 1,000 gallons for customers outside the city. The rates will consist of a 3% bump to \$2.90 per 1,000 gallons for the City of Baytown and \$2.95 per 1,000 gallons for customers outside the city for the 2020-21 budget.

EXPENDITURES

Total operating expenditures for the proposed 2020-21 budget are \$9,152,115 which is an increase of \$15,653 from the 2019-20 budget. An increase of \$502,316 over current year estimate in the untreated water supplies is included in the budget due to the City of Houston’s raw water supply contract. This budget includes a transfer of \$350,000 to the General Fund for an indirect cost allocation to reimburse the City for administrative services such as Human Resources, Fiscal Operations, Legal and Information Technology Services. Highlights of major operating changes are as follows:

- | | |
|--|------------|
| • Increase in personnel services | \$ 103,941 |
| • Decrease in supplies | (132,831) |
| • Decrease in maintenance | (32,000) |
| • Increase in services | 76,543 |
| • Decrease in capital outlay | (92,124) |
| • Decrease in transfers out-debt service | (225,390) |

Raw Water Supply Cost – BAWA purchases raw water from the City of Houston. The raw water supply contract with the City of Houston is in effect through the year 2040, and sets the maximum amount of raw water to be delivered to the BAWA plant at 20 MGD without penalties. The surcharge for water purchased over the 20 MGD is nominal at this time. BAWA received a rate increase (3.5%) from \$0.7208 to \$0.7460 on April 1, 2020. The annual rate adjustment was intended to help cover the City of Houston’s cost increases that impact the provision of safe, clean drinking water and the collection and treatment of wastewater. This includes operational costs as well as the costs involved in repairing portions of the City of Houston system’s aging infrastructure.

BAYTOWN AREA WATER AUTHORITY
MAJOR BUDGET ISSUES
FISCAL YEAR 2020-21

Debt Service – The transfer to cover the debt service requirement for the proposed 2020-21 budget is \$3,515,370. The Authority awarded a construction contract to build the BAWA East Water Treatment Plant and due to the length of time for construction, 27-36 months, the Authority chose to issue bonds in two parts. The combination of bonds and operating funds totaling \$28 million was issued for the first year. The second issue, \$18 million in bonds, was issued in the fiscal year 2018-19.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program for BAWA is funded through the issuance of revenue bonds, grants, and revenue from operations.

BAWA Chemical Feed \$2,813,811

The Baytown Area Water Authority (BAWA) Fritz Lanham, Surface Water Treatment Plant (SWTP) plant main chemical disinfection system which is based on an anhydrous ammonia system is at the end of its service life. This project includes replacing the disinfection system with a safer system of liquid ammonia sulfate. The project will also replace the bulk storage tanks for fluoride, caustic, zinc, ferric chloride, and polymer, as well as the associated chemical pumps, feed lines and sludge system. The costs represent the project design and construction costs.

BAWA East Plant Sanitary Sewer \$160,000

This project entails the installation of a sanitary sewer line (gravity or force main) from BAWA East Surface Water Plant to CCID #1 to treat the plant's sanitary sewer. This line will connect into the CCID No. 1 sanitary sewer system located in the vicinity of the undeveloped property to the south of the plant. These costs represent the project design and construction costs.

BAWA Raw Water Rehabilitation \$200,000

The existing forebay liner is HDPE and has several tears and holes, which cause water loss of metered and paid raw water. The existing raw water pumps and motors are deteriorated and are at the end of useful life. Multiple pumps raw water pumps have been rebuilt over the years, and contain no original equipment manufacturer parts. The addition of VFD pumps will allow staff to better control raw water production over the year, especially at peak flow requirement times. These costs represent the project design costs.

WORKING CAPITAL

In order to maintain fiscal stability, governmental entities maintain a working capital balance to meet daily liquidity needs. Appropriate levels of working capital vary from entity to entity based on the relative impact of particular circumstances or financial conditions. Working capital is defined as current assets (e.g., cash, investments and accounts receivable) less current liabilities (e.g., accounts payable).

In the 2020-21 proposed budget, BAWA's working capital level at year end is projected to represent 107 days of operating expenditures plus we are able to transfer out \$2,258,192 to BAWA's Capital Improvement Project Fund (CIPF). The \$2,258,192 will be available for funding future capital projects.

BAYTOWN AREA WATER AUTHORITY FUND 510
BUDGET SUMMARY BY FUND

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Sale of Water - Baytown	\$ 11,923,502	\$ 12,449,362	\$ 12,307,902	\$ 12,653,923
Sale of Water - Other	1,639,432	1,643,872	1,386,859	1,725,673
Interest Revenue	125,214	45,000	45,000	65,000
Miscellaneous	779	-	78	-
Transfers In From WWIS Fund	112,970	111,036	111,036	117,227
Transfers in From Capital Projects	28,258,526	-	-	-
Total Revenues	<u>42,060,424</u>	<u>14,249,270</u>	<u>13,850,876</u>	<u>14,561,823</u>
Expenditures				
Personnel Services	1,381,421	1,827,183	1,645,253	1,931,124
Supplies	4,172,187	6,108,827	5,165,348	5,975,996
Maintenance	270,524	299,500	246,101	267,500
Services	627,198	900,952	933,652	977,495
Total Operating	<u>6,451,330</u>	<u>9,136,462</u>	<u>7,990,354</u>	<u>9,152,115</u>
Capital Outlay	-	290,124	290,124	198,000
Transfers Out - Debt Service	2,429,518	3,740,760	3,740,760	3,515,370
Transfers Out - Capital Improvement	5,790,159	2,788,023	2,788,023	2,258,192
Transfers Out - General Fund	350,000	350,000	350,000	350,000
Contingency	-	75,000	75,000	-
Total Expenditures	<u>15,021,007</u>	<u>16,380,369</u>	<u>15,234,261</u>	<u>15,473,677</u>
Excess (Deficit) Revenues				
Over Expenditures	27,039,416	(2,131,099)	(1,383,385)	(911,853)
GAAP to budget basis adjustment	(28,233,043)	-	-	-
Working Capital - Beginning	<u>6,164,374</u>	<u>4,970,747</u>	<u>4,970,747</u>	<u>3,587,362</u>
Working Capital - Ending	<u>\$ 4,970,747</u>	<u>\$ 2,839,648</u>	<u>\$ 3,587,362</u>	<u>\$ 2,675,509</u>
Days of Operating Expenditures	281	113	164	107

3070 BAYTOWN AREA WATER AUTHORITY – PROGRAM SUMMARY

Program Description

BAWA operates and maintains a 31.898 Million Gallon per Day (MGD) surface water treatment facility. BAWA currently serves 8 surrounding area customers, including the City of Baytown, which uses 88% of BAWA's production. Operations personnel ensure the facility's compliance with the Texas Commission on Environmental Quality's (TCEQ) Rules and Regulations for Public Water Supplies. BAWA provides its customers with high quality, safe drinking water and consistent water pressure for fire protection.

Major Goals

- Maintain water quality to be classified as "Meeting Optimum Corrosion Control" by TCEQ.
- Maintain "Superior Public Water System" status.
- Maintain standards for the Texas Optimization Program - a voluntary program through TCEQ that promotes the optimization of surface water treatment plants, by identifying and addressing the various factors that limit performance in order to lower the risk of waterborne disease.
- Develop and maintain a staff of highly trained water professionals through continuing education classes and hands on training.

Major Objectives

- Produce 13.5 MGD of finished water.
- Maintain finished water turbidity (haze measurement) consistently < 0.1 NTU.
- Maintain compliance with all TCEQ and EPA regulations.

3070 BAYTOWN AREA WATER AUTHORITY- SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
7100	Personnel Services				
71011	Extra Help/Temporary	\$ 4,739	\$ -	\$ -	\$ -
71031	Contract Personnel BAWA	1,376,683	1,827,183	1,645,253	1,931,124
	Total Personnel Services	1,381,421	1,827,183	1,645,253	1,931,124
7200	Supplies				
72001	Office Supplies	3,329	5,700	5,700	6,500
72002	Postage Supplies	285	710	710	400
72007	Wearing Apparel	5,633	8,050	9,166	13,400
72016	Motor Vehicle Supplies	4,594	10,000	6,500	10,000
72021	Minor Tools	198	4,000	4,000	4,000
72022	Fuel For Generators	5,603	10,000	7,000	10,000
72026	Cleaning & Janitorial Sup	2,065	4,200	2,500	4,400
72031	Chemical Supplies	826,150	1,210,508	875,000	1,210,508
72032	Medical Supplies	632	1,600	1,600	1,600
72041	Educational Supplies	1,461	2,000	2,000	2,000
72051	Untreated Water Supplies	3,297,885	4,778,760	4,177,872	4,680,188
72055	Laboratory Supplies	24,352	73,300	73,300	33,000
	Total Supplies	4,172,187	6,108,827	5,165,348	5,975,996
7300	Maintenance				
73011	Buildings Maintenance	94,340	7,000	12,601	10,500
73023	Water Distrib Sys Maint	19,480	-	-	-
73025	Streets Sidewalks & Curbs	-	-	-	-
73026	Storm Drains Maint	-	-	-	-
73027	Heat & Cool Sys Maint	3,146	5,500	5,500	13,000
73028	Electrical Maintenance	35,767	48,000	48,000	52,000
73041	Furniture/Fixtures Maint	1,820	2,000	2,000	2,000
73042	Machinery & Equip Maint	128,283	229,000	170,000	182,000
73043	Motor Vehicles Maint	7,168	8,000	8,000	8,000
	Total Maintenance	290,004	299,500	246,101	267,500
7400	Services				
74001	Communication	-	-	-	-
74002	Electric Service	432,252	574,000	515,000	650,000
74011	Equipment Rental	9,685	20,000	15,000	20,000
74021	Special Services	135,888	277,000	377,000	271,543
74022	Audits	16,352	16,352	16,352	16,352
74026	Janitorial Services	-	-	-	6,000
74036	Advertising	730	600	600	600
74042	Education & Training	12,811	12,800	9,500	12,800
74280	Bonds	-	200	200	200
	Total Services	607,718	900,952	933,652	977,495
	Total Operating	6,451,330	9,136,462	7,990,354	9,152,115
8000	Capital Outlay				
80001	Furniture & Equip <\$5000	-	-	-	-
83023	Water Distribution System	-	-	-	-
84042	Machinery & Equipment	-	255,124	255,124	93,000
84043	Motor Vehicles	-	35,000	35,000	105,000
	Total Capital Outlay	-	290,124	290,124	198,000
9000	Other Financing Uses				
91511	To BAWA Debt Service	2,429,518	3,740,760	3,740,760	3,515,370
91512	To BAWA Capital Project	-	-	-	-
91518	To BAWA CIPF Fund	5,790,159	2,788,023	2,788,023	2,258,192
92101	Expense - General Fund	350,000	350,000	350,000	350,000
	Total Other Financing Uses	8,569,677	6,878,783	6,878,783	6,123,562
9900	Contingencies				
99001	Contingencies	-	75,000	75,000	-
	Total Contingencies	-	75,000	75,000	-
	TOTAL DEPARTMENT	\$ 15,021,007	\$ 16,380,369	\$ 15,234,261	\$ 15,473,677

BAWA - CAPITAL IMPROVEMENT PROGRAM FUND 518

BUDGET SUMMARY BY FUND

	Actual	Total Allocation	Estimated	Total
	2018-19	2019-20	2019-20	Allocation
				2020-21
Revenues				
Transfer In from Operating Fund	\$ 5,790,159	\$ 2,788,023	\$ 2,788,023	\$ 2,258,192
Interest Revenue	227,664	55,190	112,381	50,000
Total Revenues	6,017,823	2,843,213	2,900,404	2,308,192
Expenditures				
BAWA East Plant	1,762,950	6,804,959	8,707,359	-
Completed and closed projects	345,555	-	-	-
High Service Pumps	976,186	-	117,794	-
BAWA Chemical Feed	5,440	2,269,652	744,000	2,813,811
Ground Storage Tanks Rehabilitation	26,368	-	42,380	-
BAWA East Transmission Line	347	1,450,000	1,344,481	-
Filter Scour	77,469	2,222,988	291,013	-
BAWA East Plant Sanitary Sewer	-	-	-	160,000
BAWA Raw Water Rehabilitation	-	-	-	200,000
New Capital Project Initiatives	-	1,000,000	-	1,457,106
Total Expenditures	3,194,316	13,747,599	11,247,027	4,630,916.71
Excess (Deficit) Revenues				
Over Expenditures	2,823,508	(10,904,386)	(8,346,623)	(2,322,725)
Working Capital - Beginning	7,845,840	\$ 10,669,348	\$ 10,669,348	\$ 2,322,725
Working Capital - Ending	\$ 10,669,348	\$ (235,039)	\$ 2,322,725	\$ -

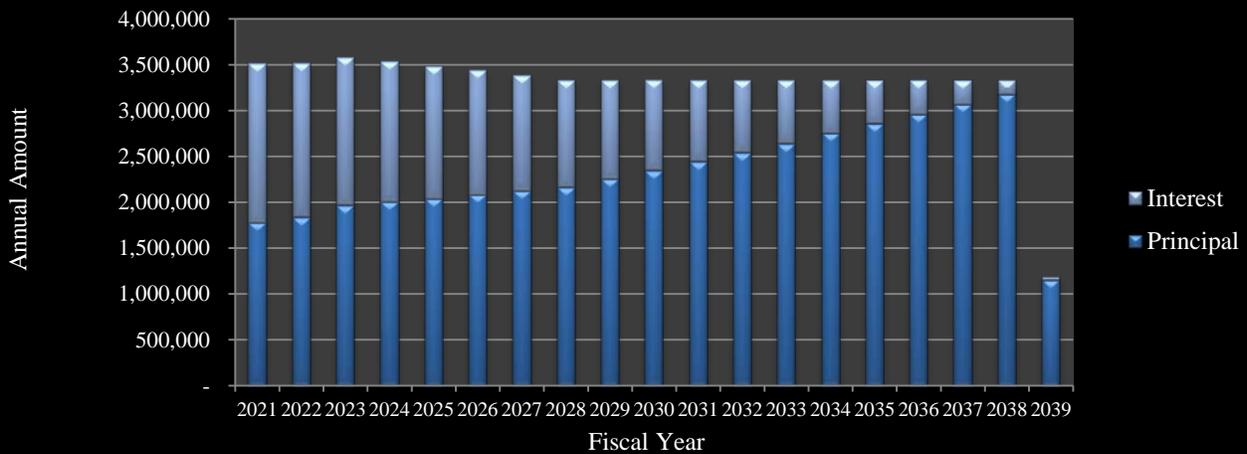
**BAYTOWN AREA WATER AUTHORITY REVENUE BONDS
LONG TERM DEBT AMORTIZATION SCHEDULES**

Revenue Bonds	Amount of Issue	Principal Outstanding Oct. 1, 2020	Principal & Interest Requirements for 2020-21			Principal Outstanding Sept. 30, 2021
			Principal	Interest	Total	
Series 2006	\$ 9,975,000	\$ 1,425,000	\$ 735,000	\$ 41,670	\$ 776,670	\$ 690,000
Series 2012	8,315,000	4,025,000	290,000	121,200	411,200	3,735,000
Series 2018	22,040,000	22,040,000	135,000	1,006,650	1,141,650	21,905,000
Series 2019	17,315,000	16,675,000	620,000	565,850	1,185,850	16,055,000
		<u>\$ 44,165,000</u>	<u>\$ 1,780,000</u>	<u>\$ 1,735,370</u>	<u>\$ 3,515,370</u>	<u>\$ 42,385,000</u>

**Combined BAWA Debt, All Series
Debt Requirements to Maturity**

Fiscal Year	Principal 5/01	Total Interest	Total Requirement
2021	1,780,000	1,735,370	3,515,370
2022	1,835,000	1,676,706	3,511,706
2023	1,970,000	1,613,294	3,583,294
2024	2,005,000	1,528,994	3,533,994
2025	2,040,000	1,442,668	3,482,668
2026	2,080,000	1,354,218	3,434,218
2027	2,120,000	1,264,268	3,384,268
2028	2,160,000	1,172,400	3,332,400
2029	2,250,000	1,078,588	3,328,588
2030	2,345,000	980,888	3,325,888
2031	2,440,000	887,250	3,327,250
2032	2,540,000	789,226	3,329,226
2033	2,640,000	686,850	3,326,850
2034	2,755,000	574,150	3,329,150
2035	2,855,000	473,900	3,328,900
2036	2,960,000	369,950	3,329,950
2037	3,065,000	262,100	3,327,100
2038	3,175,000	150,350	3,325,350
2039	1,150,000	34,500	1,184,500
Total	<u>\$ 44,165,000</u>	<u>\$ 18,075,670</u>	<u>\$ 62,240,670</u>

Combined BAWA Debt, All Series Debt Requirements to Maturity



**BAYTOWN AREA WATER AUTHORITY REVENUE BONDS
DETAIL DEBT AMORTIZATION SCHEDULES**

Revenue Bonds		Funding: BAWA-WWIS					\$ 9,975,000	
Series 2006		Date of Issue - June 14, 2006					Term - 16 Years	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2007	2.25%	\$ 595,000	\$ 2,115	\$ 51,400	\$ 53,515	\$ 648,515	\$ 9,380,000	
2008	2.25%	530,000	77,040	107,112	184,152	714,152	8,850,000	
2009	2.30%	540,000	103,045	107,542	210,587	750,587	8,310,000	
2010	2.30%	550,000	104,650	111,509	216,159	766,159	7,760,000	
2011	2.35%	565,000	105,184	105,184	210,368	775,368	7,195,000	
2012	2.40%	580,000	98,545	98,545	197,090	777,090	6,615,000	
2013	2.50%	590,000	91,585	91,585	183,170	773,170	6,025,000	
2014	2.60%	605,000	84,210	84,210	168,420	773,420	5,420,000	
2015	2.65%	620,000	76,345	76,345	152,690	772,690	4,800,000	
2016	2.70%	640,000	68,130	68,130	136,260	776,260	4,160,000	
2017	2.75%	655,000	59,490	59,490	118,980	773,980	3,505,000	
2018	2.80%	675,000	50,484	50,484	100,968	775,968	2,830,000	
2019	2.85%	695,000	41,034	41,034	82,068	777,068	2,135,000	
2020	2.90%	710,000	31,130	31,130	62,260	772,260	1,425,000	
2021	2.90%	735,000	20,835	20,835	41,670	776,670	690,000	
2022	2.95%	690,000	10,178	10,178	20,356	710,356	-	
		<u>\$ 9,975,000</u>	<u>\$ 1,024,000</u>	<u>\$ 1,114,713</u>	<u>\$ 2,138,713</u>	<u>\$ 12,113,713</u>		

Call Option: Bonds maturing on 05/01/2017 to 05/01/2022 callable in whole or in part inversely on any date beginning 05/01/2016 @ par.

Revenue Bonds		Funding: BAWA					\$ 8,315,000	
Series 2012		Issue Date - March 29, 2012					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	2.00%	\$ 485,000	\$ 123,050	\$ 103,500	\$ 226,550	\$ 711,550	\$ 7,830,000	
2014	2.00%	510,000	98,650	98,650	197,300	707,300	7,320,000	
2015	2.00%	520,000	93,550	93,550	187,100	707,100	6,800,000	
2016	2.00%	535,000	88,350	88,350	176,700	711,700	6,265,000	
2017	2.00%	540,000	83,000	83,000	166,000	706,000	5,725,000	
2018	2.00%	550,000	77,600	77,600	155,200	705,200	5,175,000	
2019	2.00%	570,000	72,100	72,100	144,200	714,200	4,605,000	
2020	2.00%	580,000	66,400	66,400	132,800	712,800	4,025,000	
2021	2.00%	290,000	60,600	60,600	121,200	411,200	3,735,000	
2022	2.38%	295,000	57,700	57,700	115,400	410,400	3,440,000	
2023	2.50%	300,000	54,197	54,197	108,394	408,394	3,140,000	
2024	2.75%	310,000	50,447	50,447	100,894	410,894	2,830,000	
2025	3.00%	315,000	46,184	46,184	92,368	407,368	2,515,000	
2026	3.00%	325,000	41,459	41,459	82,918	407,918	2,190,000	
2027	3.13%	335,000	36,584	36,584	73,168	408,168	1,855,000	
2028	3.25%	345,000	31,350	31,350	62,700	407,700	1,510,000	
2029	3.25%	360,000	25,744	25,744	51,488	411,488	1,150,000	
2030	3.38%	370,000	19,894	19,894	39,788	409,788	780,000	
2031	3.50%	385,000	13,650	13,650	27,300	412,300	395,000	
2032	3.50%	395,000	6,913	6,913	13,826	408,826	-	
		<u>\$ 8,315,000</u>	<u>\$ 1,147,422</u>	<u>\$ 1,127,872</u>	<u>\$ 2,275,294</u>	<u>\$ 10,590,294</u>		

Call Option: Bonds maturing on 05/01/2023 to 05/01/2032 callable in whole or in part on any date beginning 05/01/2022 @ par.

**BAYTOWN AREA WATER AUTHORITY REVENUE BONDS
DETAIL DEBT AMORTIZATION SCHEDULES**

Revenue Bonds		Funding: BAWA					\$ 22,040,000	
Series 2018		Issue Date - June 21, 2018					Term-20 Yrs	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ 426,771	\$ 512,125	\$ 938,896	\$ 938,896	\$ 22,040,000	
2020	0.00%	-	503,325	503,325	1,006,650	1,006,650	22,040,000	
2021	5.00%	135,000	503,325	503,325	1,006,650	1,141,650	21,905,000	
2022	5.00%	205,000	499,950	499,950	999,900	1,204,900	21,700,000	
2023	5.00%	1,000,000	494,825	494,825	989,650	1,989,650	20,700,000	
2024	5.00%	1,000,000	469,825	469,825	939,650	1,939,650	19,700,000	
2025	5.00%	1,000,000	444,825	444,825	889,650	1,889,650	18,700,000	
2026	5.00%	1,000,000	419,825	419,825	839,650	1,839,650	17,700,000	
2027	5.00%	1,000,000	394,825	394,825	789,650	1,789,650	16,700,000	
2028	5.00%	1,000,000	369,825	369,825	739,650	1,739,650	15,700,000	
2029	5.00%	1,040,000	344,825	344,825	689,650	1,729,650	14,660,000	
2030	5.00%	1,095,000	318,825	318,825	637,650	1,732,650	13,565,000	
2031	5.00%	1,145,000	291,450	291,450	582,900	1,727,900	12,420,000	
2032	5.00%	1,210,000	262,825	262,825	525,650	1,735,650	11,210,000	
2033	5.00%	1,675,000	232,575	232,575	465,150	2,140,150	9,535,000	
2034	4.00%	1,760,000	190,700	190,700	381,400	2,141,400	7,775,000	
2035	4.00%	1,830,000	155,500	155,500	311,000	2,141,000	5,945,000	
2036	4.00%	1,905,000	118,900	118,900	237,800	2,142,800	4,040,000	
2037	4.00%	1,980,000	80,800	80,800	161,600	2,141,600	2,060,000	
2038	4.00%	2,060,000	41,200	41,200	82,400	2,142,400	-	
		\$ 22,040,000	\$ 6,564,921	\$ 6,650,275	\$ 13,215,196	\$ 35,255,196		

Call Option: Bonds maturing on 05/01/2029 to 05/01/2038 callable in whole or in part on any date beginning 05/01/2029 @ par.

Revenue Bonds		Funding: BAWA					\$ 17,315,000	
Series 2019		Issue Date - May 30, 2019					Term-20 Yrs	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2020	4.00%	\$ 640,000	\$ 248,080	\$ 295,725	\$ 543,805	\$ 1,183,805	\$ 16,675,000	
2021	4.00%	620,000	282,925	282,925	565,850	1,185,850	16,055,000	
2022	4.00%	645,000	270,525	270,525	541,050	1,186,050	15,410,000	
2023	4.00%	670,000	257,625	257,625	515,250	1,185,250	14,740,000	
2024	4.00%	695,000	244,225	244,225	488,450	1,183,450	14,045,000	
2025	4.00%	725,000	230,325	230,325	460,650	1,185,650	13,320,000	
2026	4.00%	755,000	215,825	215,825	431,650	1,186,650	12,565,000	
2027	4.00%	785,000	200,725	200,725	401,450	1,186,450	11,780,000	
2028	4.00%	815,000	185,025	185,025	370,050	1,185,050	10,965,000	
2029	4.00%	850,000	168,725	168,725	337,450	1,187,450	10,115,000	
2030	3.00%	880,000	151,725	151,725	303,450	1,183,450	9,235,000	
2031	3.00%	910,000	138,525	138,525	277,050	1,187,050	8,325,000	
2032	3.00%	935,000	124,875	124,875	249,750	1,184,750	7,390,000	
2033	3.00%	965,000	110,850	110,850	221,700	1,186,700	6,425,000	
2034	3.00%	995,000	96,375	96,375	192,750	1,187,750	5,430,000	
2035	3.00%	1,025,000	81,450	81,450	162,900	1,187,900	4,405,000	
2036	3.00%	1,055,000	66,075	66,075	132,150	1,187,150	3,350,000	
2037	3.00%	1,085,000	50,250	50,250	100,500	1,185,500	2,265,000	
2038	3.00%	1,115,000	33,975	33,975	67,950	1,182,950	1,150,000	
2039	3.00%	1,150,000	17,250	17,250	34,500	1,184,500	-	
		\$ 17,315,000	\$ 3,175,355	\$ 3,223,000	\$ 6,398,355	\$ 23,713,355		

Call Option: Bonds maturing on 05/01/2029 to 05/01/2033 callable in whole or in part on any date beginning 05/01/2028 @ par.

**CITY OF HOUSTON
UNTREATED WATER RATES**

Effective Month/Year	Rate
04/81	.22142
02/83	.24157
10/86	.25123
10/87	.28022
01/88	.26591 FIRST 150 MGD/PER 1,000, .26113 NEXT 150 MGD
08/88	.28426 FIRST 300 MGD/PER 1,000, .27915 NEXT 300 MGD
07/89	.29344 FIRST 300 MGD/PER 1,000, .28817 NEXT 300 MGD
08/90	.31178 FIRST 300 MGD/PER 1,000, .30618 NEXT 300 MGD
02/92	.31820 FIRST 300 MGD/PER 1,000, .31249 NEXT 300 MGD
10/93	.32907 FIRST 300 MGD/PER 1,000, .32316 NEXT 300 MGD
10/94	.37192 UP TO 13.1 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 11.9
06/04	.385 UP TO 13.1 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 11.9
04/05	.398 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/06	.4123 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/07	.4238 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/08	.4314 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/09	.4533 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/10	.4546 UP TO 20.00 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
06/10	.5647 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/11	.5754 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/12	.59439 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/13	.61580 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/14	.6232 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/15	.6506 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/16	.6597 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/17	.6821 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/18	.7012 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
4/19	.7208 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
4/20	.7460 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.

TREATED WATER RATES

Year	City Rate/1,000 gallons	Other Rate/1,000 Gallons	Increase-City	Increase-Other	Comments
1981	\$0.97	\$0.97			
1985 - 1987	\$0.97	\$1.00	\$0.00	\$0.03	
1988 - 1992	\$1.07	\$1.10	\$0.10	\$0.10	Result of rising operating cost. (Raw water rates up 25%)
1993 - 1998	\$1.18	\$1.21	\$0.11	\$0.11	Result of increase in raw water rates.
1999 - 2006	\$1.26	\$1.29	\$0.08	\$0.08	Funding for plant expansion debt
2006-2007	\$1.39	\$1.42	\$0.13	\$0.13	Funding for new water line debt and City of Houston rate increase.
2007-2008	\$1.46	\$1.49	\$0.07	\$0.07	Funding for new water line debt and City of Houston rate increase.
2008-2009	\$1.55	\$1.58	\$0.09	\$0.09	Funding for new water line debt, other operating increases and City of Houston rate increase.
2009-2010	\$1.71	\$1.74	\$0.16	\$0.16	Funding for new water line debt, other operating increases and City of Houston rate increase.
2010-2011	\$1.96	\$1.99	\$0.25	\$0.25	Funding for new water line debt, other operating increases and City of Houston rate increase.
2011-2012	\$2.15	\$2.18	\$0.19	\$0.19	Funding for new water line debt, other operating increases and City of Houston rate increase.
2012-2013	\$2.35	\$2.39	\$0.20	\$0.21	Funding for new water line debt, other operating increases and City of Houston rate increase.
2013-2014	\$2.53	\$2.57	\$0.18	\$0.18	Funding for new water line debt, other operating increases and City of Houston rate increase.
2014-2015	\$2.61	\$2.65	\$0.08	\$0.08	Funding for new water line debt, other operating increases and City of Houston rate increase.
2015-2016	\$2.74	\$2.78	\$0.13	\$0.13	Funding for new water line debt, other operating increases and City of Houston rate increase.
2016-2017	\$2.74	\$2.78	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2017-2018	\$2.74	\$2.78	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2018-2019	\$2.82	\$2.86	\$0.08	\$0.08	Funding for the BAWA East Treatment Plant, other operating increases and City of Houston rate increase.
2019-2020	\$2.82	\$2.86	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2020-2021	\$2.90	\$2.95	\$0.08	\$0.09	Funding for City of Houston rate increase.



CITY OF HOUSTON

Public Works and Engineering
Department

IMPORTANT NOTICE

NOTIFICATION OF WATER RATE ADJUSTMENT

Effective April 1, 2020, water and sewer rates are adjusting upward by 3.5%. The City of Houston's Code of Ordinances provides that water and sewer rates be adjusted each year in April. These new rates will appear on your April 2020 billing which you will receive in May 2020.

NEW RATES AND CHARGES

Classification	Rate
Contract Treated Water	P x \$3.260 plus (P-M) x \$0.810* Airgap P x \$3.980 plus (P-M) x \$0.810* Non-Airgap
Untreated Water Rates where there is no contract	
0 - 10,000,000 gallons	\$1.8666 per 1,000 gallons
11,000,000 - 20,000,000 gallons	\$1.6773 per 1,000 gallons
21,000,000 - 50,000,000 gallons	\$1.5819 per 1,000 gallons
51,000,000 -150,000,000 gallons	\$1.4863 per 1,000 gallons
151,000,000 & up gallons	\$1.4386 per 1,000 gallons
Untreated Water Rates under written contracts	\$0.7461 per 1,000 gallons

- * P = Total water delivery during the month in thousand gallons, except if the minimum monthly specified in the customer's contract is greater than P, P shall equal M.
- M = Minimum monthly amount of water specified in the customer's contract expressed in units of one thousand gallons.

For further information, please:

- Refer to the Rates and Prices or the Billing and Payment section of your contract
- Visit: <http://www.houstontx.gov/codes/> (Sections 47-61 and 47-84 et seq.)

Please contact Maria Carrillo at Customer Account Services at (832) 395-6220 if you have specific questions about your bill.

RESOLUTION NO. 2020-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Area Water Authority (“BAWA”) has submitted to BAWA’s Board of Directors a budget estimate of the revenues of BAWA and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2020, and ending September 30, 2021; and

WHEREAS, the Board of Directors of BAWA (the “Board”) received the General Manager’s estimate and held a public hearing thereon; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY:

Section 1: That the Board of Directors of the Baytown Area Water Authority hereby adopts the budget, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes for BAWA’s 2020-2021 fiscal year.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Area Water Authority.

INTRODUCED, READ and PASSED, by the affirmative vote of the Board of Directors of the Baytown Area Water Authority this the 17th day of June, 2020.

Brenda Bradley Smith
BRENDA BRADLEY SMITH, President

ATTEST:

Leticia Brysch
LETICIA BRYSCH, Assistant Secretary

APPROVED AS TO FORM:

Karen L. Horner
KAREN L. HORNER, Interim General Counsel



CRIME CONTROL AND PREVENTION DISTRICT (CCPD)

On Novemeber 3, 2015 the citizens voted to continue the Baytown Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a proposed local sales and use tax at a rate of one-eighth of one percent (1/8%).

