



CITY OF BAYTOWN

City Clerk's Office
2401 Market Street Baytown, Texas 77520
Phone: (281) 420-6504 Fax: (281) 420-5891
Web: www.baytown.org

FOR OFFICE USE ONLY

Date Received: _____

Date Processed: _____

APPLICATION TO SERVE ON A CITY OF BAYTOWN BOARD, COMMISSION, COMMITTEE, OR TASK FORCE

Applicant Information

- 1) Full Name of Applicant: _____
- 2) Home Address: _____
City: _____ State: _____ Zip: _____
- 3) Primary Phone: _____ Secondary Phone: _____
- 4) Email Address: _____
- 5) Do you reside in Baytown: Yes If yes, how long?: Number of years: _____
 No Number of months: _____

Occupational Information

- 1) Are you currently: Employed
 Not currently working
- 2) If employed, please list the following:
Employer Name: _____
Position/Title: _____
Employer Address: _____
City: _____ State: _____ Zip: _____

Preferences

- 1) In order of preference, list the Board, Commission, Committee, or Task Force on which you wish to serve:
1st Preference: _____
2nd Preference: _____
3rd Preference: _____
- 2) *Under the Texas Public Information Act, you may elect to have certain personal information withheld from public release. Please indicate if you wish to have this information withheld from a Public Information Request.*
Do you want to withhold your home address, home telephone number, personal cell phone number and personal email as provided? Yes
 No

Applicant Questionnaire

1) What professional license(s), certification(s), or training do you have that may qualify you for service?

2) What special experience/knowledge do you have that may qualify you for service?

3) Please explain why you wish to volunteer to serve on a Board, Commission, Committee, or Task Force?

4) Please provide any additional information you feel would be useful to the City Council in considering your application. *(Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with this application.)*

Signature

I, _____ (Name of Applicant)
certify that the foregoing information is true and complete to the best of my knowledge and belief.

Signature

Date

Other Important Information

Thank you for your interest in serving on a City of Baytown Board, Commission, Committee, or Task Force!

Completed applications may be submitted via mail to: City of Baytown, City Clerk, P.O. Box 424, Baytown, Texas 77522-0424, via email to: cityclerk@baytown.org, via fax to: (281) 420-5891, or in person to the City Clerk’s office, City of Baytown City Hall.

Should you have any questions regarding this process, feel free to contact the City Clerk’s office at (281) 420-6504.