BAYTOWN
**CRIME CONTROL AND
PREVENTION DISTRICT
(CCPD)**

ANNUAL PROGRAM OF SERVICES
2020-21

ADOPTED BUDGET



CRIME CONTROL AND PREVENTION DISTRICT (CCPD)

BOARD DIRECTORS

RIKKI WHEELER, President

DR. CHRIS L. WARFORD, Vice President

CITY CLERK, Secretary

STEELE ARTHUR, Director

JAMES COKER, Director

LLOYD J. HERRERA, Director

ANESIA LAMONT, Director

RANDALL B. STRONG, Director



**BAYTOWN
CRIME CONTROL PREVENTION DISTRICT (CCPD) FUND 206
BUDGET SUMMARY**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Sales Tax	\$ 1,865,902	\$ 1,906,878	\$ 1,571,257	\$ 1,615,389
Interest Income	7,743	2,000	2,000	500
Total Revenues	1,873,645	1,908,878	1,573,257	1,615,889
Expenditures				
Personnel	1,522,555	1,576,814	1,426,942	1,481,857
Supplies	9,534	87,500	13,500	-
Maintenance	174,414	328,134	258,135	-
Services	-	30,200	200	60,200
Total Operating	1,706,503	2,022,648	1,698,777	1,542,057
Capital Outlay	302,782	354,660	354,660	-
Unforeseen/New Initiatives	-	36,373	-	73,832
Total Expenditures	2,009,285	2,413,682	2,053,437	1,615,889
Excess (Deficit) Revenues Over Expenditures	(135,640)	(504,804)	(480,180)	-
Fund Balance - Beginning	615,820	480,180	480,180	-
Fund Balance - Ending	\$ 480,180	\$ (24,624)	\$ -	\$ -

20601 CRIME CONTROL PREVENTION DISTRICT (CCPD) - BUDGET NOTES

Acct #	Account Name	Amount
<u>PERSONNEL SERVICES</u>		
71002	Regular Wages	\$ 1,004,430
	(14) Patrol Officers	
	(1) Police Sergeant	
71009	Overtime	20,000
71021	Health Insurance	184,408
71022	TMRS	175,575
71023	FICA	76,838
71028	Workers Compensation	20,606
	TOTAL PERSONNEL SERVICES	<u>1,481,857</u>
<u>SERVICES</u>		
74070	Elections	60,000
74280	Bonds	200
	TOTAL SERVICES	<u>60,200</u>
	TOTAL OPERATING	<u>1,542,057</u>
<u>CONTINGENCY</u>		
99002	Unforeseen/New Initiative	73,832
	TOTAL CONTINGENCY	<u>73,832</u>
	TOTAL CCPD	<u>\$ 1,615,889</u>

RESOLUTION NO. 64

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN CRIME CONTROL AND PREVENTION DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Crime Control and Prevention District (the "District") has submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2020, and ending September 30, 2021, being the fifth of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") has received the General Manager's estimate and held public hearings thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearings, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board of Directors of the Baytown Crime Control and Prevention District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, for the District's 2020-2021 fiscal year.

Section 2: That the Secretary of the Baytown Crime Control and Prevention District is hereby ordered to submit for and on behalf of the Board of Directors the budget adopted in Section 1 to the City Council of the City of Baytown not later than the tenth (10th) day after the date hereof.

Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Crime Control and Prevention District.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Crime Control and Prevention District, this the 9th day of June, 2020.


RIKKI WHEELER, President

ATTEST:

LETICIA BRYSCH, Secretary



APPROVED AS TO FORM:

KAREN L. HORNER, Interim General Counsel

***FIRE CONTROL,
PREVENTION AND
EMERGENCY
MEDICAL SERVICES
DISTRICT
(FCPEMSD)***

On November 3, 2015 the citizens voted to continue the Baytown Fire Control, Prevention, and Emergency Medical Services District dedicated to fire safety and emergency medical services and the adoption of a proposed local sales and use tax at a rate of one-eighth of one percent (1/8%).

**BAYTOWN
FIRE CONTROL, PREVENTION
AND EMERGENCY MEDICAL
SERVICE DISTRICT (FCPEMSD)**

**ANNUAL PROGRAM OF SERVICES
2020-21**

ADOPTED BUDGET



FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD)

BOARD DIRECTORS

BRENDA BRADLEY SMITH, President

JOHN ADKINS, Vice President

CITY CLERK, Secretary

GERALD BALDWIN, Director

RICHARD CARR, Director

BARRY L. HAWKINS, Director

MAURICE WATTS, Director



BAYTOWN
FIRE - EMS SPECIAL DISTRICT FUND 207
BUDGET SUMMARY

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Sales Tax	\$ 1,880,820	\$ 1,902,651	\$ 1,543,744	\$ 1,626,391
Investment Interest	21,076	6,209	7,694	2,000
Total Revenues	<u>1,901,896</u>	<u>1,908,860</u>	<u>1,551,439</u>	<u>1,628,391</u>
Expenditures				
Personnel	382,357	392,515	395,468	402,841
Supplies	57,224	33,065	17,500	17,500
Maintenance	125,574	60,465	60,465	22,500
Services	-	30,200	30,200	60,200
Total Operating	<u>565,154</u>	<u>516,245</u>	<u>503,633</u>	<u>503,041</u>
Capital Outlay	231,440	945,000	945,000	245,000
Construction in Progress	69,827	506,290	-	-
Transfers Out	789,753	851,400	851,400	1,151,300
Unforeseen/New Initiatives	-	322,987	-	162,854
Total Expenditures	<u>1,656,174</u>	<u>3,141,922</u>	<u>2,300,033</u>	<u>2,062,196</u>
Excess (Deficit) Revenues				
Over Expenditures	245,722	(1,233,062)	(748,594)	(433,804)
Fund Balance - Beginning	936,674	1,182,396	1,182,396	433,804
Fund Balance - Ending	<u>\$ 1,182,396</u>	<u>\$ (50,666)</u>	<u>\$ 433,804</u>	<u>\$ -</u>

BAYTOWN
FIRE - EMS SPECIAL DISTRICT FUND 207
SPECIAL DISTRICT - FIRE/EMS - 20701

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Expenditures				
71002 Regular Wages	\$ 259,777	\$ 267,731	\$ 266,780	\$ 272,369
71009 Overtime	1,963	-	988	-
71021 Health Insurance	35,244	35,925	38,894	39,516
71022 TMRS	48,806	49,950	49,501	50,127
71023 FICA	19,397	21,491	20,717	21,938
71028 Workers Compensation	3,969	4,218	4,188	4,491
71041 Allowances	13,200	13,200	14,400	14,400
Personnel	382,357	392,515	395,468	402,841
72007 Wearing Apparel	50,000	15,565	-	-
72026 Cleaning & Janitorial Sup	534	1,500	1,500	1,500
72031 Chemical Supplies	5,910	16,000	16,000	16,000
72032 Medical Supplies	780	-	-	-
Supplies	57,224	33,065	17,500	17,500
		49,065	33,500	
73011 Buildings Maintenance	4,163	22,500	22,500	22,500
73042 Machinery & Equip Maint	121,410	37,965	37,965	-
Maintenance	125,574	60,465	60,465	22,500
74070 Elections	-	30,000	30,000	60,000
74280 Bonds	-	200	200	200
Services	-	30,200	30,200	60,201
Total Operating	565,154	516,245	503,633	503,042
84043 Motor Vehicles	231,440	945,000	945,000	245,000
84045 Radio & Testing Equipment	-	-	-	-
Total Capital	231,440	945,000	945,000	245,000
85011 Engineering	69,827	506,290	-	-
Total Construction in Progress	69,827	506,290	-	-
91350 To Gen Capital Proj Fund	-	-	-	-
91401 To G O I S	789,753	851,400	851,400	851,300
91101 To General Fund	-	-	-	300,000
Total Transfers Out	789,753	851,400	851,400	1,151,300
99001 Contingencies	-	322,987	-	162,854
Total Contingencies Out	-	322,987	-	162,854
Total Expenditures	\$ 1,656,174	\$ 3,141,922	\$ 2,300,033	\$ 2,062,196

20701 FIRE CONTROL PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT FCPEMSD - BUDGET NOTES

Acct #	Account Name	Amount
7100	<u>Personnel Services</u>	
71002	Regular Wages	\$ 272,369
	(1) Battalion Chief	
	(1) Fire Lieutenant	
	(1) Senior Administrative Support Specialist	
71021	Health Insurance	39,516
71022	TMRS	50,127
71023	FICA	21,938
71028	Workers Compensation	4,491
71041	Allowances	14,400
	TOTAL PERSONNEL SERVICES	402,841
7200	<u>Supplies</u>	
72026	Cleaning & Janitorial Sup	1,500
72031	Chemical Supplies	16,000
	TOTAL SUPPLIES	17,500
7300	<u>Maintenance</u>	
73011	Buildings Maintenance	22,500
	TOTAL MAINTENANCE	22,500
7400	<u>Services</u>	
74070	Elections	60,000
74280	Bonds	200
	TOTAL SERVICES	60,200
8000	<u>Capital Outlay</u>	
84043	Motor Vehicles	245,000
	Ambulance	245,000
	TOTAL CAPITAL OUTLAY	245,000

20701 FIRE CONTROL PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT FCPEMSD - BUDGET NOTES

Acct #	Account Name	Amount
9100	<u>Transfers Out</u>	
91401	To G O I S	851,300
	Principal & Interest Payment for Series 2018 CO Bond for Training Facility – Phase III	
91101	To General Fund	300,000
	One Time Transfer to the General Fund	
	TOTAL TRANSFERS OUT	1,151,300
9900	<u>Contingency</u>	
99001	Contingencies	162,854
	TOTAL CONTINGENCY	162,854
	TOTAL FCPEMSD	\$ 2,062,196

RESOLUTION NO. 72

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN ACCORDANCE WITH CHAPTER 344 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Fire Control, Prevention, and Emergency Medical Services District (the "District") has submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2020, and ending September 30, 2021, being the fifth of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 344 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") has received the General Manager's estimate and held a public hearing thereon as provided by both Chapter 344 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT:

Section 1: That the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes for the District's 2020-2021 fiscal year.

Section 2: That the Secretary of the Baytown Fire Control, Prevention, and Emergency Medical Services District is hereby ordered to submit for and on behalf of the Board of Directors the budget adopted in Section 1 to the City Council of the City of Baytown not later than the tenth (10th) day after the date hereof.

Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District, this the 16th day of June, 2020.


BRENDA BRADLEY SMITH, President

ATTEST:


LETICIA BRYSCH, Secretary

APPROVED AS TO FORM:


KAREN L. HORNER, Interim General Counsel



MUNICIPAL DEVELOPMENT DISTRICT

On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community.

**BAYTOWN
MUNICIPAL
DEVELOPMENT DISTRICT
(MDD)**

**ADOPTED PROJECTS BUDGET
2020-21**



BAYTOWN
**MUNICIPAL DEVELOPMENT
DISTRICT (MDD)
DIRECTORS**

BRANDON CAPETILLO, President

CHRIS PRESLEY, Vice President

LAURA ALVARADO, Secretary

CITY CLERK, Assistant Secretary

SUHEY RIOS-ALVAREZ, Director

HEATHER BETANCOURTH, Director

GARY ENGLERT, Director

MARY HERNANDEZ, Director

DAVID HIMSEL, Director

ROBERT C. HOSKINS, Director

DAVID P. JIRRELS, Director

CHARLES JOHNSON, Director

BAYTOWN
MUNICIPAL DEVELOPMENT DISTRICT
MAJOR BUDGET ISSUES
FISCAL YEAR 2020-21

On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District (MDD) and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development and parks projects that provide economic benefit, diversify the economic base of the community and improve our quality of life. The board is composed of the Mayor, six council members and four at-large resident members.

REVENUES – Sales tax revenue is budgeted at \$5,396,600. Along with other miscellaneous revenues, the total revenues for 2020-21 are projected at \$5,351,758.

EXPENDITURES – Included in this year’s program are ongoing economic development expenditures as well as improvements in the areas of utilities and parks. Generally, project costs may include functions such as services, construction or debt service on long-term construction projects.

FY21 NEW PROJECTS:

“Perfect Trail” Pilot Bundle – Jenkins Park \$350,000

This allocation provides funding to create a “pilot trails packet” complete with signage, mile markers, lights, cameras, and 911 location markers along the trail system at Jenkins Park. This will provide an opportunity to create and refine a complete trail system with the overall goal of expanding the Goose Creek Trail System in the coming years.

Annual Operating Impact: Operating and maintenance costs have no impact.

Park Security \$50,000

This allocation provides funding to purchase and enhance the park security to ensure a safe environment. Park safety is a priority in this budget’s implementation plan.

Annual Operating Impact: Operating and maintenance costs have no impact.

Basketball Shelters \$190,000

This allocation provides funding to add a metal shade structure over the current basketball courts at Lincoln Cedars and Unidad Parks. The covered court would allow for basketball to be played more often and during hot or inclement weather and to provide shade from the harmful UV from the sun.

Annual Operating Impact: Operating and maintenance costs have no impact.

Business Improvement Grant Program \$50,000

This allocation provides funding for an economic development tool allowing the City to work with small business owners to improve the aesthetic appearance of their establishment. The 50-50 match program goal is to improve commercial/retail businesses along well-traveled City streets making the businesses welcoming to customers and making the properties more valuable.

Annual Operating Impact: Operating and maintenance costs have no impact.

BAYTOWN
MUNICIPAL DEVELOPMENT DISTRICT
MAJOR BUDGET ISSUES
FISCAL YEAR 2020-21

Baytown Revolving Loan Fund \$100,000

This allocation provides funding to provide low-interest, supplemental financing to assist with business start-ups and the expansion of businesses for the purposes of creating jobs and enhancing private capital investment within the City. The goal is to assist businesses and entrepreneurs that cannot obtain 100% of economically feasible financing due to conventional interest rates and/or lending exposure limits applied by lending institutions. The BRLF supplements existing investment through the offer of low interest and subordinate financing that local lending institutions may view as “riskier” loans.

Annual Operating Impact: *Operating and maintenance costs have no impact.*

**MUNICIPAL DEVELOPMENT DISTRICT (MDD) PROGRAM FUND
BUDGET SUMMARY for Fiscal Year 2020-21**

	Actual 2018-19	Total Allocation 2019-20	Estimated 2019-20	Total Allocation 2020-21
Beginning working capital	\$ 5,464,674	\$ 3,994,598	\$ 3,994,598	\$ 4,253,384
Revenues				
Sales Taxes	6,613,819	6,866,908	6,866,908	5,396,600
Rebates	(87,818)	(84,510)	(84,510)	(59,842)
Investment Interest	93,752	43,603	43,603	15,000
Loan Repayments	11,201	11,090	11,090	-
Interest on Loans	2,603	-	-	-
Total MDD Revenues	6,633,557	6,837,091	6,837,091	5,351,758
Expenditures				
Economic Development Projects				
Development of New and Expansion of Existing Businesses and Industry	87,959	203,966	57,108	375,250
Econ Development Foundation - Basic Economic Development Services	250,000	250,000	250,000	250,000
Economic Development Manager	79,675	143,857	150,696	156,544
Econ Development Foundation - Special Economic Development Projects	94,680	177,715	40,000	150,000
Economic Development - 123 W. Defee	-	75,000	75,000	-
Economic Incentive - HEB	300,000	300,000	300,000	150,000
Brunson Redevelopment	1,260,110	-	984	-
Convention Center Debt Service	1,154,975	1,154,975	1,154,975	1,600,000
Property Acquisition for Economic Development	418,777	421,431	-	400,000
Citizens Bank Building	-	1,200,000	300,000	1,400,000
Texas Ave (Block 100) Development	25,323	270,000	-	-
Business Improvement Grant Program	-	-	-	50,000
Baytown Revolving Loan Fund	-	-	-	100,000
Subtotal	3,671,499	4,196,944	2,328,763	4,631,794
Streets, Drainage, Sidewalks & Signalization Projects				
Land Acquisition for New Thoroughfares	-	161,710	-	-
Downtown Infrastructure	425,009	360,000	-	-
Subtotal	425,009	521,710	-	-
Utility Projects				
Economic Dev. Cost Share with Developers to Upsize New Utilities	-	55,250	-	-
I-10 Lift Station	-	251,439	-	251,439
NE WW Treatment Plant Debt Service (60% 2014, 2015 & 2016 GO's Refunding) Year 7 of 21	991,723	996,144	996,144	953,813
Tri City Beach Road Sewer	-	70,000	-	-
Subtotal	991,723	1,372,833	996,144	1,205,252
Parks Projects				
Aquatics Master Plan Phase 1 & 2 Construction (Debt Svc on \$6mm) Year 2 of 12	437,538	419,238	419,238	394,850
Pirates Bay Waterpark Expansion (Debt Service on \$5.5mm) Year 8 of 20	373,554	367,221	367,221	362,387
Baytown Sports League Improvements	54,094	50,000	50,000	50,000
Rent/Purchase of Ice Rink for Town Square	101,208	100,000	98,397	100,000
Goose Creek Trail - Phase VI	8,500	-	-	-
Land Acquisition - Future Parks (Ginger Creek)	6,615	210,000	210,000	-
Repair Fire Fighter Memorial	-	61,872	15,000	-
Evergreen Park Land	425,000	-	-	-

**MUNICIPAL DEVELOPMENT DISTRICT (MDD) PROGRAM FUND
BUDGET SUMMARY for Fiscal Year 2020-21**

	Actual 2018-19	Total Allocation 2019-20	Estimated 2019-20	Total Allocation 2020-21
Evergreen Park Bldg Rehab	625,465	-	-	-
Goose Creek Stream Clean Up	-	20,000	-	-
Jenkins Park	5,893	-	-	-
City Gateway Project III	8,405	38,079	38,079	-
Park Operations Center	109,037	1,040,782	190,639	850,143
Dredging - Bayland Marina & Channels	7,300	460,000	1,330,747	-
Ward Road Walking Loop Trail	129,640	15,360	4,727	-
EPA Tree Planting Project	-	100,000	100,000	-
Goose Creek Trail Heads	49,965	-	-	-
Holloway Park Tennis Courts	13,000	-	-	-
Central Heights Park Basketball Cover	85,083	-	-	-
Median Beautification	16,355	49,048	49,048	50,000
Lighting for Jenkins Dog Park	101,743	37,053	-	-
Crocket & Baybrook Connect Trail	6,000	-	-	-
JC Holloway Parking Lot Improvements	151,008	125,000	-	-
Park Development (Russell Park)	-	300,000	-	300,000
Goose Creek Trail Phase VI & VII	-	150,000	75,000	75,000
"Perfect Trail" Pilot Bundle - Jenkins Park (lighting, signage & security cameras)	-	-	-	350,000
Park Security	-	-	-	50,000
Basketball Shelters	-	-	-	190,000
Subtotal	2,715,403	3,543,653	2,948,097	2,772,380
Total MDD Projects	7,803,634	9,635,140	6,273,004	8,609,426
Other				
Project Administration and Overhead	300,000	425,000	300,000	300,000
Unforeseen/New Initiatives	-	5,301	5,301	695,716
Subtotal	300,000	430,301	305,301	995,716
Total MDD Expenditures	8,103,634	10,065,441	6,578,305	9,605,142
Revenues over (under) expenses	(1,470,077)	(3,228,350)	258,786	(4,253,384)
Ending working capital	\$ 3,994,598	\$ 766,247	\$ 4,253,384	\$ -

**MUNICIPAL DEVELOPMENT DISTRICT (MDD) PROGRAM FUND
BUDGET SUMMARY - PROJECTED WORKING CAPITAL**

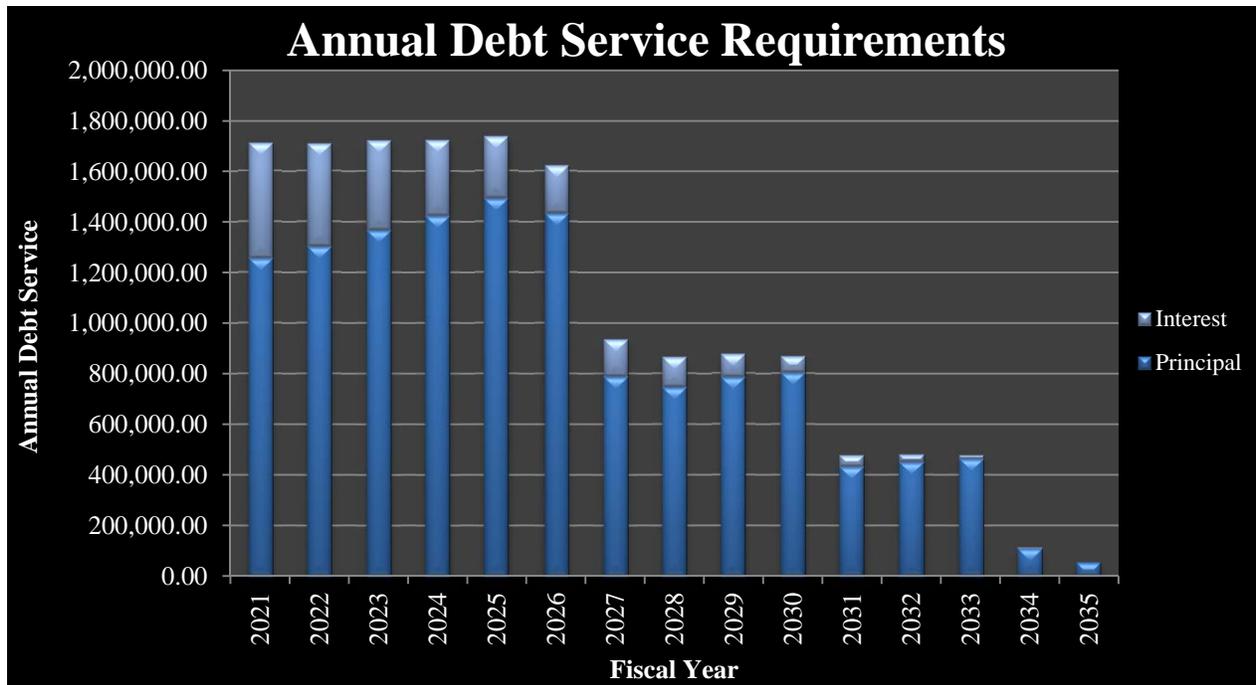
Fiscal Year 2020-21

Estimated revenue growth for projected years: 2.0%

		Estimated Expenditures 2019-20	Total Allocation 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26
Revenues								
	Sales Taxes	6,866,908	5,396,600	5,505,000	5,621,054	5,826,823	5,943,000	6,062,000
	Rebates	(84,510)	(59,842)	(61,000)	(62,000)	(63,000)	(64,000)	(65,000)
	Investment Interest	43,603	15,000	15,000	15,000	15,000	15,000	15,000
	Loan Repayments	11,090	-	-	-	-	-	-
	Total MDD Revenues	6,837,091	5,351,758	5,459,000	5,574,054	5,778,823	5,894,000	6,012,000
Expenditures								
Economic Development Projects								
	Development of New and Expansion of Existing Businesses and Industry	57,108	375,250	300,000	300,000	300,000	300,000	300,000
	Econ Development Foundation - Basic Economic Development Services	250,000	250,000	250,000	250,000	250,000	250,000	250,000
	Economic Development Manager	150,696	156,544	149,000	152,000	155,000	158,000	161,000
	Econ Development Foundation - Special Economic Development Projects	40,000	150,000	100,000	100,000	100,000	100,000	100,000
	Economic Development - 123 W. Defee	75,000	-	-	-	-	-	-
	Economic Incentive - HEB	300,000	150,000	150,000	150,000	150,000	150,000	150,000
	Brunson Redevelopment	984	-	-	-	-	-	-
	Convention Center Debt Service	1,154,975	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
	Property Acquisition for Economic Development	-	400,000	100,000	100,000	300,000	300,000	300,000
	Citizens Bank Building	300,000	1,400,000	-	-	-	-	-
	Business Improvement Grant Program	-	50,000	-	-	-	-	-
	Baytown Revolving Loan Fund	-	100,000	-	-	-	-	-
	Subtotal	2,328,763	4,631,794	2,649,000	2,652,000	2,855,000	2,858,000	2,861,000
Streets, Drainage, Sidewalks & Signalization Projects								
	Land Acquisition for New Thoroughfares	-	-	100,000	100,000	100,000	100,000	100,000
	Land for San Jacinto Blvd	-	-	-	-	-	-	-
	Downtown Infrastructure	-	-	-	-	-	-	-
	Subtotal	-	-	100,000	100,000	100,000	100,000	100,000
Utility Projects								
	Economic Dev. Cost Share with Developers to Upsize New Utilities	-	-	150,000	150,000	150,000	150,000	150,000
	I-10 Lift Station	-	251,439	-	-	-	-	-
	NE WW Treatment Plant Debt Service (60% 2014, 2015 & 2016 GO's Refunding) Year 7 of 21	996,144	953,813	958,750	962,725	968,718	973,066	871,663
	Tri City Beach Road Sewer	-	-	-	-	-	-	-
	Subtotal	996,144	1,205,252	1,108,750	1,112,725	1,118,718	1,123,066	1,021,663
Parks Projects								
	Aquatics Master Plan Phase 1 & 2 Construction (Debt Svc on \$6mm) Year 2 of 12	419,238	394,850	389,050	396,575	392,350	397,825	386,450
	Pirates Bay Waterpark Expansion (Debt Service on \$5.5mm) Year 8 of 20	367,221	362,387	360,900	362,754	362,754	365,704	364,396
	Baytown Sports League Improvements	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	Rent/Purchase of Ice Rink for Town Square	98,397	100,000	100,000	100,000	100,000	100,000	-
	Land Acquisition - Future Parks (Ginger Creek)	210,000	-	-	-	-	-	-
	Repair Fire Fighter Memorial	15,000	-	-	-	-	-	-
	City Gateway Project III	38,079	-	-	-	-	-	-
	Park Operations Center	190,639	850,143	-	-	-	-	-
	Dredging - Bayland Marina & Channels	1,330,747	-	-	-	-	-	-
	Ward Road Walking Loop Trail	4,727	-	-	-	-	-	-
	EPA Tree Planting Project	100,000	-	-	-	-	-	-
	Median Beautification	49,048	50,000	-	-	-	-	-
	Park Development (Russell Park)	-	300,000	-	-	-	-	-
	Goose Creek Trail Phase VI & VII signage & security cameras)	75,000	75,000	-	-	-	-	-
	Park Security	-	350,000	-	-	-	-	-
	Basketball Shelters	-	50,000	-	-	-	-	-
	Future Projects	-	190,000	-	-	-	-	-
	Subtotal	2,948,097	2,772,380	1,226,250	909,329	905,104	1,012,934	1,229,337
Total MDD Projects		6,273,004	8,609,426	5,084,000	4,774,054	4,978,823	5,094,000	5,212,000
Other								
	Project Administration and Overhead	300,000	300,000	300,000	300,000	300,000	300,000	300,000
	Unforeseen/New Initiatives	5,301	695,716	75,000	500,000	500,000	500,000	500,000
	Subtotal	305,301	995,716	375,000	800,000	800,000	800,000	800,000
Total MDD Expenditures		6,578,305	9,605,142	5,459,000	5,574,054	5,778,823	5,894,000	6,012,000
Revenues over (under) expenditures		258,786	(4,253,384)	-	-	-	-	-
Ending working capital		4,253,384	-	-	-	-	-	-

BAYTOWN
BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2021	1,254,780	240,699	215,572	456,271	1,711,051
2022	1,301,885	215,572	191,242	406,814	1,708,699
2023	1,366,686	191,242	164,126	355,368	1,722,054
2024	1,423,952	164,126	135,744	299,871	1,723,822
2025	1,492,225	135,744	108,626	244,370	1,736,595
2026	1,432,957	108,626	80,925	189,551	1,622,508
2027	788,435	80,925	66,294	147,219	935,654
2028	746,159	66,294	52,974	119,268	865,427
2029	784,030	52,974	38,894	91,869	875,899
2030	802,619	38,894	26,190	65,084	867,702
2031	432,874	26,190	18,944	45,133	478,007
2032	449,796	18,944	11,297	30,241	480,037
2033	463,384	11,297	3,217	14,514	477,898
2034	107,340	3,217	1,070	4,287	111,627
2035	53,503	1,070	-	1,070	54,573
\$	12,900,625	\$ 1,355,814	\$ 1,115,115	\$ 2,470,930	\$ 15,371,555



**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2013		Date of Issue: May 26, 2013					\$ 5,500,000	
Tax & Revenue Certificate of Obligation: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	4.000%	\$ -	\$ 69,177	\$ 64,377	\$ 133,554	\$ 133,554	\$ 5,500,000	
2014	2.000%	216,667	81,031	78,865	159,896	376,563	5,283,333	
2015	2.000%	220,000	78,865	76,665	155,529	375,529	5,063,333	
2016	2.000%	225,000	76,665	74,415	151,079	376,079	4,838,333	
2017	2.000%	230,000	74,415	72,115	146,529	376,529	4,608,333	
2018	2.500%	235,000	72,115	69,177	141,292	376,292	4,373,333	
2019	4.000%	240,000	69,177	64,377	133,554	373,554	4,133,333	
2020	4.000%	243,333	64,377	59,510	123,888	367,221	3,890,000	
2021	4.000%	248,333	59,510	54,544	114,054	362,388	3,641,667	
2022	2.500%	255,000	54,544	51,356	105,900	360,900	3,386,667	
2023	2.500%	263,333	51,356	48,065	99,421	362,754	3,123,333	
2024	2.500%	270,000	48,065	44,690	92,754	362,754	2,853,333	
2025	2.625%	280,000	44,690	41,015	85,704	365,704	2,573,333	
2026	3.000%	286,667	41,015	36,715	77,729	364,396	2,286,667	
2027	3.000%	295,000	36,715	32,290	69,004	364,004	1,991,667	
2028	3.125%	305,000	32,290	27,524	59,814	364,814	1,686,667	
2029	3.125%	315,000	27,524	22,602	50,126	365,126	1,371,667	
2030	3.250%	325,000	22,602	17,321	39,923	364,923	1,046,667	
2031	3.250%	336,667	17,321	11,850	29,171	365,838	710,000	
2032	3.300%	350,000	11,850	6,075	17,925	367,925	360,000	
2033	3.375%	360,000	6,075	-	6,075	366,075	-	
		\$ 5,500,000	\$ 1,039,376	\$ 953,545	\$ 1,992,921	\$ 7,492,921		

Call Option: Bonds maturing on 02/01/2023 to 02/01/2033 callable in whole or in part on any date beginning 02/01/22 @ par.

Series 2014		Date of Issue: April 1, 2014					\$ 2,100,283	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014		\$ -	\$ -	\$ 21,885	\$ 21,885	\$ 21,885	\$ 2,100,283	
2015	2.000%	115,291	37,163	36,023	73,186	188,477	1,984,992	
2016	3.000%	174,064	36,023	33,412	69,434	243,498	1,810,928	
2017	3.000%	152,720	33,412	31,121	64,532	217,252	1,658,208	
2018	3.000%	135,056	31,121	29,095	60,216	195,272	1,523,152	
2019	3.000%	140,208	29,095	26,992	56,087	196,295	1,382,944	
2020	4.000%	145,728	26,992	24,077	51,069	196,797	1,237,216	
2021	4.000%	130,272	24,077	21,472	45,549	175,821	1,106,944	
2022	4.000%	135,792	21,472	18,756	40,228	176,020	971,152	
2023	4.000%	142,048	18,756	15,915	34,671	176,719	829,104	
2024	4.000%	148,304	15,915	12,949	28,864	177,168	680,800	
2025	4.000%	154,560	12,949	9,858	22,807	177,367	526,240	
2026	4.000%	131,744	9,858	7,223	17,081	148,825	394,496	
2027	3.250%	43,424	7,223	6,517	13,740	57,164	351,072	
2028	3.375%	44,896	6,517	5,760	12,277	57,173	306,176	
2029	3.500%	46,368	5,760	4,948	10,708	57,076	259,808	
2030	3.500%	48,208	4,948	4,105	9,053	57,261	211,600	
2031	3.750%	50,048	4,105	3,166	7,271	57,319	161,552	
2032	3.750%	51,888	3,166	2,193	5,359	57,247	109,664	
2033	4.000%	53,728	2,193	1,119	3,312	57,040	55,936	
2034	4.000%	55,936	1,119	-	1,119	57,055	-	
		\$ 2,100,283	\$ 331,863	\$ 316,585	\$ 648,448	\$ 2,748,731		

Call Option: Bonds maturing on 02/01/2025 to 02/01/2034 callable in whole or in part on any date beginning 02/01/24 @ par.

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2015							Date of Issue: July 7, 2015	\$ 1,770,131
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	0	\$ 21,331	\$ 47,057	\$ 41,308	\$ 88,365	\$ 109,696	\$ 1,748,800	
2017	5.000%	101,060	41,308	38,781	80,089	181,150	1,647,739	
2018	5.000%	107,705	38,781	36,089	74,870	182,575	1,540,035	
2019	5.000%	114,349	36,089	33,230	69,319	183,667	1,425,686	
2020	5.000%	121,692	33,230	30,188	63,418	185,110	1,303,994	
2021	5.000%	129,385	30,188	26,953	57,141	186,526	1,174,609	
2022	5.000%	137,079	26,953	23,526	50,479	187,558	1,037,530	
2023	5.000%	145,821	23,526	19,881	43,407	189,227	891,709	
2024	5.000%	154,913	19,881	16,008	35,888	190,801	736,797	
2025	5.000%	164,704	16,008	11,890	27,898	192,602	572,093	
2026	5.000%	95,116	11,890	9,512	21,402	116,518	476,977	
2027	5.000%	100,011	9,512	7,012	16,524	116,536	376,965	
2028	3.375%	41,263	7,012	6,316	13,328	54,591	335,702	
2029	3.500%	42,662	6,316	5,569	11,885	54,547	293,040	
2030	3.625%	44,411	5,569	4,764	10,333	54,744	248,629	
2031	3.625%	46,159	4,764	3,927	8,692	54,851	202,470	
2032	3.750%	47,908	3,927	3,029	6,957	54,864	154,563	
2033	3.750%	49,656	3,029	2,098	5,127	54,783	104,907	
2034	4.000%	51,404	2,098	1,070	3,168	54,573	53,502	
2035	4.000%	53,503	1,070	-	1,070	54,573	-	
		\$ 1,770,131	\$ 368,208	\$ 321,151	\$ 689,359	\$ 2,459,490		

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/25 @ par.

Series 2016							Date of Issue: July 19, 2016	\$ 4,493,018
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016		\$ -	\$ -	\$ 7,811	\$ 7,811	\$ 7,811	\$ 4,493,018	
2017	4.000%	113,441	117,158	114,889	232,047	345,488	4,379,577	
2018	4.000%	386,455	114,889	107,160	222,049	608,505	3,993,122	
2019	5.000%	407,631	107,160	96,969	204,129	611,761	3,585,490	
2020	5.000%	431,076	83,825	73,048	156,874	587,949	3,154,415	
2021	5.000%	456,789	73,048	61,629	134,677	591,466	2,697,626	
2022	5.000%	484,015	61,629	49,528	111,157	595,172	2,213,611	
2023	5.000%	510,484	49,528	36,766	86,295	596,779	1,703,127	
2024	5.000%	540,735	36,766	23,248	60,014	600,749	1,162,392	
2025	4.000%	567,961	23,248	11,889	35,136	603,097	594,431	
2026	4.000%	594,431	11,889	-	11,889	606,319	-	
		\$ 4,493,018	\$ 679,141	\$ 582,938	\$ 1,262,078	\$ 5,755,096		

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2019		Date of Issue: May 2, 2019					\$ 3,595,000	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ -	\$ 48,046	\$ 48,046	\$ 48,046	\$ 3,595,000	
2020	3.5%	280,000	58,075	53,875	111,950	391,950	3,315,000	
2021	3.5%	290,000	53,875	50,975	104,850	394,850	3,025,000	
2022	3.6%	290,000	50,975	48,075	99,050	389,050	2,735,000	
2023	3.8%	305,000	48,075	43,500	91,575	396,575	2,430,000	
2024	4.0%	310,000	43,500	38,850	82,350	392,350	2,120,000	
2025	4.0%	325,000	38,850	33,975	72,825	397,825	1,795,000	
2026	4.1%	325,000	33,975	27,475	61,450	386,450	1,470,000	
2027	4.3%	350,000	27,475	20,475	47,950	397,950	1,120,000	
2028	4.3%	355,000	20,475	13,375	33,850	388,850	765,000	
2029	4.4%	380,000	13,375	5,775	19,150	399,150	385,000	
2030	4.4%	385,000	5,775	-	5,775	390,775	-	
		\$ 3,595,000	\$ 394,425	\$ 384,396	\$ 778,821	\$ 4,373,821		

RESOLUTION NO. 395

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT:

Section 1: That the budget estimate of the revenues of the Baytown Municipal Development District and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2020, and ending September 30, 2021, as finally submitted to the Board of Directors by the General Manager of said District, is hereby adopted and approved as the budget estimate of all the current expenses, as well as the fixed charges against said District for the fiscal year beginning October 1, 2020, and ending September 30, 2021. A copy of the budget is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Municipal Development District.

INTRODUCED, READ, and PASSED by the affirmative vote of the Board of Directors of the Baytown Municipal Development District this the 4th day of June, 2020.


BRANDON CAPETILLO, President

ATTEST:


LETICIA BRYSCH, Assistant Secretary



APPROVED AS TO FORM:


KAREN L. HORNER, Interim General Counsel

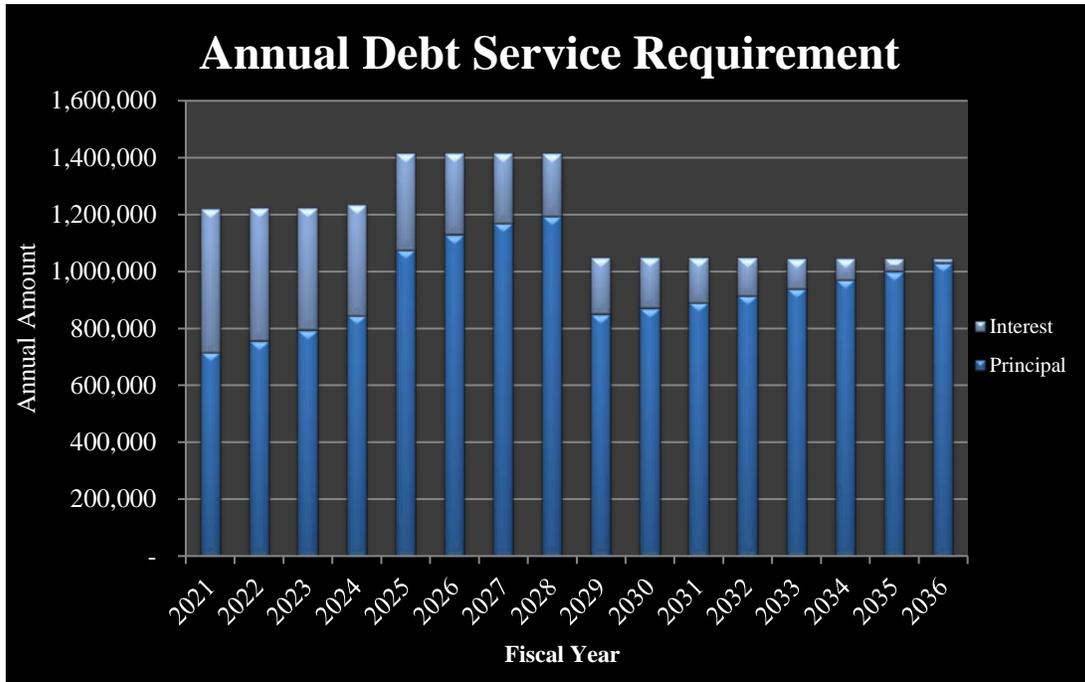
***BAYTOWN
REINVESTMENT
ZONE #1***

**BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216
BUDGET SUMMARY**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Sources of Funding				
TIRZ Increment - City	\$ 2,323,051	\$ 2,181,234	\$ 2,308,272	\$ 2,250,000
TIRZ Increment - Harris County	98,290	585,501	969,310	550,000
TIRZ Increment - Chambers County	-	-	-	88,812
Chevron Phillips	969,971	2,904,689	-	-
Escrowed 2008 Debt Service Fund	-	-	197,981	-
2008 Bond Reserve	-	-	206,063	-
Escrow earnings	-	100	-	-
Total Sources	3,391,312	5,671,524	3,681,626	2,888,812
Uses of Funding				
Zone Adm. & Project Mgmt.	1,929	17,000	8,000	8,000
Legal Services	4,941	8,000	15,000	12,000
Data Base Management	2,475	2,700	2,700	2,700
Accounting Services	-	3,500	-	-
Land Maintenance	-	-	112,000	160,000
Developer Payments	-	-	-	-
Chevron Phillips	969,971	2,904,689	-	-
Street projects-City	-	-	-	-
Street projects-County	-	-	-	-
TIRZ Improvements	2,128,227	1,200,000	-	500,000
TIRZ Fees (rooftops)	86,600	88,800	88,800	128,600
Debt Service	150,000	155,000	825,000	-
Interest on Bonds	56,063	47,438	47,438	-
Fiscal Agent Fees	3,500	2,500	3,500	-
City Services	100,361	102,870	102,870	112,500
CO Debt Service-County	647,335	585,501	969,310	550,000
CO Debt Service-City	559,521	628,606	244,796	669,356
Total Uses	4,710,923	5,746,604	2,419,414	2,143,156
Excess (Deficit) Sources Over Uses	(1,319,611)	(75,080)	1,262,212	745,656
Working Capital - Beginning:				
Harris County	639,367	90,322	90,322	90,322
Chambers County	-	-	-	-
City of Baytown	2,236,930	1,466,364	1,466,364	2,728,576
Total	2,876,297	1,556,686	1,556,686	2,818,898
Working Capital - Ending:				
Harris County	90,322	675,823	90,322	90,322
Chambers County	-	-	-	88,812
City of Baytown	1,466,364	805,783	2,728,576	3,385,420
Total	\$ 1,556,686	\$ 1,481,606	\$ 2,818,898	\$ 3,564,554
City of Baytown	214		FY21 Adopted Budget	

**BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216
ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT**

Fiscal Year	Principal	Interest	Annual Requirement	Principal Outstanding
2021	715,000	504,356	1,219,356	14,430,000
2022	755,000	467,606	1,222,606	13,675,000
2023	795,000	428,856	1,223,856	12,880,000
2024	845,000	387,856	1,232,856	12,035,000
2025	1,075,000	339,856	1,414,856	10,960,000
2026	1,130,000	284,731	1,414,731	9,830,000
2027	1,170,000	244,781	1,414,781	8,660,000
2028	1,195,000	220,384	1,415,384	7,465,000
2029	850,000	198,125	1,048,125	6,615,000
2030	870,000	178,231	1,048,231	5,745,000
2031	890,000	156,775	1,046,775	4,855,000
2032	915,000	131,925	1,046,925	3,940,000
2033	940,000	104,100	1,044,100	3,000,000
2034	970,000	75,450	1,045,450	2,030,000
2035	1,000,000	45,900	1,045,900	1,030,000
2036	1,030,000	15,450	1,045,450	-
\$	15,145,000	\$ 3,784,384	\$ 18,929,384	



**BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216
DETAIL DEBT AMORTIZATION SCHEDULE**

Certificates of Obligation		Funding: TIRZ					\$ 17,635,000
Series 2016		Date of Issue - July 19, 2016					Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2017	5.00%	570,000	335,163	299,966	635,129	1,205,129	17,065,000
2018	2.00%	610,000	299,966	293,866	593,831	1,203,831	16,455,000
2019	5.00%	635,000	293,866	277,991	571,856	1,206,856	15,820,000
2020	5.00%	675,000	277,991	261,116	539,106	1,214,106	15,145,000
2021	5.00%	715,000	261,116	243,241	504,356	1,219,356	14,430,000
2022	5.00%	755,000	243,241	224,366	467,606	1,222,606	13,675,000
2023	5.00%	795,000	224,366	204,491	428,856	1,223,856	12,880,000
2024	5.00%	845,000	204,491	183,366	387,856	1,232,856	12,035,000
2025	5.00%	1,075,000	183,366	156,491	339,856	1,414,856	10,960,000
2026	5.00%	1,130,000	156,491	128,241	284,731	1,414,731	9,830,000
2027	2.00%	1,170,000	128,241	116,541	244,781	1,414,781	8,660,000
2028	2.13%	1,195,000	116,541	103,844	220,384	1,415,384	7,465,000
2029	2.25%	850,000	103,844	94,281	198,125	1,048,125	6,615,000
2030	2.38%	870,000	94,281	83,950	178,231	1,048,231	5,745,000
2031	2.50%	890,000	83,950	72,825	156,775	1,046,775	4,855,000
2032	3.00%	915,000	72,825	59,100	131,925	1,046,925	3,940,000
2033	3.00%	940,000	59,100	45,000	104,100	1,044,100	3,000,000
2034	3.00%	970,000	45,000	30,450	75,450	1,045,450	2,030,000
2035	3.00%	1,000,000	30,450	15,450	45,900	1,045,900	1,030,000
2036	3.00%	1,030,000	15,450	-	15,450	1,045,450	-
		\$ 17,635,000	\$ 3,229,735	\$ 2,894,572	\$ 5,218,351	\$ 23,759,307	

Call Option: Bonds maturing on 02/01/2027 to 02/01/2036 callable in whole or in part on any date beginning 02/01/2027 @ par.

CITY OF BAYTOWN
BETTER BAYTOWN CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2020-21

The Capital Improvement Program (CIP) is the City's multi-year plan for the acquisition and construction of municipal public improvements. Projects included in the CIP are usually street & sidewalk improvements, public utilities, drainage projects, recreational facilities and economic development projects. Projects within the CIP are intended to reflect the community's values and goals, and also the overall policy goals of the City Council, including existing city-wide long range plans.

Capital Project Planning

The Capital Project Planning process is an ongoing assessment of the physical needs of the community. The City has developed a 5-year plan inclusive of all functions within the City organization. Projects are placed in the CIP based on a variety of factors: maintenance of existing infrastructure, compliance with regulatory requirements, management of community growth, execution of city-wide or asset-specific master plans, or response to natural disasters. Starting with the FY21 budget, a listing of projects planned over the next 5-10 years is shown. The project list will be vetted to greater detail prior to the FY22 budget once the City has completed the stormwater master plan, facilities master plan, sidewalk master plan and the update to the pavement condition index and pavement preservation plan.

Capital Project Budgeting

Funding for CIP projects is provided primarily from the following sources: General Obligation (GO) bonds, Certificates of Obligation (CO) bonds, sales tax revenue from the Municipal Development District (MDD), Street Maintenance Sales Tax (SMST), and Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), grants or loans from FEMA, CDBG, Harris County, Harris County Flood Control District, H-GAC, and the Texas Water Development Board, General Fund and Water & Sewer Fund CIP cash, Water & Sewer Impact Fees, Baytown Area Water Authority (BAWA), Hotel Occupancy Tax, Economic Development Agreements, and Baytown Tax Increment Reinvestment Zone #1 (TIRZ). A summary of FY21 CIP projects is listed below for informational purposes only. Projects funded either entirely or partially by the Municipal Development District (MDD) have been approved by the MDD Board. Similarly, projects funded by the TIRZ and BAWA have been approved by those governing boards. The relationship between assessed valuation, outstanding debt, annual debt service requirements and general government expenditures provide a basis of project consideration and funding. In addition to refining the future project needs, City staff will be working with City Council's Finance Committee and the entire Council prior to the FY22 budget process to look at long-term financial projections, the ability to fund projects, and the timing of funding for projects in the 5-year CIP plan. This will result in a more comprehensive Capital Improvement Program for adoption with the FY22 budget.

CITY OF BAYTOWN
BETTER BAYTOWN CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2020-21

CIP Projects in Design

- Russell Park Site Work and Drainage Improvements
- American Little League Park Improvements
- Newcastle Park Improvements
- Chandler Arboretum
- Garth Road Reconstruction and Widening – Phases A&B
- Ginger Creek Subdivision Street Reconstruction
- Market Street Revitalization and Rails to Trails
- Cedar Bayou Lynchburg (Garth to Wade) Reconstruction and Widening
- Cedar Bayou Crossing
- John Martin (I-10 to Wallisville) Reconstruction and Widening
- Baker Road Railroad Crossing Safety Improvements
- I-10 Intersection Improvements (Sjolander, N. Main, John Martin)
- I-10 Lift Station #1 Improvements
- Lannie Lift Station Improvements
- Texas Avenue Lift Station Improvements
- Transite Pipe Waterline Replacement Program – Year 1

CIP Projects in Construction

- S. Main Drainage Improvements
- Lincoln Cedars Drainage Improvements
- Julie Ann Villa Drainage Improvements
- Bayou Oaks/Trailwood Area Drainage Improvements
- Citizens Bank Renovation
- Public Safety Facility
- Bayland Island Hotel and Convention Center
- Animal Services and Adoption Center
- Roseland Pavilion
- Goose Creek Trail – Phase 7
- Jenkins Park Perfect Trail
- Russell Park Equestrian Trail
- Rollingbrook Street Reconstruction
- Flamingo, Egret, Bluebill and Angelfish (Bay Oaks Harbor) Street Reconstruction
- Allenbrook and Edgebrook Street Reconstruction
- Colby and Narcille Street Reconstruction
- Fairway Street Reconstruction
- Savell Street Reconstruction

- Sidewalk Master Plan Implementation – Year 1
- Traffic Signal Modernization
- Traffic Signal Communication System Improvements
- Traffic Signal Intersection Re-wiring
- Harris County Transit Sidewalk Partnership
- Chambers Commons Lift Station and Gravity Relief Interceptors
- Baker Road Lift Station
- West District Wastewater Treatment Plant Second Feed
- Water and Sewer Utilities for Annexed Areas (Sjolander, Crosby Cedar Bayou, Barkuloo, Connally)
- East District Wastewater Treatment Plant – Phase 1 Rehab

CIP Projects Seeking Outside Funding

- W. Texas Avenue Drainage Improvements – Phase 2
- Danubina Area Drainage Improvements
- Old Baytown Area Drainage Improvements
- Fire Station #8 (Chambers County ETJ)
- East District Wastewater Treatment Plant – Phase 2 Rehab
- Garth Road Reconstruction and Widening – Phases C-F
- Russell Park – Phase 1

CITY OF BAYTOWN
CAPITAL IMPROVEMENT PROGRAM FUND (CIPF) 351
BUDGET SUMMARY

	Actual 2018-19	Total Allocation 2019-20	Estimated 2019-20	Total Allocation 2020-21
Revenues				
Interest on Investments	\$ 147,200	\$ 51,125	\$ 76,683	\$ 36,500
Transfer in for Capital Improvements	4,690,000	6,390,000	5,950,000	6,142,000
Contributed Capital	35,000	-	-	-
Contributions from Special Districts	425,000	425,000	-	-
Total Revenues	<u>5,297,200</u>	<u>6,866,125</u>	<u>6,026,683</u>	<u>6,178,500</u>
Expenditures				
CIP Project Management	337,801	440,000	386,049	503,822
Demolition of Buildings	157,437	68,545	247,977	-
Street Projects	129,181	8,069,804	516,318	-
Garth Road Improvements	(308)	602,064	-	-
Fire Training Center PIII	13,704	-	13,559	275,965
Pinehurst Safety Improvement	-	-	28,620	-
Park Street Property Number 1106	5,069	-	-	-
Traffic Signal - N. Main and Hunt	60,842	-	70,570	-
Signal - Annual Modernization Project	-	-	-	475,000
Signal - Annual Communication Project	-	-	-	300,000
Intersection Rewiring Program	-	-	-	200,000
San Jacinto Blvd	35,000	-	-	-
Comprehensive Plan	-	100,000	-	100,000
Cedar Bayou Crossing	-	440,000	-	515,000
Russell Park	9,635	219,275	-	232,667
Paint Bridge Overpasses	49,051	-	-	-
Trak Software	-	-	53,459	-
Police Master Plan	-	-	6,578	-
Marina Overdredging Costs - Harvey	3,465	-	25,335	-
Citizens Bank Building	101,334	357,137	49,241	610,000
Stormwater Vehicles	200,429	-	-	-
Market Street Study	22,100	-	-	-
Market Street Revitalization Design	-	-	-	624,000
Market Street Revitalization Construction	-	-	-	4,616,000
Brunson Theater	67,000	-	-	-
Traffic Signal - Stonehedge and Bush	200,078	-	61,231	-
Santavy Sidewalks	104,839	-	-	-
Roseland Park Pavilion	-	750,000	750,000	450,000
South Main & Republic Drainage Improvements	106,896	-	300,000	493,104
Municipal Court Renovation	-	-	-	105,000
Goose Creek Trail Phase 7	-	-	-	503,000
American Little League Renovation Design	-	-	-	85,000
Street Reconstruction Design	-	-	-	440,000
John Martin Widening PER	-	-	-	200,000
Sidewalk Master Plan Implementation	-	-	-	200,000
Grant Match (Including HC Transit)	-	-	-	500,000
I-10 Intersection Improvements Design	-	-	-	299,000
PWE Building Renovation	-	-	-	400,000
Garth Road Design	-	-	-	4,000,000
New Capital Project Initiatives	-	150,980	-	1,299,596
Total Expenditures	<u>1,603,554</u>	<u>11,197,805</u>	<u>2,508,936</u>	<u>17,427,154</u>
Excess (Deficit) Revenues Over Expenditures	3,693,646	(4,331,680)	3,517,747	(11,248,654)
Working Capital - Beginning	4,037,261	7,730,907	7,730,907	11,248,654
Working Capital - Ending	<u>\$ 7,730,907</u>	<u>\$ 3,399,227</u>	<u>\$ 11,248,653</u>	<u>\$ -</u>

CITY OF BAYTOWN
WATER & SEWER - CAPITAL IMPROVEMENT PROGRAM FUND (CIPIF) 527
BUDGET SUMMARY

	Actual	Total	Estimated	Total
	2018-19	Allocation	2019-20	Allocation
		2019-20	2019-20	2020-21
Revenues				
Interest on Investments	\$ 150,937	\$ 80,000	36,425	\$ 16,500
Developers Contribution	129,901	-	-	-
Transfer from Water & Sewer Fund	2,000,000	2,661,488	2,661,488	5,674,278
Total Revenues	<u>2,280,838</u>	<u>2,741,488</u>	<u>2,697,913</u>	<u>5,690,778</u>
Expenditures				
Completed and Closed Projects	1,081,708	-	-	-
Utility Project Management	217,622	254,169	256,256	455,845
Utility Project Management Spec Serv	-	-	-	200,000
Sewer Rehab and Emergencies	842,714	636,400	574,242	-
Water System Rehabilitation	974,655	1,129,682	1,140,937	-
East District WWTP	-	160,497	-	160,497
Diversion to NEWWTP	3,303,639	583,389	20,238	262,561
Relocate Utilities - SH99	-	321,758	-	321,758
Craigmont Lift Station	57,707	150,542	40,917	92,834
NEWWTP - Copper & Zinc Study	13,371	-	36,500	-
New Capital Project Initiatives	-	804,497	-	-
Lanie LS Upgrades	-	-	-	300,000
Texas Ave. Lift Station Improvements	-	-	-	360,000
EDWWTP Rehab Phase 2	-	-	-	50,000
Citizen bank renovation	-	-	-	440,000
Chambers Commons Lift Station & GRI	-	-	-	124,079
Annual Waterline Rehabilitation FY21	-	-	-	1,000,000
Annual Sewer Sanitary Rehabilitation FY21	-	-	-	1,000,000
EDWWTP Phase 1 Rehabilitation	-	-	390,000	1,056,174
West District WWTP - Second Feed	-	343,248	471,934	2,826,000
New Capital Project Initiatives	-	-	-	29,837
Total Expenditures	<u>6,491,415</u>	<u>4,384,182</u>	<u>2,931,024</u>	<u>8,679,585</u>
Excess (Deficit) Revenues Over Expenditures	(4,210,577)	(1,642,694)	(233,109)	(2,988,807)
Working Capital - Beginning	7,432,494	3,221,917	3,221,917	2,988,807
Working Capital - Ending	<u>\$ 3,221,917</u>	<u>\$ 1,579,222</u>	<u>\$ 2,988,807</u>	<u>\$ -</u>



CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

This section consists of various funds designated for a single purpose. The presentation is a matter of information. Authorization is received by a grant, contractual arrangement, legislative requirement or budget appropriation in other funds. The funds presented are as follows:

- **Street Maintenance Sales Tax (Fund 211)**

In 2001 the Texas Legislature passed House Bill 445, which allows cities to raise their local sales tax rate by 0.25 percent if the funds are dedicated to street maintenance and repair. On May 15, 2004, in the general election, the citizens of the City of Baytown voted to authorize the imposition of a street maintenance sales tax. This sales tax must be reapproved every four years by voters or it will expire. The tax was overwhelmingly reauthorized by voters in May 2008, November 2011 and November 2015. This fund will account for the revenues collected from this sales tax and may only be used to maintain and repair municipal streets or sidewalks existing on the date of the election to adopt the tax. Sidewalks were added as an approved use in the 84th Texas Legislative Session.

- **Community Development Block Grant Fund (Fund 270)**

CDBG is funded through grants from the Department of Housing and Urban Development under its Entitlement Program and is used to carryout the initiatives of developing viable communities within the City of Baytown. The City's initiatives under this program are to provide decent housing, suitable living environment, and expanding economic opportunities for low- and moderate-income persons within the CDBG targeted areas.

- **Water & Sewer Impact Fee Fund (Fund 529)**

On May 8, 2014, City Council adopted Ordinance number 12,540, updating the impact fee for the City. The fee is intended to ensure the provision of adequate public facilities to serve new development in the service area by requiring each such development to pay its pro rata share of the costs of water and wastewater capital improvements necessitated by and attributable to such new development.

- **Capital Replacement Fund (Fund 350)**

The Capital Replacement Fund (CRF) was established to improve and maintain the City's non-infrastructure capital, including, but not limited to, such items as vehicles, equipment, computer software and hardware. Items included in the CRF are usually expensive, non-recurring items that have a useful life that spans more than one year. Funding is provided through capital lease payments from other funds and interest income.

- **Bayland Island Operations Fund (Fund 540)**

The activity relating to the leasing of facilities at Bayland Island is recorded in the Bayland Island Operations Fund. These funds are used to maintain the facilities and service the Alternate Minimum Tax (AMT) debt issued in 1992. A lease for the operation of the marina was executed in 2002 and revised in 2012.

- **Medical Benefits Fund (Fund 560)**

The Internal Service Risk Management Fund for medical benefits includes premium payments and claims for the City's self-funded health and dental program. The City fully funds a reserve for claims incurred but not reported and maintains adequate reserves to cover unexpected spikes in plan costs. The target reserve level for the Medical Benefits fund is to maintain between a 90 to 120 days reserve to cover unexpected spikes in plan costs.

CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

- **Workers Compensation Fund (Fund 561)**

The Internal Service Risk Management fund for workers compensation includes activities associated with the administration of the City's self-funded workers compensation program. The target reserve level for the Workers Compensation Risk Management fund is to maintain between a 90 to 120 days reserve to cover unexpected spikes in plan costs. The City funds a reserve for claims incurred but not reported.

- **Other Miscellaneous Funds**

This section includes other funds with restricted uses. These are budgeted for the use of all available funds received to date. As new monies are received throughout the budget year, they will be presented to Council for acceptance and appropriation.

- ❖ ***Municipal Court Special Revenue Fund (Fund 201)***

Municipal Court Building Security

SB 182 amended §102.107 of the Texas Code of Criminal Procedure to allow the Municipal Court to impose a \$3.00 fee on all misdemeanor convictions in order to cover the costs of providing building security. This fee provides funding for personnel services for the bailiff in the City of Baytown's Municipal Court.

Municipal Court Technology

SB 601 amended §102.0172 of the Texas Code of Criminal Procedure to allow the Municipal Court to impose a \$4.00 fee on all misdemeanor offenses in order to purchase computer enhancements, such as computer systems; computer networks; imaging systems; electronic kiosks; electronic ticket writers; and docket management systems. This fee provides funding for the purchase of technological enhancements for the City of Baytown's Municipal Court.

RAP Program

This program is funded by a \$25 mandated fee which is added to all municipal court cases in which the defendant takes over thirty days to pay for assessed fines. Half of the twenty five dollar fee is retained by the city, the other half is sent to the state. The City of Baytown has primarily used their portion of the payment to fund our juvenile alternative sentencing program (R.A.P.). The R.A.P. program which stands for Responsibility, Accountability, and Pride is a community service program. Juveniles are supervised and perform community service (clean-up, graffiti, trash pickup, mowing of yards, washing cars) in lieu of payment of assessed fines.

Juvenile Case Manager

The Juvenile Case Manager is vital to our organization in which it opens up communication with the courts and opportunities relating to juveniles. This is a self-funded position by which a \$5.00 fee is added to each citation that is processed through the Municipal Court. The funds allocated from these fees must go to specific causes such as salary, training, and supplies associated with this position.

- ❖ ***Parks and Recreation Special Revenue Fund (Fund 209)***

This fund accounts for special contributions from individual and corporate groups dedicated to special programs within the Parks and Recreation Department that are not part of the normal operating budget.

CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

❖ ***Hazmat/Homeland Security Special Revenue (Fund 210)***

Weapons of Mass Destruction/Hazardous Materials

This program will account for expenses and revenues associated with responses to incidents involving hazardous material spills outside the City or on behalf of non-residents.

❖ ***Police Forfeitures (Fund 225)***

Special funds designated for programs outside the normal operating police budget. Funds are received through forfeitures of seized funds and contributions.

❖ ***Family/Youth Programs (Fund 226)***

Drug Awareness Resistance Education (D.A.R.E.) Project

This program provides Gangs and Drugs educational training to middle school students within the local independent school district. This educational training is provided by officers from the City of Baytown's Police Department and is funded 50/50 through an intergovernmental partnership with the Goose Creek Consolidated Independent School District and the City of Baytown. Child Safety Fees and DARE Donations help to offset the City's share for this project. Pursuant to Article 102.014 of the Texas Code of Criminal Procedure, the County assesses a Child Safety Fee in the amount of \$25 against drivers that receive violations in school zones and remits the fee to the City monthly.

❖ ***Police Academy Fund (Fund 228)***

The academy provides in-service firearms training to City of Baytown police officers as well as providing training to new recruits and officers from other agencies at the Sgt. P.E. Badillo Firearms Training Center. This program is funded by fees charged to the Drug Enforcement Agency (DEA) for their use of the Firearms Training Center.

❖ ***Odd Trust and Agency Fund (Fund 231)***

This fund accounts for several miscellaneous programs including funds received from the local industrial plants and districts for the City to provide fire fighting and rescue services that are not included as a part of the Fire Department's operating budget, municipal beautification efforts and the public community improvement program funded by a portion of industrial district agreement revenues.

❖ ***High Intensive Drug Trafficking Area Fund (Fund 241)***

HIDTA is a multi-jurisdictional law enforcement program, funded by grants from the Office of National Drug Control Policy (ONDCP), which operates under the direction of the City of Baytown's Police Department. The City of Baytown serves as the Administrator of HIDTA funds to the Director's office. The Director's office ensures program compliance with ONDCP guidelines. While the City does not have operational control or responsibility over the Director's activities, it does maintain critical oversight and management accountability of designated HIDTA funds.

❖ ***Library Grant Fund (Fund 266)***

This fund accounts for local grant funds pass-through the State of Texas Library and the Texas State Library & Archives Commission (TSLAC). The grant funds are restricted to provide funds to maintain, improve, and enhance local library services, and to provide Texans who are not residents of a particular local community access to and services from the many participating public libraries in Texas. Contributions and donations fund special library programs, not a part of the normal operating budget.

CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

❖ ***Summer Youth Job Program Fund (Fund 280)***

This fund is to account for funds received from local businesses and individuals in support of the Mayor's Summer Job Program. The primary use of these funds is to provide funding for the major's initiatives to support the students who participate in the summer job program within the City.

❖ ***Baytown Nature Center Fund (Fund 296)***

The Baytown Nature Center is 420-acre special use facility designed for passive recreation. It is a nature preserve to be used for fishing, birding, hiking, picnicking and environmental education, and consists of upland wooded areas, salt marshes, trails, fishing piers and educational pavilions. Funding is provided by user-fees and donated funds for special purposes.

❖ ***Wetlands Education and Recreation Center Operating Fund (Fund 298)***

Lee College, Goose Creek ISD, local industry, private contributions, and the City of Baytown fund this Parks and Recreation Department's initiative. It provides environmental education and recreation to both youth and adult citizens.

❖ ***Wetlands Education and Recreation Center Fund - Special Projects (Fund 299)***

Special contributions from Industry or other groups dedicated for the Wetlands Education and Recreation Center for improvements or activities.

**CITY OF BAYTOWN
STREET MAINTENANCE TAX FUND 211
FY2020-21 BUDGET SUMMARY**

	Actual	Total	Estimated	Total
	2018-19	Allocation	2019-20	Allocation
		2019-20		2020-21
Revenues				
Sales Tax	\$ 4,045,415	\$ 4,083,683	\$ 3,794,898	\$ 3,491,127
Interest on Investments	56,300	31,550	12,857	15,150
Total Revenues	<u>4,101,715</u>	<u>4,115,233</u>	<u>3,807,755</u>	<u>3,506,277</u>
Expenditures				
Asphalt Mill & Overlay	608,838	1,515,624	1,094,888	950,000
Crack Seal Crew	776,962	1,043,309	948,596	643,309
Concrete Street Repair	943,508	956,082	655,932	1,268,619
Street Striping	98,179	45,599	160,926	50,000
Evergreen Road	-	-	-	-
Street Reconstruction	2,760,153	750,000	105,750	-
Bay Oaks Harbor Streets	43,117	-	-	-
McKinney Road	347,566	-	-	-
Slurry Seal (Micro Paver)	391,589	97,250	-	400,000
Asphalt Crew	(2,143)	-	-	61,096
Seal Coat	31,160	-	-	-
Full Depth Repair	379,555	-	35,630	-
Capital Dump Truck purchase	-	-	-	115,000
Other Capital Project Initiatives	-	129,006	-	2,249,212
Total Expenditures	<u>6,378,482</u>	<u>4,536,870</u>	<u>3,001,722</u>	<u>5,737,236</u>
Excess (Deficit) Revenues				
Over Expenditures	(2,276,768)	(421,637)	806,033	(2,230,959)
Working Capital - Beginning	<u>\$ 3,701,694</u>	<u>\$ 1,424,926</u>	<u>\$ 1,424,926</u>	<u>\$ 2,230,959</u>
Working Capital - Ending	<u><u>\$ 1,424,926</u></u>	<u><u>\$ 1,003,289</u></u>	<u><u>\$ 2,230,959</u></u>	<u><u>\$ -</u></u>

**CITY OF BAYTOWN
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 270
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
CDBG - Entitlement	\$ 442,816	\$ 708,584	\$ 740,584	\$ 782,075
CDBG - IKE - Dept of HUD	-	-	-	-
Program Income	83,847	55,000	20,000	5,000
Total Revenues	<u>526,663</u>	<u>763,584</u>	<u>760,584</u>	<u>787,075</u>
Expenditures				
CDBG Administration	132,462	132,717	132,717	136,415
Substandard Structures Abatement (Demolition)	100,886	151,000	145,000	125,000
CD Housing Program	225,960	363,277	384,829	401,960
Senior/Disabled Transportation	32,482	-	-	-
Neighborhood Improvement Program	2,768	20,000	15,000	20,000
Love Network of Baytown	-	5,000	5,000	10,000
Baytown Resource Center	10,000	83,440	75,000	76,000
Bergeron Park	1,620	-	-	-
Unidad Park	2,870	-	-	-
Bay Area Homeless Services	4,525	3,250	2,438	4,000
Hotel Sheltering Program	2,208	3,700	-	2,500
Baytown Evening Optimist	3,973	1,200	600	1,200
Communities in Schools	6,909	-	-	5,000
Bay Area Turning Point	-	-	-	5,000
Total Expenditures	<u>526,663</u>	<u>763,584</u>	<u>760,584</u>	<u>787,075</u>
Excess (Deficit) Revenues Over Expenditures				
	-	-	-	-
Fund Balance-Beginning				
	-	-	-	-
Fund Balance-Ending				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF BAYTOWN
WATER & SEWER - IMPACT FEES 529
BUDGET SUMMARY

	Actual 2018-19	Total Allocation 2019-20	Estimated 2019-20	Total Allocation 2020-21
Revenues				
Impact Fees	\$ 1,337,408	\$ 1,159,227	\$ 1,225,425	\$ 1,182,412
Interest Earnings	41,409	5,000	-	5,050
Total Revenues	<u>1,378,817</u>	<u>1,164,227</u>	<u>1,225,425</u>	<u>1,187,462</u>
Expenditures				
San Jacinto Lift Station	36,896	-	-	-
West District WWTP - Second Feed	113,836	-	-	-
I-10 #1 Lift Station Improvements	-	-	460,000	1,759,461
Sjolander/Crosby, Cedar Bayou, Barkuloo Utilitie	-	-	-	1,767,100
BAWA East- Far North Transmission Line	-	-	-	1,539,924
New Capital Project Initiatives	-	5,028,600	-	3,676,844
Total Expenditures	<u>150,732</u>	<u>5,028,600</u>	<u>460,000</u>	<u>8,743,329</u>
Revenues Over (Under) Expenditures	1,228,084	(3,864,373)	765,425	(7,555,867)
Working Capital - Beginning	<u>5,562,358</u>	<u>6,790,442</u>	<u>6,790,442</u>	<u>7,555,867</u>
Working Capital - Ending	<u>\$ 6,790,442</u>	<u>\$ 2,926,069.29</u>	<u>\$ 7,555,867</u>	<u>\$ -</u>

**CITY OF BAYTOWN
CAPITAL REPLACEMENT FUND (CRF) 350
BUDGET SUMMARY**

	Actual 2018-19	Budget 2019-20	Projected 2019-20	Adopted 2020-21
Sources				
Operating transfers - GF	\$ 3,160,634	\$ 2,460,634	\$ 2,460,634	\$ 1,876,285
Operating transfers - Street Maintenance	-	-	-	36,500
Operating transfers - General CIP	-	-	-	36,500
Operating transfers - Sanitation	15,000	-	-	186,500
Operating transfers - From W&S	-	-	-	143,000
Operating transfers - Storm Water Utility	228,833	155,500	155,500	155,500
Total Sources	<u>3,404,467</u>	<u>2,616,134</u>	<u>2,616,134</u>	<u>2,434,285</u>
Fire Department (1)	-	-	-	357,424
Police shoothouse	-	110,000	-	136,500
Court HVAC	-	-	-	55,315
Technology funding	642,879	8,231,937	2,350,589	5,213,871
Traffic bucket truck (2)	-	-	-	345,635
Streets - Dump truck (R-account)	-	-	-	107,001
Streets - Sweeper	-	-	-	220,000
Public Works Land Purchase	-	-	-	60,000
Vehicle Replacement	-	-	-	2,252,285
Total Uses	<u>642,879</u>	<u>8,341,937</u>	<u>2,350,589</u>	<u>8,748,031</u>
Net source (use) of resources	2,761,588	(5,725,803)	265,545	(6,313,746)
Working capital - beginning	<u>3,931,113</u>	<u>6,692,701</u>	<u>6,692,701</u>	<u>6,958,246</u>
Working capital - ending	<u>\$ 6,692,701</u>	<u>\$ 966,898</u>	<u>\$ 6,958,246</u>	<u>\$ 644,500</u>

CITY OF BAYTOWN
CAPITAL REPLACEMENT FUND (CRF) 350
SCHEDULE OF FUNDING

Fund/Division	Description	Actual 2018-19	Budget 2019-20	Projected 2019-20	Adopted 2020-21
101	<u>General Fund</u>				
90010	Traffic	\$ 36,800	\$ 36,800	\$ -	\$ -
90010	Shoot house	26,500	26,500	26,500	26,500
90010	Court HVAC	-	-	-	-
90010	Streets	35,667	35,667	-	-
90010	Traffic	61,667	61,667	-	-
90010	GF	3,000,000	2,300,000	2,434,134	-
90010	Vehicle Replacement	-	-	-	1,849,785
	Totals	3,160,634	2,460,634	2,460,634	1,876,285
211	<u>Street Maintenance</u>				
21121	Vehicle Replacement	-	-	-	36,500
351	<u>General CIPF</u>				
35100	Vehicle Replacement	-	-	-	36,500
500	<u>Sanitation Fund</u>				
32010	PW	15,000	-	-	-
32010	Vehicle Replacement	-	-	-	186,500
	Totals	15,000	-	-	186,500
520	<u>W&S</u>				
30410	Vehicle Replacement	-	-	-	36,500
30520	Vehicle Replacement	-	-	-	35,000
30530	Vehicle Replacement	-	-	-	35,000
30610	Vehicle Replacement	-	-	-	36,500
	Totals	-	-	-	143,000
505	<u>Storm Water Utility</u>				
30930	Community Svc	73,333	-	-	-
30920	Community Svc	4,000	4,000	4,000	4,000
30920	Community Svc	28,000	28,000	28,000	28,000
30920	Community Svc	8,400	8,400	8,400	8,400
30920	Community Svc	12,000	12,000	12,000	12,000
30930	Storm Water	48,000	48,000	48,000	48,000
30930	Storm Water	28,300	28,300	28,300	28,300
30930	Storm Water	26,800	26,800	26,800	26,800
	Totals	228,833	155,500	155,500	155,500
	Total	\$ 3,404,467	\$ 2,616,134	\$ 2,616,134	\$ 2,434,285

**CITY OF BAYTOWN
BAYLAND ISLAND OPERATIONS FUND 540
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Lease of Facilities	\$ 55,041	\$ 55,041	\$ 55,041	\$ 55,041
Total Revenues	<u>55,041</u>	<u>55,041</u>	<u>55,041</u>	<u>55,041</u>
Expenditures				
Supplies	319	1,500	800	1,500
Maintenance	20,858	31,247	24,105	31,521
Services	107	5,225	9,425	225
Total Operating	<u>21,285</u>	<u>37,972</u>	<u>34,330</u>	<u>33,246</u>
Excess (Deficit) Revenues Over Expenditures				
	33,756	17,069	20,711	21,795
Working Capital - Beginning				
	<u>127,331</u>	<u>161,087</u>	<u>161,087</u>	<u>181,798</u>
Working Capital - Ending				
	<u>\$ 161,087</u>	<u>\$ 178,156</u>	<u>\$ 181,798</u>	<u>\$ 203,593</u>

**CITY OF BAYTOWN
MEDICAL BENEFITS FUND 560
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Dept Billings	\$ 16,300,578	\$ 15,158,178	\$ 14,718,446	\$ 17,132,347
Dept Billings - Dental	342,516	345,187	337,475	372,922
Dept Billings - Vision	98,796	105,879	101,222	120,750
Stop Loss	1,761,866	915,458	1,154,998	1,332,442
Retiree Insurance	719,879	655,255	700,000	750,000
Employee Insurance Premium	6,545	12,500	3,500	3,965
Miscellaneous	600	10,000	3,000	3,500
Total Revenues	<u>19,230,782</u>	<u>17,202,457</u>	<u>17,018,641</u>	<u>19,715,927</u>
Expenditures				
Supplies	-	800	800	800
Maintenance	-	2,400	2,400	2,400
Services	555,298	733,315	733,315	791,040
Claim Payments	15,467,753	15,146,175	11,934,295	14,024,000
Administrative Fees	2,675,227	3,087,825	3,136,500	3,759,514
Total Operating	<u>18,698,278</u>	<u>18,970,515</u>	<u>15,807,310</u>	<u>18,577,754</u>
Unforeseen/New Initiative	-	150,000	150,000	-
Total Expenditures	<u>18,698,278</u>	<u>19,120,515</u>	<u>15,957,310</u>	<u>18,577,754</u>
Excess (Deficit) Revenues				
Over Expenditures	<u>532,503</u>	<u>(1,918,058)</u>	<u>1,061,331</u>	<u>1,138,173</u>
GAAP to budget basis adjustment				
Fund Balance - Beginning	<u>7,254,807</u>	<u>7,787,310</u>	<u>7,787,310</u>	<u>8,848,641</u>
Fund Balance - Ending	<u>\$ 7,787,310</u>	<u>\$ 5,869,252</u>	<u>\$ 8,848,641</u>	<u>\$ 9,986,814</u>

**CITY OF BAYTOWN
WORKERS COMPENSATION FUND 561
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Departmental Billings	\$ 1,066,164	\$ 1,089,146	\$ 1,012,425	\$ 1,035,567
Total Revenues	<u>1,066,164</u>	<u>1,089,146</u>	<u>1,012,425</u>	<u>1,035,567</u>
Expenditures				
Personnel Services	95,764	96,371	99,015	101,589
Supplies	22,419	34,800	43,511	34,800
Services	10,430	46,150	46,150	46,150
Claim Payments	(126,663)	390,000	390,000	390,000
Administrative Fees	143,294	190,180	342,392	200,680
Unforeseen/New Initiatives	-	500,000	-	500,000
Total Expenditures	<u>145,244</u>	<u>1,257,501</u>	<u>921,068</u>	<u>1,273,219</u>
Excess (Deficit) Revenues Over Expenditures	<u>920,920</u>	<u>(168,355)</u>	<u>91,357</u>	<u>(237,652)</u>
Fund Balance - Beginning	<u>649,615</u>	<u>1,570,535</u>	<u>1,570,535</u>	<u>1,661,892</u>
GAAP to budget basis adjustment				
Fund Balance - Ending	<u>\$ 1,570,535</u>	<u>\$ 1,402,180</u>	<u>\$ 1,661,892</u>	<u>\$ 1,424,240</u>

OTHER MISCELLANEOUS FUNDS

This section includes other funds with restricted uses. These are budgeted for the use of all available funds received to date. As new monies are received throughout the budget year, they will be presented to Council for acceptance and appropriation.

**CITY OF BAYTOWN
MUNICIPAL COURT SPECIAL REVENUE FUND 201
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Miscellaneous	\$ 853	\$ 800	\$ 852	\$ 833
Charges for Services	156,639	182,001	124,697	154,368
Interest on Investments	3,767	1,438	1,556	2,412
Transfers in	41,119	61,710	71,856	115,814
Total Revenues	<u>202,377</u>	<u>245,949</u>	<u>198,961</u>	<u>273,428</u>
Expenditures				
Building Security	74,593	93,082	86,484	92,458
MUC Technology	53,164	90,020	92,307	98,595
RAP Program	7,380	13,596	15,513	17,289
Marshal Training Program	905	1,053	800	1,139
Juvenile Case Manager	-	179,481	75,553	129,245
Vital Stat Training	1,849	14,123	8,700	8,759
Jury Fund	-	-	-	639
Total Expenditures	<u>137,891</u>	<u>391,355</u>	<u>279,357</u>	<u>348,124</u>
Excess (Deficit) Revenues Over Expenditures				
	64,486	(145,406)	(80,396)	(74,696)
Working Capital - Beginning				
	<u>90,605</u>	<u>155,091</u>	<u>155,091</u>	<u>74,695</u>
Working Capital - Ending				
	<u>\$ 155,091</u>	<u>\$ 9,685</u>	<u>\$ 74,695</u>	<u>\$ -</u>

**CITY OF BAYTOWN
PARKS & RECREATION ESCROW SPECIAL REVENUE FUND 209
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Contribution	\$ 597,390	\$ 221,672	\$ 565,450	\$ 173,958
From MDD	5,893	-	-	-
Deferred Revenue Recognized	30,739	-	24,855	-
Total Revenues	<u>634,022</u>	<u>221,672</u>	<u>590,305</u>	<u>173,958</u>
Expenditures				
Overtime	-	-	-	-
Health & Dental	-	-	-	-
TMRS	-	-	-	-
FICA	-	-	-	-
Workers Comp	-	-	-	-
Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Office Supplies	-	-	-	-
Postage	-	-	-	-
Printing	-	-	-	-
Wearing Apparel	10,009	9,100	3,000	5,343
Minor Tools	-	-	-	-
Education	-	1,000	-	1,000
Botanical	2,521	7,000	10,000	7,000
Supplies	<u>12,530</u>	<u>17,100</u>	<u>13,000</u>	<u>13,343</u>
Buildings Maintenance	-	-	-	-
Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Hire of Equipment	-	-	-	-
Service Awards	-	500	-	500
Other Professional Fees	16,306	1,600	-	1,600
Educational	-	-	-	-
Landfill Fees	-	-	-	-
Association Dues	1,326	-	-	-
Miscellaneous	-	-	-	-
Services	<u>17,632</u>	<u>2,100</u>	<u>-</u>	<u>2,100</u>
Transfer to Nature Center	-	-	-	-
Nature Center Expenses - MDD	-	-	-	-
Interfund Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenses	<u>30,162</u>	<u>19,200</u>	<u>13,000</u>	<u>15,443</u>
Furniture & Fixtures < \$5000	9,137	-	10,000	-
Land Purchase	-	-	-	-
Constuction	194,121	200,000	567,007	738,318
Total Capital Outlay	<u>203,258</u>	<u>200,000</u>	<u>577,007</u>	<u>738,318</u>
Unforeseen / New Initiatives	-	189,515	16,500	188,590
Total Expenditures	<u>233,420</u>	<u>408,715</u>	<u>606,507</u>	<u>942,351</u>
Excess (Deficit) Revenues				
Over Expenditures	400,603	(187,043)	(16,202)	(768,393)
Working Capital - Beginning	383,993	784,595	784,595	768,393
Working Capital - Ending	<u>\$ 784,595</u>	<u>\$ 597,552</u>	<u>\$ 768,393</u>	<u>\$ -</u>

CITY OF BAYTOWN
HAZMAT/HOMELAND SECURITY SPECIAL REVENUE FUND 210
BUDGET SUMMARY BY FUND

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
HazMat Billings	\$ 32,821	\$ -	\$ 16,529	\$ -
Investment Interest	-	-	-	-
Deferred Revenue Recognized	-	-	-	-
Miscellaneous Contributions	-	-	-	-
Miscellaneous Billings	910	900	1,019	900
Operating Transfers	-	-	-	-
Total Revenues	<u>33,731</u>	<u>900</u>	<u>17,548</u>	<u>900</u>
Expenditures				
Supplies	130	11,500	11,500	11,500
Maintenance	12,105	15,000	15,088	15,000
Services	4,536	1,535	1,535	1,019
Sundry	-	-	-	-
Unforeseen / New Initiatives	-	338,290	-	342,749
Total Operating	<u>16,771</u>	<u>366,325</u>	<u>28,123</u>	<u>370,268</u>
Excess (Deficit) Revenues				
Over Expenditures	16,960	(365,425)	(10,575)	(369,368)
Working Capital - Beginning				
	<u>362,983</u>	<u>379,943</u>	<u>379,943</u>	<u>369,368</u>
Working Capital - Ending				
	<u>\$ 379,943</u>	<u>\$ 14,518</u>	<u>\$ 369,368</u>	<u>-</u>

**CITY OF BAYTOWN
POLICE FORFEITURES FUND 225
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Investment Interest	\$ 11,595	\$ 2,598	\$ 8,562	\$ 9,258
Forfeited Revenue	90,018	-	211,190	-
Miscellaneous Contributions	4,488	-	14,277	-
Sale of City Property	-	-	-	-
Operating Transfer from General Fund	-	-	-	-
Total Revenues	<u>106,102</u>	<u>2,598</u>	<u>234,029</u>	<u>9,258</u>
Expenditures				
Personnel	-	-	-	-
Supplies	850	-	-	-
Maintenance	47,873	-	-	-
Services	36	-	-	-
Sundry	-	-	-	-
Unforeseen / New Initiatives	-	310,254	-	415,458
Total Operating	<u>48,760</u>	<u>310,254</u>	<u>-</u>	<u>415,458</u>
Furniture & Fixtures < \$5000	48,011	-	-	-
Machinery	-	-	-	-
Motor Vehicles	-	-	187,808	-
Computer Software	-	-	-	-
Other Equipment	10,000	-	-	-
Capital Outlay	<u>58,011</u>	<u>-</u>	<u>187,808</u>	<u>-</u>
Total Expenditures	<u>106,771</u>	<u>310,254</u>	<u>187,808</u>	<u>415,458</u>
Excess (Deficit) Revenues Over Expenditures	(669)	(307,656)	46,221	(406,200)
Working Capital - Beginning	<u>360,648</u>	<u>359,979</u>	<u>359,979</u>	<u>406,200</u>
Working Capital - Ending	<u>\$ 359,979</u>	<u>\$ 52,323</u>	<u>\$ 406,200</u>	<u>\$ -</u>

**CITY OF BAYTOWN
FAMILY & YOUTH PROGRAM FUND 226
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Bureau of Justice Assistance	\$ 169,111	\$ 152,172	\$ -	\$ -
GCCISD	109,377	100,000	100,000	100,000
Child Safety Seat Fines	85,139	85,000	71,272	81,118
Contributions	600	-	-	-
Miscellaneous	-	-	-	-
Transfers In	282,920	430,872	389,717	423,717
Total Revenues	<u>647,147</u>	<u>768,044</u>	<u>560,989</u>	<u>604,835</u>
Expenditures				
DARE	434,879	529,835	531,615	557,856
VOCA	211,389	190,215	-	-
Special Police Programs	179	-	1,000	-
Child Safety Programs	24,458	38,177	38,177	38,177
Unforeseen / New Initiatives	-	9,817	-	8,802
Total Operating	<u>670,905</u>	<u>768,044</u>	<u>570,792</u>	<u>604,835</u>
Total Expenditures	<u>670,905</u>	<u>768,044</u>	<u>570,792</u>	<u>604,835</u>
Excess (Deficit) Revenues Over Expenditures				
	(23,758)	-	(9,802)	-
Working Capital - Beginning				
	33,560	9,802	9,802	-
Working Capital - Ending				
	<u>\$ 9,802</u>	<u>\$ 9,802</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAYTOWN
POLICE ACADEMY FUND 228
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Drug Enforcement Agency	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous	10,625	10,500	10,353	10,500
Total Revenues	<u>10,625</u>	<u>35,500</u>	<u>35,353</u>	<u>35,500</u>
Expenditures				
Personnel	-	-	-	-
Supplies	-	-	-	-
Maintenance	650	-	-	-
Services	5,406	10,500	10,500	10,500
Unforeseen / New Initiatives	-	74,555	-	74,906
Total Operating	<u>6,056</u>	<u>85,055</u>	<u>10,500</u>	<u>85,406</u>
Capital Outlay	4,940	-	-	-
Contingency	-	-	-	-
Total Expenditures	<u>10,996</u>	<u>85,055</u>	<u>10,500</u>	<u>85,406</u>
Excess (Deficit) Revenues Over Expenditures	(371)	(49,555)	24,853	(49,906)
Working Capital - Beginning	<u>25,424</u>	<u>25,053</u>	<u>25,053</u>	<u>49,906</u>
Working Capital - Ending	<u>\$ 25,053</u>	<u>\$ (24,502)</u>	<u>\$ 49,906</u>	<u>\$ -</u>

**CITY OF BAYTOWN
ODD TRUST & AGENCY FUND 231
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Cable Franchise Fees	\$ 172,622	\$ 168,365	\$ 207,439	\$ 182,758
Department of Transportation	116,919	-	451,964	-
Local Grant	-	-	1,500	-
Miscellaneous	335,648	308,000	321,560	356,224
Transfers In	29,230	-	112,991	-
Total Revenues	<u>654,418</u>	<u>476,365</u>	<u>1,095,454</u>	<u>538,982</u>
Expenditures				
Personnel	-	-	-	-
Supplies	-	-	5,000	-
Maintenance	-	-	-	-
Services	15,135	23,317	24,817	23,317
Sundry	-	-	-	-
Total Operating	<u>15,135</u>	<u>23,317</u>	<u>29,817</u>	<u>23,317</u>
Furniture & Fixtures < \$5000	196,025	8,000	54,900	-
Building & Improvements	-	-	-	-
Machinery	-	-	-	-
Motor Vehicles	-	-	-	-
Engineering	146,148	-	564,955	-
Construction	-	-	-	-
Capital Outlay	<u>342,174</u>	<u>8,000</u>	<u>619,855</u>	<u>-</u>
Unforeseen / New Initiatives	-	862,539	-	933,725
Interfund Transfers	156,145	500,000	500,000	500,000
Total Expenditures	<u>513,453</u>	<u>1,393,856</u>	<u>1,149,672</u>	<u>1,457,042</u>
Excess (Deficit) Revenues Over Expenditures				
	140,965	(917,491)	(54,218)	(918,060)
Working Capital - Beginning	<u>831,313</u>	<u>972,278</u>	<u>972,278</u>	<u>918,060</u>
Working Capital - Ending	<u>\$ 972,278</u>	<u>\$ 54,787</u>	<u>\$ 918,060</u>	<u>\$ -</u>

**CITY OF BAYTOWN
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) FUND 241
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Office of National Drug Control Policy	\$ -	\$ -	\$ -	\$ 1,159,092
Total Revenues	-	-	-	1,159,092
Expenditures				
Personnel Services	-	-	-	23,079
Supplies	-	-	-	82,000
Maintenance	-	-	-	1,700
Services	-	-	-	1,052,313
Total Operating	-	-	-	1,159,092
Excess (Deficit) Revenues Over Expenditures				
	-	-	-	-
Fund Balance - Beginning				
	-	-	-	-
Fund Balance - Ending				
	\$ -	\$ -	\$ -	\$ -

**CITY OF BAYTOWN
LIBRARY SPECIAL REVENUE FUND 266
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Intergovernmental Revenue	\$ 12,834	\$ -	\$ -	\$ -
Misc Contribution	70,067	99,000	99,000	99,000
Total Revenues	<u>82,901</u>	<u>99,000</u>	<u>99,000</u>	<u>99,000</u>
Expenditures				
Supplies	26,587	33,000	37,022	33,000
Services	65,499	46,000	56,697	46,000
Unforeseen	-	136,816	-	133,330
Total Operating	<u>92,087</u>	<u>215,816</u>	<u>93,719</u>	<u>212,330</u>
Capital Outlay	-	-	-	-
Total Expenditures	<u>92,087</u>	<u>215,816</u>	<u>93,719</u>	<u>212,330</u>
Excess (Deficit) Revenues Over Expenditures	(9,186)	(116,816)	5,281	(113,330)
Working Capital - Beginning	<u>117,235</u>	<u>108,049</u>	<u>108,049</u>	<u>113,330</u>
Working Capital - Ending	<u>\$ 108,049</u>	<u>\$ (8,767)</u>	<u>\$ 113,330</u>	<u>\$ -</u>

**CITY OF BAYTOWN
SUMMER YOUTH JOB PROGRAM FUND 280
BUDGET SUMMARY BY FUND***

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Misc Contributions	\$ 51,000	\$ 50,000	\$ 51,000	\$ 50,000
Total Revenues	<u>51,000</u>	<u>50,000</u>	<u>51,000</u>	<u>50,000</u>
Expenditures				
Personnel Services	44,973	37,724	35,000	37,724
Supplies	1,958	1,300	1,300	1,300
Services	8,769	11,000	11,000	11,000
Unforeseen / New Initiatives	-	25,299	-	20,599
Total Operating	<u>55,700</u>	<u>75,323</u>	<u>47,300</u>	<u>70,623</u>
Excess (Deficit) Revenues Over Expenditures				
	(4,700)	(25,323)	3,700	(20,623)
Working Capital - Beginning				
	21,623	16,923	16,923	20,623
Working Capital - Ending				
	<u>\$ 16,923</u>	<u>\$ (8,400)</u>	<u>\$ 20,623</u>	<u>\$ -</u>

* Restricted funds for summer youth job program.

**CITY OF BAYTOWN
BAYTOWN NATURE CENTER FUND 296
BUDGET SUMMARY BY FUND**

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
User Fees	\$ 152,752	\$ 166,568	\$ 169,615	\$ 167,281
Overages/Shortages	125	51	51	70
Total Revenues	<u>152,877</u>	<u>166,619</u>	<u>169,666</u>	<u>167,351</u>
Expenditures				
Personnel	177,104	149,601	181,524	186,542
Supplies	4,603	13,300	5,212	13,300
Maintenance	1,427	2,000	9,856	2,500
Services	2,720	4,084	1,691	4,084
Unforeseen / New Initiatives	-	161,129	-	34,347
Total Operating	<u>185,854</u>	<u>330,114</u>	<u>198,284</u>	<u>240,773</u>
Capital Outlay	-	-	-	-
Total Expenditures	<u>185,854</u>	<u>330,114</u>	<u>198,284</u>	<u>240,773</u>
Excess (Deficit) Revenues Over Expenditures				
	(32,977)	(163,495)	(28,618)	(73,422)
Working Capital - Beginning				
	<u>135,017</u>	<u>102,040</u>	<u>102,040</u>	<u>73,422</u>
Working Capital - Ending				
	<u>\$ 102,040</u>	<u>\$ (61,455)</u>	<u>\$ 73,422</u>	<u>\$ -</u>

CITY OF BAYTOWN
WETLANDS EDUCATION AND RECREATION CENTER FUND 298
OPERATIONS
BUDGET SUMMARY BY FUND

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Revenues				
Goose Creek CISD	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Lee College	15,000	15,000	15,000	15,000
Contributions	12,309	11,422	11,422	11,422
Transfer In - General Fund	231,178	287,256	263,749	286,481
Total Revenues	<u>298,487</u>	<u>353,678</u>	<u>330,171</u>	<u>352,903</u>
Expenditures				
Personnel Services	268,583	267,470	286,760	310,666
Supplies	7,404	10,900	7,900	8,900
Maintenance	3,781	12,480	12,924	5,012
Services	18,719	27,828	22,425	28,325
Total Operating	<u>298,487</u>	<u>318,678</u>	<u>330,009</u>	<u>352,903</u>
Capital Outlay	-	35,000	-	-
Total Expenditures	<u>298,487</u>	<u>353,678</u>	<u>330,009</u>	<u>352,903</u>
Excess (Deficit) Revenues				
Over Expenditures	-	-	162	-
Working Capital - Beginning	<u>(162)</u>	<u>(162)</u>	<u>(162)</u>	<u>-</u>
Working Capital - Ending	<u>\$ (162)</u>	<u>\$ (162)</u>	<u>-</u>	<u>\$ -</u>

CITY OF BAYTOWN
WETLANDS EDUCATION AND RECREATION CENTER FUND 299
SPECIAL PROJECTS
BUDGET SUMMARY BY FUND

	Actual 2018-19	Budget 2019-20	Estimated 2019-20	Adopted 2020-21
Funding Sources				
Contributions	\$ 135,509	\$ 133,946	\$ 133,946	\$ 134,728
Total Revenues	<u>135,509</u>	<u>133,946</u>	<u>133,946</u>	<u>134,728</u>
Expenditures				
Personnel Services	54,630	100,626	58,377	83,354
Supplies	28,312	76,620	26,920	84,000
Maintenance	7,916	1,200	1,000	1,200
Services	29,195	20,534	7,700	27,498
Sundry	-	12,234	12,234	12,234
Unforeseen / New Initiatives	-	159,328	-	241,497
Total Operating	<u>120,053</u>	<u>370,542</u>	<u>106,231</u>	<u>449,783</u>
Excess (Deficit) Revenues Over Expenditures				
	15,456	(236,596)	27,715	(315,055)
Funds Available - Beginning				
	<u>271,884</u>	<u>287,340</u>	<u>287,340</u>	<u>315,055</u>
Funds Available - Ending				
	<u>\$ 287,340</u>	<u>\$ 50,744</u>	<u>\$ 315,055</u>	<u>\$ -</u>

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) POSITIONS BY FUND/DEPARTMENT

Fund Department	Adopted 2018-19		Adopted 2019-20		Adopted 2020-21	
101 - General Fund						
General Administration	11.00	a	11.00	1	10.00	A
Fiscal Operations	17.90	b	17.90	2	17.90	B
Legal Services	6.00		6.00		6.00	
Information Technology Services (ITS)	14.00		15.00	3	15.00	C
Planning & Development Services	27.00		29.00	4	29.00	D
Human Resources	8.00		9.00	5	10.00	E
City Clerk	6.00		7.00	6	7.00	
Court of Record	16.00		17.00	7	17.00	F
City Facilities	5.00	c	6.00	8	6.00	
Police	232.00	d	233.00	9	233.00	G
Fire & EMS	170.00	e	176.00	10	177.00	H
Public Works Administration	4.00		4.00		4.00	
Streets	17.00		17.00		17.00	
Traffic Control	12.00	f	12.00	11	12.00	I
Engineering	10.00		12.00	12	12.00	J
Public Health	35.00	g	36.00	13	36.00	K
Parks & Recreation	54.00	h	57.00	14	57.00	L
Sterling Municipal Library	20.00		20.00		20.00	M
Total General Fund	<u>664.90</u>		<u>684.90</u>		<u>685.90</u>	
232 - Hotel/Motel Fund	3.00		3.00		3.00	
502 - Aquatics Fund	5.00	i	5.00		5.00	
520 - Water & Sewer Fund						
Utility Billing & Collections	20.85	j	20.85	15	20.85	N
General Overhead	1.50	k	1.50	16	1.50	O
Water Operations	39.10	l	46.10	17	46.10	P
Wastewater Operations	43.40	m	44.40	18	44.40	Q
Utility Construction	20.00	n	20.00	19	20.00	R
Total Water & Sewer Fund	<u>124.85</u>		<u>132.85</u>		<u>132.85</u>	
500 - Sanitation Fund	13.00	o	13.00	20	13.00	
505 - Storm Water Utility Fund	21.00		21.00		21.00	S
Central Services:						
550 - Garage Fund	8.00		8.00		8.00	
552 - Warehouse Operations Fund	4.00		4.00		4.00	
Total Central Services	<u>12.00</u>		<u>12.00</u>		<u>12.00</u>	
Total Operating Funds	<u>843.75</u>		<u>871.75</u>		<u>872.75</u>	
<u>Miscellaneous Funds</u>						
201 - Municipal Court Special Revenue Fund	2.00		2.00		2.00	
206 - Crime Control and Prevention District (CCPD)	15.00		15.00		15.00	
207 - Fire Control, Prevention & Emergency Medical Services District (FCPEMSD)	3.00	p	3.00		2.00	T
211 - Street Maintenance Fund	14.00	q	18.00	21	18.00	
215 - Municipal Development District (MDD) Fund	1.00		1.00		1.00	
226 - Miscellaneous Police Fund	4.00		4.00		4.00	U
241 - High Intensity Drug Trafficking Area (HIDTA)	0.25	r	0.25	22	0.25	V
270 - Community Development Block Grant (CDBG) Fund	4.00	s	4.00		4.00	
296 - Baytown Nature Center Fund	1.00		1.00		1.00	
298 - Wetlands Education and Recreation Center Fund	2.00		2.00		2.00	
351 - Capital Improvement Program Fund	4.00		4.00	23	4.00	W
527 - Utility Capital Improvement Program Fund	2.00		3.00	24	3.00	X
561 - Workers Compensation Fund	1.00		1.00		1.00	
Total Miscellaneous Funds	<u>53.25</u>		<u>58.25</u>		<u>57.25</u>	
Total All Funds	<u>897.00</u>		<u>930.00</u>		<u>930.00</u>	

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund	Dept.		Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21	
1010 - General Administration							
101	1010	City Manager	F101	1.00	1.00	1.00	
101	1010	Deputy City Manager	E91	1.00	1.00	-	A
101	1010	Assistant City Manager	E91	1.00	1.00	2.00	A
101	1010	Director of Public Affairs	E81	1.00	1.00	1.00	
101	1010	Strategic Communications Manager	C51	1.00	1.00	1.00	1
101	1010	Assistant to City Manager	C44	1.00	1.00	1.00	A
101	1010	Neighborhood Outreach & Volunteer Coordinator	C42	1.00	1.00	1.00	
101	1010	Grant Coordinator	C41	1.00	1.00	1.00	
101	1010	Multimedia Specialist	C41	1.00	1.00	1.00	
101	1010	Talent Management Specialist	B23	1.00	1.00	-	A
101	1010	Executive Assistant	B23	1.00	1.00	1.00	
Total General Administration				11.00	11.00	10.00	
1030 - Fiscal Operations							
101	1030	Director of Finance	E82	1.00	1.00	1.00	
101	1030	Assistant Director of Finance	D61	1.00	1.00	1.00	2 B
101	1030	Controller	C51	1.00	1.00	1.00	
101	1030	Treasurer	C44	1.00	1.00	1.00	
101	1030	Puchasing Coordinator	C43	1.00	1.00	1.00	B
101	1030	Budget & Payroll Manager	C43	1.00	1.00	1.00	2 B
101	1030	Accountant II	C42	0.15	0.15	0.90	2 B
101	1030	Contract Coordinator	C42	1.00	1.00	1.00	
101	1030	Accountant I	C41	2.75	2.75	2.00	2 B
101	1030	Financial/Treasury Specialist	B24	1.00	1.00	1.00	
101	1030	Payroll Specialist	B24	1.00	1.00	1.00	B
101	1030	Buyer	B22	2.00	2.00	2.00	
101	1030	Administrative Assistant	B22	1.00	1.00	1.00	
101	1030	Accounting Specialist II	B22	1.00	1.00	2.00	B
101	1030	Accounting Specialist I	B21	2.00	2.00	1.00	B
Total Fiscal Operations				17.90	17.90	17.90	
1060 - Legal Services							
101	1060	City Attorney	E83	1.00	1.00	1.00	
101	1060	First Assistant City Attorney	D63	1.00	1.00	1.00	
101	1060	Asst. City Attorney/Civil Svc Adv.	C45	1.00	1.00	1.00	
101	1060	Asst. City Attorney Municipal Court	C45	1.00	1.00	1.00	
101	1060	Paralegal	B23	1.00	1.00	1.00	
101	1060	Legal Assistant II	B22	1.00	1.00	1.00	
Total Legal Services				6.00	6.00	6.00	
1070 - Information Technology Services (ITS)							
101	1070	Director of ITS	E82	1.00	1.00	1.00	
101	1070	Computer System Coordinator IV	C43	4.00	4.00	1.00	C
101	1070	Network System Coordinator III	C42	3.00	3.00	2.00	3 C
101	1070	Computer System Specialist I/II	B23	-	-	3.00	C
101	1070	Geographic Info Coordinator II	B23	-	-	1.00	C
101	1070	Network System Specialist II	B23	-	-	1.00	C
101	1070	E-Business & Web Specialist II	B23	2.00	3.00	2.00	3 C
101	1070	Comp User Support Specialist II/I	B22/B21	3.00	3.00	3.00	
101	1070	Radio & Cell Equip Specialist I	B21	1.00	1.00	1.00	
Total Information Technology Services (ITS)				14.00	15.00	15.00	

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21		
1080 - Planning & Development Services						
101 1080	Director of Plan & CD	E83	1.00	1.00	1.00	
101 1080	Assistant Director of Plan & CD	D61	-	1.00	4	1.00
101 1080	Planning Manager	C51	1.00	1.00	1.00	
101 1080	Principal Planning Manager	C51	1.00	1.00	1.00	
101 1080	Chief Building Official	C45	1.00	1.00	1.00	
101 1080	Deputy Chief Building Official	C43	-	1.00	4	1.00 D
101 1080	Long Range Planner	C42	1.00	1.00	1.00	
101 1080	Planner II/I	C42/C41	3.00	3.00	3.00	
101 1080	Code Enforcement Supervisor	B32	1.00	1.00	1.00	
101 1080	Plans Review Specialist	B24	2.00	2.00	2.00	
101 1080	Combination Inspector IV/III/II/I	B24/B23/B22	9.00	9.00	9.00	
101 1080	Development Services Specialist	B23	1.00	1.00	1.00	
101 1080	Planning Specialist	B23	1.00	1.00	1.00	
101 1080	Administrative Assistant	B22	2.00	2.00	2.00	
101 1080	Permit Specialist I	B21	3.00	3.00	3.00	
Total Planning & Development Services			27.00	29.00	29.00	
1140 - Human Resources						
101 1140	Director Human Resources/CS	E82	1.00	1.00	1.00	
101 1140	HR Manager	C44	2.00	2.00	2.00	
101 1140	HR Generalist	C41	1.00	2.00	5	1.00 E
101 1140	HR Specialist II	B24	-	-	2.00	E
101 1140	Talent Management Specialist	B23	-	-	1.00	E
101 1140	HR Specialist I	B23	2.00	2.00	2.00	
101 1140	Administrative Assistant	B22	1.00	1.00	-	E
101 1140	Administrative Specialist	B21	1.00	1.00	5	1.00
Total Human Resources			8.00	9.00	10.00	
1170 - City Clerk						
101 1170	City Clerk	E81	1.00	1.00	1.00	
101 1170	Deputy City Clerk	C44	1.00	1.00	1.00	
101 1170	Clerk Admin Specialist	B23	1.00	1.00	1.00	
101 1170	Records Specialist	B22	1.00	1.00	1.00	
101 1170	Open Government Specialist	B22	1.00	1.00	1.00	
101 1170	Vital Statistics Specialist/Technician	B22/A13	1.00	2.00	6	2.00
Total City Clerk			6.00	7.00	7.00	
1171 - Court of Record						
101 1171	Municipal Court Judge	E81	1.00	1.00	1.00	
101 1171	Court Administrator	C42	1.00	1.00	1.00	
101 1171	Senior Marshall	B32	1.00	1.00	1.00	
101 1171	Senior Court Clerk	B31	3.00	3.00	3.00	
101 1171	City Marshall	B24	2.00	2.00	2.00	
101 1171	Court Clerk Interpreter	B22	-	-	1.00	F
101 1171	Municipal Court Clerk	B21	8.00	9.00	7	8.00 F
Total Court of Record			16.00	17.00	17.00	
1180 - City Facilities						
101 1180	Facilities Supervisor	B32	1.00	1.00	1.00	
101 1180	Administrative Assistant	B22	-	1.00	8	1.00
101 1180	Facilities Specialist	B21	4.00 c	4.00	4.00	
Total City Facilities			5.00	6.00	6.00	
2000 - Police						
101 2000	Assistant Police Chief	CSH	3.00	3.00	3.00	
101 2000	Police Lieutenant	CSH	9.00	9.00	9.00	
101 2000	Police Sergeant	CSH	18.00 d	18.00	18.00	
101 2000	Patrol Officer	CSH	127.00 d	127.00	125.00 G	

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund	Dept.		Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21
2000 - Police (Cont.)						
101	2000	Police Chief	E83	1.00	1.00	1.00
101	2000	Communications Manager	C44	1.00	1.00	1.00
101	2000	Domestic Violence Coordinator	C41	-	-	1.00 G
101	2000	Crime Analyst	C41	1.00	1.00	1.00
101	2000	Mechanic Supervisor	B31	1.00	1.00	1.00
101	2000	Telecommunications Supervisor	B31	4.00	4.00	9 4.00
101	2000	Detention Supervisor	B31	6.00	6.00	6.00
101	2000	Police Records Supervisor	B31	1.00	1.00	1.00
101	2000	Property Room Supervisor	B31	1.00	1.00	1.00
101	2000	Telecommunications Training Coordinator	B25	-	1.00	1.00
101	2000	Mechanic II	B23	1.00	1.00	1.00
101	2000	Police Accounting Specialist	B22	1.00	1.00	1.00
101	2000	Mechanic I	B22	1.00	2.00	9 2.00
101	2000	Administrative Assistant	B22	5.00	5.00	5.00
101	2000	Open Records Specialist II	B22	2.00	2.00	2.00
101	2000	Community Service Specialist	B22	6.00	6.00	6.00
101	2000	Telecommunicator/Trainee	B22/B21	21.00	20.00	9 20.00
101	2000	Domestic Violence Specialist	B21	-	-	1.00 G
101	2000	Detention Officer/Trainee	B21	14.00	14.00	14.00
101	2000	Open Records Specialist I	B21	1.00	1.00	1.00
101	2000	Property Room Specialist	B21	2.00	2.00	2.00
101	2000	Administrative Specialist	B21	2.00	2.00	2.00
101	2000	Police Records Technician	B21	3.00	3.00	3.00
Total Police				232.00	233.00	233.00
2020 - Fire & EMS						
101	2020	Assistant Fire Chief	CSJ	4.00	4.00	4.00
101	2020	Battalion Chief	CSJ	5.00	5.00	5.00
101	2020	Fire Lieutenant	CSJ	33.00	33.00	33.00
101	2020	Fire Equipment Operator	CSJ	25.00 e	25.00	25.00
101	2020	Firefighter	CSJ	88.00	94.00	10 94.00
101	2020	Non-Fire Cert Paramedic/Non-Fire Paramedic	NFP	2.00	2.00	2.00
101	2020	Fire Chief	E83	1.00	1.00	1.00
101	2020	Emergency Mgmt. & Prep Coordinator	C45	1.00	1.00	1.00
101	2020	Deputy Emergency Management Coordinator	C43	1.00	1.00	1.00
101	2020	Fire & Life Safety Coordinator	C41	-	-	1.00 H
101	2020	Administrative Supervisor	B31	1.00	1.00	1.00
101	2020	Mechanic Supervisor	B31	1.00	1.00	1.00
101	2020	Mechanic I	B22	2.00	2.00	2.00
101	2020	Administrative Assistant	B22	2.00	2.00	2.00
101	2020	Administrative Specialist	B21	4.00	4.00	4.00
Total Fire & EMS				170.00	176.00	177.00
3000 - Public Works Administration						
101	3000	Assistant Director Public Works	D61	1.00	1.00	1.00
101	3000	Asset Coordinator	C41	1.00	1.00	1.00
101	3000	Administrative Assistant	B22	1.00	1.00	1.00
101	3000	Administrative Technician	A13	1.00	1.00	1.00
Total Public Works Administration				4.00	4.00	4.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21				
3010 - Streets								
101 3010	Superintendent	C44	1.00	1.00	1.00			
101 3010	Field Supervisor	B32	1.00	1.00	1.00			
101 3010	Construction Inspector II	B23	1.00	1.00	1.00			
101 3010	Crew Leader	B23	2.00	2.00	2.00			
101 3010	Concrete Specialist	B22	4.00	4.00	4.00			
101 3010	Heavy Equipment Specialist II/I	B22/B21	4.00	4.00	4.00			
101 3010	Equipment Specialist	B21	3.00	3.00	3.00			
101 3010	Concrete Technician	A12	1.00	1.00	1.00			
Total Streets			17.00	17.00	17.00			
3020 - Traffic Control								
101 3020	Superintendent	C44	1.00	f	1.00	1.00		
101 3020	Field Supervisor	B32	1.00		1.00	1.00		
101 3020	Traffic Control Specialist I/II/III	SBPP	10.00	f	10.00	11	10.00	I
Total Traffic Control			12.00	12.00	12.00			
3030 - Engineering								
101 3030	Assistant Director/City Engineer	D61	1.00		1.00	1.00		
101 3030	Assistant Director Capital Assets	D61	1.00		1.00	1.00		
101 3030	Senior Project Coordinator	C41	1.00		1.00	1.00		
101 3030	Survey/GPS Coordinator	C41	1.00		1.00	1.00		
101 3030	Associate Engineer	C41	-		1.00	12	1.00	
101 3030	Construction Inspector II	B23	1.00		1.00	1.00		
101 3030	Engineering Specialist	B23	1.00		1.00	1.00		
101 3030	Construction Inspector I	B22	1.00		1.00	2.00	J	
101 3030	CAD/GIS Specialist	B22	1.00		1.00	1.00		
101 3030	Right of Way Inspector	B22	-		1.00	12	-	J
101 3030	Administrative Assistant	B22	1.00		1.00	1.00		
101 3030	Survey/GPS Specialist	B21	1.00		1.00	1.00		
Total Engineering			10.00	12.00	12.00			
4000 - Public Health								
101 4000	Director Health	E82	1.00		1.00	1.00		
101 4000	Assistant Director Health	D61	1.00		1.00	1.00		
101 4000	Environmental Health Manager	C51	4.00		4.00	13	1.00	K
101 4000	Animal Control Manager	C44	1.00	g	1.00	13	1.00	
101 4000	Neighborhood Protection Manager	C44	1.00		1.00	1.00		
101 4000	Community Service Manager	C44	1.00		1.00	1.00		
101 4000	Environmental Health Coord II/1	C42/C41	2.00		2.00	3.00	K	
101 4000	Mosquito Control Supervisor	B32	1.00		1.00	1.00		
101 4000	Administrative Supervisor	B31	2.00	g	1.00	13	2.00	K
101 4000	Animal Control Supervisor	B31	2.00		3.00	13	3.00	
101 4000	Neighborhood Protection II/I	B22/B21	5.00		5.00	5.00		
101 4000	Community Service Supervisor	B21	3.00		3.00	3.00		
101 4000	Animal Control Specialist I	B21	11.00	g	11.00	9.00	K	
101 4000	Mosquito Control Technician	A13	-		1.00	13	2.00	K
101 4000	Administrative Technician	A13	-		-	2.00	K	
Total Public Health			35.00	36.00	36.00			
5000 - Parks & Recreation								
101 5000	Director Parks & Recreation	E82	1.00		1.00	1.00		
101 5000	Assistant Director of Parks & Recreation	D61	1.00		1.00	1.00		
101 5000	Superintendent of Recreation	C51	1.00		1.00	1.00		
101 5000	Parks Project Planner	C43	1.00		1.00	1.00		
101 5000	Athletics Program Coordinator	C41	1.00		1.00	1.00		
101 5000	Marketing & Special Events Coordinator	C41	1.00	h	1.00	1.00		
101 5000	Field Supervisor	B32	4.00		4.00	4.00		

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21	
5000 - Parks & Recreation (Cont.)					
101 5000	Building Maintenance Supervisor	B24	1.00	1.00	1.00
101 5000	Recreation Specialist	B23	1.00	1.00	1.00
101 5000	Crewleader	B23	12.00	12.00	14.00 L
101 5000	Administrative Assistant	B22	1.00	1.00	1.00
101 5000	Heavy Equipment Specialist I	B21	8.00	8.00	7.00 L
101 5000	Facilities Technician	A13	2.00 h	2.00	2.00
101 5000	Equipment Specialist	A13	4.00	4.00	4.00
101 5000	Construction Technician	A12	2.00	2.00	3.00 L
101 5000	Grounds Technician	A12	13.00 h	16.00 14	14.00 L
Total Parks & Recreation			<u>54.00</u>	<u>57.00</u>	<u>57.00</u>
6000 - Sterling Municipal Library					
101 6000	City Librarian	E81	1.00	1.00	1.00
101 6000	Lead Librarian	C42	3.00	3.00	3.00
101 6000	Librarian	C41	5.00	5.00	4.00 M
101 6000	Community Engagement Coordinator	C41	-	-	1.00 M
101 6000	Library PC Specialist	B21	1.00	1.00	1.00
101 6000	Support Services Specialist	B21	1.00	1.00	1.00
101 6000	Circulation Services Technician	B23	1.00	1.00	1.00
101 6000	Administrative Assistant	B22	1.00	1.00	1.00
101 6000	Library Service Technician II	A13	1.00	1.00	1.00
101 6000	Customer Service Technician	A13	3.00	3.00	4.00 M
101 6000	Senior Customer Service Specialist	A12	1.00	1.00	- M
101 6000	Library Technician	A12	1.00	1.00	1.00
101 6000	Custodial Technician	A12	1.00	1.00	1.00
Total Sterling Municipal Library			<u>20.00</u>	<u>20.00</u>	<u>20.00</u>
Total General Fund			<u>664.90</u>	<u>684.90</u>	<u>685.90</u>
232 - Hotel/Motel Fund					
232 1010	Tourism Manager	C43	1.00	1.00	1.00
232 1010	Tourism Marketing Specialist	C41	1.00	1.00	1.00
232 1010	Visitor Outreach Specialist	C41	1.00	1.00	1.00
Total Hotel/Motel Fund			<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
502 - Aquatics Fund					
502 5000	Superintendent	C51	1.00	1.00	1.00
502 5000	Aquatics Operations Coordinator	C42	1.00	1.00	1.00
502 5000	Aquatics Guest Service Coordinator	C42	1.00	1.00	1.00
502 5000	Aquatics Maintenance Coordinator	C42	1.00	1.00	1.00
502 5000	Aquatics Maintenance Specialist	B23	1.00 i	1.00	1.00
Total Aquatics Fund			<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
1030- Utility Billing & Collections					
520 1030	Utility Billing Manager	C44	1.00	1.00	1.00
520 1030	Accountant II	C42	0.85 j	0.85 15	0.85 N
520 1030	Meter Operations Supervisor	B32	1.00	1.00	1.00
520 1030	Collections Supervisor	B31	1.00	1.00	1.00
520 1030	Billing Supervisor	B31	1.00	1.00	1.00
520 1030	Crew Leader	B23	1.00	1.00	1.00
520 1030	Customer Service Specialist II	B23	2.00	2.00	2.00
520 1030	Collections Specialist II	B23	-	1.00 15	1.00
520 1030	Billing Specialist	B22	1.00	1.00	1.00
520 1030	Administrative Assistant	B22	1.00	1.00	1.00
520 1030	Meter Specialist II/I	B21	4.00	4.00	4.00
520 1030	Customer Service Specialist I	B21	4.00	4.00	4.00
520 1030	Collections Specialist	B21	3.00	2.00 15	2.00
Total Utility Billing & Collections			<u>20.85</u>	<u>20.85</u>	<u>20.85</u>

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund	Dept.		Grade	Adopted 2018-19		Adopted 2019-20		Adopted 2020-21	
1190 - General Overhead									
520	1090	GIS Coordinator	C42	1.00		1.00		1.00	
520	1090	Project Manager - SCADA	C41	0.50	k	0.50	16	0.50	O
Total General Overhead				1.50		1.50		1.50	
3040 - Water Operations									
520	3040	Director Public Works/Engineering	E82	0.60	l	0.60	17	0.60	P
520	3040	BAWA Superintendent	C51	1.00		1.00		1.00	
520	3040	BAWA Operations Coordinator	C42	1.00		1.00		1.00	
520	3040	Project Manager - SCADA	C41	0.50	l	0.50	17	0.50	P
520	3040	Field Supervisor	B32	1.00		2.00	17	2.00	
520	3040	Maintenance Specialist - Instrumental & Electronics	B23	1.00		2.00	17	2.00	
520	3040	Crew Leader	B23	1.00		1.00		1.00	
520	3040	Chief Laboratory Specialist	B23	1.00		1.00		-	P
520	3040	Water Plant Operator I/II/III	B23/B22/B21	9.00		10.00		10.00	
520	3040	Maintenance Specialist - Mechanical	B22	2.00		2.00		2.00	
520	3040	Administrative Assistant	B22	1.00		1.00		1.00	
520	3040	Concrete Specialist	B22	1.00		1.00		1.00	
520	3040	Heavy Equipment Specialist II/I	B22/B21	2.00		2.00		3.00	P
520	3040	Laboratory Specialist	B21	1.00		1.00		2.00	P
520	3040	Water Plant Operator In Training	B21	-		4.00	17	4.00	
520	3040	Equipment Specialist	B21	1.00		1.00		-	P
520	3040	Concrete Technician	A12	1.00		1.00		1.00	
520	3040	Laborer	A12	2.00		2.00	17	-	P
520	3040	Utility Maintenance Specialist	SBPC	12.00		12.00	17	14.00	P
Total Water Operations				39.10		46.10		46.10	
3050 - Wastewater Operations									
520	3050	Director Public Works/Engineering	E82	0.40	m	0.40	18	0.40	
520	3050	Assistant Director Utilities	D61	1.00		1.00		1.00	
520	3050	Superintendent	C51	1.00		1.00		1.00	
520	3050	Wastewater Operation Coordinator	C42	1.00		1.00		1.00	
520	3050	Field Supervisor	B32	5.00		5.00		6.00	Q
520	3050	Administrative Supervisor	B24	1.00		1.00		1.00	
520	3050	Pollution Control Specialist II	B23	1.00		1.00		1.00	
520	3050	Maintenance Specialist - Instrumental & Electronics	B23	1.00		1.00		1.00	
520	3050	Chief Laboratory Specialist	B23	1.00		1.00		1.00	
520	3050	Wastewater Operator III/II/I	B23/B22/B21	20.00		20.00		16.00	Q
520	3050	Wastewater Operator III/II/I - Lift Station	B23/B22/B21	3.00		-	18	7.00	Q
520	3050	Maintenance Treatment Specialist - Mechanical	B22/B21	4.00		7.00	18	3.00	Q
520	3050	Laboratory Specialist	B21	1.00		1.00		1.00	
520	3050	Pollution Control Specialist I	B21	2.00		3.00	18	3.00	
520	3050	Administrative Technician	A13	1.00		1.00		1.00	
Total Wastewater Operations				43.40		44.40		44.40	
3060 - Utility Construction									
520	3060	Utility Maintenance Specialist	SBPC	17.00	n	17.00	19	16.00	R
520	3060	Superintendent	C44	1.00		1.00		1.00	
520	3060	Field Supervisor	B32	1.00		1.00		1.00	
520	3060	Crew Leader	B23	1.00		1.00		2.00	R
Total Utility Construction				20.00		20.00		20.00	
Total Water & Sewer Fund				124.85		132.85		132.85	

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21
500 - Sanitation Fund				
500 3200	Superintendent	C44	-	o 20 -
500 3200	Field Supervisor	B32	1.00	1.00 1.00
500 3200	Crew Leader	B23	1.00	1.00 1.00
500 3200	Heavy Equipment Specialist II/I	B22/B21	8.00	8.00 8.00
500 3200	Equipment Specialist	B21	3.00	3.00 3.00
Total Sanitation Fund			13.00	13.00 13.00
505 - Storm Water Utility Fund				
505 4000	Storm Water Manager	C51	1.00	1.00 1.00
505 4000	Storm Water Engineer	C44	1.00	1.00 1.00
505 4000	Storm Water Specialist	B22	1.00	1.00 1.00
505 4000	Mosquito Control Technician	A13	1.00	1.00 1.00
Total Storm Water Utility			4.00	4.00 4.00
505 3050	Field Supervisor	B32	1.00	1.00 1.00
505 3050	Grading Specialist	B22	3.00	3.00 3.00
505 3050	Heavy Equipment Specialist II/I	B22/B21	6.00	6.00 7.00 S
505 3050	Equipment Specialist	B21	6.00	6.00 5.00 S
505 3050	Concrete Technician	A12	1.00	1.00 1.00
Total Storm Water Maintenance			17.00	17.00 17.00
Total Storm Water Utility Fund			21.00	21.00 21.00
Central Services:				
550 - Garage Fund				
550 7010	Superintendent	C44	1.00	1.00 1.00
550 7010	Mechanic II	B23	1.00	1.00 1.00
550 7010	Fleet Specialist	B23	1.00	1.00 1.00
550 7010	Mechanic I	B22	5.00	5.00 5.00
Total Garage Fund			8.00	8.00 8.00
552 - Warehouse Fund				
552 7010	Warehouse Supervisor	B31	1.00	1.00 1.00
552 7010	Warehouse Specialist	B21	1.00	1.00 1.00
552 7010	Warehouse Technician	A13	2.00	2.00 2.00
Total Warehouse Fund			4.00	4.00 4.00
Total Central Services			12.00	12.00 12.00
201 - Municipal Court Special Revenue Fund				
201 1171	Juvenile Case Manager	B24	1.00	1.00 1.00
201 1171	Bailiff	B21	1.00	1.00 1.00
Total Municipal Court Special Revenue Fund			2.00	2.00 2.00
206 - Crime Control and Prevention District (CCPD) Fund				
206 2000	Police Sergeant	CSH	1.00	1.00 1.00
206 2000	Patrol Officer	CSH	14.00	14.00 14.00
Total CCPD Fund			15.00	15.00 15.00
207 - Fire Control, Prevention & Emergency Medical Services District (FCPEMSD) Fund				
207 2020	Battalion Chief	CSJ	1.00	p 1.00 1.00
207 2020	Fire Lieutenant	CSJ	1.00	p 1.00 1.00
207 2020	Senior Admin Support Specialist	B21	1.00	1.00 - T
Total FCPEMSD Fund			3.00	3.00 2.00
211 - Street Maintenance Fund				
211 3010	Field Supervisor	B32	1.00	1.00 1.00
211 3010	Crew Leader	B23	1.00	1.00 1.00
211 3010	Heavy Equipment Specialist II/I	B22/B21	4.00	5.00 21 5.00
211 3010	Concrete Specialist	B22	2.00	2.00 2.00
211 3010	Equipment Specialist	B21	6.00	q 9.00 21 9.00
Total Street Maintenance Fund			14.00	18.00 18.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2018-19	Adopted 2019-20	Adopted 2020-21
215 - Municipal Development District (MDD) Fund				
215 1010 Development Manager	C45	1.00	1.00	1.00
Total MDD Fund		1.00	1.00	1.00
226 - Miscellaneous Police Fund				
226 2000 Patrol Officer	CSH	2.00	2.00	4.00
226 2000 Domestic Violence Coordinator	C41	1.00	1.00	- U
226 2000 Domestic Violence Specialist	B21	1.00	1.00	- U
Total Miscellaneous Police Fund		4.00	4.00	4.00
241 - High Intensity Drug Trafficking Area (HIDTA) Fund				
241 1030 Accountant II	C42	0.25 r	0.25 22	0.25 V
Total HIDTA Fund		0.25	0.25	0.25
270 - Community Development Block Grant (CDBG) Fund				
270 1080 Community Development Manager	C44	1.00 s	1.00	1.00
270 1080 Community Development Generalist	B23	1.00 s	1.00	1.00
270 1080 Demo/Housing Inspector	B22	1.00	1.00	1.00
270 1080 Community Outreach Specialist	B22	1.00 s	1.00	1.00
Total CDBG Fund		4.00	4.00	4.00
296 - Baytown Nature Center (BNC) Fund				
296 5000 BNC Naturalist	C41	1.00	1.00	1.00
Total Baytown Nature Center Fund		1.00	1.00	1.00
298 - Wetlands Education & Recreation Center Fund				
298 5000 Superintendent	C51	1.00	1.00	1.00
298 5000 Education Coordinator	C41	1.00	1.00	1.00
Total Wetlands Education & Recreation Center Fund		2.00	2.00	2.00
351 - General Capital Improvement Fund (CIPF)				
351 3030 Senior Engineer	C44	1.00	1.00 23	1.00
351 3030 Associate Project Manager	C41	-	-	1.00 W
351 3030 Engineer/Engineer Trainee	C43/C42	2.00	2.00	1.00 W
351 3030 Construction Inspector	B22	1.00	1.00	1.00
Total General CIPF Fund		4.00	4.00	4.00
527 - Utility Capital Improvement Fund (CIPF)				
527 3030 Engineer/Engineer Trainee	C43/C42	2.00	2.00	1.00 X
527 3030 Associate Project Manager	C41	-	-	1.00 X
527 3030 Construction Inspector	B22	-	1.00 24	1.00
Total Utility CIPF Fund		2.00	3.00	3.00
561 - Workers' Compensation Fund				
561 1140 Risk Coordinator	C41	1.00	1.00	1.00
Total Worker's Compensation Fund		1.00	1.00	1.00
		897.00	930.00	930.00

CITY OF BAYTOWN
ENDNOTES FOR 2018-19 PERSONNEL CHANGES

Ref #	Department	Description of Change	Positions
<u>101 - General Fund</u>			
a	Administration	<ul style="list-style-type: none"> ● One Director of Public Affairs added. 	1
b	Fiscal Operations	<ul style="list-style-type: none"> ● One Neighborhood Outreach & Volunteer Coordinator added. ● Accountant II is funded 15% in General Fund and 85% in Water & Sewer Fund. 	1
c	Facilities Maintenance	<ul style="list-style-type: none"> ● One Accountant I is funded 75% by General Fund and 25% HIDTA. ● One Facilities assistant added. 	1
d	Police	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
e	Fire	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● One Fire Inspector/Equipment Operator added. 	1
f	Traffic Control	<ul style="list-style-type: none"> ● Superintendent of Traffic is funded by 100%. ● One Traffic Signal Technician added. 	1
g	Public Health	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) ● Reorganization/Title Change in Department. ● Four Animal Control Officers added. 	4
h	Parks & Recreations	<ul style="list-style-type: none"> ● One Administrative Assistant added. ● One Outdoor Events Marketing Coordinator added. ● Upgraded Part Time Facilities Specialist to Full Time. ● Two Caretaker added. 	1 1 1 2
<u>502 - Aquatics Fund</u>			
i	Aquatics	<ul style="list-style-type: none"> ● Upgraded Part Time Maintenance Manager to Full Time. 	1
<u>520 - Water and Sewer Fund</u>			
j	Utility Billing	<ul style="list-style-type: none"> ● Accountant II is funded 15% in General Fund and 85% in Water & Sewer Fund. 	
k	General Overhead	<ul style="list-style-type: none"> ● One Project Manager - SCADA funded by 50% General Overhead and 50% Water Operations. 	
l	Water Operations	<ul style="list-style-type: none"> ● Director of Public Works/Utilities is funded 40% in the Water Operations Department and 60% in the Wastewater Operations Department in Water & Sewer Fund. ● One Project Manager - SCADA funded by 50% General Overhead and 50% Water Operations. 	
m	Wastewater Operations	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) ● Director of Public Works/Utilities is funded 40% in the Water Operations Department and 60% in the Wastewater Operations Department in Water & Sewer Fund. 	
n	Utility Construction	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) 	
<u>500 - Sanitation Fund</u>			
o	Sanitation	<ul style="list-style-type: none"> ● Superintendent of Traffic is funded by 100%. 	
<u>207 - Fire Control, Prevention & Emergency Medical Services District (FCPEMSD) Fund</u>			
p	FCPEMSD	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
<u>211 - Street Maintenance Fund</u>			
q	Street Maintenance	<ul style="list-style-type: none"> ● One Equipment Operators added. 	1
<u>241 - High Intensity Drug Trafficking Area (HIDTA)</u>			
r	HIDTA	<ul style="list-style-type: none"> ● Accountant I is funded 75% by General Fund and 25% HIDTA. 	
<u>270 - Community Development Block Grant (CDBG) Fund</u>			
s	CDBG	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	

CITY OF BAYTOWN
ENDNOTES FOR 2019-20 PERSONNEL CHANGES

Ref #	Department	Description of Change	Positions
<u>101 - General Fund</u>			
1	Administration	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
2	Fiscal Operations	<ul style="list-style-type: none"> ● Accountant II is funded 15% in General Fund and 85% in Water & Sewer Fund. ● Reorganization/Title Change in Department. 	
3	Information Technology Services (ITS)	<ul style="list-style-type: none"> ● One Accountant I is funded 75% by General Fund and 25% HIDTA. ● Reorganization/Title Change in Department. 	
4	Planning & Development Services	<ul style="list-style-type: none"> ● One E-Business & Web Technician position added. ● One Assistant Director position added. ● One Plan Review Manager position added. 	1 1 1
5	Human Resources	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● One HR Generalist position added. 	1
6	City Clerk	<ul style="list-style-type: none"> ● One Vital Statistics Assistant position added. 	1
7	Court of Record	<ul style="list-style-type: none"> ● One Municipal Court Clerk position added. 	1
8	City Facilities	<ul style="list-style-type: none"> ● One Administrative Assistant position added. 	1
9	Police	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● One Mechanic position added. 	1
10	Fire & EMS	<ul style="list-style-type: none"> ● Six Firefighter positions added. 	6
11	Traffic Control	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) 	
12	Engineering	<ul style="list-style-type: none"> ● One Right of Way Inspector position added. ● Adjustment to reflect actual - One Associate Engineer position added. 	1 1
13	Public Health	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● One Mosquito Control Technician position added. 	1
14	Parks & Recreations	<ul style="list-style-type: none"> ● Three Caretaker positions added. 	3
<u>520 - Water and Sewer Fund</u>			
15	Utility Billing	<ul style="list-style-type: none"> ● Accountant II is funded 15% in General Fund and 85% in Water & Sewer Fund. ● Reorganization/Title Change in Department. 	
16	General Overhead	<ul style="list-style-type: none"> ● One Project Manager - SCADA funded by 50% General Overhead and 50% Water Operations. 	
17	Water Operations	<ul style="list-style-type: none"> ● Director of Public Works/Utilities is funded 40% in the Water Operations Department and 60% in the Wastewater Operations Department in Water & Sewer Fund. ● One Project Manager - SCADA funded by 50% General Overhead and 50% Water Operations. ● One Foreman position added. ● One Maintenance Technician - Instrumental & Electronics position added. 	1 1 1
18	Wastewater Operations	<ul style="list-style-type: none"> ● Adjustment to reflect actual - Four Valve & Hydrant Personnel positions added. ● One Laborer position added. ● Skilled Based Pay (SBP) ● Director of Public Works/Utilities is funded 40% in the Water Operations Department and 60% in the Wastewater Operations Department in Water & Sewer Fund. ● Reorganization/Title Change in Department. ● One Pollution Control Technician position added. ● Skilled Based Pay (SBP) 	4 1 1 1
19	Utility Construction	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) 	1
<u>500 - Sanitation Fund</u>			
20	Sanitation	<ul style="list-style-type: none"> ● Superintendent of Traffic is funded by 100% General Fund. 	

CITY OF BAYTOWN
ENDNOTES FOR 2019-20 PERSONNEL CHANGES

Ref # Department	Description of Change	Positions
<u>211 - Street Maintenance</u>		
21 Street Maintenance	<ul style="list-style-type: none"> ● Adjustment to reflect actual - One Heavy Equipment Specialist position added. ● Adjustment to reflect actual - Three Equipment Specialist positions added. 	1 3
<u>241 - High Intensity Drug Trafficking Area (HIDTA)</u>		
22 HIDTA	<ul style="list-style-type: none"> ● Accountant I is funded 75% by General Fund and 25% HIDTA. 	
<u>351 -General Capital Improvement Fund</u>		
23 General Capital Improvement	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
<u>527 - Utility Capital Improvement Fund (CIPF)</u>		
24 CIPF	<ul style="list-style-type: none"> ● One Construction Inspector position added. 	1 <hr/> 33 <hr/>

CITY OF BAYTOWN
ENDNOTES FOR 2020-21 PERSONNEL CHANGES

Ref #	Department	Description of Change	Positions
<u>101 - General Fund</u>			
A	Administration	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● Talent Management Specialist moved under Human Resources. 	
B	Fiscal Operations	<ul style="list-style-type: none"> ● Accountant II is funded 15% in General Fund and 85% in Water & Sewer Fund. ● Reorganization/Title Change in Department. ● One Accountant II is funded 75% by General Fund and 25% HIDTA. 	
C	Information Technology Services (ITS)	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
D	Planning & Development Services	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
E	Human Resources	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● One Talent Management Specialist fully funded under Human Resources from Administration. 	
F	Court of Record	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. ● One Domestic Violence Coordinator is 100% fully funded under General Fund. 	
G	Police	<ul style="list-style-type: none"> ● One Domestic Violence Specialist is 100% fully funded under General Fund. 	
H	Fire & EMS	<ul style="list-style-type: none"> ● One Fire & Life Safety Coordinator is 100% fully funded under General Fund - Fire & EMS from Fund 207. 	
I	Traffic Control	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) 	
J	Engineering	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
K	Public Health	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
L	Parks & Recreations	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
M	Sterling Municipal Library	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
<u>520 - Water and Sewer Fund</u>			
N	Utility Billing	<ul style="list-style-type: none"> ● Accountant II is funded 15% in General Fund and 85% in Water & Sewer Fund. 	
O	General Overhead	<ul style="list-style-type: none"> ● One Project Manager - SCADA funded by 50% General Overhead and 50% Water Operations. 	
P	Water Operations	<ul style="list-style-type: none"> ● Director of Public Works/Utilities is funded 40% in the Water Operations Department and 60% in the Wastewater Operations Department in Water & Sewer Fund. ● One Project Manager - SCADA funded by 50% General Overhead and 50% Water Operations. ● Reorganization/Title Change in Department. ● Skilled Based Pay (SBP) 	
Q	Wastewater Operations	<ul style="list-style-type: none"> ● Director of Public Works/Utilities is funded 40% in the Water Operations Department and 60% in the Wastewater Operations Department in Water & Sewer Fund. ● Reorganization/Title Change in Department. 	
R	Utility Construction	<ul style="list-style-type: none"> ● Skilled Based Pay (SBP) ● Reorganization/Title Change in Department. 	
<u>505 - Storm Water Utility</u>			
S	Storm Water Maintenance	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
<u>207 - Fire Control, Prevention & Emergency Medical Services District (FCPEMSD) Fund</u>			
T	FCPEMSD	<ul style="list-style-type: none"> ● One position is 100% fully funded under General Fund - Fire & EMS from Fund 207. 	

CITY OF BAYTOWN
ENDNOTES FOR 2020-21 PERSONNEL CHANGES

Ref # Department	Description of Change	Positions
<u>226 - Miscellaneous Police Fund</u>		
U Miscellaneous Police Fund	<ul style="list-style-type: none"> ● One Domestic Violence Coordinator is 100% fully funded under General Fund - Police from Fund 226. ● One Domestic Violence Specialist is 100% fully funded under General Fund - Police from Fund 226. 	
<u>241 - High Intensity Drug Trafficking Area (HIDTA)</u>		
V HIDTA	<ul style="list-style-type: none"> ● Accountant II is funded 75% by General Fund and 25% HIDTA. 	
<u>351 - General Capital Improvement Fund</u>		
W General Capital Improvement	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
<u>527 - Utility Capital Improvement Fund (CIPF)</u>		
X CIPF	<ul style="list-style-type: none"> ● Reorganization/Title Change in Department. 	
		0

CITY OF BAYTOWN

Certification Pay Schedule

Effective October 2020

<u>Public Works</u>	<u>Monthly</u>		<u>Monthly</u>
Ground Water Treatment B	\$ 90.00	Water Distribution C	\$ 60.00
Ground Water Treatment C	\$ 60.00		
Surface Water Treatment A	\$ 120.00	Wastewater Treatment A	\$ 120.00
Surface Water Treatment B	\$ 90.00	Wastewater Treatment B	\$ 90.00
Surface Water Treatment C	\$ 60.00	Wastewater Treatment C	\$ 60.00
		Wastewater Collection III	\$ 90.00
		Wastewater Collection II	\$ 60.00
Tool Allowance:			
Mechanics	\$ 75.00	CDL - DOT Hazmat Endorsement	\$ 30.00
Mechanic Helper	\$ 37.50		
IMSA A	\$ 120.00	Level 3 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA B	\$ 90.00	Level 2 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA C	\$ 60.00	Level 1 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA D	\$ 30.00	Level 1 (Roadway Lighting or Signs and Markings)	
Inspector A	\$ 30.00	Concrete Field Testing Technician - Grade I Certification or TXHMAC Level 1B	
Inspector B	\$ 60.00	Concrete Field Testing Technician Grade I Certification and TXHMAC Level 1B	
Inspector C	\$ 120.00	Inspector B + Water Class D Licensing or higher and Collection Class I or higher	
<u>Police</u>			
Intermediate	\$ 92.08	FTO Pay	\$ 125.00
Advanced	\$ 157.08		
Master	\$ 212.33	Communications - Intermediate	\$ 100.00
		Communications - Advanced	\$ 200.00
Associate's	\$ 50.00	Communications - Master	\$ 300.00
Bachelor's	\$ 100.00		
Master's	\$ 125.00		
<u>Fire</u>			
Intermediate	\$ 83.33	Hazmat Certification Pay	\$ 50.00
Advanced	\$ 133.33	Hazmat Coordinator	\$ 150.00
Master	\$ 190.00	Hazmat Shift Leader	\$ 125.00
		Hazmat Team Member	\$ 100.00
		Technical Rescue Team (TRT) Assignment Pay	\$ 125.00
		Arson Investigator Assignment Pay	\$ 100.00
		Fire Marshal Assignment Pay	\$ 200.00
Administrative Assignment Pay:		EMT-P FTO Assignment Pay	\$ 200.00
Assistant Chief	\$ 100.00	Paramedic Certification Pay	\$ 500.00
Lieutenant	\$ 350.00		
Battalion Chief	\$ 350.00	Associate's	\$ 50.00
		Bachelor's	\$ 100.00
		Master's	\$ 125.00
<u>Planning & Community Development</u>			
Texas Plumbing Inspectors License	\$ 108.33		
One (1) ICC Certification	\$ 54.17		
Two (2) ICC Certification	\$ 108.33		
Three (3) ICC Certifications	\$ 162.50		
Four (4) ICC Certifications	\$ 216.67		
<u>Emergency Response</u>			
Bilingual Incentive Pay - Emergency Response	\$ 50.00	(Fire, Police, EMS)	
Bilingual Incentive Pay - Court Interpreter	\$ 100.00		



FY21 Fire Salary Schedule

Effective: October 1, 2020

	Annual Salary	On Shift	80 Hours	Non Fire Cert
Probationary Fire Fighter	\$ 66,955	\$ 24.909	\$ 32.190	\$ 20.120

Fire Fighter Paramedic

Years in Rank	Annual Salary	On Shift
1	\$ 68,947	\$ 25.65
2	\$ 71,044	\$ 26.43
3	\$ 73,140	\$ 27.21
4	\$ 75,345	\$ 28.03
5	\$ 77,629	\$ 28.88
6	\$ 79,941	\$ 29.74
7	\$ 82,360	\$ 30.64

Equipment Operator

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0-6 mos	\$ 86,473	\$ 32.17	\$ 41.57
2	6 mos+	\$ 91,661	\$ 34.10	\$ 44.07

Lieutenant

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0	\$ 99,133	\$ 36.88	\$ 47.66
2	1+	\$ 104,079	\$ 38.72	\$ 50.04

Battalion Chief

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0	\$ 115,315	\$ 42.90	\$ 55.44
2	1+	\$ 121,094	\$ 45.05	\$ 58.22

Assistant Chief

Tier	Years in Rank	Annual Salary	80 Hours
1	0	\$ 134,540	\$ 64.68
2	1+	\$ 141,267	\$ 67.92

After completion of probationary period, Fire Fighter will move to Tier 1. Thereafter, Fire Fighter will move to next tier on their anniversary of completion of probation. Annual salary does not include longevity or seniority pay and nothing in the annual salary column shall move with the employee when he/she steps up pursuant to 143.038(b).

*Non-Fire Paramedics compensation shall be referenced from the Collective Bargaining Agreement.



FY21 Police Salary Schedule

Effective: October 1, 2020

Police Officer

Year in Rank	Annual	Hourly
Probationary	\$ 65,044	\$ 31.27
1	\$ 69,260	\$ 33.30
2	\$ 71,338	\$ 34.30
3	\$ 73,478	\$ 35.33
4	\$ 75,682	\$ 36.39
5	\$ 78,331	\$ 37.66
6	\$ 81,073	\$ 38.98
7	\$ 83,910	\$ 40.34
8	\$ 86,847	\$ 41.75
9	\$ 90,525	\$ 43.52

Sergeant

Year in Rank		Hourly
Yrs <3	\$ 99,026	\$ 47.61
Yrs >3	\$ 105,087	\$ 50.52

Lieutenant

Year in Rank		Hourly
Yrs <3	\$ 116,089	\$ 55.81
Yrs >3	\$ 120,779	\$ 58.07

Assistant Chief

Year in Rank		Hourly
Yrs <3	\$ 145,040	\$ 69.73
Yrs >3	\$ 153,873	\$ 73.98



Utility Maintenance Technician & Traffic Control Technician Salary Plan

Effective 09/28/2020

Utility Maintenance Technician

Experience	Class Code	DBM	Job Title	HOURLY	ANNUALLY	Skill Based Top Out/Max.
0-6 Months	Entry	B21	Utility Maintenance Technician	\$ 15.990	\$ 33,259.20	
6-12 Months	1	B21	Utility Maintenance Technician	\$ 16.550	\$ 34,423.27	
12-18 Months	2	B21	Utility Maintenance Technician	\$ 17.129	\$ 35,628.09	
18-24 Months	3	B21	Utility Maintenance Technician	\$ 17.728	\$ 36,875.07	
2+ Years	4	B21	Utility Maintenance Technician	\$ 18.349	\$ 38,165.70	
3+ Years	5	B22	Utility Maintenance Technician	\$ 19.542	\$ 40,646.47	
4+ Years	6	B22	Utility Maintenance Technician	\$ 20.812	\$ 43,288.49	
5+ Years	7	B22	Utility Maintenance Technician	\$ 22.269	\$ 46,318.68	
6+ Years	8	B22	Utility Maintenance Technician	\$ 23.827	\$ 49,560.99	\$ 27.177

Traffic Control Technician

Experience	Class Code	DBM	Job Title	HOURLY	ANNUALLY	Skill Based Top Out/Max.
6 Months	Entry	B21	Traffic Control Technician	\$ 15.990	\$ 33,259.20	
6 Months	1	B21	Traffic Control Technician	\$ 16.310	\$ 33,924.38	
6 Months	2	B21	Traffic Control Technician	\$ 16.718	\$ 34,772.49	
6 Months	3	B21	Traffic Control Technician	\$ 17.219	\$ 35,815.67	
1 Year	4	B21	Traffic Control Technician	\$ 17.736	\$ 36,890.14	
1 Year	5	B22	Traffic Control Technician	\$ 18.622	\$ 38,734.65	
1 Year	6	B22	Traffic Control Technician	\$ 19.647	\$ 40,865.05	
1 Year	7	B22	Traffic Control Technician	\$ 20.825	\$ 43,316.95	
1+ Year	8	B22	Traffic Control Technician	\$ 22.179	\$ 46,132.56	
1+ Year	9	B22	Traffic Control Technician	\$ 23.732	\$ 49,361.83	\$ 27.177



BAYTOWN JAIL SALARY PLAN

Effective 09/28/2020

		Title:	Detention Officer	
DBM		Reports to:	Detention Supervisor	
			HOURLY	ANNUALLY
A	B21	D.O. Trainee (no specific experience)(6 mos.)	\$ 17.000	\$ 35,360.00
B	B21	D.O. Starting*	\$ 17.595	\$ 36,597.60
C	B21	at 1 year from receiving D.O. pay (13th mth or 19th mth)	\$ 18.211	\$ 37,878.52
D	B21	at 2 years from receiving D.O. pay (25th mth or 31st mth)	\$ 18.848	\$ 39,204.26
E	B21	at 3 years from receiving D.O. pay (37th mth or 43rd mth)	\$ 19.508	\$ 40,576.41
F	B21	at 4 years from receiving D.O. pay (49th mth or 55th mth)	\$ 20.191	\$ 41,996.59
G	B21	at 5 years from receiving D.O. pay (61st mth or 67th mth)	\$ 20.897	\$ 43,466.47
H	B21	at 6 years from receiving D.O. pay (73rd mth or 79th mth)	\$ 21.629	\$ 44,987.79
I	B21	at 7 years from receiving D.O. pay (85th mth or 91st mth)	\$ 22.386	\$ 46,562.37
J	B21	at 8 years from receiving D.O. pay (97th mth or 103rd mth)	\$ 23.169	\$ 48,192.05

*For D.O. starting, must have 6 months experience in a detention facility with inmates that are not free to leave.

		Title:	Detention Supervisor	
DBM		Reports to:	Jail Commander	
			HOURLY	ANNUALLY
AA	B24/B31	Years 1-2 (Promotion day through completion of year 2)	\$ 25.750	\$ 53,560.00
BB	B24/B31	Years 3-4 (Starting Year 3) (25th month)	\$ 27.680	\$ 57,574.40
CC	B24/B31	Years 5-6 (Starting Year 5) (49th month)	\$ 29.756	\$ 61,892.48
DD	B24/B31	Years 7 plus (Starting year 7) (73rd month)	\$ 31.988	\$ 66,534.42



Grade & Title Structure

Effective: 09/30/2019

Grade	Min	Min Hrly	Mid	Mid Hrly	Max	Max Hrly
A12	\$25,408	\$12.216	\$30,490	\$14.659	\$35,572	\$17.102
A13	\$30,019	\$14.432	\$36,023	\$17.319	\$42,027	\$20.205
B21	\$33,258	\$15.990	\$41,573	\$19.987	\$49,887	\$23.984
B22	\$37,685	\$18.118	\$47,106	\$22.647	\$56,527	\$27.177
B23	\$42,111	\$20.246	\$52,639	\$25.307	\$63,167	\$30.369
B24/B31	\$47,654	\$22.911	\$59,568	\$28.638	\$71,482	\$34.366
B25/B32	\$54,301	\$26.106	\$67,876	\$32.633	\$81,451	\$39.159
C41	\$51,290	\$24.659	\$64,112	\$30.823	\$76,935	\$36.988
C42	\$57,406	\$27.599	\$71,758	\$34.499	\$86,110	\$41.399
C43	\$63,523	\$30.540	\$79,404	\$38.175	\$95,284	\$45.810
C44/C51	\$71,182	\$34.222	\$88,978	\$42.778	\$106,774	\$51.333
C45	\$80,366	\$38.638	\$100,458	\$48.297	\$120,550	\$57.957
D61	\$84,640	\$40.692	\$110,032	\$52.900	\$135,424	\$65.108
D63	\$96,403	\$46.348	\$125,324	\$60.252	\$154,245	\$74.156
E81	\$119,963	\$57.675	\$155,952	\$74.977	\$191,941	\$92.279
E82	\$125,845	\$60.502	\$163,598	\$78.653	\$201,351	\$96.804
E83	\$131,726	\$63.330	\$171,244	\$82.329	\$210,761	\$101.328
E91	\$139,091	\$66.871	\$180,818	\$86.932	\$222,545	\$106.993
F101	\$164,792	\$79.227	\$214,230	\$102.995	\$263,667	\$126.763

Title Structure by Grade
A: Technician
B: Specialist Inspector Supervisor
C: Coordinator Manager
D: Assistant Director
E: Director
F: City Manager

STATISTICAL SECTION

The Statistical Section, lifted from the CAFR, presents multi-year data for expenditures, revenues, property tax levies and collections, property tax rates and valuations for overlapping governments, ratios of bonded debt, legal debt margin, overlapping debt, ratio of debt service to general expenditures, revenue bond coverage, property value/construction, principal taxpayers and miscellaneous statistics.

CITY OF BAYTOWN, TEXAS

NET POSITION BY COMPONENT

Last Ten Fiscal Years

(Accrual Basis of Accounting)

	Fiscal Year			
	2010	2011	2012	2013
Governmental Activities				
Net investment in capital assets	\$ 128,029,500	\$ 101,431,576	\$ 103,140,238	\$ 108,585,824
Restricted	22,354,718	15,805,828	15,805,828	32,167,392
Unrestricted	(5,377,969)	(2,797,904)	(1,993,410)	(20,474,460)
Total Governmental Activities Net Position	<u>145,006,249</u>	<u>114,439,500</u>	<u>116,952,656</u>	<u>120,278,756</u>
Business-Type Activities				
Net investment in capital assets	81,095,248	111,514,790	133,432,737	136,434,868
Restricted	7,584,718	5,405,286	5,023,851	5,364,616
Unrestricted	17,058,527	20,394,613	20,790,018	18,736,201
Total Business-Type Activities Net Position	<u>105,738,493</u>	<u>137,314,689</u>	<u>159,246,606</u>	<u>160,535,685</u>
Primary Government				
Net investment in capital assets	209,124,748	212,946,366	236,572,975	245,020,692
Restricted	29,939,436	21,211,114	20,829,679	37,532,008
Unrestricted	11,680,558	17,596,709	18,796,608	(1,738,259)
Total Primary Government Net Position	<u>\$ 250,744,742</u>	<u>\$ 251,754,189</u>	<u>\$ 276,199,262</u>	<u>\$ 280,814,441</u>

Fiscal Year

2014	2015	2016	2017	2018	2019
\$ 105,468,075	\$ 109,961,720	\$ 124,672,382	\$ 132,729,930	\$ 145,445,182	\$ 157,058,993
35,688,185	23,773,394	23,871,650	23,942,473	27,132,868	29,898,189
(26,434,814)	(40,715,091)	(49,911,857)	(88,264,838)	(87,917,695)	(67,824,691)
<u>114,721,446</u>	<u>93,020,023</u>	<u>98,632,175</u>	<u>68,407,565</u>	<u>84,660,355</u>	<u>119,132,491</u>
152,339,260	158,442,675	174,117,286	187,741,777	191,309,418	191,361,951
5,873,007	4,612,543	1,489,416	2,276,610	2,096,080	3,717,286
18,371,116	16,349,137	12,602,126	2,301,381	3,414,173	5,895,296
<u>176,583,383</u>	<u>179,404,355</u>	<u>188,208,828</u>	<u>192,319,768</u>	<u>196,819,671</u>	<u>200,974,533</u>
257,807,335	268,404,395	298,789,668	320,471,707	336,754,600	348,420,944
41,561,192	28,385,937	25,361,066	26,219,083	29,228,948	33,615,475
(8,063,698)	(24,365,954)	(37,309,731)	(85,963,457)	(84,503,522)	(61,929,395)
<u>\$ 291,304,829</u>	<u>\$ 272,424,378</u>	<u>\$ 286,841,003</u>	<u>\$ 260,727,333</u>	<u>\$ 281,480,026</u>	<u>\$ 320,107,024</u>

CITY OF BAYTOWN, TEXAS

CHANGES IN NET POSITION

Last Ten Fiscal Years

(Accrual Basis of Accounting)

	Fiscal Year			
	2010	2011	2012	2013
Expenses				
Governmental activities:				
General government	\$ 22,893,640	\$ 23,768,225	\$ 23,539,249	\$ 22,049,401
Public safety	38,814,830	38,294,806	38,976,626	39,297,052
Public works	8,605,802	8,982,131	8,522,846	8,881,876
Public health	2,894,089	2,730,527	2,465,254	2,431,619
Parks, recreation, and culture	8,689,530	8,588,907	8,949,422	8,739,612
Interest and fiscal agent fees on long-term debt	2,894,723	2,888,909	3,229,968	3,749,173
Total Governmental Activities Expenses	<u>84,792,614</u>	<u>85,253,505</u>	<u>85,683,365</u>	<u>85,148,733</u>
Business-type activities:				
Water and sewer	28,893,005	29,453,795	30,344,693	31,539,964
Sanitation	4,340,682	4,400,433	4,396,725	4,685,496
Bayland Island development	84,280	96,401	146,375	208,078
Aquatics	-	1,504,850	2,051,620	2,245,949
Storm water utility	463,602	410,723	467,170	436,934
Total Business-Type Activities Expenses	<u>33,781,569</u>	<u>35,866,202</u>	<u>37,406,583</u>	<u>39,116,421</u>
Total Primary Government Expenses	<u>\$ 118,574,183</u>	<u>\$ 121,119,707</u>	<u>\$ 123,089,948</u>	<u>\$ 124,265,154</u>
Program Revenues				
Governmental activities:				
Charges for services:				
General government	\$ 145,936	\$ 151,742	\$ 162,242	\$ 159,520
Public safety	3,483,521	3,622,132	3,872,740	3,807,789
Public works	1,040,514	1,081,917	1,156,772	1,137,371
Public health	487,094	506,476	541,518	532,436
Parks, recreation, and culture	334,801	348,123	372,209	365,967
Operating grants and contributions	9,181,350	8,451,134	17,002,961	7,903,949
Capital grants and contributions	-	53,643	1,537,175	73,000
Total Governmental Activities Program Revenues	<u>14,673,216</u>	<u>14,215,167</u>	<u>24,645,617</u>	<u>13,980,032</u>
Business-type activities:				
Charges for services:				
Water and sewer	32,602,743	36,025,403	35,400,103	34,022,544
Sanitation	3,767,543	4,546,742	4,678,089	4,589,026
Bayland Island development	3,005	17,302	7,716	16,327
Aquatics	-	1,725,900	1,796,262	2,056,711
Storm water	511,404	641,826	1,174,477	1,217,580
Operating grants and contributions	-	-	2,531,225	-
Capital grants and contributions	839,464	4,834,355	-	2,241,040
Total Business-Type Activities Program Revenues	<u>37,724,159</u>	<u>47,791,528</u>	<u>45,587,872</u>	<u>44,143,228</u>
Total Primary Government Program Revenues	<u>52,397,375</u>	<u>62,006,695</u>	<u>70,233,489</u>	<u>58,123,260</u>
Net (Expense)/Revenue				
Governmental activities	(70,119,398)	(71,038,338)	(61,037,748)	(71,168,701)
Business-type activities	3,942,590	11,925,326	8,181,289	5,026,807
Total Primary Government Net Expense	<u>\$ (66,176,808)</u>	<u>\$ (59,113,012)</u>	<u>\$ (52,856,459)</u>	<u>\$ (66,141,894)</u>

Fiscal Year

<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
\$ 22,600,531	\$ 22,256,413	\$ 24,398,812	\$ 29,020,563	\$ 35,811,336	\$ 29,574,296
44,295,623	47,791,009	50,793,309	57,510,237	59,520,128	50,702,718
8,869,974	8,967,472	10,539,608	13,257,500	15,100,450	10,994,322
2,554,462	2,696,850	2,866,441	3,338,793	3,317,250	3,107,475
9,339,424	9,553,806	9,904,352	12,156,291	12,697,314	12,405,161
4,111,811	3,989,720	4,561,801	4,546,195	4,841,986	4,525,617
<u>91,771,825</u>	<u>95,255,270</u>	<u>103,064,323</u>	<u>119,829,579</u>	<u>131,288,464</u>	<u>111,309,589</u>
32,762,226	34,320,794	35,865,094	38,149,024	38,422,378	37,007,827
4,742,268	4,709,577	4,677,436	4,831,088	5,648,915	6,448,858
200,308	265,349	251,084	242,443	212,956	203,198
2,917,055	3,052,435	3,393,046	3,873,789	4,161,320	4,064,190
448,681	483,028	1,734,694	1,657,138	1,907,273	1,956,790
<u>41,070,538</u>	<u>42,831,183</u>	<u>45,921,354</u>	<u>48,753,482</u>	<u>50,352,842</u>	<u>49,680,863</u>
<u>\$ 132,842,363</u>	<u>\$ 138,086,453</u>	<u>\$ 148,985,677</u>	<u>\$ 168,583,061</u>	<u>\$ 181,641,306</u>	<u>\$ 160,990,452</u>
\$ 183,147	\$ 632,295	\$ 710,604	\$ 708,990	\$ 1,946,717	\$ 787,821
4,371,773	4,692,058	4,507,258	5,043,397	4,780,753	4,481,288
1,305,831	1,620,206	2,067,310	2,079,076	2,604,862	2,112,433
611,297	195,057	202,134	205,779	206,039	208,890
420,172	132,271	135,180	124,862	94,772	128,541
8,007,514	5,946,639	4,920,154	5,944,003	12,307,936	7,109,369
-	-	11,230,528	12,396,215	8,394,369	4,444,501
<u>14,899,734</u>	<u>13,218,526</u>	<u>23,773,168</u>	<u>26,502,322</u>	<u>30,335,448</u>	<u>19,272,843</u>
35,990,349	39,201,196	40,811,009	40,998,750	43,301,862	42,415,981
4,618,491	4,737,391	4,758,805	5,027,666	5,830,109	5,957,494
49,086	51,052	54,443	54,442	56,238	55,041
2,903,853	3,274,726	3,353,347	3,351,968	3,813,735	3,290,996
1,226,741	1,245,325	1,556,404	1,937,162	2,597,711	2,645,147
-	3,143,274	-	-	1,362,643	1,365,276
<u>4,517,598</u>	<u>1,400,484</u>	<u>1,674,116</u>	<u>2,354,725</u>	<u>77,680</u>	<u>129,901</u>
<u>49,306,118</u>	<u>53,053,448</u>	<u>52,208,124</u>	<u>53,724,713</u>	<u>57,039,978</u>	<u>55,859,836</u>
<u>64,205,852</u>	<u>66,271,974</u>	<u>75,981,292</u>	<u>80,227,035</u>	<u>87,375,426</u>	<u>75,132,679</u>
(76,872,091)	(82,036,744)	(79,291,155)	(93,327,257)	(100,953,016)	(92,036,746)
8,235,580	10,222,265	6,287,770	4,971,231	6,687,136	6,178,973
<u>\$ (68,636,511)</u>	<u>\$ (71,814,479)</u>	<u>\$ (73,003,385)</u>	<u>\$ (88,356,026)</u>	<u>\$ (94,265,880)</u>	<u>\$ (85,857,773)</u>

CITY OF BAYTOWN, TEXAS

CHANGES IN NET POSITION (Continued)

Last Ten Fiscal Years

(Accrual Basis of Accounting)

	Fiscal Year			
	2010	2011	2012	2013
General Revenues and Other Changes in Net Position				
Governmental activities:				
Taxes:				
Property taxes	\$ 20,531,721	\$ 18,470,910	\$ 20,121,463	\$ 21,128,244
Sales and hotel/motel taxes	14,948,919	15,576,815	17,343,951	18,558,609
Franchise taxes	3,485,310	3,994,547	3,800,997	3,825,432
Industrial district payments	23,026,843	25,496,842	27,403,488	28,339,356
Investment earnings	434,687	431,038	238,038	628,564
Miscellaneous income	1,978,083	2,472,446	1,496,293	1,777,705
Transfers, net	2,902,580	(16,088,839)	(16,735,496)	2,750,047
Total Governmental Activities	<u>67,308,143</u>	<u>50,353,759</u>	<u>53,668,734</u>	<u>77,007,957</u>
Business-type activities:				
Investment earnings	339,306	422,355	154,808	265,092
Miscellaneous	2,948,592	-	-	-
Transfers, net	(2,902,580)	16,088,839	16,735,496	(2,750,047)
Total Business-Type Activities	<u>385,318</u>	<u>16,511,194</u>	<u>16,890,304</u>	<u>(2,484,955)</u>
Total Primary Government	<u>67,693,461</u>	<u>66,864,953</u>	<u>70,559,038</u>	<u>74,523,002</u>
Changes in Net Position				
Governmental activities	(2,811,255)	(20,684,579)	(7,369,014)	5,839,256
Business-type activities	4,327,908	28,436,520	25,071,593	2,541,852
Total Primary Government Changes in Net Position	<u>\$ 1,516,653</u>	<u>\$ 7,751,941</u>	<u>\$ 17,702,579</u>	<u>\$ 8,381,108</u>

Fiscal Year

2014	2015	2016	2017	2018	2019
\$ 21,788,376	\$ 22,991,938	\$ 24,824,084	\$ 27,274,068	\$ 30,235,501	\$ 31,874,951
20,494,629	22,460,619	22,790,624	24,050,819	26,273,237	24,138,407
4,053,895	4,155,898	4,233,571	4,359,389	4,317,509	4,681,762
29,379,711	31,675,333	32,136,165	39,991,747	48,772,964	57,968,306
699,761	332,705	378,067	753,425	1,722,482	2,723,663
2,469,911	5,209,956	2,601,488	1,544,848	3,369,646	2,339,954
(7,571,502)	3,170,393	(2,060,692)	(3,948,300)	2,514,467	2,781,839
<u>71,314,781</u>	<u>89,996,842</u>	<u>84,903,307</u>	<u>94,025,996</u>	<u>117,205,806</u>	<u>126,508,882</u>
240,616	77,540	135,215	182,128	327,234	743,135
-	364,508	320,796	-		14,593
7,571,502	(3,170,393)	2,060,692	3,948,300	(2,514,467)	(2,781,839)
<u>7,812,118</u>	<u>(2,728,345)</u>	<u>2,516,703</u>	<u>4,130,428</u>	<u>(2,187,233)</u>	<u>(2,024,111)</u>
<u>79,126,899</u>	<u>87,268,497</u>	<u>87,420,010</u>	<u>98,156,424</u>	<u>115,018,573</u>	<u>124,484,771</u>
(5,557,310)	7,960,098	5,612,152	698,739	16,252,790	34,472,136
16,047,698	7,493,920	8,804,473	9,101,659	4,499,903	4,154,862
<u>\$ 10,490,388</u>	<u>\$ 15,454,018</u>	<u>\$ 14,416,625</u>	<u>\$ 9,800,398</u>	<u>\$ 20,752,693</u>	<u>\$ 38,626,998</u>

CITY OF BAYTOWN, TEXAS
TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES
 Last Ten Fiscal Years
 (Accrual Basis of Accounting)

Function	Fiscal Year			
	2010	2011	2012	2013
Property taxes	\$ 20,531,721	\$ 18,470,910	\$ 20,121,463	\$ 21,128,244
Sales and hotel/motel taxes	14,948,919	15,576,815	17,343,951	18,558,609
Franchise taxes	3,485,310	3,994,547	3,800,997	3,825,432
Industrial in-lieu-of-taxes	23,026,843	25,496,842	27,403,488	28,339,356
Total	\$ 61,992,793	\$ 63,539,114	\$ 68,669,899	\$ 71,851,641

Fiscal Year

2014	2015	2016	2017	2018	2019
\$ 21,788,376	\$ 22,991,938	\$ 24,824,084	\$ 27,274,068	\$ 30,235,501	\$ 31,874,951
20,494,629	22,460,619	22,790,624	24,050,819	26,273,237	24,138,407
4,053,895	4,155,898	4,233,571	4,359,389	4,317,509	4,681,762
29,379,711	31,675,333	32,136,165	39,991,747	48,772,964	57,968,306
<u>\$ 75,716,611</u>	<u>\$ 81,283,788</u>	<u>\$ 83,984,444</u>	<u>\$ 95,676,023</u>	<u>\$ 109,599,211</u>	<u>\$ 118,663,426</u>

CITY OF BAYTOWN, TEXAS
FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	Fiscal Year			
	2010	2011	2012	2013
General fund:				
Nonspendable	\$ 169,624	\$ 2,235	\$ 220,522	\$ 2,432
Unassigned	17,854,264	19,387,708	21,942,516	23,644,132
Total General Fund	<u>\$ 18,023,888</u>	<u>\$ 19,389,943</u>	<u>\$ 22,163,038</u>	<u>\$ 23,646,564</u>
 All Other Governmental Funds:				
Nonspendable and restricted	\$ 30,637,159	\$ 25,357,611	\$ 29,983,278	\$ 32,422,912
Unassigned, reported in special revenue funds	(705,793)	(2,144,485)	-	-
Total All Other Governmental Funds	<u>\$ 29,931,366</u>	<u>\$ 23,213,126</u>	<u>\$ 29,983,278</u>	<u>\$ 32,422,912</u>

Fiscal Year

2014	2015	2016	2017	2018	2019
\$ 5,651	\$ 3,109	\$ 3,475	\$ 2,926	\$ 1,531	\$ 3,355
24,401,167	23,823,197	18,130,265	17,568,823	21,278,127	27,606,051
<u>\$ 24,406,818</u>	<u>\$ 23,826,306</u>	<u>\$ 18,133,740</u>	<u>\$ 17,571,749</u>	<u>\$ 21,279,658</u>	<u>\$ 27,609,406</u>
\$ 35,690,127	\$ 43,613,527	\$ 52,172,068	\$ 36,709,833	\$ 55,134,251	\$ 45,198,903
-	-	-	-	-	-
<u>\$ 35,690,127</u>	<u>\$ 43,613,527</u>	<u>\$ 52,172,068</u>	<u>\$ 36,709,833</u>	<u>\$ 55,134,251</u>	<u>\$ 45,198,903</u>

CITY OF BAYTOWN, TEXAS
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	Fiscal Year			
	2010	2011	2012	2013
Revenues				
Taxes	\$ 61,847,746	\$ 63,803,207	\$ 68,613,205	\$ 71,412,597
Licenses and permits	1,196,580	923,871	1,261,683	1,487,239
Charges for services	694,539	1,951,435	2,167,437	1,862,802
Fines and forfeitures	3,600,747	2,835,084	2,676,361	2,653,042
Intergovernmental	9,181,350	8,504,777	17,002,961	7,976,949
Investment earnings	412,651	413,708	228,271	628,564
Other revenues	1,978,083	2,472,446	1,496,293	1,777,705
Total Revenues	78,911,696	80,904,528	93,446,211	87,798,898
Expenditures				
General government	19,864,495	16,305,601	18,086,658	22,112,626
Public safety	32,695,166	33,030,194	34,759,167	35,931,532
Public works	5,524,041	7,620,588	6,041,762	12,140,511
Public health	2,093,632	2,025,190	2,097,100	2,157,928
Parks, recreation, and culture	6,892,095	6,797,043	7,287,529	7,232,586
Capital outlay	18,874,965	21,213,893	24,026,301	14,699,587
Debt service:				
Principal	6,534,952	7,179,657	7,025,465	5,720,963
Payment to bond escrow agent	-	-	-	-
Interest	2,851,170	2,803,734	3,207,221	3,561,552
Issuance costs	211,222	252,760	306,526	278,160
Total Expenditures	95,541,738	97,228,660	102,837,729	103,835,445
(Deficiency) of Revenues (Under) Expenditures	(16,630,042)	(16,324,132)	(9,391,518)	(16,036,547)
Other Financing Sources (Uses)				
Transfers in	8,631,417	5,838,266	10,884,230	9,207,896
Transfers out	(5,911,765)	(6,384,844)	(15,871,347)	(5,131,440)
Debt issued	10,000,000	-	-	16,800,000
Refunding debt issued	7,933,100	22,390,000	30,225,000	-
Premium on refunded bonds	107,342	766,072	2,204,993	-
Premium on bonds	-	-	-	283,150
Payment to bond escrow agent	(8,069,794)	(5,312,193)	(8,508,111)	-
Total Other Financing Sources	12,690,300	17,297,301	18,934,765	21,159,606
Net Change in Fund Balances	\$ (3,939,742)	\$ 973,169	\$ 9,543,247	\$ 5,123,059
Debt service as a percentage of noncapital expenditures	12.49%	10.75%	11.18%	11.34%

Fiscal Year

	2014	2015	2016	2017	2018	2019
\$	76,037,374	\$ 81,863,957	\$ 84,037,378	\$ 95,832,195	\$ 109,311,548	\$ 118,721,554
	1,665,982	1,721,765	2,144,150	2,144,845	2,660,921	2,143,028
	2,446,596	2,643,569	2,786,220	2,951,385	4,122,263	2,907,682
	2,779,642	2,906,553	2,692,116	3,065,874	2,849,959	2,668,263
	8,007,514	5,946,639	13,094,923	16,164,410	15,617,715	8,158,083
	699,601	166,132	378,067	753,425	1,722,482	2,723,663
	2,469,911	6,192,512	2,601,488	1,544,848	3,369,646	2,339,954
	<u>94,106,620</u>	<u>101,441,127</u>	<u>107,734,342</u>	<u>122,456,982</u>	<u>139,654,534</u>	<u>139,662,227</u>
	22,052,424	20,882,865	23,036,419	27,118,110	34,201,834	31,655,440
	40,149,536	44,126,002	46,447,222	49,986,911	53,384,757	56,003,676
	7,567,629	9,095,480	6,564,222	8,327,323	9,808,883	6,118,816
	2,211,409	2,345,425	2,501,379	2,907,596	3,016,332	3,374,559
	7,737,412	8,088,039	8,348,940	10,134,050	11,415,502	11,675,270
	15,379,097	18,538,657	27,415,269	29,924,675	19,386,069	19,711,585
	6,607,061	7,906,112	8,914,526	10,052,613	11,152,299	11,479,844
	9,593,273	-	752,503	-	-	6,377,582
	3,801,444	4,027,127	4,428,640	4,888,606	5,196,902	5,106,471
	325,255	226,570	349,520	-	169,700	122,720
	<u>115,424,540</u>	<u>115,236,277</u>	<u>128,758,640</u>	<u>143,339,884</u>	<u>147,732,278</u>	<u>151,625,963</u>
	(21,317,920)	(13,795,150)	(21,024,298)	(20,882,902)	(8,077,744)	(11,963,736)
	20,118,032	8,098,158	14,963,268	12,783,144	15,500,232	15,972,569
	(24,142,524)	(4,834,270)	(10,213,657)	(8,464,042)	(12,825,287)	(14,035,659)
	2,579,696	17,735,000	-	-	25,375,000	-
	28,520,000	-	25,972,324	-	-	5,965,000
	-	-	-	-	-	-
	1,864,050	1,322,838	2,673,873	-	2,159,700	456,226
	(3,593,865)	-	(8,965,535)	-	-	-
	<u>25,345,389</u>	<u>22,321,726</u>	<u>24,430,273</u>	<u>4,319,102</u>	<u>30,209,645</u>	<u>8,358,136</u>
\$	<u>4,027,469</u>	<u>\$ 8,526,576</u>	<u>\$ 3,405,975</u>	<u>\$ (16,563,800)</u>	<u>\$ 22,131,901</u>	<u>\$ (3,605,600)</u>
	10.44%	12.78%	12.83%	12.52%	12.70%	12.61%

CITY OF BAYTOWN, TEXAS
TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

Function	Fiscal Year			
	2010	2011	2012	2013
Property taxes	\$ 20,386,674	\$ 18,735,003	\$ 20,064,769	\$ 20,694,270
Sales and hotel taxes	16,185,851	15,576,815	17,343,951	18,558,609
Franchise taxes	4,265,055	3,994,547	3,800,997	3,825,432
Industrial in-lieu-of-taxes	21,129,127	25,496,842	27,403,488	28,334,286
Total	\$ 61,966,707	\$ 63,803,207	\$ 68,613,205	\$ 71,412,597

Fiscal Year

2014	2015	2016	2017	2018	2019
\$ 22,109,139	\$ 23,572,107	\$ 24,877,018	\$ 27,430,240	\$ 29,947,838	\$ 31,933,079
20,494,629	22,460,619	22,790,624	24,050,819	26,273,237	24,138,407
4,053,895	4,155,898	4,233,571	4,359,389	4,317,509	4,681,762
29,379,711	31,675,333	32,136,165	39,991,747	48,772,964	57,968,306
<u>\$ 76,037,374</u>	<u>\$ 81,863,957</u>	<u>\$ 84,037,378</u>	<u>\$ 95,832,195</u>	<u>\$ 109,311,548</u>	<u>\$ 118,721,554</u>

CITY OF BAYTOWN, TEXAS
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
Real assessed value	\$ 3,065,166,229	\$ 3,015,384,493	\$ 2,926,000,599	\$ 2,939,825,902
Personal assessed value	555,950,392	350,698,140	411,118,921	436,801,409
Total assessed value (1)	3,621,116,621	3,366,082,633	3,337,119,520	3,376,627,311
Less: real property exemptions	(972,555,660)	(924,359,699)	(928,173,569)	(886,164,075)
Taxable Value	\$ 2,648,560,961	\$ 2,441,722,934	\$ 2,408,945,951	\$ 2,490,463,236
Taxable value as a percentage of assessed value	73.1%	72.5%	72.2%	73.8%
Total tax rate	\$ 0.78703	\$ 0.78703	\$ 0.82203	\$ 0.82203

(1) Assessed valuations are considered to be 100 percent of actual valuations.

Fiscal Year					
2014	2015	2016	2017	2018	2019
\$ 3,014,917,703	\$ 3,183,226,576	\$ 3,543,467,674	\$ 3,920,519,981	\$ 4,463,767,737	\$ 4,325,246,351
<u>503,811,955</u>	<u>481,129,714</u>	<u>477,839,010</u>	<u>488,232,942</u>	<u>421,789,587</u>	<u>890,790,087</u>
3,518,729,658	3,664,356,290	4,021,306,684	4,408,752,923	4,885,557,324	5,216,036,438
<u>(898,967,084)</u>	<u>(901,716,167)</u>	<u>(994,698,219)</u>	<u>(1,074,967,955)</u>	<u>(1,205,507,599)</u>	<u>(1,254,432,050)</u>
<u>\$ 2,619,762,574</u>	<u>\$ 2,762,640,123</u>	<u>\$ 3,026,608,465</u>	<u>\$ 3,333,784,968</u>	<u>\$ 3,680,049,725</u>	<u>\$ 3,961,604,388</u>
74.5%	75.4%	75.3%	75.6%	75.3%	76.0%
\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.81203

CITY OF BAYTOWN, TEXAS
PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS
Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
City of Baytown by fund				
General fund	\$ 0.45700	\$ 0.45700	\$ 0.42578	\$ 0.43658
Debt service fund	0.33003	0.33003	0.39625	0.38545
Total	<u>\$ 0.78703</u>	<u>\$ 0.78703</u>	<u>\$ 0.82203</u>	<u>\$ 0.82203</u>
Harris County	\$ 0.39224	\$ 0.38805	\$ 0.39117	\$ 0.40021
Harris County Flood Control District	0.02922	0.02923	0.02809	0.02809
Port of Houston Authority	0.01636	0.02054	0.01856	0.19216
Harris County Hospital District	0.19216	0.19216	0.19216	0.18216
Harris County Dept. of Education	0.00605	0.00658	0.00568	0.00662
Goose Creek Independent School District	1.28213	1.30213	1.33213	1.33213
Lee Junior College District	0.22120	0.25200	0.25200	0.24100
Total Direct and Overlapping Rates	<u>\$ 2.92639</u>	<u>\$ 2.97772</u>	<u>\$ 3.04182</u>	<u>\$ 3.20440</u>

Tax rates per \$100 of assessed valuation
Source: Harris County Appraisal District

Fiscal Year

<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
\$ 0.43713	\$ 0.445620	\$ 0.450010	\$ 0.470060	\$ 0.455430	\$ 0.457643
0.384900	0.376410	0.372020	0.351970	0.366600	0.354387
<u>\$ 0.82203</u>	<u>\$ 0.82203</u>	<u>\$ 0.822030</u>	<u>\$ 0.822030</u>	<u>\$ 0.822030</u>	<u>\$ 0.812030</u>
\$ 0.41455	\$ 0.417310	\$ 0.419230	\$ 0.416560	\$ 0.418010	\$ 0.418580
0.02827	0.027360	0.027330	0.028290	0.028310	0.028770
0.17160	0.015310	0.013420	0.013340	0.012560	0.011550
0.17000	0.170000	0.170000	0.171790	0.171100	0.171080
0.00636	0.005999	0.005422	0.005200	0.005195	0.005190
1.38679	1.431890	1.431890	1.431890	1.431890	1.431800
0.26070	0.260700	0.250200	0.245300	0.250400	0.250100
<u>\$ 3.26030</u>	<u>\$ 3.150599</u>	<u>\$ 3.139522</u>	<u>\$ 3.134400</u>	<u>\$ 3.139495</u>	<u>\$ 3.129100</u>



CITY OF BAYTOWN, TEXAS

PRINCIPAL PROPERTY TAXPAYERS

Current Year and Nine Years Ago

Property Taxpayer	Fiscal Year					
	2019			2010		
	Taxable Assessed Value	Rank	% of Taxable Assessed Value	Taxable Assessed Value	Rank	% of Taxable Assessed Value
CenterPoint Energy Inc.	\$ 63,682,739	1	1.61%	\$ 10,917,900	9	0.41%
PML Baytown 384 LP	39,070,204	2	0.99%	-	-	n/a
Exxon Mobil Corp*	35,189,805	3	0.89%	-	-	n/a
HEB Grocery Co LP	34,102,342	4	0.86%	-	-	n/a
LCY Elastomers LP	33,326,881	5	0.84%	23,235,332	1	0.88%
Stanmore Adef Baytown Delaware LL	33,217,253	6	0.84%	-	-	n/a
619 Rollingbrook Street LP	31,460,236	7	0.79%	-	-	n/a
Kroger Co	29,090,071	8	0.73%	-	-	n/a
SI Group Inc	28,867,535	9	0.73%	-	-	n/a
Drever Watercolor Property LLC ET /	24,528,176	10	0.62%	-	-	n/a
Wal Mart	-	-	n/a	19,596,962	2	0.74%
Foothills Texas Inc.	-	-	-	19,043,635	3	0.72%
Rollingbrook Apts. LP	-	-	-	15,422,765	4	0.58%
Camden Property Trust	-	-	n/a	14,245,608	5	0.54%
Comcast of Houston LLC	-	-	n/a	14,036,380	6	0.53%
Verizon Southwest	-	-	n/a	12,849,507	7	0.49%
TPC Group Inc.	-	-	-	11,182,165	8	0.42%
Lowes Home Center	-	-	-	10,646,012	10	0.40%
Subtotal	352,535,242		8.90%	151,176,266		5.71%
Other Taxpayers	3,609,069,146		91.10%	2,497,384,695		94.29%
Total	\$ 3,961,604,388		100.00%	\$ 2,648,560,961		100.00%

Source: Goose Creek Independent School District Tax Office

*A significant portion of Exxon Mobil Corporation's property was disannexed in fiscal year 2010 and the tax revenue the City receives on such property is now accounted for as industrial district agreement revenue, not property tax revenue.

CITY OF BAYTOWN, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years

	Fiscal Year				
	2010	2011	2012	2013	
Tax levy	\$ 20,334,038	\$ 18,410,303	\$ 19,729,244	\$ 20,166,530	\$
Current tax collected	\$ 19,434,269	\$ 17,632,942	\$ 18,940,167	\$ 19,387,454	\$
Percentage of current tax collections	95.58%	95.78%	96.00%	96.14%	
Delinquent tax collections (1)	769,228	660,340	649,189	656,891	
Total Tax Collections	\$ 20,203,497	\$ 18,293,282	\$ 19,589,356	\$ 20,044,345	\$
Total collections as a percentage of current levy	99.36%	99.36%	99.29%	99.39%	
Outstanding delinquent taxes (2)	\$ 130,541	\$ 117,021	\$ 139,888	\$ 122,185	\$
Outstanding delinquent taxes as percentage of current levy	0.64%	0.64%	0.71%	0.61%	

(1) Total amount of tax collections received in subsequent years.

(2) Outstanding delinquent taxes based on the current levy.

Fiscal Year

2014	2015	2016	2017	2018	2019
<u>21,200,763</u>	<u>\$ 22,423,830</u>	<u>\$ 24,611,681</u>	<u>\$ 27,001,086</u>	<u>\$ 29,685,764</u>	<u>\$ 31,563,309</u>
20,487,419	\$ 21,865,661	\$ 23,892,720	\$ 26,416,758	\$ 28,878,775	\$ 30,729,241
96.64%	97.51%	97.08%	97.84%	97.28%	97.36%
<u>590,597</u>	<u>398,891</u>	<u>517,195</u>	<u>321,690</u>	<u>407,072</u>	<u>-</u>
<u>21,078,016</u>	<u>\$ 22,264,552</u>	<u>\$ 24,409,915</u>	<u>\$ 26,738,448</u>	<u>\$ 29,285,847</u>	<u>\$ 30,729,241</u>
99.42%	99.29%	99.18%	99.03%	98.65%	97.36%
122,747	\$ 159,278	\$ 201,766	\$ 262,638	\$ 399,917	\$ 834,068
0.58%	0.71%	0.82%	0.97%	1.35%	2.64%

CITY OF BAYTOWN, TEXAS
RATIOS OF OUTSTANDING DEBT BY TYPE
Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
Governmental Activities:				
General obligation bonds	\$ 52,343,100	\$ 62,836,800	\$ 78,939,100	\$ 92,419,850
Certificates of obligation	12,850,000	12,785,000	13,140,000	10,945,000
Alternative minimum tax bonds	725,000	375,000	-	-
Capital leases	3,353,811	3,150,454	2,874,038	2,667,325
Premiums	106,638	860,245	3,014,470	3,077,237
Business-Type Activities:				
Revenue bonds	11,431,900	8,268,200	5,650,900	4,145,150
General obligation bonds	-	-	-	-
Certificates of obligation	94,820,000	87,030,000	73,120,000	85,315,000
Discounts	-	-	-	-
Premiums	103,491	91,077	78,663	473,537
Total Primary Government	\$ 175,733,940	\$ 175,396,776	\$ 176,817,171	\$ 199,043,099
Percentage of personal income	11.2%	11.3%	10.3%	12.5%
Per capita	\$ 2,320	\$ 2,425	\$ 2,409	\$ 2,692

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

Fiscal Year					
2014	2015	2016	2017	2018	2019
\$ 104,834,650	\$ 109,014,950	\$ 100,829,041	\$ 92,604,605	\$ 84,852,517	\$ 88,109,496
10,320,000	16,275,000	33,015,000	31,510,000	53,815,000	28,028,908
-	-	-	-	-	-
2,579,696	2,273,274	1,956,981	1,633,804	1,303,593	966,194
4,702,742	5,698,278	7,978,804	7,408,272	8,757,473	-
-	-	-	-	-	-
2,695,350	16,090,050	42,425,959	40,325,395	36,947,483	45,785,504
83,940,000	62,525,000	26,710,000	24,270,000	23,115,000	39,561,092
-	-	-	-	-	-
866,564	2,363,321	6,487,181	6,000,949	5,514,717	-
<u>\$ 209,939,002</u>	<u>\$ 214,239,873</u>	<u>\$ 219,402,966</u>	<u>\$ 203,753,025</u>	<u>\$ 214,305,783</u>	<u>\$ 202,451,194</u>
11.5%	13.1%	12.4%	10.7%	9.9%	8.4%
\$ 2,783	\$ 2,814	\$ 2,770	\$ 2,434	\$ 2,413	\$ 2,184

CITY OF BAYTOWN, TEXAS
RATIO OF GENERAL BONDED DEBT OUTSTANDING
 Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
Net Taxable Assessed Value				
All property	\$ 2,648,560,961	\$ 2,441,722,934	\$ 2,408,945,951	\$ 2,490,463,236
Net Bonded Debt				
Gross bonded debt	66,024,738	76,857,045	95,093,570	106,442,087
Less debt service funds	488,131	292,736	1,229,116	3,715,519
Total Net Bonded Debt	<u>\$ 65,536,607</u>	<u>\$ 76,564,309</u>	<u>\$ 93,864,454</u>	<u>\$ 102,726,568</u>
Ratio of Net Bonded Debt to Assessed Value	2.47%	3.14%	3.90%	4.12%
Population	75,743	72,339	73,413	72,418
Net Bonded Debt per Capita	\$ 865	\$ 1,058	\$ 1,279	\$ 1,419

Fiscal Year					
2014	2015	2016	2017	2018	2019
\$ 2,619,762,574	\$ 2,762,640,123	\$ 3,026,608,465	\$ 3,333,784,968	\$ 3,680,049,725	\$ 3,961,604,388
119,857,392	130,988,228	141,822,845	131,522,877	147,424,990	135,590,229
5,418,953	4,895,113	2,940,258	2,632,347	3,816,355	5,050,333
<u>\$ 114,438,439</u>	<u>\$ 126,093,115</u>	<u>\$ 138,882,587</u>	<u>\$ 128,890,530</u>	<u>\$ 143,608,635</u>	<u>\$ 130,539,896</u>
4.37%	4.56%	4.59%	3.87%	3.90%	3.30%
73,972	76,127	79,215	83,724	88,830	92,679
\$ 1,547	\$ 1,656	\$ 1,753	\$ 1,539	\$ 1,617	\$ 1,409



CITY OF BAYTOWN, TEXAS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
For the Year Ended September 30, 2019

Governmental Unit	Net Bonded Debt Outstanding	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt
Debt repaid with property taxes			
Harris County (2)	\$ 2,042,497,125	0.84%	\$ 17,156,976
Harris County Dept. of Education	6,320,000	0.84%	53,088
Harris County MUD #459	7,200,000	100.00%	7,200,000
Harris County Flood Control	83,075,000	0.84%	697,830
Harris County Hospital District	57,300,000	0.84%	481,320
Goose Creek Independent School District	525,575,000	28.44%	149,473,530
Lee College District	41,115,000	28.44%	11,693,106
Port of Houston Authority	593,754,397	0.84%	4,987,537
Chambers County (2)	45,395,000	1.95%	885,203
Subtotal, overlapping debt	3,402,231,522		192,628,589
City direct debt	117,104,598	100.00%	117,104,598
Total Direct and Overlapping Debt			\$ 309,733,187

Source: Harris County

- (1) Estimated percentage applicable obtained from Municipal Advisory Council of Texas. The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the City's taxable assessed value that is within the City's boundaries and dividing it by the City's total taxable assessed value.
- (2) The City of Baytown is located within two counties. A resident would either live in Harris County or Chambers County, not both.

CITY OF BAYTOWN, TEXAS
PLEDGED REVENUE COVERAGE (WATER AND SEWER FUND)
Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
Gross Revenues	\$ 30,793,030	\$ 33,456,570	\$ 35,369,368	\$ 34,022,544
Operating Expenses (1)	18,838,982	20,866,590	22,553,420	22,570,370
Net Revenues Available for Debt Service	<u>\$ 11,954,048</u>	<u>\$ 12,589,980</u>	<u>\$ 12,815,948</u>	<u>\$ 11,452,174</u>
Debt Service Requirements (2)				
Principal	\$ 3,163,700	\$ 2,617,300	\$ 1,505,750	\$ 1,620,000
Interest	4,198,917	4,025,737	3,274,771	3,123,765
Total	<u>\$ 7,362,617</u>	<u>\$ 6,643,037</u>	<u>\$ 4,780,521</u>	<u>\$ 4,743,765</u>
Coverage	1.62	1.90	2.68	2.41

(1) Total operating expenses less depreciation

(2) Includes revenue bonds only

Fiscal Year					
2014	2015	2016	2017	2018	2019
\$ 35,990,349	\$ 39,044,709	\$ 40,811,009	\$ 40,998,750	\$ 43,301,862	\$ 42,415,981
<u>23,234,448</u>	<u>24,953,929</u>	<u>25,981,703</u>	<u>28,327,663</u>	<u>28,264,773</u>	<u>26,043,889</u>
<u>\$ 12,755,901</u>	<u>\$ 14,090,780</u>	<u>\$ 14,829,306</u>	<u>\$ 12,671,087</u>	<u>\$ 15,037,089</u>	<u>\$ 16,372,092</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>					
N/A	N/A	N/A	N/A	N/A	N/A

CITY OF BAYTOWN, TEXAS
DEMOGRAPHIC AND ECONOMIC STATISTICS
Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
Population (1)	75,743	72,339	73,413	73,950
Personal income	\$1,575,984,601	\$1,546,318,464	\$1,709,495,118	\$1,588,963,650
Per capita personal income (2)	\$ 20,807	\$ 21,376	\$ 23,286	\$ 21,487
Median age (3)	31.0	31.0	31.0	31.0
Education level in years of schooling (3)	14.8	14.8	14.8	14.8
School enrollment (4)	21,136	21,516	21,793	21,663
Unemployment rate (5)	11.00%	11.60%	9.50%	8.60%

Data sources:

- (1) Prior years from either Census or City Planning Department. FY17 provided by Applied Geographic Solutions (AGS).
FY18 from Population.us. FY19 from Official Statement
- (2) City of Baytown's per capita personal income in Houston-Sugarland-Baytown MSA figures for years 2001 to 2008.
Years 2009 to 2017 - American FactFinder. FY18&19 US Census Bureau (Quickfacts)
- (3) Wikipedia - Baytown, Texas
- (4) Texas Education Agency
- (5) Texas Workforce Commission

Fiscal Year					
2014	2015	2016	2017	2018	2019
75,424	76,127	79,215	83,724	88,830	92,679
\$1,822,625,836	\$1,631,325,483	\$1,773,069,345	\$1,912,591,056	\$2,169,672,750	\$2,421,331,554
\$ 24,165	\$ 21,429	\$ 22,383	\$ 22,844	\$ 24,425	\$ 26,126
31.0	31.0	31.0	32.9	32.4	32.7
14.8	19.5	14.8	14.8	14.8	14.8
21,723	22,915	22,320	23,748	23,795	23,837
6.40%	6.00%	6.40%	10.40%	8.10%	6.60%



CITY OF BAYTOWN, TEXAS

PRINCIPAL EMPLOYERS

Current Fiscal Year and Nine Years Ago

Employer	Fiscal Year					
	2019			2010		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
E Exxon Mobil-Baytown Complex	3,785	1	11.83%	-		0.00%
Goose Creek Consolidated Independent School District	3,015	2	9.43%	2,910	1	9.83%
Houston Methodist Baytown Hospital	1,699	3	5.31%	1,350	3	4.56%
Covestro	1,100	4	3.44%	-		-
Chevron Phillips	980	5	3.06%	498	9	1.68%
City of Baytown	875	6	2.74%	600	8	2.03%
JSW Steel	862	7	2.70%	-		-
Lee College	691	8	2.16%	350	10	1.18%
Wal-Mart Distribution Center	600	9	1.88%	850	6	2.87%
Home Depot Distribution Center	325	10	1.02%	-		-
E Exxon Mobil-Baytown Chemical	-		-	1,400	2	4.73%
Bayer Corporation	-		-	967	5	3.27%
E Exxon Mobil/BTEC - East & West	-		-	738	7	2.49%
E Exxon Mobil Chemical - Baytown Olefins	-		-	1,100	4	3.72%
Total	13,932		43.56%	10,763		36.37%

Sources: Baytown Economic Development Foundation, City of Baytown, and Lee College.

CITY OF BAYTOWN, TEXAS
FULL-TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION
Last Ten Fiscal Years

	Fiscal Year			
	2010	2011	2012	2013
General Fund:				
General government	91.40	91.40	92.40	92.40
Public safety				
Police				
Officers	129.00	129.00	131.00	137.00
Civilians	51.00	51.00	49.00	49.00
Fire				
Firefighters and officers	101.00	106.00	106.00	112.00
Civilians	6.00	6.00	6.00	6.00
Other public safety	50.00	50.00	49.00	53.00
Public works	49.50	49.50	44.50	44.50
Public health	23.00	23.00	22.00	23.00
Parks, recreation, and culture	65.00	65.00	64.00	64.00
General Fund Total	<u>565.90</u>	<u>570.90</u>	<u>563.90</u>	<u>580.90</u>
Hotel/Motel Fund	-	-	1.00	1.00
Enterprise Fund:				
Aquatics	-	-	2.00	2.00
Water and sewer	113.85	113.85	116.85	117.85
Sanitation	12.50	12.50	12.50	12.50
Storm water utility	3.00	3.00	4.00	4.00
Internal service	12.00	12.00	12.00	12.00
Enterprise Fund Total	<u>141.35</u>	<u>141.35</u>	<u>147.35</u>	<u>148.35</u>
Program Funds:				
Community development block grant	4.50	4.50	4.50	4.50
High intensity drug trafficking area	0.25	0.25	0.25	0.25
Miscellaneous police	3.00	3.00	4.00	4.00
Street maintenance	-	-	-	-
Crime control and prevention district	15.00	15.00	15.00	15.00
Fire control, prevention, and emergency medical services district	1.00	1.00	1.00	2.00
Municipal court special revenue	1.00	1.00	-	2.00
Wetlands education and recreation center	2.00	2.00	2.00	2.00
Capital improvement program	3.00	3.00	3.00	3.00
Capital improvement program fund -water and sewer	-	-	-	-
Municipal Development District	-	-	-	2.00
Baytown Nature Center	-	-	-	1.00
Workers' compensation	1.00	1.00	1.00	1.00
Program Funds Total	<u>30.75</u>	<u>30.75</u>	<u>30.75</u>	<u>36.75</u>
Total	<u><u>738.00</u></u>	<u><u>743.00</u></u>	<u><u>743.00</u></u>	<u><u>767.00</u></u>

Fiscal Year					
2014	2015	2016	2017	2018	2019
93.40	94.90	96.90	99.90	107.90	110.90
143.00	150.00	150.00	153.00	157.00	157.00
50.00	49.00	49.00	51.00	49.00	49.00
140.00	147.00	147.00	155.00	156.00	157.00
10.00	9.00	9.00	13.00	13.00	13.00
26.00	26.00	26.00	26.00	26.00	26.00
43.50	43.50	40.50	40.50	41.50	43.00
23.00	23.00	25.00	28.00	30.00	35.00
64.00	63.00	64.00	67.00	70.00	74.00
<u>592.90</u>	<u>605.40</u>	<u>607.40</u>	<u>633.40</u>	<u>650.40</u>	<u>664.90</u>
2.00	2.00	2.00	5.00	3.00	3.00
3.00	4.00	4.00	4.00	4.00	5.00
122.85	122.85	120.85	124.85	124.85	124.85
13.50	13.50	13.50	13.50	13.50	13.00
4.00	4.00	16.00	16.00	21.00	21.00
12.00	12.00	12.00	12.00	12.00	12.00
<u>155.35</u>	<u>156.35</u>	<u>166.35</u>	<u>170.35</u>	<u>175.35</u>	<u>175.85</u>
4.50	4.00	4.00	4.00	4.00	4.00
0.25	0.25	0.25	0.25	0.25	0.25
4.00	4.00	4.00	4.00	4.00	4.00
-	-	5.00	7.00	13.00	14.00
15.00	15.00	15.00	15.00	15.00	15.00
2.00	2.00	2.00	3.00	3.00	3.00
2.00	2.00	2.00	2.00	2.00	2.00
2.00	2.00	2.00	2.00	2.00	2.00
3.00	3.00	3.00	3.00	4.00	4.00
1.00	1.00	2.00	2.00	2.00	2.00
3.00	3.00	-	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
<u>38.75</u>	<u>38.25</u>	<u>41.25</u>	<u>45.25</u>	<u>52.25</u>	<u>53.25</u>
<u>789.00</u>	<u>802.00</u>	<u>817.00</u>	<u>854.00</u>	<u>881.00</u>	<u>897.00</u>

CITY OF BAYTOWN, TEXAS
OPERATING INDICATORS BY FUNCTION
Last Ten Fiscal Years

Function	Fiscal Year			
	2010	2011	2012	2013
Police:				
Arrests	7,347	6,880	6,806	5,877
Accident reports	2,047	1,900	1,899	1,980
Citations	15,401	15,186	16,120	21,731
Offense reports	13,680	13,352	14,800	15,144
Calls for service	49,573	49,024	46,175	48,988
Fire:				
Medical responses	3,376	3,224	3,700	5,039
Fire/rescue incidents	1,965	1,868	1,596	2,097
Response times:				
One minute for turnout time	*	*	*	*
Four minutes or less for the arrival of the first arriving engine company for a fire	*	*	*	*
Eight minutes or less for the deployment of a full first alarm assignment at a fire suppression incident	*	*	*	*
Five minutes or less for the arrival of the first arriving engine company for a fire	74.00%	66.60%	69.65%	65.86%
Nine minutes or less for the deployment of a full first alarm assignment at a fire suppression incident	69.00%	72.54%	86.36%	91.03%
Water:				
Number of water customers	21,804	21,903	22,104	22,212
Source	Trinity River	Trinity River	Trinity River	Trinity River
Average daily water usage (millions of gallons)	12.29	12.92	12.01	12.58
Number of million gallons of surface water pumped	4.49	5.26	5.14	4.26
Number of million gallons of well water pumped	0.11	8.06	0.60	0.53
Peak daily consumption (millions of gallons)	22.07	24.63	20.92	18.55
Sewer:				
Number of sewer connections	21,011	21,086	21,241	21,316
Average daily treatment (millions of gallons)	11.40	10.30	9.53	12.23
Total consumption (billions of gallons)	4.16	3.76	3.48	4.46
Peak daily consumption (millions of gallons)	40.23	35.39	35.39	40.16

Data source: various City departments

* In 2009, the new reporting software calculates the response times using the National Fire Protection Association 1710.

Fiscal Year					
2014	2015	2016	2017	2018	2019
5,717	5,637	5,584	5,589	5,121	4,882
2,207	2,594	2,676	2,619	2,402	2,228
17,904	20,144	23,817	25,878	26,714	22,457
14,911	14,788	15,014	14,226	14,217	14,148
55,045	67,765	70,236	71,448	72,639	74,859
9,577	9,999	10,568	8,992	10,933	11,559
2,301	2,513	2,345	3,189	2,602	2,767
*	*	*	*	*	*
*	*	*	*	*	*
*	*	*	*	*	*
61.81%	59.82%	59.70%	54.72%	51.60%	59.14%
85.44%	86.21%	83.52%	84.00%	84.40%	84.95%
22,417	22,599	21,398	21,731	21,912	22,148
Trinity River	Trinity River	Trinity River	Trinity River	Trinity River	Trinity River
12.70	11.11	11.55	11.61	12.12	11.58
4.64	4.07	4.23	5.41	5.13	4.23
2.13	0.19	0.58	0.48	0.52	0.55
17.11	16.69	18.71	17.37	17.52	19.21
21,513	21,705	20,553	20,887	21,043	21,276
10.44	13.28	13.07	11.99	11.67	12.06
3.81	4.75	4.77	4.34	4.04	4.47
35.95	56.06	55.49	41.20	39.19	48.27

CITY OF BAYTOWN, TEXAS
CAPITAL ASSET STATISTICS BY FUNCTION
 Last Ten Fiscal Years

Function	Fiscal Year			
	2010	2011	2012	2013
Police:				
Stations	5	3	3	3
Patrol units	83	83	87	87
Fire stations	5	6	6	6
Other public works:				
Streets (miles)	408	409	429	429
Streetlights	4,726	4,641	4,728	5,098
Parks and recreation:				
Parks	47	47	47	47
Parks acreage	1,084	1,084	1,084	1,084
Parks - developed	967	967	967	967
Parks - undeveloped	117	117	117	117
Swimming pools	-	1	-	-
Spraygrounds	1	2	4	4
Baseball/softball diamonds	22	22	22	22
Tennis courts	7	7	4	4
Community centers	1	1	1	1
Water parks	1	2	2	2
Quick soccer courts	-	-	2	2
Water:				
Water mains (miles)	378	383	385	390
Fire hydrants	1,810	1,860	1,896	1,937
System capacity (millions of gallons)	26 MGD	26 MGD	26 MGD	26 MGD
Sewer:				
Sanitary sewers (miles)	365	366	367	372
Storm sewers (miles)	173	169	172	173
Treatment plant capacity (millions of gallons)	20.2 MGD	20.2 MGD	20.2 MGD	20.2 MGD

Data source: various City departments

Fiscal Year						
2014	2015	2016	2017	2018	2019	
3	3	3	3	3	3	3
93	94	100	100	104	111	
7	7	8	8	8	8	
431	447	468	471	484	499	
4,911	5,124	5,443	5,504	5,617	5,911	
50	50	52	53	53	53	
1,151	1,151	1,290	1,292	1,292	1,292	
972	972	1,120	1,122	1,122	1,122	
179	179	179	170	170	170	
-	-	-	-	-	-	
5	5	5	6	6	6	
22	22	22	2	22	22	
4	4	4	4	4	4	
1	1	1	1	1	1	
2	2	2	2	2	2	
2	2	2	2	2	3	
398	399	400	402	403	404	
2,003	2,431	2,545	2,618	2,637	2,690	
26 MGD	26 MGD	26 MGD	26 MGD	26 MGD	26 MGD	
377	382	384	400	397	402	
174	175	180	183	186	190	
24.2 MGD	24.2 MGD	24.2 MGD	24.2 MGD	24.2 MGD	24.2 MGD	



CITY OF BAYTOWN BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Basis. The basis of accounting under which transactions are recognized in the period benefited regardless of the timing of related cash flows.

Accrued Expenses. Expenses incurred but not due until a later date.

Ad Valorem Taxes. (Current) All property (real, personal, mixed, tangible, intangible, annexations, additions, and improvements to property) located within the taxing unit's jurisdiction, which are subject to taxation and valued on January 1 of the current budget year. Each year, by ordinance, the City Council exempts taxes on automobiles and other items from the tax levy. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the fiscal year beginning October 1 and continuing through the following September 30th.

Ad Valorem Taxes. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed, except when the taxing unit postpones the delinquency date due to late mail out of tax bills.

Ad Valorem Taxes. (Interest) A delinquent tax incurs interest of one (1%) percent of the amount of tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month or portion of the month the tax remains unpaid.

Ad Valorem Taxes. (Penalty) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

Administrative Transfer. An interfund transfer designed to recover expenditures incurred or conducted in behalf of other funds.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Appropriation Ordinance. The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Harris County Appraisal District.)

Asset. Property owned by the City for which a monetary value has been established.

Balanced Budget. A budget in which revenues equal or exceed expenditures.

Basis of Accounting. Refers to when revenues, expenses, expenditures and transfers are recognized and reported. The budgetary basis accounting for all the funds is modified accrual. For GAAP purposes, the basis of accounting is accrual for all Enterprise Funds and Internal Service Funds, while the modified accrual basis is used for the General Fund and Special Revenue Funds.

Baytown Area Water Authority (BAWA). A water authority created by Texas Legislature to purchase and distribute surface and/or underground supplies for the City and surrounding communities. The City accounts for approximately 90% of BAWA's annual sales. BAWA is a component unit of the City of Baytown.

CITY OF BAYTOWN BUDGET GLOSSARY

- Bond.** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.
- Budget.** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. In practice, the term "budget" is used in two senses. In one sense, it designates the financial plan presented to the appropriating body for adoption and, in the other, designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.
- Budget Adjustments.** A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Baytown's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.
- Budget Calendar.** The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.
- Budget Document.** The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.
- Budget Message.** The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.
- Budgetary Basis.** The basis of accounting used to estimate financing sources and used in the budget.
- Budgeted Funds.** Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.
- CAFR.** The Comprehensive Annual Financial Report.
- Capital Improvement Program (CIP).** The City's plan for the acquisition and construction of municipal public improvements for the City of Baytown. Projects included in the CIP program are usually expensive, non-recurring projects, which have a useful life spanning more than ten years.
- Capital Improvements Program Fund (CIPF).** A fund for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.
- Capital/Major Project Expenditure/Expense.** An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.
- Capital Outlay.** Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and purchase price at least \$5,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.
- Cash Basis.** A basis of accounting under which transactions are recognized only when cash changes hands.

CITY OF BAYTOWN BUDGET GLOSSARY

Cash Management. The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Central Services. Garage Fund. To account for the cost of operating and maintaining vehicles and other equipment used by City departments. Service charges are billed to departments on a monthly basis to cover all expenses of the fund.

Central Services. Warehouse Operations Fund. To account for the supplies, materials and fuel inventories and to take advantage of volume purchasing. Inventories used are allocated respectively to departments on a monthly basis to cover inventory cost.

Certificate of Obligation (CO). A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for construction of public works; purchase of materials, supplies, equipment, machinery, builds, land, and right a ways for authorized needs and purposes; or payment of contractual obligations for professional services. However, certificates of obligation are not authorized by the voters.

Chambers County Appraisal District (CCAD). Responsible for local property tax appraisal and exemption administration for Chambers County.

Contingency. A budgetary reserve set aside for emergencies or unforeseen expenditures.

Cost. (1) The amount of money or other consideration exchanged for property or services. (2) Expense.

Cost Accounting. That method of accounting, which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operations, or to complete a unit of work or a specific job.

Crime Control and Prevention District (CCPD). On May 14, 2011, citizens voted to continue the Baytown Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a local sales and use tax at a rate of one-eighth of one percent (1/8%).

Current Taxes. Taxes that are levied and due within one year.

Debt Services. The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes. Taxes that remains unpaid on and after the date on which a penalty for non-payment is attached.

Department. An administrative segment of the City, which indicates management responsibility for an operation, or a group of related activities within a functional area. Departments are the basic units of the budget.

Depreciation. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Encumbrances. Commitments related to unperformed (executory) contracts for goods or services.

CITY OF BAYTOWN BUDGET GLOSSARY

Enterprise Fund. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are water, sewer, and sanitation, utilities, Bayland Island and Baytown Area Water Authority.

Expenditure. The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not expenditure. An encumbrance reserves funds to be expended.

Expenses. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fire Control, Prevention and Emergency Medical Services District (FCPEMSD). On May 14, 2011, citizens voted to continue the Baytown Fire Control, Prevention, and Emergency Medical Services District dedicated to fire safety and emergency medical services and the adoption of a local sales and use tax at a rate of one-eighth of one percent (1/8%).

Fiscal Year. The time period designated by the City which is signifying the beginning and ending period for recording financial transactions. The City of Baytown has specified October 1 to September 30 as its fiscal year.

Fixed Assets. Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Tax. A charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except only Ad Valorem and special assessment taxes for public improvements (e.g., gas, telephone, and cable tv).

Full-Time Equivalent (FTE). Full-time position.

Fund. An accounting entity that has a set of self-balancing accounts and records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds and special assessment funds.

Fund Balance. For Governmental Funds, fund balance is the difference between assets over liabilities. Also known as surplus funds.

Furniture & Equipment < \$5,000. The purchase of furniture or equipment less than \$5,000.

General Debt Service Fund. A fund established to account for the City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation (GO) Bonds. Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from property taxes and is backed by the full faith and credit of the issuing government.

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

CITY OF BAYTOWN BUDGET GLOSSARY

Goals. A purpose or benefit the department plans to provide to the community and/or organizations. Goals identify the end result the organization desires to achieve with its activities. Some of the goals are ongoing and may not be achieved in one year.

Governmental Funds. Funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in Proprietary Funds) are accounted for in the Governmental Funds.

Grants. Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Harris County Appraisal District (HCAD). Responsible for local property tax appraisal and exemption administration for nearly 500 jurisdictions (taxing units) in America's third most populous county, Harris County.

Hotel/Motel Fund. Fund to account for the accumulation of resources from the Hotel/Motel Tax assessment levied by the City. These monies are to be spent to promote the progress, development or growth of the City within the guidelines set forth on disposition of revenues collected under the authority of the Texas Hotel Occupancy Tax Act (Article 1269; Vernon's Texas Civil Statutes.)

Hotel/Motel Occupancy Tax (HOT). A tax levied upon the cost of occupancy of any room or space furnished by any hotel where such costs of occupancy are at the rate of two (\$2.00) dollars or more per day. The law authorizes a room tax of not more than seven (7%) percent of the consideration paid by the occupant of such room to the hotel.

Hybrid Zero - Based/Program-Oriented Budgeting. The City of Baytown's budget process combines a method of zero-based budgeting in which all expenditures must be justified each new fiscal year and a program-oriented method of budgeting expenditures to meet programmatic objectives.

Income. A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenue over expenses.

Industrial District Agreement (IDA). An agreement the City enters into with industries located within its extraterritorial jurisdiction. The contracts specify payments to be made to the City in lieu of ad valorem taxes in exchange for limited immunity from annexation of specific properties during the seven-year terms of the agreements.

Intergovernmental Revenue. Contributions received from the State and Federal Government in the form of grants and shared revenues.

Internal Service Fund. Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis, for example, the Garage Fund.

Investments. Securities held for the production of revenues in the form of interest or lease payments.

Levy. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

Long-Term Debt. Debt with a maturity of more than one year after the date of issuance.

Miscellaneous Funds. Funds used to account for miscellaneous special revenue sources, which are required to finance specific activities.

Mixed Beverage Tax. A tax rate of ten (10%) percent imposed on the gross receipt of a Licensee for the sale, preparation, or service of mixed beverages or from the sale of ice or non-alcoholic beverages and consumed on the premises of the permittee.

CITY OF BAYTOWN BUDGET GLOSSARY

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (4) principal and interest on long-term debt which are generally recognized when due.

Municipal Development District (MDD). On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community.

Object Code. Expenditure classification according to the types of items purchased or services obtained; for example, personal services, supplies, maintenance and capital.

Objectives. Quantifiable steps toward accomplishing the stated goals. Each will have a specific time frame or measurable achievement. Objectives should be reached or completed within the fiscal year.

Operating Budget. Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Operating Expenses. Proprietary fund expenses which are directly related to the fund's primary service activities.

Operating Grants. Grants which the grantor to operating purposes restricts or which may be used for either capital or operating purposes at the discretion of the grantee.

Operating Income. The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues. Proprietary fund revenues, which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

Operating Transfers. All interfund transfers other than residual equity transfers.

Ordinance. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions, which must be by ordinance and those, which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Financing Sources. Governmental fund general long-term debt proceeds, operating transfers out, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

Overlapping Debt. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government, which must be borne by property within each government.

Performance Measures. Specific quantitative and qualitative measures of work performed as an objective of the department.

Personnel Costs. Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

CITY OF BAYTOWN BUDGET GLOSSARY

Productivity Measures. Criteria used to reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

Program Description. Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

Program Goals. Describes the purpose or benefit the division/department plans to provide to the community and/or organizations it serves. Goals identify the end result the division/department desires to achieve with its activities. Goals are often ongoing and may not be achieved in one year.

Program Objectives. Quantifiable steps toward accomplishing stated goals having a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Property Tax. Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds. Funds accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. Proprietary Fund equity is segregated into contributed capital and retained earnings.

Reserve. An account to use to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Reserve for Encumbrances. An account used to set aside a portion of fund balance for obligations from the previous fiscal year.

Residual Equity Transfers. Non-recurring or non-routine transfers of equity between funds.

Resolution. A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue Bonds. Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Revenues. (1) Increases in government fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

Risk Management Fund. To account for the operation of a self-insured retention fund for health services for all City employees and that relate to workers' compensation claims. Claims are primarily administered by an outside agency.

Sales Tax. A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. The categories for taxation are defined by state law. Monies collected under authorization of this tax are for the use and benefit of the City.

Sanitation Fund. Fund used to account for the provision of services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, maintenance, and financing and related debt service.

Special Revenue Funds. Funds which account for revenues from specific taxes or other revenue sources which by law, or other agreement such as a Trust, are designated to finance particular functions or activities of government and which, therefore, cannot be diverted to other uses.

CITY OF BAYTOWN BUDGET GLOSSARY

Storm Water Utility Fund. The Clean Water Act (CWA) was enacted in 1972 to protect surface waters, such as lakes, rivers, and coastal areas. National Pollutant Discharge Elimination System (NPDES) permits were introduced to increase accountability for protecting water quality. This required industrial and municipal wastewater dischargers of pollutants into the waters of the US from a point source to obtain a NPDES permit. The final Phase II regulations that affect smaller communities, such as Baytown, were signed in October 1999. Small municipal separate storm sewer systems (MS4s) programs, such as Baytown's, are required to participate. These MS4 programs should be developed and implemented in phases over the next five years. An advance from the General Fund to provide funds for start-up costs associated with the program was provided in 2003. First year costs included funding for a storm water utility feasibility study. Future funding is proposed from developing storm water utility fees to provide a dedicated funding source for the program. The Texas Legislature provided the procedures necessary to establish a storm water utility fee in Chapter 402 of the Local Government Code. Cities were required to file an application for a permit from the Texas Commission on Environmental Quality by December 2003.

Street Maintenance Tax. In 2001 the Texas Legislature passed House Bill 445, which allows cities to raise their local sales tax rate by 0.25 percent if the funds are dedicated to street maintenance and repair. On May 15, 2004, in the general election, the citizens of the City of Baytown voted to authorize the imposition of a street maintenance sales tax. This sales tax must be reapproved every four years by voters or it will expire. In November 2011, reauthorized early due to Senate Bill 100, Baytown citizens overwhelmingly reapproved the sales tax in order to continue this beneficial program. This fund will account for the revenues collected from this sales tax and may only be used to maintain and repair municipal streets that exist when the tax is adopted.

Tax Increment Reinvestment Zone (TIRZ). A financing tool created by the state legislature to promote, develop, encourage and maintain housing, educational facilities, employment, commerce and economic development in the City.

Tax Levy. The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate. The amount of tax stated in terms of a unit of the tax base, for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

Tax Rate Limit. The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll. The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Technical Adjustments. Represents adjustments made by the City Council to the Proposed Budget for the Final Adopted Budget.

Texas Commission on Environmental Quality (TCEQ). The environmental agency for the State of Texas.

Transfers In/Out. Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Transmittal Letter. A general discussion of the proposed budget presented in writing as a part of the budget document. The transmittal letter explains the principal budget issues and presents the recommendations made by the City Manager.

Unencumbered Balance. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

CITY OF BAYTOWN BUDGET GLOSSARY

Unreserved Fund Balance. The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Water and Sewer Fund. Fund used to account for the rendering of water and sewer services to the residents of the City. Activities of the fund include the administration, operation and maintenance of the water and sewer system, and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases. All costs are financed through charges made to utility customers with rates reviewed regularly and adjusted if necessary to ensure the integrity of the fund.

Water and Wastewater Interest and Sinking (WWIS) Fund. A fund established to account for the City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Working Capital. The amount by which total current assets exceed total current liabilities.

Workload Measures. Reflects major activities of the division/department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.



ORDINANCE NO. 14,471

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF BAYTOWN; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Baytown has submitted to the City Council a budget estimate of the revenues of said City and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2020, and ending September 30, 2021, and which said estimate has been compiled from detailed information obtained from the several departments, divisions, and offices of the City containing all information as required by the Charter of the City of Baytown; and

WHEREAS, the City Council has received said City Manager's estimate and held a public hearing thereon as provided by Section 44 of the Charter and Section 102.006 of the Texas Local Government Code; and

WHEREAS, after full and final consideration of the public hearing and after certain revisions to the proposed budget, it is the opinion of the Council that the budget as revised should be approved and adopted; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the budget estimate of the revenues of the City of Baytown and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2020, and ending September 30, 2021, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Clerk's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning October 1, 2020, and ending September 30, 2021.

Section 2: That the sum of ONE HUNDRED EIGHTEEN MILLION ONE HUNDRED THIRTY-NINE THOUSAND SEVEN HUNDRED EIGHTY-FOUR AND NO/100 DOLLARS (\$118,139,784.00) is hereby appropriated out of the General Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 3: That the sum of TWENTY-FOUR MILLION NINE HUNDRED SIXTY-FIVE THOUSAND TWENTY-EIGHT AND NO/100 DOLLARS (\$24,965,028.00) is hereby appropriated out of the General Debt Service Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature on the General Debt Service Fund.

Section 4: That the sum of TWO MILLION TWO HUNDRED NINETY-TWO THOUSAND SEVEN HUNDRED FOUR AND NO/100 DOLLARS (\$2,292,704.00) is hereby

appropriated out of the Hotel/Motel Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 5: That the sum of FOUR MILLION TWO HUNDRED SIX THOUSAND TWO HUNDRED SEVENTY-SIX AND NO/100 DOLLARS (\$4,206,276.00) is hereby appropriated out of the Aquatics Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 6: That the sum of FORTY-SEVEN MILLION TWO HUNDRED THIRTY-FIVE THOUSAND ONE HUNDRED EIGHTY-SEVEN AND NO/100 DOLLARS (\$47,235,187.00) is hereby appropriated out of the Water and Sewer Fund for Operating Expenses and Capital Outlay Costs.

Section 7: That the sum of EIGHT MILLION EIGHT HUNDRED SIXTY-NINE THOUSAND THREE HUNDRED SEVENTY-EIGHT AND NO/100 DOLLARS (\$8,869,378.00) is hereby appropriated out of the Water and Wastewater Interest and Sinking Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature.

Section 8: That the sum of SIX MILLION SIX HUNDRED SEVENTY-TWO THOUSAND SIX HUNDRED SEVENTEEN AND NO/100 DOLLARS (\$6,672,617.00) is hereby appropriated out of the Sanitation Fund for the Operating Expenses and Capital Outlay of the municipally owned Solid Waste Collection System.

Section 9: That the sum of THREE MILLION ONE HUNDRED FORTY-NINE THOUSAND TWO HUNDRED FORTY-NINE AND NO/100 DOLLARS (\$3,149,249.00) is hereby appropriated out of the Storm Water Utility Fund for payment of Operating Expenses and Capital Outlay of the City Government.

Section 10: That the sum of TWO MILLION THREE HUNDRED EIGHTY-FIVE THOUSAND SIX HUNDRED NINETY-FOUR AND NO/100 DOLLARS (\$2,385,694.00) is hereby appropriated out of the Garage Fund for the Operating Expenses and Capital Outlay for Municipal Garage Services System and Activities.

Section 11: That the sum of THREE HUNDRED FIVE THOUSAND NINE HUNDRED SEVENTY AND NO/100 DOLLARS (\$305,970.00) is hereby appropriated out of the Warehouse Operations Fund for the Operating Expenses and Capital Outlay for Central Warehouse Activities.

Section 12: That the City Manager is hereby authorized to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency, in accordance with Section 68 of the Charter.

Section 13: That the City Manager shall have the authority to increase a department's line item budget by the amount equal to outstanding purchase orders as of September 30, 2021, to be appropriated out of the Fund Balance.

Section 14: This ordinance shall be and remain in full force and effect from and after its passage and approval of the City Council, and it shall be published once each week for two (2) consecutive weeks in the official newspaper of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 31st day of August, 2020.


BRANDON CAPETILLO, Mayor

ATTEST:


LETICIA BRYSCH, City Clerk

APPROVED AS TO FORM:


KAREN L. HORNER, Interim City Attorney



ORDINANCE NO. 14,506

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING THE RATE AND TAX LEVY FOR GENERAL FUND MAINTENANCE AND OPERATIONS AND DEBT SERVICE FOR THE CITY OF BAYTOWN FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021, UPON ALL TAXABLE PROPERTY IN SAID CITY OF BAYTOWN IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVINGS CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the City's tax rate consists of the following two components:

1. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to pay debt service; and
2. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next year; and

WHEREAS, the proposed tax rate of \$0.484 per \$100 valuation for maintenance and operations, together with the proposed tax rate of \$0.31115 per \$100 valuation for debt service, does not exceed either the no-new revenue tax rate or the voter-approval tax rate; and

WHEREAS, the City, in accordance with Chapter 26 of the Texas Tax Code, desires to adopt the tax rate for maintenance and operations and the tax rate for debt service for the fiscal year ending September 30, 2021; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the facts and matters set forth in the recitals of this Ordinance are hereby found to be true and correct and are adopted by the City Council.

Section 2: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2021, an ad valorem tax rate of \$0.484 for each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2020, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of General Fund Maintenance and Operations.

Section 3: That the ad valorem tax rate of \$0.484, as set forth in Section 2, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2020, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 4: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2021, an ad valorem tax rate of \$0.31115 for each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2020, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of Debt Service.

Section 5: That the ad valorem tax rate of \$0.31115, as set forth in Section 4, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) worth of property located within the city limits of the City of

Baytown on January 1, 2020, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

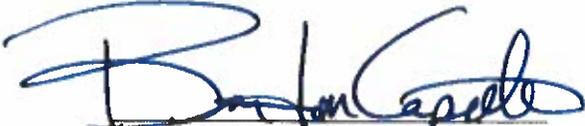
Section 6: That the Tax Assessor and Collector of the City of Baytown is hereby directed to assess, extend and enter upon the Tax Rolls of the City of Baytown, Texas, for the current year the amounts and rates herein levied, and to keep a current account of same. All collection of such taxes, as well as collection of taxes owed for prior years, to include penalty and interest thereof, shall be deposited in the official depository of the City of Baytown to be distributed between the General Fund and the Debt Service on a basis determined by the percentage that each bear to the total tax rate.

Section 7: All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency; and in all other respects, this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 8: If any provision, section, exception, subsection, paragraph, sentence, clause or phrase of this ordinance or the application of same to any person or set of circumstances shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this ordinance or their application to other persons or sets of circumstances; and to this end, all provisions of this ordinance are declared to be severable.

Section 9: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 24th day of September, 2020.


BRANDON CAPETILLO, Mayor

ATTEST:


LETICIA BRYSCH, City Clerk

APPROVED AS TO FORM:


KAREN L. HORNER, Interim City Attorney



ORDINANCE NO. 14,150

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF BAYTOWN; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Baytown has submitted to the City Council a budget estimate of the revenues of said City and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2019, and ending September 30, 2020, and which said estimate has been compiled from detailed information obtained from the several departments, divisions, and offices of the City containing all information as required by the Charter of the City of Baytown; and

WHEREAS, the City Council has received said City Manager's estimate and held a public hearing thereon as provided by Section 44 of the Charter and Section 102.006 of the Texas Local Government Code; and

WHEREAS, after full and final consideration of the public hearing and after certain revisions to the proposed budget, it is the opinion of the Council that the budget, as revised, should be approved and adopted; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the budget estimate of the revenues of the City of Baytown and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2019, and ending September 30, 2020, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Clerk's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning October 1, 2019, and ending September 30, 2020.

Section 2: That the sum of ONE HUNDRED THIRTEEN MILLION FIVE HUNDRED SIXTY-FIVE THOUSAND ONE HUNDRED AND NO/100 DOLLARS (\$113,565,100.00) is hereby appropriated out of the General Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 3: That the sum of TWENTY-TWO MILLION FIVE HUNDRED TWO THOUSAND FIVE HUNDRED THIRTEEN AND NO/100 DOLLARS (\$22,502,513.00) is hereby appropriated out of the General Debt Service Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature on the General Debt Service Fund.

Section 4: That the sum of FOUR MILLION NINE HUNDRED NINETY-THREE THOUSAND FOUR HUNDRED SIXTEEN AND NO/100 DOLLARS (\$4,993,416.00) is hereby

appropriated out of the Hotel/Motel Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 5: That the sum of FOUR MILLION THREE HUNDRED FIFTEEN THOUSAND FOUR HUNDRED THIRTY-NINE AND NO/100 DOLLARS (\$4,315,439.00) is hereby appropriated out of the Aquatics Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 6: That the sum of FORTY-THREE MILLION FIFTY-EIGHT THOUSAND SEVEN HUNDRED FIFTY-SIX AND NO/100 DOLLARS (\$43,058,756.00) is hereby appropriated out of the Water and Sewer Fund for Operating Expenses and Capital Outlay Costs.

Section 7: That the sum of FIVE MILLION FIVE HUNDRED NINETY-TWO THOUSAND TWO HUNDRED FIFTEEN AND NO/100 DOLLARS (\$5,592,215.00) is hereby appropriated out of the Water and Wastewater Interest and Sinking Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature.

Section 8: That the sum of SIX MILLION SIX HUNDRED SEVENTY-NINE THOUSAND SIX HUNDRED THIRTY AND NO/100 DOLLARS (\$6,679,630.00) is hereby appropriated out of the Sanitation Fund for the Operating Expenses and Capital Outlay of the municipally owned Solid Waste Collection System.

Section 9: That the sum of THREE MILLION EIGHT HUNDRED ONE THOUSAND FOUR HUNDRED FORTY-TWO AND NO/100 DOLLARS (\$3,801,442.00) is hereby appropriated out of the Storm Water Utility Fund for payment of Operating Expenses and Capital Outlay of the City Government.

Section 10: That the sum of TWO MILLION THREE HUNDRED SIXTEEN THOUSAND THREE HUNDRED TWENTY-FIVE AND NO/100 DOLLARS (\$2,316,325.00) is hereby appropriated out of the Garage Fund for the Operating Expenses and Capital Outlay for Municipal Garage Services System and Activities.

Section 11: That the sum of TWO HUNDRED NINETY-THREE THOUSAND FORTY-THREE AND NO/100 DOLLARS (\$293,043.00) is hereby appropriated out of the Warehouse Operations Fund for the Operating Expenses and Capital Outlay for Central Warehouse Activities.

Section 12: That the City Manager is hereby authorized to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency, in accordance with Section 68 of the Charter.

Section 13: That the City Manager shall have the authority to increase a department's line item budget by the amount equal to outstanding purchase orders as of September 30, 2019, to be appropriated out of the Fund Balance.

Section 14: This ordinance shall be and remain in full force and effect from and after its passage and approval of the City Council, and it shall be published once each week for two (2) consecutive weeks in the official newspaper of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 22nd day of August, 2019.


BRANDON CAPETILLO, Mayor

ATTEST:


LETICIA BRYSCH, City Clerk

APPROVED AS TO FORM:


IGNACIO RAMIREZ, SR., City Attorney



ORDINANCE NO. 14,219

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING THE RATE AND TAX LEVY FOR GENERAL FUND MAINTENANCE AND OPERATIONS AND DEBT SERVICE FOR THE CITY OF BAYTOWN FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, UPON ALL TAXABLE PROPERTY IN SAID CITY OF BAYTOWN IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVINGS CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the City's tax rate consists of the following two components:

1. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to pay debt service; and
2. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next year; and

WHEREAS, the proposed tax rate of \$0.46093 per \$100 valuation for maintenance and operations, together with the proposed tax rate of \$0.34110 per \$100 valuation for debt service, exceeds the effective tax rate; and

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; and

WHEREAS, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.43 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.29; and

WHEREAS, having posted, published and held the requisite public hearings, the City, in accordance with Chapter 26 of the Texas Tax Code, desires to adopt the tax rate for maintenance and operations and the tax rate for debt service for the fiscal year ending September 30, 2020; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the facts and matters set forth in the recitals of this Ordinance are hereby found to be true and correct and are adopted by the City Council.

Section 2: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2020, an ad valorem tax rate of \$0.46093 for each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2019, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of General Fund Maintenance and Operations.

Section 3: That the ad valorem tax rate of \$0.46093, as set forth in Section 2, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2019, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 4: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2020, an ad valorem tax rate of \$0.34110 for each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2019, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of Debt Service.

Section 5: That the ad valorem tax rate of \$0.34110, as set forth in Section 4, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2019, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 6: That the Tax Assessor and Collector of the City of Baytown is hereby directed to assess, extend and enter upon the Tax Rolls of the City of Baytown, Texas, for the current year the amounts and rates herein levied, and to keep a current account of same. All collection of such taxes, as well as collection of taxes owed for prior years, to include penalty and interest thereof, shall be deposited in the official depository of the City of Baytown to be distributed between the General Fund and the Debt Service on a basis determined by the percentage that each bear to the total tax rate.

Section 7: All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency; and in all other respects, this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 8: If any provision, section, exception, subsection, paragraph, sentence, clause or phrase of this ordinance or the application of same to any person or set of circumstances shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this ordinance or their application to other persons or sets of circumstances; and to this end, all provisions of this ordinance are declared to be severable.

Section 9: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 3rd day of October, 2019.


BRANDON CAPETILLO, Mayor

ATTEST:


LETICIA BRYSCH, City Clerk



APPROVED AS TO FORM:


IGNACIO RAMIREZ, SR., City Attorney

COBFS01 Legal Karen Files City Council Ordinances 2019 October 3 FixTaxRate4GeneralFundMaintenance&Ops&DebtService2019.doc



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